

**MUNICIPAL CIVIL SERVICE COMMISSION AGENDA
MUNICIPAL BUILDING
LAW LIBRARY, 3rd FLOOR CITY HALL**

CALL TO ORDER: Tuesday, August 19, 2025, 12:30 PM

ROLL CALL OF COMMISSION: Yvonne Reff, Commissioner
Edwin Thompson, Commissioner
Linda Dittrich, Chairperson
Angela Robbins, Executive Secretary

MINUTES OF PREVIOUS MEETINGS: Minutes from the regular meeting June 17, 2025.

CORRESPONDENCE

1. Letter from Secretary Robbins to Eric Wagenaar, City Manager dated August 19, 2025 providing the Certification of Eligibles for HR Benefits Specialist.
2. Information Memorandum IM-12-25 from NYS Department of Civil Service regarding an amendment to maximum police officer age.
3. Information Memorandum IM-13-25 from NYS Department of Civil Service regarding critical examination schedule announcements for the 2025-26 testing year.

OLD BUSINESS

NEW BUSINESS

1. Check and certify the eligible list for HR Benefits Specialist (OC 60020-420) for a period of four years to expire 08/19/2029.
2. Check and certify the eligible list for Accountant (OC 60011-380) for a period of four years to expire 08/19/2029.
3. Check and certify the eligible list for Senior Public Housing Specialist (PR 73389-010) for a period of four years to expire 8/19/2029.

CIVIL SERVICE DEPARTMENT UPDATES

1. Annual Firefighter Agility Testing is currently being held August 19th and 20th at the ice arena.

APPROVAL OF PERSONNEL TRANSACTIONS

1. Report on all personnel changes is included.

OTHER BUSINESS

EXECUTIVE SESSION:

NEXT REGULAR MEETING August 19, 2025

For additional information regarding any agenda items, please reach out to civilservice@watertown-ny.gov.