



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

February 25, 2021

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: March 2, 2021 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, March 2, 2021 at 3:00 p.m. in Council Chamber at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the February 2, 2021 Planning Board meeting.
2. **Subdivision Final Plat Approval** – Request submitted by Michael W. Battista, PLS, on behalf of Debbie D. Seymour, for a two-lot subdivision of **311 Hamilton Street North**, Parcel Number 6-11-119.000. A public hearing has been scheduled for 3:05 p.m.
3. ***Site Plan Approval** – Previously tabled request submitted by Clint Mattson of Chick-fil-A Inc. to construct a 5,000 square-foot (SF) restaurant building and a 1,233.6 SF order-point canopy at 1290 Arsenal Street, Parcel Number 8-53-108.100

Note: The Planning Board meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter through the Sterling Street entrance, sign in, and you must wear a facemask at all times while inside the building. Social distancing rules will apply during the meeting with chairs placed six feet apart. While not required, Planning Staff strongly recommends that you contact us in advance if you wish to attend. Please call (315) 785-7741 or email planning@watertown-ny.gov if you plan on attending.

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Michael Delaney, City Engineer
Michael W. Battista, 243 West Main Street, P.O. Box 348, Brownville, NY 13615
Debbie D. Seymour, 311 Hamilton Street North, Watertown, NY 13601
Timothy Freitag, 17 Computer Drive West, Albany, NY 12205
Clint Mattson, 5200 Buffington Road, Atlanta, GA 30349