

## **MINUTES**

**Town Commissioners Meeting and Public Hearing  
Town Commissioners Meeting to convene at 9:00 A.M.  
Public Hearing to convene at 9:30 A.M.  
at the Life Saving Station  
#1 Dagsworthy Avenue  
Dewey Beach, DE. 19971  
Saturday, December 12, 2015**

**Convene Town Commissioners Meeting 9:00A.M.**

**Opening Ceremonies/ Pledge/ Moment of Silence/ Roll Call Present: Mayor Hanson, Commissioner Riordan, Commissioner Cooke, Commissioner Dunmyer, Commissioner Mauler, Town Solicitor Fred Townsend, Town Manager Marc Appelbaum**

**Adoption of Agenda** Motion to adopt the agenda by Commissioner Cooke  
Seconded by Commissioner Dunmyer. The vote carried unanimously.

**Approval of November 13, 2015 Town Commissioner Meeting Minutes** (Ms Hudson)  
Motion by Commissioner Riordan to approve the November 13<sup>th</sup> Town Commissioner Meeting minutes.  
Seconded by Commissioner Dunmyer. The vote carried unanimously.

**Approval of November 14, 2015 Town Commissioner Meeting Minutes** (Ms Hudson) Motion by  
Commissioner Cooke to approve the November 14<sup>th</sup> Town Commissioner Meeting minutes. Seconded by  
Commissioner Dunmyer. The vote carried unanimously.

**Approval of November 24, 2015 Town Commissioner Meeting Minutes** (Ms Hudson) Motion by  
Commissioner Dunmyer to approve the November 24<sup>h</sup> Town Commissioner Meeting minutes. Seconded  
by Commissioner Cooke. The vote carried unanimously.

**Announcements and Updates: Updates and announcements by Mayor Hanson**

- Reminder of meeting with DELDOT re crosswalks, bike lanes and public safety on Route 1 and 1A
- Update RE: trash (Mayor Hanson)
- Town Historian (Mayor Hanson)

**Convene Public Hearing 9:30A.M. (This Public Hearing is for public input only. There will be no vote at this meeting.)**

1. Public Hearing on an Ordinance to amend Chapter 1, General Provisions, and Chapter 185, Zoning, to amend various Definitions in Chapter 1, Article 111, Definitions; to amend Chapter 185 to incorporate therein requirements previously included in Chapter 1 Section 1-16, Definitions. **PUBLIC HEARING**
2. Public Hearing on an Ordinance concerning Sea Level Rise amending Chapter 101-11 Elevation, flood proofing and construction standards applicable within general floodplain area. **PUBLIC HEARING**

**Close Public Hearing**

**Regular Agenda:**

**1. TOWN PRIORITIES; Review outline and point person for Town Priorities**

- a. Update and direction regarding input requests/ feedback of Town Priorities (Town Manager, Marc Appelbaum) **Update. No vote.**
- b. Discuss and possibly vote to adopt a Meeting Best Practices Resolution (Commissioner Dunmyer) **Discussion. Motion by Commissioner Dunmyer to amend the proposed Meeting Best Practices Resolution to add the words “Town Manager” and “Town Attorney” wherever the word “Commissioner” appears within Addendum. Include under Addendum 1 presentations that under special circumstances, presenters may be allocated longer periods of time arranged prior to the meeting. Amend Table E to allow a motion to table to postpone to an indeterminate time. Requires a majority vote. Also include in Table E, a motion to suspend the rules, decided by a simple majority vote. Seconded by Commissioner Mauler. The vote carried unanimously. Motion by Commissioner Dunmyer to adopt the Meeting Best Practices Resolution with the above stated amendments. Seconded by Commissioner Cooke. The vote carried unanimously.**
- c. Discuss and update Definitions for the Zoning Code (Town Manager, Marc Appelbaum) **Discussion. No vote.**
- d. Discuss status to improve parking on Van Dyke Avenue. (Town Manger, Marc Appelbaum) **Discussion. No vote.**
- e. Discuss and update on Sea Level Rise Ordinance (Town Manager, Marc Appelbaum) **Discussion. No vote.**

**2. COMMITTEES; Discuss and possibly vote on Membership, Priorities, Commissioner Liaison and Updates for the Marketing, Investment, Audit, and Comprehensive Development Plan Committees:**

