

TOWN OF DEWEY BEACH, DELAWARE

Temporary Expansion of Premise Permission Request To be attached to permit if approval is granted

Procedures to Apply

Application/Request Date: Saturday, October 7th, 2023 (Dewey Goes Pink)

Time of Extension(s): 11am-5pm

Name of ABCC Licensed Business: THE STARBOARD RESTAURANT



Contact of Owner/Manager for ABCC License Business: Steve Montgomery

- Application/Request must be made to Town Hall/Town Manager office 14 days in advance of the public hearing seeking approval of the proposed event. **YES**
- Application/Request to include full description of event, dates, times, floor plan of premise w/ drawings of area to be extended (and/or tent location) [Not to exceed 2000 Sq. Feet service area]. It should also describe any plans for outdoor music or speakers and include a complete description of any promotional signs, banners, or other displays. **YES**
- All Maintenance, trash removal, & adequate bathroom facilities for event are to be provided by applicant. [Bathroom recommendations would be 10 portable toilets for 2000 sq. ft area.] **Yes, we will have additional 'pink' portable toilets for use by race participants**
- Security Personnel approved by Chief of Police required. [Recommended 4 security officers in addition to normal staff.] The Chief of Police and Town Manager will recommend specifics as to any additional security required based on the public hearing process. Dewey Beach police are only to be used for additional off-site security. All costs associated with the use of Dewey Beach Police shall be paid to the Town of Dewey Beach. No direct payment to police shall be made by the applicant. **Yes, Dewey Police and State will be used, they are approved by Chief.**
- There will be a fee of up to \$500 for each day of the proposed expansion of premises. This fee is due upon application. Expansion area must be secured for customers by either tent sidewalls, or temporary fencing (ABCC Regulation) **Yes. \$500 Total to Town (which town donated back to DBCC in previous years.**
- If approved the following permits must be displayed on premise, 48 Hours prior to start date of event:
 - Town of Dewey Tent Permit (if tent used): **Yes, we use a small tent we own to cover food area for food safety reasons.**
 - Fire Marshal Permit (if required) **Not Required as no sidewalls on tented area**
 - ABCC License of Extension Certificate (if required) **Once Town Approves, Yes.**
- No use of expansion will be permitted beyond 3 consecutive days (72 hours). Expansion is allowed onto private property, parking lot, or yard area, not public street or right of way. **YES**

- Extension cannot be before 9 am or after 8 pm during summer season (May 15-Sept 15). Times are to be approved by commissioners for off-season events. (Sept 16-May 14). **YES**
- If Tent used, Tent may be erected up to 48 hours prior to event, and must be removed within 24 hours after event, unless permission is otherwise granted by Town Manager beforehand. **YES**
- Portable Toilets should be covered by separate tented area as to avoid eyesore to neighbors. **YES**
- Extra trash receptacles must be placed in tented area, and around perimeter of establishment. Other trash receptacles placed throughout Town may be required based on the size, scope and duration of event. **YES.**
- Establishments may be permitted upon approval by the Town Commissioners 1 extension request per summer season and 3 offseason requests up to a maximum of three per year. Off season events may require different stipulations as in regards to security, trash, permits, and bathrooms, as determined by the Town Manager.
- Do you plan to have any promotional signs, banners, or displays? Please describe in detail:
Only additional signage would be at food stations on property to advertise food service. In Honor of Breast Cancer Month, we plan to erect the same 30' Pink Ribbon as education and awareness are as big a part of our event as fundraising. This same ribbon is used on Washington Monument grounds, as well as in Wilmington, DE for their major Breast Cancer Awareness runs.
- Do you plan to have outdoor music? Please describe in detail:
We will have live acoustic music for 3 hours after 5K run and for award announcements as well as safety instructions prior to race. We will conform to all Dewey Beach Town Noise Ordinance regulations.
- Do you plan to use outdoor speakers? Please describe in detail: **Yes, there will be outdoor speakers, as usual, we will bring in extra speakers as the more speakers we use, the lower the volume can be to be heard by large crowd. We will conform to all Dewey Beach Town Noise Ordinance regulations.**


Stephen R. Montgomery
Applicant Signature

Application submitted to and reviewed by:

- Building Official  Date: _____
- Police Chief  Date: 6/8/23

Application approved by commissioners? Yes No Date: _____

Approval granted for temporary expansion as requested but with the following Special Conditions (Must be included with permit):

Signature: 
Town Manager