



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 305, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7741
FAX (315) 782-9014

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

September 7, 2023

To: Planning Commission Members
From: Jennifer Voss, Senior Planner
Subject: September 12, 2023, Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, September 12, 2023, at 6:00 p.m. in the Council Chamber at City Hall. **Please note the new meeting time.** Materials for the agenda items are available on the City website at: <https://www.watertown-ny.gov/events/24884/>

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the June 6, 2023, and July 11, 2023, and August 1, 2023 Planning Commission meetings.
2. **Site Plan Approval** – Request submitted by LaBella Associates on behalf of Neighbors of Watertown to construct a 15,900 SF, 61-unit, four-story apartment building at **VL Main Avenue, 144 Main Avenue, 160 Main Avenue, 160 Rear Main Avenue, 164 Main Avenue and 202 Main Avenue**, Parcel Numbers 2-01-332.002, 2-01-301.001, 2-01-301.000, 2-01-302.000, 2-01-332.003 and 2-01-332.004

Notes: The Planning Commission meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter the building through the Sterling Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

*239-m review by the Jefferson County Planning Board required.

cc: City Council Members
Meredith Griffin, Civil Engineer II
Reginald Schweitzer, Jr. Neighbors of Watertown, 112 Franklin Street, Watertown, NY 13601
Shelby Vakiener, LaBella Associates, 300 State Street, Suite 201, Rochester, NY 14614