

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, June 1, 2026
7 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, June 1, 2026, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

7:15 p.m. A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

RESOLUTIONS

- Resolution No. 1 - Accepting Bid for Process Chemicals – Dry Polymer – Pollution Control Facility (PCF) Slack Chemical Company, Inc.
- Resolution No. 2 - Authorizing Agreement with National Grid to Allow Usage of Convenience Outlets for Farm and Craft Market Vendors
- Resolution No. 3 - Accepting Fee Proposal for Professional Design Services for Open Channel Fine Screen on Influent Line B at the Pollution Control Facility – Wright-Pierce
- Resolution No. 4 - Accepting an Employee Assistance Program Proposal from Pivot

ORDINANCES

Ordinance No. 1 - An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

LOCAL LAW

OLD BUSINESS

Proposed Local Law A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

STAFF REPORTS

1. Gomez and Sullivan Hydroelectric Consultants

NEW BUSINESS

EXECUTIVE SESSION

ADJOURNMENT

WORK SESSION

Next Work Session is scheduled for Monday, June 8, 2026, at 7:00 p.m.

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, JUNE 15, 2026.

Res No. 1

June 1, 2026

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Accepting Bid for Process Chemicals – Dry Polymer – Pollution Control Facility (PCF) Slack Chemical Company, Inc.

The City’s Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Process Chemicals – Dry Polymer - Pollution Control Facility (PCF), per City specifications and publicly opened and read the sealed bids on April 23, 2026, at 3:00 p.m. EST. Bids were provided to six (6) plan houses and seventeen (17) potential vendors.

The Purchasing Department received two (2) sealed bid submittals, and the bid tabulations are shown below:

Vendor Name and Address		Solenis LLC			Slack Chemical Company, Inc.		
		2475 Pinnacle Drive Wilmington, DE 19803 Wendy S. Mueller, Regional Pricing Director bidfers@solenis.com			PO Box 30, 465 South Clinton St. Carthage, NY 13619 Mary Shanahan, Vice President slack@slackchem.com		
Description	Qty./UOM	Unit Price	Description	Ext. Price	Unit Price	Description	Ext. Price
Dry Polymer	50,000/ LB	\$1.80/LB	Zetag 8185-AP	\$90,000.00	\$2.35/LB	Sta Floe 6532 55# Bag/ Direct Shipment	\$117,500.00
					\$2.21/LB	Sta Floe 6439XXR 55# Bag/Direct Shipment	\$110,500.00
Addendum Acknowledgement (if any)			X			X	
Bid Bond or Check (B / C)			N/A			N/A	
Non-Collusive Bidding Certificate			X			X	
Certificate of Compliance with the Iran Divestment			X			X	
Sexual Harassment Form			X			X	
Certificate of Contractor Registry			N/A			N/A	
SAM's & NYS Debarred			N			N	
Additional comment			Vendor not selected as required sample testing by the PCF did not provide optimal performance results consistent with current product outcomes.				

The Purchasing Manager, Water Superintendent, and Chief Operator reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the bid for the Process Chemicals – Dry Polymer - Pollution Control Facility (PCF) to Slack Chemical Company, Inc. as the lowest responsive responsible bidder using the pricing shown above for the fiscal period of July 1, 2026 through June 30, 2027.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

SUITE 202, MUNICIPAL BUILDING
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601
315-785-7757
FAX 315-785-7738
E-MAIL- aharvill@watertown-ny.gov

AARON HARVILL
WATER SUPERINTENDENT

To: City Council and Mayor

Staff recommendation for accepting 2026-27 polymer bid

Following questions regarding the need for polymer performance verification and a subsequent letter of protest submitted by Solenis, all proposed polymer products were tested. On May 13, 2026, Pollution Control Facility (PCF) staff conducted a side-by-side analysis of the proposed polymers to evaluate operating range and overall percent solids yield. Based on the results of this testing, it is our recommendation to accept the product proposed by Slack Chemical Company. The following summary explains the basis for that recommendation.

At lower polymer dosages, the Solenis product demonstrated better water displacement within a narrow operating range. However, this limited effective dose range does not provide the operational flexibility required to accommodate the varying sludge characteristics produced by the PCF gravity thickener. The Slack Chemical Company products required a higher dosage but demonstrated a broader operating range with a more consistent solids yield, making them a better operational fit for the facility. The Solenis product had also been previously tested by the PCF in 2024. Results from that evaluation were consistent with the findings from the May 13, 2026 testing, and the product was not selected at that time.

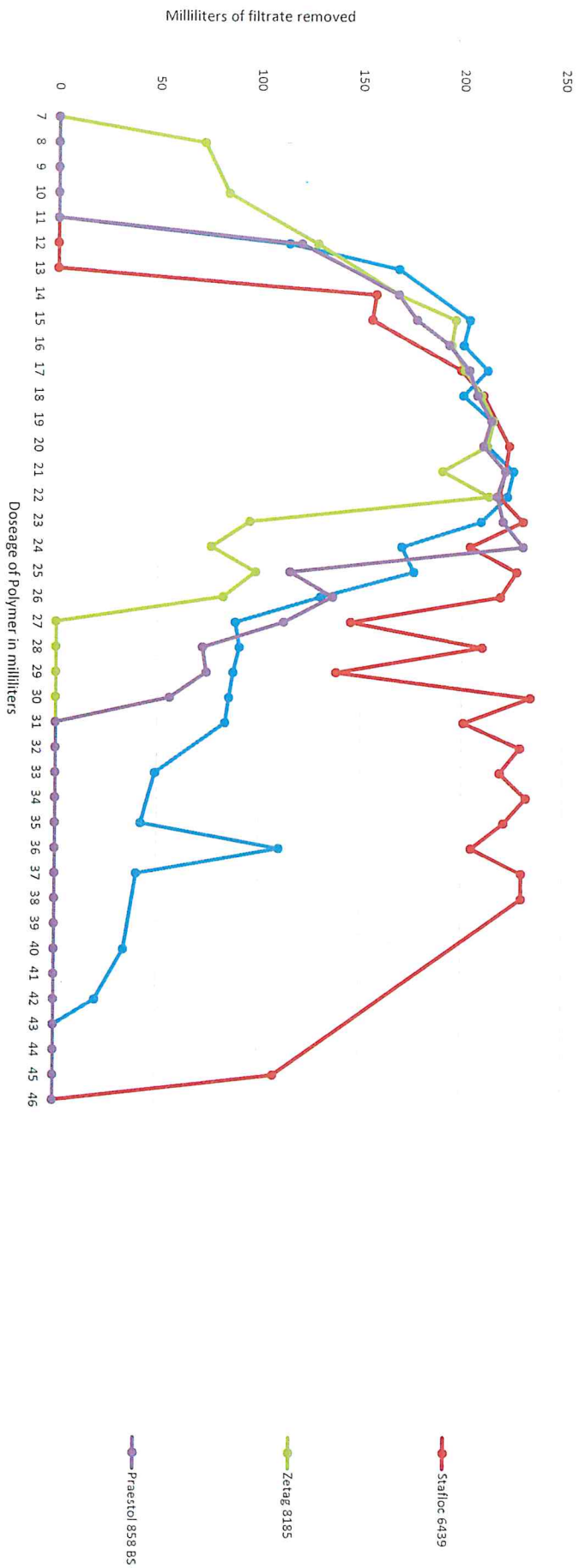
The treatment process utilized at the PCF generates sludge with variable consistency. This variability requires flexibility in the dewatering process. Attempting to optimize performance through the use of multiple polymer types would create excessive operational complexity, increase waste, and result in prohibitive costs. The broad operating range and of the Slack products simplifies operations and eliminates compatibility concerns making them the most suitable choice for the facility's operational needs.

