



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

January 29, 2026

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: February 3, 2026, Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, February 3, 2026, at 5:15 p.m. in the Council Chamber at City Hall, 245 Washington Street, Watertown, NY 13601.

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the January 6, 2026, Planning Commission meeting.
2. **Subdivision Final Plat Approval** – Request submitted by Scott W. Kolb, PLS on behalf of Christopher Kampnich for a two-lot subdivision of **202 Mechanic Street**, Parcel Number 6-03-216.000. A public hearing has been scheduled for 5:20 p.m.
3. ***Zone Change** – Request submitted by the City of Watertown to remove **VL Main Street West, VL-8, VL-6, VL-4, 476, 470, 444 and a 0.75-acre section of 424 Vanduzee Street**, Respective Parcel Numbers 1-19-103.000, 1-19-104.000, 1-18-105.000, 1-18-101.001, 1-18-104.000, 1-18-103.000, 1-18-103.001 and a section of Parcel Number 1-18-102.000, from the Waterfront Overlay District on the approved Zoning Map.

Note: The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Sterling Street entrance across from the American Legion.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Eric Wagenaar, City Manager
Thomas Compo, P.E., City Engineer