

Posted on October 8, 2021 at 9:30am

Amended on October 8, 2021 at 5:20pm Executive Session language amended.

**AMENDED AGENDA**  
**TOWN OF DEWEY BEACH**  
**EXECUTIVE SESSION AND TOWN COMMISSIONERS MEETING**  
at the Dewey Beach Lifesaving Station  
1 Dagsworthy Avenue, Dewey Beach, DE. 19971  
**Friday, October 15, 2021**  
**Executive Session to begin at 10:00am**  
**Town Commissioners Meeting to begin at 11:00am**

**Convene Town Commissioners' Meeting**

**Opening Ceremonies/Pledge/Roll Call**

**Adoption of Agenda**

**Convene Executive Session**

Pursuant to 29 Del. C. §10004 (b) (9) the Town Commissioner's will be meeting in executive session to discuss personnel matters.

Pursuant to 29 Del. C. §10004 (b) (2) preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property. ~~the Town Commissioner's will be meeting in executive session to discuss a document (b) to discuss a document exempt from public disclosure.~~

**Close Executive Session**

**Updates and Announcements**

- Future Town Commissioners Meetings will be held on the 3<sup>rd</sup> Friday of every month at 4pm.
- Accommodation Tax Reminder
- DelDot crosswalk and median project
- Reduction of speed limit in town
- Status of 5g Ordinance
- Dagsworthy Avenue Improvements
- Status of General Fund Balance Policy

**Committee Reports**

- a. Budget and Finance
- b. Comprehensive Development Plan

c. Infrastructure

**Approval of:**

- September 10, 2021 Town Commissioners' Meeting Minutes
- September 25, 2021 Town Commissioners' Organizational Meeting Minutes

**Public Comment\***

1. Discuss and possibly vote to approve Committees, Committee Chairs, Membership, Commissioner Liaisons, Goals and/or Focus.
  - a. Audit Committee
  - b. Budget and Finance Committee
  - c. Charter and Code Review Ad Hoc Committee
  - d. Comprehensive Development Plan Committee
  - e. Infrastructure Committee
  - f. Investment Committee
  - g. Planning and Zoning
  - h. Marketing Committee
2. Discuss and possibly vote to approve an Ordinance to amend Chapter 1, Article II of the code of the Town of Dewey Beach concerning parking fines and penalties.
3. Discuss and possibly vote to approve an Ordinance to amend Chapter 167 Taxation, Article II Beach Assessment Tax, §167-11 Collection.
4. Discuss and possibly vote to approve an Ordinance to amend 167-20 to increase the rate of the lodging tax and determine the effective date.
5. Discuss and possibly vote to approve an Ordinance to amend Chapter 117 Licensing of Businesses, Article I General Provisions, §117-3 License application contents; §117-4 Investigation and review; §117-6 License year; §117-7 Forms records required; §117-11 Display of license; §117-13 License fees.
6. Discuss and possibly vote to amend the current year budget (Fiscal Year 2022) to amend the line items related to license fees due to the license due date(s) being amended from the current fiscal year to the following fiscal year (FY 2023).
7. Discuss and possibly vote to approve an Ordinance to amend Chapter 93 Fees, Article I General Fee Schedule, §93-5 Parking Permits(B), to amend the weekly (8 day) rate from \$75 to \$90.

8. Discuss and possibly vote to approve \$30,000 to be utilized toward the hiring of an architect to work on future town hall and police department building plans.
9. Discuss and possibly vote to approve a quote for the design and development of a new Town of Dewey Beach Police Department Website.
10. Discuss and possibly vote to amend current year budget by moving the collection of business licenses into subsequent period to properly match fee income with operating year.
11. Discuss and possibly vote to approve the personnel policy manual.
12. Review September 2021 Financials
13. Town Manager Comments
14. Commissioners' Comments:
  - a. Commissioner Paul Bauer
  - b. Commissioner Elisabeth Gibbings
  - c. Commissioner David Jasinski
  - d. Commissioner Gary Persinger
  - e. Mayor William Stevens

### **Adjourn Town Commissioners Meeting**

Please be advised that this agenda is subject to amendment in accordance with FOIA. Agenda items are subject to deletion at any time, including during the course of the meeting. This meeting will be recorded and/or live-broadcast via audio and/or video. Public Comment\* will be limited to a maximum of three (3) minutes per person during the public comment period at the beginning of the meeting.