Maintaining dosing flexibility is critical to preventing polymer overdosing, which is more likely to occur with the narrow operating range of the Solenis product. Polymer overdosing can plug the press cloth pores, reducing the system's ability to remove water from the sludge cake. Efficient water removal is essential because the City pays for offsite sludge transport by weight. Lower moisture content, resulting in higher percent solids, has a direct impact on reducing operational costs at the PCF. Any potential chemical cost savings associated with the Solenis product would likely be offset by increased sludge weight due to higher moisture content leaving the press.

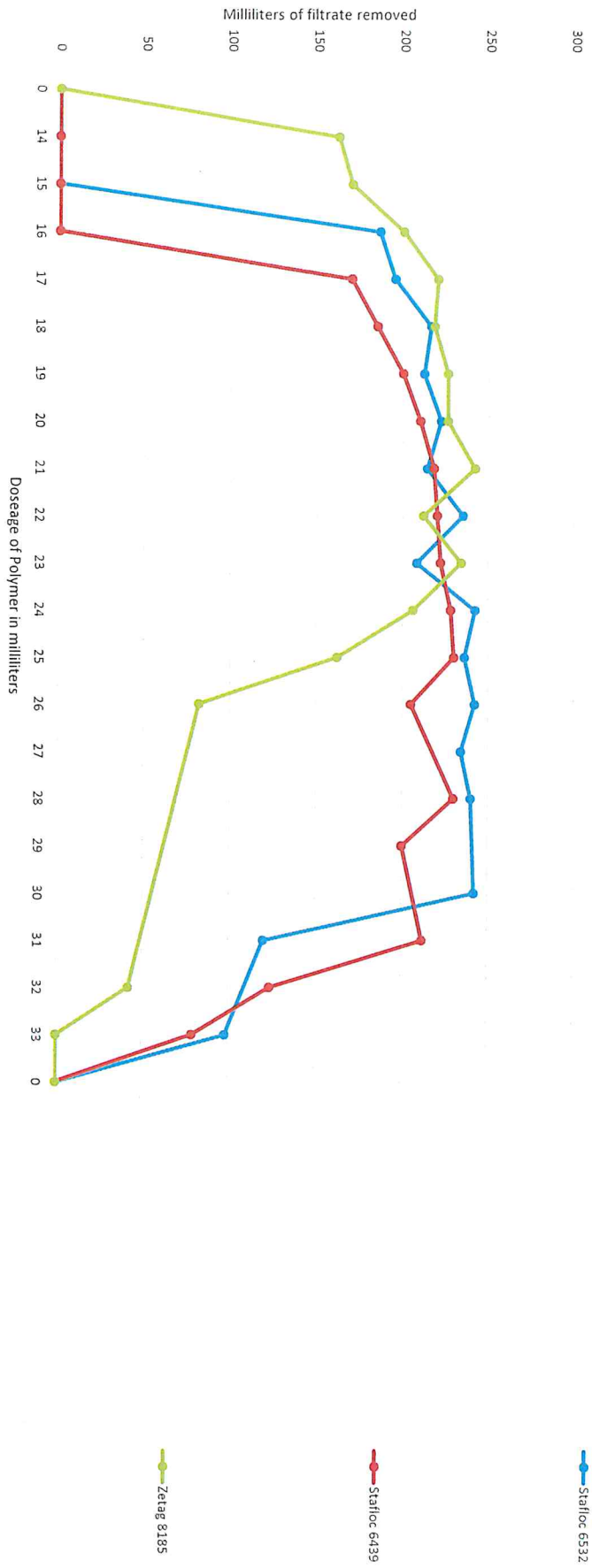
Respectfully,


Aaron Harvill
Water Superintendent

Total milliliter through filter
(after 90 seconds)



Total mls through Filter
(after 90 seconds)



RESOLUTION

Page 1 of 1

Accepting Bid for Process Chemicals - Dry Polymer – Pollution Control Facility (PCF) Slack Chemical Company, Inc.

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to purchase the Process Chemicals – Dry Polymer, on an as needed basis, for use at the City’s Pollution Control Facility (PCF) located at 700 William T. Field Drive, Watertown, NY 13601 for fiscal year period of July 1, 2026, through June 30, 2027, and

WHEREAS the Purchasing Department advertised and received two (2) sealed bids for the Process Chemicals -Dry Polymer, and

WHEREAS on April 23, 2026, at 3:00 p.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Water Superintendent and Chief Operator and it is their recommendation that the City Council accept the lowest responsive responsible bid Slack Chemical Company, Inc.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Slack Chemical Company, Inc. per the pricing schedule proposed, for the purchase of Process Chemicals – Dry Polymer.

Seconded by _____

Res No. 2

June 1, 2026

To: The Honorable Mayor and City Council

From: Eric F Wagenaar, City Manager

Subject: Authorizing Agreement with National Grid to Allow Usage of Convenience Outlets for Farm and Craft Market Vendors

The Greater Watertown-North Country Chamber of Commerce has historically coordinated the annual Farm and Craft Market within the City of Watertown. Beginning this year, Cornell Cooperative Extension will assume responsibility for hosting and coordinating the Market.

The vendors who participate with Cornell have requested to tie into the National Grid Convenience Outlets for electrical usage. The City has worked with National Grid to develop the attached Agreement for the benefit of Cornell and their vendors, and ultimately the citizens who patronize the Market. The electrical usage will be paid by Cornell Cooperative Extension as part of the annual authorization process each spring, based on the devices listed in Appendix 1.

The City of Watertown will provide National Grid with a letter indicating that the City is self-insured for general liability issues and will agree to defend and indemnify National Grid from against any and all claims for personal injury or property damage arising from the negligence of any of the City's officers or employees occurring in connection with the use of their facilities in accordance with this Agreement.

A Resolution is attached for City Council consideration, authorizing the Convenience Outlet License Agreement.

RESOLUTION

Page 1 of 1

Authorizing Agreement with National Grid To Allow Usage of Convenient Outlets for Farm and Craft Market Vendors

Council Member GARRABRANT, Shane A.

Council Member KIMBALL, Robert O.

Council Member OSBORNE Jr, Douglas E.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown has historically authorized use of portions of the City’s public right-of-way for operation of the annual Farm and Craft Market, and

WHEREAS Cornell Cooperative Extension has assumed responsibility for hosting and coordinating the annual Farm and Craft Market, and

WHEREAS Cornell Cooperative Extension desires to allow its vendors who participate and pay for space at the annual Farm and Craft Market to gain access to National Grid’s convenience outlets for electrical supply, and

WHEREAS the City of Watertown and National Grid have agreed to allow this electrical usage for the public benefit and in the best interest of its citizens,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the attached Convenience Outlet License Agreement between the City of Watertown and National Grid, a copy of which is attached and made part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager or his designee is hereby authorized and directed to execute said Agreement on behalf of the City of Watertown.