- a. Discuss and possibly vote to approve changes to the Committee Guidelines (Mayor Hanson) **Discussion. Amend Committee Guidelines to allow a working group to be created by a standing committee, or by the Town Council. In Section C, make the following modification: “the formation of a working group may be proposed by the Mayor, any Town Commissioner, or the standing committee.” Motion by Commissioner Cooke to adopt the Committee Guidelines Resolution (#139) with the above stated amendments. Seconded by Commissioner Riordan. The vote carried 3-1 with Commissioner Dunmyer being absent from the table at the time of the vote, and Commissioner Mauler opposing.**
- b. Marketing Committee: (Commissioner Cooke)  
Discuss and possibly vote to promote weddings and impose wedding fees  
**Discussion. No vote.**
- c. Investment Committee: (Commissioner Dunmyer)  
Discuss and possibly vote to amend the Investment Policy  
**Discussion. Motion by Commissioner Dunmyer to approve the Investment Policy as modified on screen during the meeting. Seconded by Commissioner Riordan. The vote carried unanimously.**
- d. Audit Committee: **Motion by Commissioner Dunmyer to appoint Commissioner Riordan as Commissioner Liaison for the Audit Committee. Seconded by Commissioner Cooke. The vote carried unanimously.**

e. Comprehensive Development Plan Committee:

Discuss and consider amending Motion #1 from the November 24 Town Commissioners Meeting regarding a motion to create a Comprehensive Plan Standing Committee **Motion by Commissioner Cooke to amend Motion #1 from the November 24<sup>th</sup> Town Commissioners Meeting to “create a Comprehensive Development Plan Standing Committee , with the condition that the Town/Commissioners will send out the original written survey from 2007 to get input from property owners.”** Seconded by Commissioner Dunmyer. The vote carried unanimously.

3. **Discuss and possibly vote to appoint members to Board of Adjustment for 3 year terms** (Mayor Hanson) **Motion by Commissioner Cooke to reappoint Rick Dryer and Phil Davenport to the Board of Adjustment for a term that will expire on March 1, 2018.** Seconded by Dunmyer. The vote carried unanimously.
4. **Discuss and possibly vote to approve a resolution opposing Offshore Seismic Testing and Oil Development** (Commissioner Dunmyer) **Motion by Commissioner Dunmyer to approve a resolution opposing Offshore Seismic Testing and Oil Development along the Atlantic Coast.** Seconded by Commissioner Riordan. The vote carried unanimously.
5. **Discuss and possibly vote to approve:** (Mayor Hanson)
  - a. a Volunteer of the Year **Motion by Commissioner Cooke to appoint Len Read as Volunteer of the Year.** Seconded by Commissioner Riordan. The vote carried unanimously.
  - b. a special employee award **Motion by Commissioner Dunmyer to approve a special employee award which will include a \$300 award and a gift certificate to Nage, for Maintenance Supervisor, Alvin Huffman.** Seconded by Commissioner Cooke. The vote carried unanimously.
6. **Discuss and possibly vote to amend Chapter 117, licensing of businesses, of the Municipal Code of the Town of Dewey Beach, Delaware, 2205, as amended, by amending Section 117-4 relating to inspections of business licenses to ensure code compliance.**

**Discussion.** **Motion by Commissioner Riordan to amend Chapter 117, licensing of businesses, of the Municipal Code of the Town of Dewey Beach, Delaware, by amending Section 117-4 relating to inspections of business licenses to ensure code compliance.** Seconded by Commissioner Cooke. The vote carried unanimously.
7. **Public Comments**
8. **Reports**
  - a. Police **Report verbally given**
  - b. Finance **No report**
  - c. Town Manager **No report**
  - d. Building Official **Paper report provided**
  - e. Town Attorney **No report**
9. **Commissioners Comments**
  - a. Commissioner Dale Cooke
  - b. Commissioner Mike Dunmyer
  - c. Commissioner Gary Mauler

- d. Commissioner Courtney Riordan
- e. Mayor Hanson

10. **Adjourn Town Commissioners Meeting** Motion by Commissioner Cooke to adjourn the Town Commissioners Meeting. Seconded by Commissioner Dunmyer. The vote carried unanimously.