

BOARD OF PUBLIC WORKS AND SAFETY
VIA VIDEO WEBINAR/ PUBLIC HEALTH EMERGENCY
COUNCIL CHAMBERS-CITY HALL
APRIL 28, 2020-8:30 A.M.

Roll call was answered via video webinar by: Mayor SuzAnne Handshoe, Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Mark Schultz, Jeremy McKinley, Rob Wiley, Scott Mosley, Katie Ritchie, Jim Pankop, Steve Garbacz- KPC News, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the April 14, 2020 Board of Public Works and Safety meeting were presented for approval. Mayor SuzAnne Handshoe made a motion to approve the minutes with a second by Board Member Don Gura. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Request for public use of facilities- Strand Theatre

Kevin Robbins, President & General Manager, of the Strand Theatre requested the use of public facilities (3 vehicle parking spots) curbside on Main Street. This would be from April 25th, May 9th, and May 23rd of 2020 from 1:00 P.M. – 6:00 P.M.. The theatre is selling popcorn and gift certificates curbside to help their business during the public health emergency due to COVID-19. Mayor Handshoe added this will not affect the Popcorn Stand as it doesn't usually open until Memorial Day. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Request to pay Drake Road Reconstruction Project- Section 1/ Design Invoice #15

Engineering Administrator Scott Derby requested authorization to pay design invoice #15 to A&Z Engineering in the amount of \$16,237.26.. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Fire

Request to purchase one Motorola APX6000 radio and speaker

Fire Chief Jeremy McKinley requested authorization to purchase one Motorola APX6000 radio and speaker from Rocky Mountain Communication in the amount of \$2,595.00. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay UL LLC for ladder testing

Fire Chief Jeremy McKinley requested authorization to pay UL LLC in the amount of \$2,149.25. for the completion of ladder testing. All ladders were inspected and tested with no issues and are in good working order. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for wage adjustment- Tyler Terry

Fire Chief Jeremy McKinley requested a wage adjustment for Tyler Terry in the amount of \$500.00/year as he has completed his first six-month evaluation. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Request for staffing change

Fire Chief Jeremy McKinley requested a staffing change of Eric Kennedy to the Instructor Coordinator for the Fire Department. Eric will still be working as a Fire Engineer/ Operator during the day Monday through Friday. Chief McKinley is requesting a wage adjustment of \$803.66 to be added to Kennedy's yearly wage. This includes a \$500.00 wage adjustment for his six-month evaluation. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Police

Request to for authorization for upgrade of Detective to Detective/ Sgt. Rank.

Chief of Police Rob Wiley requested authorization to upgrade Detective Angela Handshoe to the rank of Detective/ Sergeant. This upgrade does not include a wage increase. This is pending the appointment of Detective/Sgt. Lance Waters to Police Chief. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay instructor specialty pay disbursement

Chief of Police Rob Wiley requests authorization to pay Det. /Stg. Lance Waters and Sergeant Joseph Handshoe in the amount of \$1,000.00 each for the additional training and responsibilities with the Firearms, Physical Tactics, Taser, and Emergency Vehicle Operations programs. This will come from the LOIT budget as Instructor Specialty Pay. It will be discussed at a further date if Lance Waters will be able to continue with such disbursements as he will become the new Chief of Police as of May 1, 2020. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

WWTP

Software upgrade

Superintendent Mark Shultz requested authorization to purchase a data software upgrade from Hach Company in the amount of \$2,600.00. The monies from this will come from account 606.003.675.020. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Sewer Adjustment- 212 S. Park Ave.

Josh and Ashley Butler of 212 S. Park Ave. requested a sewer adjustment. Upon inspection and approval of Mike Taulbee it was determined the water from the leak was absorbed in the dirt floor in the crawl space. The amount to be credited is in the amount of \$1,016.16 as their average consumption is 2,000 gallons monthly and their consumption in March was for 99,000 gallons and April was 41,000 gallons. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:50 A.M.

Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 12th day of May, 2020.

W. SuzAnne Handshoe-Mayor