Seconded by _____



May 13, 2026

Via E-Mail

Eric Wagenaar, City Manager
City of Watertown
City Hall
245 Washington Street
Watertown, New York 13601-3380

Re: City of Watertown Convenience Outlets

Dear Mr. Wagenaar:

Niagara Mohawk Power Corporation d/b/a National Grid (“National Grid” or the “Company”) writes to inform the City of Watertown (the “City”) of the procedures and customer responsibilities regarding the use of street light convenience outlets.

As noted in the Company’s correspondence to the City in August 2017, the Company currently provides unmetered energy service to convenience outlets located on some of the street lights used to serve the City. Pursuant to National Grid’s P.S.C. No. 214 – Outdoor Lighting Tariff (the “Lighting Tariff”), the “customer of record,” in this case the City, “is the responsible party for all energy related charges used through the outlet(s).”¹ (Emphasis added). The unmetered energy use is then billed under the Company’s P.S.C. No. 220 – Electricity Tariff.

The Company understands that the City and Cornell Cooperative Extension of Jefferson County (“CCE Jefferson County”) have reached an agreement for certain authorized vendors at the weekly farmers’ market hosted by CCE Jefferson County to use the convenience outlets. In order to facilitate that arrangement consistent with the terms of the Lighting Tariff and the Company’s obligation to provide safe and adequate service, the Company requires the City to:

- 1) Execute the attached convenience outlet license agreement; and
- 2) Provide a certificate of insurance, showing proof of public liability and property damage coverage, the amount and duration of coverage, and identifying National Grid as an additional insured.

¹ See Lighting Tariff, Leaf 34.

The Company welcomes the opportunity to work with the City and CCE Jefferson County and awaits the signed license agreement and certificate of insurance. In the meantime, please feel free to contact me with any questions. I can be reached at (680) 895-2570 or by email, logan.eddy@nationalgrid.com.

Respectfully submitted,

Logan

Logan M. Eddy
Regional Manager, External Affairs

cc: Michael Myers, CCE Jefferson County (email)

Enclosures

CONVENIENCE OUTLET LICENSE AGREEMENT

THIS CONVENIENCE OUTLET LICENSE AGREEMENT (this “Agreement”), effective this ___ day of _____ 2026 (“Effective Date”), is by and between **NIAGARA MOHAWK POWER CORPORATION D/B/A NATIONAL GRID**, a corporation organized and existing under the laws of the State of New York, having an office at 300 Erie Boulevard West, Syracuse, New York (“Licensor”), and the **CITY OF WATERTOWN**, having its principal office at City Hall, 245 Washington Street, Watertown, New York 13601-3380 (“Licensee”). Licensor and Licensee may hereinafter be referred to individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, Licensee seeks Licensor’s permission to allow certain duly authorized farmers’ market vendors in the City of Watertown to use convenience outlets located on street lights owned by Licensor and used to serve Licensee; and

WHEREAS, Licensor has agreed to permit Licensee and Licensee’s duly authorized farmer’s market vendor designees to make limited use of the convenience outlets, in accordance with the terms and conditions specified hereafter.

NOW, THEREFORE, the Parties, with the intent to be bound, agree as follows:

1.0. DEFINITIONS

As used in this Agreement:

1.1. “Convenience Outlets” means convenience (festoon) receptacle outlets owned by Licensor, located on lighting facilities or wood poles for the purpose of providing auxiliary, unmetered, 120 volt (“V”) alternating current (“AC”) electric service to Licensee.

1.2 “Devices” means equipment owned by Licensee or Licensee’s authorized designee that has been authorized by Licensor to connect to the Convenience Outlets for purposes of receiving electric service as set forth in a License.

1.3 “License” means a fully executed and effective revocable, non-exclusive, non-transferable, Limited License to Connect Devices to Convenience Outlets in the form of Appendix 1, authorizing Licensee or Licensee’s designee to connect Devices to the Convenience Outlets, signed by Licensee and countersigned by Licensor with an effective date listed.

2.0. GENERAL TERMS

2.1 At the request and consent of Licensee, as the primary customer of Licensor with regard to outdoor lighting facilities in the City of Watertown, and subject to the terms and conditions set forth in this Agreement, Licensor will issue to Licensee, for any lawful purpose, a License authorizing Licensee or Licensee’s designee, as an agent of Licensee, to connect the Devices to the Convenience Outlets for purposes of receiving electric service.

2.2 Licensee and Licensee's designee shall have no right to connect any equipment to the Convenience Outlets until: i) Licensee shall have first submitted to Licensor a Limited License to Connect Devices to Convenience Outlets in the form of Appendix 1, including a list of the equipment Licensee and Licensee's designee proposes to connect to the Convenience Outlets, the contact information for the owner of such equipment, specifications for the equipment, and the duration for which Licensee or Licensee's designee will use such equipment; ii) Licensor has provided a License authorizing Licensee or Licensee's designee to connect the Devices to the Convenience Outlets; and iii) Licensee has provided Licensor the certificate(s) of insurance required by this Agreement.

2.3 The Devices shall be of such material and used in such location, form and manner as to comply with the standard specifications of Licensor. Licensee shall inspect the Devices at reasonable intervals and shall ensure the same are maintained in good order and repair. All of the above actions shall be at Licensee's sole cost and expense.

2.4 Licensor does not make any representation or warranty as to the present or future strength, condition, or state of repair of the Convenience Outlets. Licensee shall by test or observation determine that the Convenience Outlets are safe and being properly used. If the integrity of any Convenience Outlet or any Devices or equipment connected thereto is in question or is marked by Licensor as unsafe, Licensee shall confirm said condition with Licensor and neither Licensee nor Licensee's designees shall use such Convenience Outlet. Licensee shall assume all risk of loss to any person(s) who may be injured or any property that may be damaged as a result of use of the Convenience Outlets.

2.5 Nothing contained herein shall be construed to confer upon or warrant to Licensee or Licensee's designees any rights of property in said Convenience Outlets. Licensor does not guarantee to Licensee or Licensee's designees the right to connect to said Convenience Outlets and maintain such License as it may have the legal right to give, and shall not be liable to Licensee or Licensee's designees in damages for any delay, obstruction or interference, whether by litigation or otherwise, with connecting the Devices to the Convenience Outlets. Licensee shall at the sole cost and expense of Licensee, comply with all laws, ordinances, rules and regulations of the state and municipal authorities and departments relating to or affecting the right of Licensee and Licensee's designees to connect the Devices to the Convenience Outlets. Licensee or Licensee's designee shall, at their respective sole cost and expense, secure and obtain any and all permits, licenses, and consents that may be necessary in connection with use of the Devices.

2.6 No use, however extended, of the Convenience Outlets by Licensee and/or Licensee's designees shall be taken as creating or vesting in Licensee or Licensee's designees any greater right than that herein expressed.

