

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
NOVEMBER 14, 2023-8:30 A.M.

Downtown Façade Building Improvements- Open Bids

E. Lee Construction-

- *Base Bid Package Love Me Two Times/ \$333,960.00
- Alternate One/ -\$5,000.00
- Alternate Two/ -\$20,000.00
- *Base Bid Package Auto Parts Store/ \$543,960.00
- Alternate Three/ -\$65,000.00
- *Base Bid Package Strand/ \$393,690.00
- Alternate Four/ -\$10,000.00

Board Member Don Gura made a motion to accept the bids and take them under advisement until recommendation is given from Martin Riley with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

At 8:34 A.M. roll call was answered by: Mayor SuzAnne Handshoe, Chairman Jim Dazey, and Board Member Don Gura.

Others present were: Katie Ritchie, Lance Waters, Patrick Howell, Brian Strange, Kristen Johnson, Cindy Marple, Scott Derby, and Robert Combs.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Board Member Don Gura made a motion to approve the Board of Works minutes from the October 24, 2023 meeting with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Petitions or Comments

Street Superintendent Brian Strange thanked the WWTP for their help with picking up the leaves around town and the Water Department for help with the lift.

Mayor

Application for Use of Public Facilities- Santa Stroll

Angie Kidd from Common Grace submitted an application for use of public facilities on December 2nd from 12:15 P.M. to 1:00 P.M. for the Santa Stroll. This event will take place from the corner of High and Krueger Street to Main Street to Diamond Street ending at the corner of Diamond and Lincoln before the Christmas Parade. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Noble Creek- Notice of Infrastructure Completion

Administrative Engineer Scott Derby submitted a letter to the Board stating that the subdivision infrastructure agreement has been completed. Board Member Don Gura made a motion to accept and approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

CMP Replacement- Freeman Street at Bixler Lake Ditch

Administrative Engineer Scott Derby requested authorization to purchase materials to replace the CMP Replacement Project at the Freeman Street Bixler Lake Ditch with a not to exceed amount of \$38,000.00 that will be paid from the BOW Contractual account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Fire

Request to Pay Hoosier Fire Equipment

Fire Chief Jeremy McKinley requested authorization to pay Hoosier Fire Equipment in the amount of \$4,465.00 for the purchase of an electric Supervac 18” positive pressure fan. This purchase will be made from the General Fire Contractual account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request to Purchase 2024 Durango Pursuit Vehicle- Add on

Chief of Police Lance Waters requested authorization to purchase a 2024 Dodge Durango from Shepherd’s in Auburn, Indiana. In the amount of \$40,773.00. This purchase will be encumbered from the 2023 budget from the Police Equipment Account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Street

Street Superintendent Brian Strange requested authorization to hire and additional full time Heavy Equipment Operator. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Employee Pay Increase- Mooney

Street Superintendent Brian Strange requested authorization to give employee Dave Mooney a pay increase of \$1.14/hr. This increase will be retroactive to November 1, 2023. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

The October Financial Report was presented for review.

The October Activity Report was presented for review.

Wet Environmental Invoice

Superintendent Patrick Howell requested authorization to pay Wet Environmental \$5,985.00 for engineering services for the month of October 2023. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to Fill Position

Superintendent Patrick Howell requested authorization to accept applications for the vacant Plant Operator position. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Sewer Adjustment- 312 E. Diamond Street

Father Steele of Immaculate Conception Church at 312 E. Diamond Street requested a sewer adjustment in the amount of \$252.12 for water that did not go down a drain due to hose that had been turned on. Trevor Hampshire of WWTP determined the water did not go down a drain and recommended an approval be given. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Water

The October Revenue/Expense Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:45 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 28th day of November 2023.

W. SuzAnne Handshoe-Mayor