

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS
AUGUST 12, 2025-8:30 A.M.

Roll call was answered at 8:30 A.M. by: Mayor Lance Waters, Chairman Don Gura, and Board Member Tara Streb.

Others present were: Katie Ritchie, Scott Derby, Scott Mosley, Patrick Howell, Brian Strange, John Dixon, Brandy Roberts, Sheryl Prentice- KPC, Jeremy McKinley, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

Mayor Lance Waters made a motion to approve the Board of Works minutes from July 22, 2025, meeting with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Petitions

Mayor Lance Waters thanked all the city departments for their help during the downtown event Saturday evening.

Engineering

McCray Solar Panel Repair

Administrative Engineer Scott Derby asked the board to table this request so our insurance company can review. Mayor Lance Waters made a motion to table with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Repair of Sidewalk at 718 E. Diamond Street

Administrative Engineer Scott Derby requested authorization to send proper notice to the property owner of 718 E. Diamond Street requesting the sidewalk in front of their residence be repaired to avoid injury for anyone walking on it. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Request to Pay Great Lakes Urban Forestry

Administrative Engineer Scott Derby requested authorization to pay invoice 1456 to Great Lakes Urban Forestry in the amount of \$4,723.00. This is for the rest of the tree survey that was completed. This invoice will be reimbursed to the city from the DNR Tree Grant. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Drake Road Phase 2 Inspection- Pay Request #5

Administrative Engineer Scott Derby requested authorization to pay invoice #25-2286 to A&Z Engineering in the amount of \$3,907.70 (Federal- \$3,126.16 & Local- \$781.54). Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Extension of Vacation Days

Administrative Engineer Scott Derby requested authorization to extend his 36 hours of remaining vacation days through the end of September 2025. Derby's employment anniversary date is August 11, and he could not use them all by that time. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Annual State of Indiana Road Salt Bid for Winter Season 2025-2026

Administrative Engineer Scott Derby submitted a state bid from INDOT for road salt for this coming winter. The amount requested from the city was 420 tons and the quote from INDOT came in at \$43,102.08. Administrative Engineer Scott Derby requested authorization to proceed with the purchase, Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Misc. Concrete Work- Change Order #1

Administrative Engineer Scott Derby presented the Board with change order #1 from the miscellaneous concrete work that was awarded prior to Laughlin Construction. This change order is for an additional \$2,672.00 for work being done on the southeast corner of Mitchell Street and Conlogue Avenue. Mayor Lance Waters made a motion to approve with a second from Board Member Tara Streb. The motion passed 2 ayes – 0 nays.

Police

Conditional Offer of Employment for Dispatcher

Chief of Police John Dixon requested authorization to give Abram Combs a contingent employment offer as full-time Dispatcher. This offer is contingent on Abram successfully completing his psychological exam. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Wastewater

Camera Truck Purchase

Superintendent Patrick Howell requested authorization to purchase a new camera vehicle from Brown Equipment Company in the amount of \$298,907.93. Wastewater will be trading in their current camera truck for \$25,000.00 which will bring the final payment to \$256,381.84. Board Member Tara Streb made a motion to approve with a second from Mayor Lance Waters. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board Member Tara Streb made a motion to adjourn the meeting. Chairman Don Gura adjourned the meeting at 8:41 A.M.

Kathren R. Ritchie- Clerk Treasurer

Minutes approved by me this 26th day of August, 2025.

Lance L. Waters-Mayor