2.7 This Agreement shall continue in effect from the Effective Date until October __, 2026 (the "Term"), unless either Party gives written notice of termination to the other.

3.0. LICENSEE COVENANTS

Licensee hereby covenants in consideration of the privileges herein granted:

3.1 To pay Licensor the amount of the charge(s) as will be fixed in accordance with Licensor's P.S.C. 220 – Electricity Tariff for unmetered electric service and the specifications set forth on the License, as such charges will be reflected on a one-time bill that Licensor will issue to Licensee upon completion of the Term of this Agreement.

3.2 To authorize use of the Convenience Outlets only by farmers' market vendor designees for the purposes of temporarily operating the Devices in connection with the farmers' market.

4.0. FEES

4.1 No equipment will be permitted to connect to the Convenience Outlets if, in Licensor's sole determination, such equipment would require any rearrangements or changes to the Convenience Outlets to accommodate connecting the equipment.

4.2 If any equipment shall be found connected to a Convenience Outlet for which no License has been granted pursuant to this Agreement, Licensor, without prejudice to its other rights or remedies under this Agreement or otherwise, may: (i) impose a fee; (ii) require Licensee or Licensee's designee to disconnect such equipment; or (iii) require Licensee to make an application for a License to connect such equipment pursuant to this Agreement. For the purpose of determining the fee, absent evidence satisfactory to Licensor to the contrary, the unlicensed use shall be treated as having existed for a period beginning on the date of this Agreement. Any such fee imposed by Licensor shall be in addition to its rights to any other sums due and payable and to any claims or damages under this Agreement or otherwise. No act or failure to act by Licensor with regard to said fee or said unlicensed use shall be deemed as a ratification or the licensing of the unlicensed use.

4.3 Payment for all reimbursable fees shall be received by Licensor within thirty (30) days of date of invoice. Late fees of 1.5 percent per month will be applied to all outstanding balances in excess of thirty (30) days. Failure to pay all reimbursable fees and late fees on the specified date may, in the sole determination of Licensor, be deemed a material default by Licensee under this Agreement.

4.4 Upon payment of any fees, submittal of the required insurance certificate, issuance of the License, and full compliance with the terms and conditions detailed herein, Licensor will permit Licensee and Licensee's designees to connect the Devices to the Convenience Outlets.

5.0. LIABILITY

In consideration of the privileges granted herein, Licensee shall defend, protect, indemnify, and save harmless Licensor from and against any and all loss resulting from injury (including injuries to the employees or damage to the property of Licensor arising out of, resulting from, or in any manner caused by the presence, use of maintenance of said Devices to

the Convenience Outlets, or by the acts or omissions of Licensee's agents, employees, or designees while engaged in the work of connecting, placing, maintaining, or renewing said Devices to the Convenience Outlets, or of removing them therefrom; and such loss shall include all costs, charges, expenses, and attorneys' fees reasonably incurred in connection with such injury or damage and, also, any payments made by Licensor to its injured employees or to their relatives or representatives in conformity with the provisions of any workmen's compensation act or any act creating a liability in the employer to pay compensation for personal injury to any employee by accident in the course of employment, whether based on negligence on the part of its injured employees by virtue of any collective bargaining agreement or employee's benefit plan.

6.0. INSURANCE

6.1 Prior to any use of the Convenience Outlets, and during the entire term of this Agreement and any amendments thereto, Licensee and Licensee's designees, as required by Licensee, must procure and maintain insurance in the kinds and amounts listed below:

Commercial General Liability ("CGL") Insurance, covering all operations to be performed by or on behalf of Licensee under or in connection with this Agreement, with minimum limits of:

Combined Single Limit:	\$1,000,000 per occurrence
General Aggregate & Product Aggregate:	\$2,000,000 each

6.2 Coverage shall include: contractual liability (with this Agreement being included under the definition of "Insured Contract" thereunder), public liability insuring for the injuries to person (including death of anytime resulting therefrom) and damage to property, resulting or arising from or connected with Licensee's or Licensee's designees' operations under this Agreement. This policy shall contain a separation of insureds condition. The retroactive date shall not precede the Effective Date and coverage shall be maintained continuously for the duration of this Agreement and for at least two years after completion of the Term.

6.3 Licensee shall include Licensor as an additional insured on Licensee's required liability insurance policies with respect to the activities governed by this Agreement. Licensor shall be identified as an additional insured as follows: "Niagara Mohawk Power Corporation d/b/a National Grid."

6.4 Neither Licensee nor any of Licensee's designees shall connect any Devices to the Convenience Outlets until Licensor has been furnished with a completed certificate(s) of insurance showing that Licensee, and, if applicable, such of Licensee's designees has complied with this Insurance Article. Licensee shall provide at least thirty (30) days' prior written notice to Licensor of cancellation or non-renewal of any required coverage that is not replaced. Such certificate of insurance, and any renewals or extensions thereof, shall outline the coverages and limits required, including the amount of deductibles or self-insured retentions which shall be for the account of Licensee, and shall be sent to the following address:

Niagara Mohawk Power Corporation
Attn.: Risk Management, Bldg. A-4
300 Erie Boulevard West
Syracuse, NY 13202

6.5 If any insurance coverage is not secured, maintained or is cancelled before final payment by Licensee to Licensor and Licensee fails immediately to procure other insurance as specified, Licensor reserves the right to procure such insurance and to add the cost thereof to any sum due Licensor under this Agreement.

6.6 Nothing contained in these insurance requirements is to be construed as limiting the extent of any of the Party's responsibility for payment of damages resulting from Licensee's or Licensee's designees' use of the property or limiting, diminishing or waiving any of the Party's obligation to indemnify, defend and save harmless the other as set forth in this Agreement.

6.7 It is the intent of the Parties that the liability insurance placed in accordance with the provisions of this Section shall be primary insurance and shall protect Licensor and Licensee from losses arising from the performance of this Agreement.

6.8 Notwithstanding the foregoing, Licensee shall have the right to self-insure the coverages required in this Section. In the event Licensee elects to self-insure its obligation to include Licensor as an additional insured, the following provisions shall apply (in addition to those set forth in this Section):

6.8.1 Licensor shall promptly and no later than thirty (30) days after notice thereof provide Licensee with written notice of any claim, demand, lawsuit, or the like for which it seeks coverage pursuant to this Section and provide Licensee with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like;

6.8.2 Licensor shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of Licensee; and

6.8.3 Licensor shall fully cooperate with Licensee in the defense of the claim, demand, lawsuit, or the like.

7.0. ASSIGNMENTS AND TRANSFERS

Licensee shall not assign this Agreement or any rights in or under the same without the written consent of Licensor first obtained. Any assignment, transfer, or subletting of this Agreement or any licenses by Licensee shall be null and void, unless written approval or consent has been granted by Licensor. Subject to the foregoing, however, this Agreement shall extend to and bind the successors and assigns of the Parties hereto.

8.0. AMENDMENTS AND MERGER

This Agreement supersedes all previous agreements between the Parties for use of the Convenience Outlets by Licensee or Licensee’s designees and constitutes the entire agreement between the Parties. This Agreement may not be modified or amended nor may any obligation of either Party be changed or discharged except in writing signed by the duly authorized representative of the Party to be charged.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have executed this Agreement as of the Effective Date.

