

## **Adopt-A-Dune (NEW)**

**Ad Hoc Committee**

**Chair:** Judy Pandalfino

Judy Scanlon

George Papas

Beth Canard Rasin

Wayne Yarnall

Craig Longanecker

**Commissioner Liaison:** Paul Bauer

**Purpose/Focus:** To research, discuss, develop and advise the Commissioners and the Town Manager with options for a public/private investment of beach mats on as many streets in Dewey Beach as possible.

## **Audit**

## **Committee**

**Chair:** Larry Silver

Dennis Trencher

Diane Tenhoopen

Steve Huse

Diane Hanson (new member)

**Commissioner Liaison:** Courtney Riordan

**Focus:** Focus will be audit and quarterly budget reports, along with review of committee charter requirements consistent with Section 17 of the Town Charter.

## **Budget & Finance (NEW)**

Committee

**Chair:** Dave Davis

David King

Dell Tush

Larry Silver

Steve Huse

**Commissioner Liaison:** Gary Persinger

**Purpose/ Focus:** To assist the Commissioners and the Town Manager in areas of Town budget and finance planning and oversight, coordinating with related committees and Town finance staff.

**Objectives:**

Work with the Town Manager and department heads to develop and recommend a fiscal year budget for Town operations to the Commissioners in accordance with time requirements in Section 22 of the Town Charter. Regularly monitor performance versus budget and provide early warnings of potential Town budget concerns to Council.

Develop a strategic 10-year finance plan along the guidelines presented in the 2018 Comprehensive Development Plan, with a draft long-term finance plan to the Town Commissioners by October 3, 2018. This effort will require B&F to work with the Commissioners, Town Manager, department heads and other Committee Chairs to identify and prioritize Town operational and capital needs.

## **Charter and Code Review (NEW)**

Committee

**Chair:** Bill Galbraith

Anna Legates

Joy Howell

Martin Seitz

**5<sup>th</sup> TBD**

**Commissioner Liaison:** Courtney Riordan

**Objective:** Develop recommendations for updating, clarifying, and otherwise improving both the Town Charter and the Code to enhance their interpretation, application, and relevance to current and future Town operations and services.

**Responsibilities:** Identify sections of the Charter and the Code that are out-of-date, contradictory, or require a fresh assessment to ensure that interpretation and application of the provisions of the Charter and Code are clear and consistent. The Committee will meet bimonthly, and at the end of its first six months of operation will report to the Commissioners on the status of its work. The Committee should plan to complete its recommendations within one year, and if additional time is needed will report to the Commissioners at the end of one year the current status of recommendations and request from the Commissioners the required amount of time needed to complete the recommendations. The Committee shall prioritize its recommendations reflecting both the importance to the Town of the issues to be addressed as well as the relative complexity of the State legislative process necessary to amend the Charter vs. Council's authority to make changes to the Code. For each recommendation, the Council will determine the need for further development or assignment to a different committee or commission as appropriate. After one-year, the Commissioners will review the work of the Committee and determine whether the Committee should become a standing committee.

## **Comp Development Plan Committee**

Now a “paired down” smaller Ad Hoc Committee

**Chair:** Elaine Bole  
Julie Johnson  
Jimmy O’Connor

**Commissioner Liaison:** Mayor TJ Redefer

**Objective:** Assist in ensuring effective implementation of the Town’s Comprehensive Development Plan (approval expected in 2018).

**Responsibilities:** Monitor the Town’s progress toward implementation of the Town’s 10-year Comprehensive Development Plan and provide advice to the Commissioners to improve the effectiveness of implementation. The Committee may suggest strategies for improving implementation and may highlight areas of the plan the Committee believes may need additional emphasis. Through its efforts, the Committee may identify areas in the plan for which modifications may be proposed. These opportunities should be limited to high priority issues because of the need to seek state approval of changes. The Committee should meet quarterly and report to the Commissioners as needed to highlight any important implementation issues.

# **Infrastructure**

## **Committee**

**Chair:** Jim Tyler  
Paul Handler  
Marlene Tarr  
Marty Seitz  
**5<sup>TH</sup> TBD**

**Commissioner Liaison:** Dale Cooke

**Focus:** Referring to the Priorities and Action Plan of November 11, 2015 the committee will continue to focus on those items under number 10. Town Infrastructure as follows:

1. Lighting of secondary streets will be studied. A 2012 Lighting Survey of Secondary Streets by Delmarva Power and manufacturer Holophane Lighting will be revisited.
2. Drainage within the town especially on the bay side streets is a significant town problem. The committee will work to recommend to the town commissioners ways to mitigate the flooding caused by high tides in the bay at Read Avenue, McKinley Avenue, Hayden, Dover and Buena Roads and Dagsworthy Avenue as primary concerns.

The committee will work with the Center for Inland Bays (CIB) as required by the Town of Dewey Beach Phase II Planning Grant to prioritize Best Management Practices submitted by CIB.

3. Will continue to work toward ADA compliant sidewalks.
4. Traffic calming needs (speed bumps) within the town will be investigated.
5. Any attention to security cameras will necessitate outside expertise.

Plus develop a recommendation for the town to budget for regular infrastructure maintenance.

## **Investment**

## **Committee**

**Chair:** David Moskowitz  
Manual Bramao  
Joe Kienle  
Rich Miller  
Jimmie Lee

**Commissioner Liaison:** Gary Persinger

**Focus:** Performance tracking and collaboration with the town Investment Manager.

## **Marketing**

## **Committee**

**Chair:** Eleanor Tyler

**Co-Chair:** Marilyn Seitz

Amy Levy

Richard Cooper

Drew Martin

Rich Cropper

Maggie Bauer

**Commissioner Liaison:** Paul Bauer

**Focus:** Focus will be on enhancing a positive town image in public through both print and digital format.

# **Town Manager Search (NEW)**

Ad Hoc Committee

**Chair:**

Lanie Odlum  
Anna Legates  
Karen Kruger  
Steve Montgomery  
Dave Davis

**Commissioner Liaison:** Dale Cooke

**Purpose/Focus:** To research, discuss, develop and advise the Commissioners as to

1. With initial input from Commissioners, the committee will investigate possible salary range and qualifications for position and make a recommendation to the Commissioners
2. The Committee will investigate all available companies and recommend 2 or 3 "headhunter" companies with knowledge specific to town manager type positions - Commissioners would then select a company with committee's recommendations in mind.
3. Once the selected company has interviewed all possible candidates, they should forward 3 to 5 top candidates to the committee.
4. In addition, the committee should collect and review resumes that are sent to the town.
5. The committee should then interview and rank all recommended candidates and forward the top three (with rankings) to be interviewed and evaluated by the Commissioners.
6. Commissioners would then make final decision on hiring of successful candidate.