



CITY OF WATERTOWN, NEW YORK  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING AND COMMUNITY  
DEVELOPMENT DIRECTOR

October 2, 2025

To: Planning Commission Members  
From: Michael A. Lumbis, Planning and Community Development Director  
Subject: October 7, 2025 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission on **Tuesday, October 7, 2025, at 5:00 p.m.** in Council Chambers at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the September 3, 2025, Planning Commission meeting.
2. **\*Zoning Ordinance Amendment** – Amending Chapter 310 – Zoning, of the City Code; Article III – District Uses, Article VII – Supplemental Regulations and Article XVI – Definitions, regarding Marijuana Dispensaries, Retail.

**Note:** The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Sterling Street entrance across from the American Legion.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

**\*239-m review by the Jefferson County Planning Board required**

cc: City Council Members  
Eric Wagenaar, City Manager  
Thomas Compo, P.E., City Engineer