**NIAGARA MOHAWK POWER CORPORATION D/B/A NATIONAL GRID
(Licensor)**

By:(signature) _____

Name: _____

Title: _____

Date: _____

**THE CITY OF WATERTOWN
(Licensee)**

By: (signature) _____

Name: _____

Title: _____

Date: _____

Appendix 1
Limited License to Connect Devices to Convenience Outlets

Device Description; Specifications (wattage)	Authorized Designee's Contact Information	Convenience Outlet Location	Duration of Use
Mini Fridge, 120V	Adams Cheese Shop Andrew Sylvester 315-783-3250	19	7 Hours
Cash Register, Radio, 30W	Bushgardens Chris & Loren Bush 315-783-8642	25	7 Hours
POS device, Small Fan, Phone 30w	Flora Locale- Sarah Glazer 206-992-7556		7 hours
Freezer, hood fan, lights, POS System, Fridge, Coffee maker 30 amp 4 prong twist lock	Humble Palace 315-771-6396		9 hours
Fan, cash register 30W	Simmons Farm Shari Simmons 315-767-0240	9	7 Hours
Coffee Trailer, Coffee maker 15 amp	Tug Hill Artisan Roasters Scott Gilbert 307-216-0466	City Hall Box	9 Hours
Box Fan, Electric Stirrer 110V	C&J Old Fashioned Kettle Corn Patrick Caldwell 315-405-5600	City Hall Box	7 Hours
Amplifier(s) to include microphone(s) and instruments depending on performer.	Weekly Musician CCE Jefferson 315-783-9498 Erica	Or City Hall Outlet	3 Hours
POS system, laptop	CCE Jefferson	City Hall Box	8 hours

Licensee (Signature) _____ Date _____

Name _____

Title _____

Licensor (Signature) _____ Date _____

Name _____

Title _____

Effective Date of License _____

June 1, 2026

To: The Honorable Mayor and City Council
From: Angel French, Chief Operator, Pollution Control Facility
Subject: Accepting Fee Proposal for Professional Design Services for Open Channel Fine Screen on Influent Line B at the Pollution Control Facility – Wright-Pierce

The City Water Department respectfully submits this resolution for City Council consideration to accept a fee proposal for a Professional Services Agreement with Wright-Pierce in the amount of \$99,400. This proposal covers the cost of the evaluation, design, and preparation of bid documents for a new fine screen removal system on the Influent B line at the City's Pollution Control Facility.

The Influent B line enters the Pollution Control Facility through the Chemical Building, which was constructed in 1989. Prior to entering the facility, the flow passes through the Warneck Pumping Station, which is operated by the Development Authority of the North Country. The pumping station currently provides preliminary treatment through one-inch bar screens for large debris removal and chemical dosing for hydrogen sulfide control.

Over the past decade, the volume of debris entering the sewer collection system has increased significantly, largely due to the increased use of disposable wipes and similar materials that do not readily break down in the wastewater system. As a result, excessive rag accumulation has caused increased wear, maintenance issues, and operational disruptions to downstream equipment and treatment processes at the Pollution Control Facility.

To address these concerns, the proposed project will improve debris removal capabilities on the Influent B line through the installation of a new fine screening system. Wright-Pierce will evaluate the existing Influent B channel, prepare final design plans and specifications for the new screening equipment, and submit the design to the New York State Department of Environmental Conservation for regulatory approval. The firm will also prepare bidding documents and assist the City during the bid review and award process.

Funding for installation of the new screen system was authorized by City Council through a bond ordinance approved on April 6, 2026. Approval of this resolution will allow the City to proceed with the design phase of this important infrastructure improvement project.

A resolution has been prepared for Council consideration and approval.

RESOLUTION

Page 1 of 1

Accepting Fee Proposal for Professional Design Services for Open Channel Fine Screen on Influent Line B at the Pollution Control Facility – Wright-Pierce

- Council Member GARRABRANT, Shane A.
- Council Member KIMBALL, Robert O.
- Council Member OSBORNE Jr, Douglas E.
- Council Member SHOEN, Benjamin P.
- Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS, the City Water Department identified the need for mechanical screening improvements at the City’s Pollution Control Facility in order to remove excess rags from Influent B and reduce damage and maintenance costs associated with downstream equipment, and

WHEREAS, the City Council of the City of Watertown included funding for the Influent B Screen project as a capital expense in the 2025–2026 Adopted Budget, and

WHEREAS, funding for the project was further authorized by the City Council on April 6, 2026, through Ordinance No. 1, and

WHEREAS, the City Water Department solicited proposals for the planning and design of the mechanical screening equipment improvements, and

WHEREAS, Wright-Pierce Engineering Services submitted a proposal to provide professional design and bidding services for the Influent B Screen project, and

WHEREAS, Wright-Pierce has submitted a fee proposal in the amount of \$99,400 for said professional services,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the fee proposal for Professional Design Services Agreement between the City of Watertown and Wright-Pierce in the amount of \$99,400, a copy of which is attached hereto and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is hereby authorized and directed to execute any Agreement associated with the fee proposal for professional design services between the City of Watertown and Wright-Pierce on behalf of the City of Watertown.

Seconded by _____

April 14, 2026

Angel French
Chief Operator
Water Department –
Pollution Control Facility
700 William T Field Drive
Watertown, NY 13601-3380

**SUBJECT: Professional Design Services for Open Channel Fine Screen on Influent Line at the
Pollution Control Facility – Fee Proposal**

Dear Angel,

Wright-Pierce is a strong believer in the selection of engineers on the basis of qualifications, with an equitable fee negotiated between the selected firm and the client, based on a mutually established scope of services.

For the proposed base scope of services, broken down by the tasks discussed in our Project Understanding and Approach section, we propose a not-to-exceed total fee of **\$99,400**. If the City wishes to include our proposed Value-Added Services, our proposed fee will increase by \$7,400 to a not-to-exceed total fee of \$106,800. If requested, we can also attend a City Council meeting or public meeting on the project. Our fee table includes two separate meetings at a cost of \$4,200 each to prepare for and attend/present.

Our proposed fee includes preliminary and final design and bidding phase services. We have not included any permitting, survey, or geotechnical services as we do not believe they are required. We have also assumed if a hazardous materials survey is needed it would be provided by the City.

Our itemized task-by-task breakdown of labor and expenses, showing both dollars and hours, follows this cover letter. Our fee reflects a good understanding of the needs of the City to design and bid this project.

Please feel free to contact us should you have any questions about our proposed fee, or should you require additional information.

Sincerely,

WRIGHT-PIERCE ENGINEERING CONSULTANTS, P.C.



Jennifer L. Weeks, PE

Project Manager

jennifer.weeks@wright-pierce.com



Christopher N. Pierce, PE

Principal-in-Charge

chris.pierce@wright-pierce.com

Proposed Fee

Proposed Fee

Wright-Pierce is a strong believer in the selection of engineers based on qualifications, with an equitable fee negotiated between the selected firm and the client, based on a mutually established detailed scope of work. *We are flexible and willing to reconsider any aspect of our proposal if we can provide a more tailored level of service.*

For the proposed base scope of services, broken down by the tasks discussed in our scope of services section, we propose a not-to-exceed fee of **\$99,400**.

