

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
JULY 28, 2020-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Steve Garbacz- KPC, Mark Schultz, Jeremy McKinley, Lance Waters, Scott Mosley, Katie Ritchie, Jim Pankop, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the July 14, 2020 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Engineering

Drake Road Section 1 R/W Acquisition Services Agreement

Engineering Administrator Scott Derby presented the Drake Road Section 1 Acquisition Services Agreement but mentioned that when it comes time to sign it would need to be done on the 2017 version. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Hite Funeral Home Request

Engineering Administrator Scott Derby presented an email from Hite Funeral Home requesting permission to lower the alley approach to the funeral home. This construction would not come to any cost of the City. Mr. Derby stated that the concrete work is ADA compliant and recommended the approval of the construction. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Perimeter Fencing at McCray Site

Engineering Administrator Scott Derby presented pricing for the contact extension of the fencing that surrounds the McCray site. Six month (8/28/20 to 2/28/21) is \$3542.40 and one year (8/28/20 to 8/28/21) is 3909.60. Board Member Don Gura made a motion to approve a year extension with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request for authorization to hire Probationary Officer, Dakota Dellahan

Chief of Police Lance Waters requested the authorization to hire Probationary Officer Dakota Dellahan pending approval into the PERF Board. Mayor SuzAnne Handshoe made a motion to approve with a second from Board Member Don Gura. The motion passed 2 ayes-0 nays.

Request for authorization to hire Probationary Officer, Brody Fretz

Chief of Police Lance Waters requested authorization to hire Probationary Officer Brody Fretz pending approval into the PERF Board. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request for authorization to hire Probationary Officer, Clinton Custer

Chief of Police Lance Waters requested authorization to hire Probationary Officer Clinton Custer pending approval into the PERF Board. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

Request to pay Wessler Engineering

Superintendent Mark Shultz requested authorization to pay invoice #35548 in the amount of \$6,103.38 to Wessler Engineering. The monies would be taken from account 606003631.000. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Sewer Adjustment/ 826 Eunice Ave.

Charles Wentworth of 826 Eunice Avenue is requesting a sewer rate adjustment for water that filled his 20,000 gallon pool. After City inspection it was confirmed that water did not go down a drain and was recommended for an adjustment of \$194.88. Board Member Don Gura made a motion to approve the adjustment with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

The June Revenue/Expense Report was presented for review.

The June Monthly Activity Report was presented for review.

Water

The June Revenue/ Expense Report was presented for review.

Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:47 A.M.

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Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 11<sup>th</sup> day of August, 2020.

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W. SuzAnne Handshoe-Mayor