



**INTEROFFICE MEMO
PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT**

DATE: September 17, 2025

TO: Samuel Thomas, ZBA Chairperson

FROM: Geoffrey Urda, Senior Planner

SUBJECT: ZBA Meeting Cancellation- September 17, 2025

Due to a lack of applications, the ZBA meeting scheduled for September 17, 2025 has been canceled. Our next regularly scheduled meeting will be October 15, 2025.

cc: ZBA Members
Christina Stone, City Attorney
Tiffany Ponce, Court Reporter