Our fee reflects a good understanding of the needs of the City of Watertown. We have provided a proposed scope and fee that we believe reflects the level of effort required to cost effectively complete this project.

We have also identified several additional services that could be provided. These costs are not included in this proposed not-to-exceed fee but are shown separately in the breakdown table below. These include:

- Value added services to evaluate alternative mechanical screening technology that may provide certain advantages for maintenance.
- Additional services to present the project to the City Council following the completion of the BOD Memo.
- Additional services to present the project to the City Council following the completion of the 90% Submittal of the contract documents.

We have also provided an indicative estimate of the potential cost to provide construction administration phase services. The detailed scope for this phase of the project would be developed in collaboration with the City following the final design. Appropriate adjustments to the fee would be developed based on the final scope of services to be provided.

Wright-Pierce does not plan to use any subconsultants on this project.

Level of Effort Table

City of Watertown Professional Design Services for Open Channel Fine Screen on Influent Line at the Pollution Control Facility - Base Scope of Services												
Scope of Services	Principal-In-Charge	Project Manager	Process Engineer	Process CAD	Structural	Instr. & Control	Electrical	QA/QC	Admin	Labor	Expense	Total Cost
1. Gathering & Review of Information and Basis of Design Memo	2	12	34	2	4	2	2	2	2	\$12,400	\$300	\$12,700
2. Final Design	2	52	136	36	44	46	58	10	8	\$75,400	\$1,700	\$77,100
3. Bidding	2	12	22	2	2	2	2	-	4	\$9,000	\$600	\$9,600
Base Scope Estimated Totals	6	76	192	40	50	50	62	12	14	\$96,800	\$2,600	\$99,400
Value Added Service – Only to be included in contract at request of the City												
Evaluate Alternative Screens	1	8	20	2	-	2	2	2	2	\$7,400	-	\$7,400
Present project to City Council after final BOD Memo	-	8	12	-	-	-	-	-	1	\$4,000	\$200	\$4,200
Present project to City Council after 90% Submittal	-	8	12	-	-	-	-	-	1	\$4,000	\$200	\$4,200
Total Engineering Fee with Value Added Scope	7	100	236	42	50	52	64	14	18	\$112,200	\$3,000	\$115,200

Indicative Level of Effort for Construction Phase Services

City of Watertown Professional Design Services for Open Channel Fine Screen on Influent Line at the Pollution Control Facility - Indicative Cost for C/A Services – To Be Finalized After Design												
Scope of Services	Principal-In-Charge	Project Manager	Process Engineer	Process CAD	Structural	Instr. & Control	Electrical	QA/QC	Admin	Labor	Expense	Total Cost
Construction Administration	2	56	380	16	28	22	22	-	14	\$106,000	\$3,900	\$109,900
Base Scope Estimated Totals	2	56	380	16	28	22	22	-	14	\$106,000	\$3,900	\$109,900

Billing Rates

The following labor rates and non-labor costs are provided as requested. Billing rates are based on salary costs for Wright-Pierce within each classification, multiplied by our salary multipliers. Actual billing rates for the project are based on the actual rates for the individuals assigned. Allow for a standard 6% salary increase year-over-year for multi-year contracts.

Labor Billing Rates

Accounting/Billing Classification	Hourly Billing Rate Range
Principal/Engineering Manager/Strategic Advisor	\$250 to 380
Senior Project Manager/Client Services Manager/Strategic Funding Advisor	\$190 to 290
Project Manager/Senior Project Engineer/Construction Manager	\$190 to 260
Senior Project Engineer	\$180 to 250
Project Engineer	\$130 to 175
Engineer Intern/Intern Architect	\$100 to 145
Architect/Structural/Mechanical/Instrumentation/Electrical Engineer	\$150 to 310
Landscape Architect	\$150 to 220
CAD/BIM Manager	\$160 to 175
Senior CAD Designer	\$140 to 165
CAD Designer/Senior CAD Technician	\$100 to 150
CAD Technician	\$90 to 130
GIS Analyst	\$100 to 170
Survey Crew (two people)	\$260 to 300
Field Service Manager/Technician	\$90 to 150
Hydrogeologist	\$120 to 200
Construction Support Technician	\$130 to 220
Resident Project Representative	\$100 to 230 (\$120 to 250 w/ expenses)
Office Administrator/Engineering Assistant	\$90 to 130

Res No. 4

June 1, 2026

To: The Honorable Mayor and City Council
From: Eric F. Wagenaar, City Manager
Subject: Accepting an Employee Assistance Program Proposal from Pivot

The Employee Assistance Program (EAP) contract with Pivot will end on 6/30/2026, and Mercer, our benefits broker, has completed a bid comparison for renewal. We received a total of five (5) offers from a variety of EAP companies, including Pivot, CAA Responses, ComPsych, Bree Health and CuraLinc. The cost comparison has been attached.

Due to the current budget situation, our focus has been on avoiding expense increases. As a result, our recommendation is not to change our EAP incumbent and pursue a contract renewal. Pivot offers the most competitive prices and is comparable to services provided by other companies. If you'd like to schedule a time for further review, please let the Human Resources Department know, and they will coordinate the meeting.

