

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
April 14, 2026-8:30 A.M.

Bid Opening-Lakeview Cemetery Paving Project- Phase 1

1. Pulver Asphalt- \$73,075.00, all specifications met
2. API Construction- \$78,625.00, all specifications met
3. Milestone Contractors- \$93,425.00, all specifications met

Board Member Tara Streb made a motion to take the bids under advisement with a second from Mayor Lance Waters. The motion passed 2 ayes - 0 nays.

Roll call was answered at 8:32 A.M. by: Mayor Lance Waters, Chairman Don Gura and Board Member Tara Streb.

Others present were Brandy Roberts, Ryan Alwine, Scott Mosley, Scott Derby, Pat Howell, Brian Strange, Jeremy McKinley, Nate Stahl, Matt Riehm, Cindy Marple, Dawn McGahen, Aleah Heath-ANE Foundation, and Mike Maggart-Milestone Contractors

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of March 24, 2026, Board of Public Works and Safety meeting were presented for approval. Board Member Tara Streb made a motion to approve the minutes with a second by Mayor Lance Waters. The motion passed 2 ayes - 0 nays.

Petitions

No petitions or comments were made.

Mayor

Application for use of public facilities- Students First 5K

Aleah Heath submitted an application for the use of public facilities for a 5K Walk/Run on June 20, 2026, from 8:00 A.M. to 12:00 P.M. The event will take place at the Jansen Pavilion and around Bixler Lake. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Request to Pay Indiana Landmarks-Add on

Mayor Lance Waters requested authorization to pay Indiana Landmarks Invoice 6387 in the amount of \$4,175.00. This is for professional services and memberships from the prior approved 2025 contract. Board Member Tara Streb made a motion to approve with a second by Chairman Don Gura. The motion passed with 2 ayes - 0 nays.

Engineering-

Economic Development Project

Administrative Engineer Scott Derby submitted two appraisals to the board asking them to determine a minimum sale price for property at 250 W. Grove Street. Mayor Lance Waters made a motion to approve the average amount of \$8,750.00 between the two appraisals with a second by Board Member Tara Streb. The motion passed with 2 ayes - 0 nays.

Extension of Vacation Days

Administrative Engineer Scott Derby submitted an extension on vacation days for Rick Kiersey. He asked that they be extended until May 9th, 2026. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Drake Road Phase 2 Inspection-Pay Request #12

Administrative Engineer Scott Derby requested authorization to pay A&Z Engineering \$7,262.78 (Federal-\$5,810.22 & Local-\$1,452.56) Mayor Lance Waters made a motion to approve with a second by Board Member Tara Streb. The motion passed with 2 ayes - 0 nays.

Proposal for Environmental Compliance Services-IWM Consulting Group

Administrative Engineer Scott Derby submitted a proposal from IWM Consulting Group to maintain environmental compliance services at the former McCray Refrigeration property. The proposal is not to exceed \$14,035.00. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Awarding of Crack Seal Work

Administrative Engineer Scott Derby requested authorization to join Noble County utilizing interlocal cooperation for crack seal work through Pulver Asphalt Paving. The estimated cost to complete the work requested is \$148,500.00 and will be paid from the street fund. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Awarding of Lakeview Cemetery Paving Project Phase #1

Administrative Engineer Scott Derby recommended awarding Pulver Asphalt Paving the Lakeview Cemetery paving project. They came in with the lowest bid of \$73,075.00. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Fire-

Wage Adjustment-Aaron Weidner

Fire Chief Jeremy McKinley requested authorization to give Firefighter Aaron Weidner a wage adjustment of \$500.00 as Aaron has successfully completed his first year and has met all requirements. Mayor Lance Waters made a motion to approve with a second by Board Member Tara Streb. The motion passed with 2 ayes - 0 nays.

