



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 305, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7741
FAX (315) 785-9014

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

February 29, 2024

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: March 5, 2024 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, March 5, 2024, at 6:00 p.m. in the Council Chamber at City Hall. Materials for the agenda items are available on the City website at: <https://www.watertown-ny.gov/events/29127/>

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the February 6, 2024, Planning Commission meeting.
2. **Subdivision Final Plat Approval** – Request submitted by Zachary P. Scordo, on behalf of Clinton Center Development, LLC for a two-lot subdivision of **155 Clinton Street**, Parcel Number 10-07-109.100. A public hearing has been scheduled for 6:05 p.m.
3. **Zoning Designation** – Request submitted by the City of Watertown to designate the approved zoning classification of the western section of **414 Lincoln Street**, Parcel Number 4-04-221-100 as Residential.

*239-m review by the Jefferson County Planning Board required

Notes: The Planning Commission meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter the building through the Sterling Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

cc: City Council Members
Meredith Griffin, Civil Engineer II
Dana Aikins, Code Enforcement Supervisor
Zachary P. Scordo, GYMO, D.P.C., 18969 U.S. Route 11, Watertown, NY 13601
Frederick A. McWayne, 414 Lincoln Street, Watertown, NY, 13601