EAP RFP Responses
 Telus- DTQ
 CuraLink- pending response

Member Experience	Pivot EAP (Incumbent)	CAA Responses	ComPsych	Bree Health	CuraLinc
Q. Can a member self-service and schedule online?	Yes	Yes	Yes	Yes	Yes
Q. Are there self-guided tools available? If yes, provide examples.	Yes	Yes	Yes	Yes	Yes
Q. How many sessions per incident are included?	We offer 6 sessions per issue; however, if the counselor and client are working towards a goal and progressing, we do not turn them away.	We offer a variety of session models from 3 - 12. We have provided our annual minimum fee pricing for 3, 5, and 8 session models.	Up to 3, 5, or 6 sessions per issue per employee/family member per year.	The number of sessions per incident is determined by the employer's selected program model. eni commonly offers 3, 6, or 8 sessions per incident per year.	3, 5, 6 and 8 session models
Q. Is there unlimited telephonic sessions? In the moment support?	Yes	Yes	Yes	Yes	Yes
Q. Are multiple modalities offered? (e.g chat, text, video)	Yes	Yes	Yes	Yes	Yes
Q. Are services available to employees' family members? If so, which family members?	Services are available to employees and family members living in their household. We will see other family members not living in the household for 3 sessions.	Yes, services are available to employees' family members. We define eligibility broadly, including family members and any other individuals who live with the employee or otherwise play a role in the employee's life akin to that of an immediate family member.	Yes. Services are available to employees and their family and household members at no additional cost, including spouses/significant others, the employee's eligible dependents (including those away at school), and anyone living in the employee's household.	Yes. EAP services are available to employees and their household family members, including spouses or partners and dependent children living in the household.	The program is available to employees and their immediate family members, including spouses and dependents up to age 26—even if the dependent does not reside in the same household. For minors under 18 seeking services, we recommend a parent or legal guardian initiate contact with the program first.
Q. What languages are services offered in?	English	Over 200 languages available	Over 100 languages available	Over 250 languages available	Over 60 languages available
Network Adequacy & Availability					
Q. Are providers vetted for evidence-based treatments?	Yes	Yes	Yes	Yes	Yes
Q. Does the network allow for online searches to identify a provider that matches the member's preferences (e.g gender, age, qualifications, etc)	Yes	Yes	Yes	Yes	Yes
Q. What are your hours of operation for counseling and support services? Is 24/7 crisis support available?	Office hours are 8:00 am-8:00 pm on Mondays and 8:00 am-4:00 pm Tues-Friday. Emails - 24/7	24/7	24/7	24/7	24/7
Employer Support					
Q. Does the program offer Drug Free Awareness Program in compliance with FTA standards. If yes, is there an additional cost?	Yes no additional charge.	We will include 4 sessions in the per capita fee. Additional training sessions cost \$500 per session.	Additional Cost	Additional Cost	Additional Cost
Q. Does the program offer Workplace Violence, Sexual Harassment, The Right to Know and DOT/FTA trainings? If yes, is there an additional cost?	Yes no additional charge.	Additional Cost	Additional Cost	Additional Cost	Additional Cost
Reporting					
Q. Will the employer receive utilization metrics?	Yes	Yes	Yes	Yes	Yes
Cost & Contract Terms					
Q. What is your pricing model (e.g. PEPM, per use, etc.)?	Yearly at a rate of \$20.98 PP	We typically utilize a per employee per month (PEPM) pricing model. For a group this size, we can offer our annual minimum fee pricing as follows: •3-session model - \$8,500 annual fee •5-session model - \$10,000 annual fee •8-session model - \$12,500 annual fee	Per employee per month. 3 Session model \$2.25 PEPM 6 Session model \$2.65 PEPM	eni's pricing model is Per Employee Per Month (PEPM).	CuraLinc's programs are priced on a fixed Per Employee Per Month (PEPM) basis with a 3-year rate guarantee (non-binding agreement). 3 Session model \$2.41 PEPM 6 Session model \$2.67 PEPM
Annual Pricing for comparison					
Assumptions - 330 lives and 3 sessions		\$ 8,500.00	\$ 8,910.00	\$ 5,940.00	\$ 9,543.60
Assumptions - 330 lives and 6 sessions	\$ 6,923.40	\$ 10,000.00	\$ 10,494.00	\$ 11,000.00	\$ 10,573.20

RESOLUTION

Page 1 of 1

Accepting an Employee Assistance Program Proposal from Pivot

Council Member GARRABRANT, Shane A.

Council Member KIMBALL, Robert O.

Council Member OSBORNE Jr, Douglas E.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS Mercer serves as the City of Watertown’s benefits broker, and they have completed a competitive bid process for the Employee Assistance Program renewal, and

WHEREAS the City has received a total of five (5) competitive proposals for Employee Assistance Programs, and

WHEREAS it is the recommendation of Human Resources and the City Manager’s Office that the City of Watertown accept the proposal presented by Mercer for Employee Assistance Program services for City employees through Pivot,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, accepts the eighteen (18) month proposal to provide Employee Assistance Program services through Pivot to City employees, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign any Agreement pertaining to this proposal on behalf of the City Council.

Seconded by _____

Ordinance No. 1

June 1, 2026

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Code Enforcement is demolishing the building located at 223 JB Wise Place due to its unsafe condition. The maximum payback for demolishing a non-City owned building is five years. A bond ordinance has been prepared for your review.

Estimated demolition cost	\$ 248,000
Estimated tipping cost	150,000
Contingency and bonding fees	<u>52,000</u>
Total	<u>\$ 450,000</u>

ORDINANCE

Page 1 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
Council Member KIMBALL, Robert O.
Council Member OSBORNE Jr, Douglas E.
Council Member SHOEN, Benjamin P.
Mayor PIERCE, Sarah V.C.
Total

YEA	NAY

Introduced by _____

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building, in Watertown, New York, on June 1, 2026, at 7:00 o'clock P.M., Eastern Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Councilperson _____, who moved its adoption, seconded by Councilperson _____, to wit:

BOND ORDINANCE DATED JUNE 1, 2026.

AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$450,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE DEMOLITION OF A NON-CITY OWNED BUILDING THAT POSES A SIGNIFICANT THREAT TO PUBLIC HEALTH OR SAFETY IN THE CITY OF WATERTOWN.

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

Section 1. For the class of objects or purposes of paying the cost of the demolition of a non-City owned building that poses a significant threat to public health or safety, including incidental expenses in connection therewith, in and for the City, there are hereby authorized to be issued \$450,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid

ORDINANCE

Page 2 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

class of objects or purposes is \$450,000 and that the plan for the financing thereof is by the issuance of the \$450,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to subdivision 12-a of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be

ORDINANCE

Page 3 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

obliged to see to the application of the purchase money.

Section 8. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the City Comptroller. Such notes shall be of such terms, form and contents as may be prescribed by said City Comptroller consistent with the provisions of the Local Finance Law.

Section 9. The City Comptroller is hereby further authorized, at his or her sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the class of objects or purposes described in Section 1 hereof, or a portion thereof, by a bond, and, or note issue of said City in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The intent of this resolution is to give the City Comptroller sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and, or notes, without resorting to further action of the City Comptroller.

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of its City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and,

ORDINANCE

Page 4 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 12. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 13. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.151- 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 14. This ordinance, which takes effect immediately, shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

Council Member Shane A. Garrabrant VOTING _____
 Council Member Robert O. Kimball VOTING _____

ORDINANCE

Page 5 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
Council Member KIMBALL, Robert O.
Council Member OSBORNE Jr, Douglas E.
Council Member SHOEN, Benjamin P.
Mayor PIERCE, Sarah V.C.
Total

Table with 2 columns: YEA, NAY. Multiple empty rows for recording votes.

Council Member Douglas E. Osborne Jr. VOTING _____
Council Member Benjamin P. Shoen VOTING _____
Mayor Sarah V.C. Pierce VOTING _____

The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

_____ June 1, 2026
Mayor

STATE OF NEW YORK)
) ss.:

COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on June 1, 2026, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that said meeting was (i) open to the general public pursuant to Section 103 of the Public Officers Law or (ii) conducted in conformance with Section 103-a of the Public Officers Law.

ORDINANCE

Page 6 of 6

An Ordinance Authorizing the Issuance of \$450,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Demolition of a Non-City-Owned Building That Poses a Significant Threat to Public Health or Safety in the City of Watertown

Council Member GARRABRANT, Shane A.
Council Member KIMBALL, Robert O.
Council Member OSBORNE Jr, Douglas E.
Council Member SHOEN, Benjamin P.
Mayor PIERCE, Sarah V.C.
Total

Table with 2 columns: YEA, NAY. Multiple empty rows for recording votes.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on June ____, 2026.