Park-

Request to Purchase – Property Adjacent to Youth Center

Park Director Dawn McGahen requested authorization to purchase some property that runs adjacent to the Youth Center. A small portion of our parking lot is currently owned by Chris and Dawn Rodman. By purchasing this portion, it will be easier to maintain in the future. The cost is not to exceed \$11,000.00. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Street-

Request to Purchase-2006 International Dump Truck

Street Superintendent Brian Strange requested authorization to purchase a 2006 International 7400 Snowplow Dump Truck from Selking International in the amount of \$ 38,995.00. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Request to Hire-

Street Superintendent Brian Strange requested authorization to hire Nathan Sibert with a tentative start date of May 4, 2026. His starting pay will be \$25.00/hr. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Request to Hire-

Street Superintendent Brian Strange requested authorization to hire Erin Jimenez with a tentative start date of May 4, 2026. Her starting pay will be \$25.00/hr. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

WWTP-

The March 2026 Revenue Report was presented for review.

Change of Salary and Position-

Superintendent Patrick Howell requested authorization to move Operator Tiffani Cox to the open Lab Technician position. She has been currently filling in and is doing a great job. This position is paid at a lower hourly rate; her pay will be changed from \$28.13 an hour to \$27.38 an hour. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Request to Purchase- Dump Truck and SUV

Superintendent Patrick Howell requested authorization to purchase a 2026 Ram Dump Truck as well as a 2024 Chevy Equinox. With the trade in of a 2025 Chevy Tahoe and proceeds from auctioning three older vehicles for a total of \$730.00 that would come out of operational costs. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Sewer Adjustment-209 Clark St.

Dustin Cunningham, resident of 209 Clark Street, requested a sewer adjustment of \$54.90 for water that did not go down a drain. Superintendent Pat Howell did verify that there was a pipe that had burst and recommended the

adjustment be given. Mayor Lance Waters made a motion to approve with a second by Board Member Tara Streb. The motion passed with 2 ayes - 0 nays.

Sewer Adjustment-615 Richmond St.

Kathy Smith, resident of 615 Richmond Street, requested a sewer adjustment of \$393.45 for water that did not go down a drain. They had an outside spigot that had burst during the cold weather. Superintendent Pat Howell verified that it was an outside line, and water did not go down a drain and recommended the adjustment be given. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Sewer Adjustment-416 Prospect Ave.

Barb Keene, property owner of 416 Prospect Avenue, requested a sewer adjustment of \$521.55 for water that did not go down a drain. They had a pipe burst in the home and were unable to access at that time due to it being a rental property. Superintendent Pat Howell verified the water filled the crawlspace and did not go down a drain and recommended the adjustment be given. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Sewer Adjustment-445 Garden St.

George Walkup, property owner of 445 Garden Street requested a sewer adjustment of \$1,052.25 for water that did not go down a drain. He went to the property and noticed there was a broken pipe and water everywhere. Superintendent Pat Howell verified the water had flowed to the outside as there is no drain inside the garage and did not go down a drain and recommended the adjustment be given. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Sewer Adjustment-634 N. Main St.

Jerry Spaw requested a sewer adjustment of \$3,897.90 for water that did not go down a drain. This is a vacant property owned by Kendallville Restorations and they had a water pipe burst in the basement due to the cold temperatures. Superintendent Pat Howell verified there was no drain in the basement and water did not go down a drain. He recommended the adjustment be made. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Request to Purchase-Waits Road Lift Station

Superintendent Pat Howell requested authorization to purchase a new pump from S & K Equipment Company. This will be a replacement for the current pump at the Waits Road Lift Station. Mayor Lance Waters made a motion to approve with a second by Board Member Tara Streb. The motion passed with 2 ayes - 0 nays.

Water-

Request to Purchase- Variable Frequency Drive

Superintendent Scott Mosley requested authorization to purchase a new variable frequency drive from BL Anderson in the amount of \$9,925.00. This will be a replacement for the current drive that has failed at Well #2. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

The March 2026 Revenue/Expense report was presented for review.

Request to Pay- Alro Steel

Superintendent Scott Mosley requested authorization to pay Alro Steel in the amount of \$5,548.99. This will be for steel to make a floor repair at the Diamond Street facility. Board Member Tara Streb made a motion to approve with a second by Mayor Lance Waters. The motion passed with 2 ayes - 0 nays.

Motion to Adjourn

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 9:00 A.M.

Brandy Roberts-Deputy Clerk Treasurer

Minutes approved by me this 28th day of April, 2026.

Lance Waters-Mayor