



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

December 30, 2020

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: January 5, 2021 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, January 5, 2021 at 3:00 p.m. in Council Chamber at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the December 1, 2020 Planning Board meeting.
2. **Special Use Permit** – Request submitted by Cary J. Parker of Lawngevity Lawn Service to allow two 10' x 12' storage buildings as the primary use in a Commercial District at 317 Meadow Street North, Parcel Number 7-18-113.000
3. **Zoning Designation** – Request submitted by the City of Watertown to designate the zoning classification of 330 Brett Street, Parcel Number 11-16-128.000 as Residence A.

Note: The Planning Board meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter through the Sterling Street entrance, sign in, and you must wear a facemask at all times while inside the building. Social distancing rules will apply during the meeting with chairs placed six feet apart. While not required, Planning Staff strongly recommends that you contact us in advance if you wish to attend. Please call (315) 785-7741 or email planning@watertown-ny.gov if you plan on attending.

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Michael Delaney, City Engineer
Cary J. Parker, 212 Orchard Street North, Watertown, NY 13601