

Building Permit Process Proposed Changes

1. Require surveys for:

- anything that changes the footprint of the structure
- a fence, pool, or accessory building
- changes driveway or driveway entrance

2. Review after completion

- Review whenever a survey was required, or bedrooms are added
- Inspect after completion to make sure that it was built to plan
- Certificate of Compliance or Certificate of Occupancy will be required
- FEMA compliance review. Need to determine a fee structure.
- When is a building permit required
- For large construction projects, review may need to be outsourced. Determine who bears the cost (e.g., applicant pays for review and gets credit towards building permit).
- Public access to online search facility of active building permits.



**TOWN OF DEWEY
BEACH**

www.townofdeweybeach.com

105 Rodney Avenue
Dewey Beach, DE 19971
302-227-6363 (Voice or TDD)
302-227-8319 (Fax)

APPLICATION FOR BUILDING PERMIT

Property Information

Street Address: _____

Map No.: _____ Parcel No.: _____

Owner(s)- Name: _____

Mailing Address: _____

Daytime Telephone No.: () - _____

Type of Work (circle one) : New Alteration Addition Sign Accessory
Other: _____

Project Description: _____

Total Construction Cost: _____

Contractor- Name: _____ Phone Number: () - _____

Address: _____

Dewey Beach Business License No.: _____ Name of Workmen's Compensation Insurance Carrier: _____

Name/Address/License Number of Architect/Engineer (Multi-family & Commercial Only): _____

Signature of Applicant: _____ Date: _____

**NOTE: Fee to be doubled if construction is started without permit. Permit becomes void in 12 months if not renewed*

OFFICIAL USE ONLY:

Building Permit No.: _____ Fee: _____ Floodplain Designation: AE AO VE

BFE + 1 foot freeboard