

## Charter and Code Review (NEW)

Committee

**Chair:** Bill Galbraith

Jimmy O'Connor

Martin Seitz

Marcia Schieck

**Commissioner Liaison:** Courtney Riordan

**Objective:** Develop recommendations for updating, clarifying, and otherwise improving both the Town Charter and the Code to enhance their interpretation, application, and relevance to current and future Town operations and services.

**Responsibilities:** Identify sections of the Charter and the Code that are out-of-date, contradictory, or require a fresh assessment to ensure that interpretation and application of the provisions of the Charter and Code are clear and consistent. The Committee will meet bimonthly, and at the end of its first six months of operation will report to the Commissioners on the status of its work. The Committee should plan to complete its recommendations within one year, and if additional time is needed will report to the Commissioners at the end of one year the current status of recommendations and request from the Commissioners the required amount of time needed to complete the recommendations. The Committee shall prioritize its recommendations reflecting both the importance to the Town of the issues to be addressed as well as the relative complexity of the State legislative process necessary to amend the Charter vs. Council's authority to make changes to the Code. For each recommendation, the Council will determine the need for further development or assignment to a different committee or commission as appropriate. After one-year, the Commissioners will review the work of the Committee and determine whether the Committee should become a standing committee.