City Clerk

(CORPORATE SEAL)

Seconded by

Old Business - Proposed Local Law

June 1, 2026

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

A local law was introduced at the adjourned City Council meeting on May 21, 2026, to establish the sewer rates for the upcoming fiscal year. The Fiscal Year 2026-27 Sewer Fund Budget contains an increase of two percent (2.00%) to the general sewer usage rates and an increase of tanker hauled sewage, septage, and slurries five percent (5.00%). A public hearing is required before voting on the local law. A public hearing is scheduled for June 1, 2026, at 7:15 p.m.

LOCAL LAW

Page 1 of 4

A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

Introduced by Council Member Robert O. Kimball

A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

WHEREAS a public hearing was held on this amendment on June 1, 2026, at 7:15 p.m. in the City Council Chambers;

NOW THEREFORE BE IT ENACTED by the City Council of the City of Watertown, New York that §253-17 of the City Code of the City of Watertown is modified to read as follows:

C. Rates.

(1) The basis for the normal sewer service charge shall be the volume of water consumed from the Public Water Supply System by the individual property owner. The rates for both domestic and industrial metered sewer service within the City of Watertown shall be as follows:

(a) Quarterly meter rates:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 1,200 cubic feet (8,976 gallons)	\$42.75 per 1,000 cubic feet (7,480 gallons)
Over 1,200 cubic feet (8,976 gallons)	\$24.94 per 1,000 cubic feet (7,480 gallons)

(b) Monthly meter rates:

<u>Usage</u>	<u>Rate [(per 1,000 cubic feet (7,480 gallons))]</u>
First 400 cubic feet (2,992 gallons)	\$42.75 per 1,000 cubic feet (7,480 gallons)
Over 400 cubic feet (2,992 gallons)	\$24.94 per 1,000 cubic feet (7,480 gallons)

LOCAL LAW

Page 2 of 4

A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

(c) Minimum charge for quarterly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	900	6,732	\$ 38.47
3/4	1,500	11,220	58.78
1	2,700	20,196	88.70
1 1/2	5,100	38,148	148.54
2	8,400	62,832	230.82
3	15,900	118,932	417.83
4	26,400	197,472	679.65
6	51,900	388,212	1,315.47
8	84,000	628,320	2,115.88
10	120,000	897,600	3,013.51

(d) Minimum charge for monthly inside City use:

<u>Meter Size (inches)</u>	<u>Cubic Feet</u>	<u>Gallons</u>	<u>Minimum Charge</u>
5/8	300	2,244	\$ 12.83
3/4	500	3,740	19.59
1	900	6,732	29.56
1 1/2	1,700	12,716	49.51
2	2,800	20,944	76.94
3	5,300	39,644	139.28
4	8,800	65,824	226.54
6	17,300	129,404	438.50
8	28,000	209,440	705.29
10	40,000	299,200	1,004.51

(2) Elderly Exemption

LOCAL LAW

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A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

<u>Unit</u>	<u>Charge</u>
1	\$ 4.27
2	\$ 8.55
3	\$12.83
4	\$17.10
5	\$21.37
6	\$25.64
7	\$29.92
8	\$34.20

And,

BE IT FURTHER ENACTED by the City Council of the City of Watertown, New York that §253-28 of the City Code of the City of Watertown is modified to read as follows:

- G.(1) Six point three cents (\$0.063) per gallon for hauled waste less than or equal to 5.6% solids by weight.
- G.(2) For all leachate: six point three cents (\$0.063) per gallon.
- G.(3) Thirteen point seven cents (\$0.137) per pound (dry weight) for all deliveries over 5.6% solids by weight.
- G.(4) Minimum charge of \$45.38 per delivery.

And,

BE IT FURTHER ENACTED by the City Council of the City of Watertown, New York that §253-77 of the City Code of the City of Watertown is modified to read as follows:

- A.(1) Six point three cents (\$0.063) per gallon for all sewage, septage and slurries less than or equal to 5.6% solids by weight.
- A.(2) For all leachate: six point three cents (\$0.063) per gallon.
- A.(3) Thirteen point seven cents (\$0.137) per pound (dry weight) for all deliveries over 5.6% solids by weight.
- A.(4) Minimum charge of \$45.38 per delivery.

LOCAL LAW

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A Local Law Amending the Code of the City of Watertown, §253-17 Sewer Service Charges, and Surcharges, §253-28 (G) Trucked or Hauled Pollutants, and §253-77 Tanker-Hauled Sewage, Septage and Slurries

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

BE IT FURTHER ENACTED that the Sewer Service Charges shall be instituted with the sewer bills dated on or after July 1, 2026 and contained on all bills, and

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon its being filed in the Office of the Secretary of State.

Seconded by Council Member Benjamin P. Shoen

Staff Report

June 1, 2026

To: The Honorable Mayor and City Council
From: Aaron Harvill, Water Superintendent
Subject: Gomez and Sullivan Hydroelectric Consultants

On May 1, 2026, City staff and Ampersand operators met with Michele Stottler and Jason George of Gomez and Sullivan to tour the hydro facility and interview staff to develop background information regarding current operational procedures and practices.

Following the tour, Gomez and Sullivan discussed the City's goals and priorities that the firm will be directed to address. Immediate priorities include completing responses to the Federal Energy Regulatory Commission inquiries due by June 2, 2026, and beginning development of a plant Standard Operating Procedure (SOP) document.

Gomez and Sullivan highlighted several items contained in the January 21, 2026, FERC letter that questioned assumptions regarding the necessity of conducting a recreational use study. This fresh perspective on the matter was viewed as a welcome reprieve. The City decided to incorporate Gomez and Sullivan into the FERC response process in anticipation of increased activity from various interested parties.

Additional parties recently issued notices of intervention on the Brookfield owned Bebee Island project. Gomez and Sullivan expects the external stakeholders to remain actively engaged as the City moves closer to renewing its Hydro-Electric license with the FERC. The City anticipates that outside stakeholders may increasingly focus their efforts on City hydroelectric operations moving forward.

Development of the SOP is an immediate priority, with the City's Civil Engineer II responsible for the hydro plant retiring in December 2026 and Ampersand's lead operator also preparing for retirement. It is critical that we compile a comprehensive written reference outlining operational and compliance requirements to assist with staff transition efforts. The transfer of institutional knowledge can be challenging, but the SOP will support the transition and reduce the potential for noncompliance issues.

Gomez and Sullivan also provided an estimated level of effort and associated costs by discipline for the requested services. Based on the firm's cost breakdown, the proposed appropriation for Fiscal Year 2026–2027 was increased to \$100,000. While this funding should assist in addressing the most pressing items, additional financing will likely be necessary to adequately support Power Purchase Agreement negotiations and determine the best path forward for the City's hydroelectric facility.

As these immediate items are addressed, additional priorities will become the focus of future efforts and expenditures. These include preparations for the expiration of the current PPA with National Grid, development of a long-term capital improvement and maintenance program for the facility, and preparation for future relicensing activities. Each of these priorities carries associated costs and varying levels of technical support; therefore, budget variability should be expected.

The City staff continues working with Gomez and Sullivan to address immediate regulatory requirements while developing a long-term strategy focused on operational reliability, regulatory compliance, and the continued viability of the City's hydroelectric operations.