



CITY OF WATERTOWN, NEW YORK
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 304, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7740
FAX (315) 785-7829

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

May 28, 2020

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: June 2, 2020 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, June 2, 2020 at 3:00 p.m. using the online videoconferencing platform GoToMeeting.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the May 5, 2020 Planning Board meeting.
2. ***Site Plan Approval** – Request submitted by Howard Ganter of the ARC of Jefferson-Saint Lawrence for the construction of a 47-space parking lot, a reconfiguration of the existing parking lots and associated site improvements at **420 Gaffney Drive**, Parcel Numbers 8-40-101.003, 8-40-101.005, 8-40-108.000, 8-19-206.100, 8-18-322.000, 8-19-207.100, and 8-18-303.000.
3. **Special Use Permit** – Request submitted by submitted by Michael Altieri, P.E. of the Bernier, Carr & Associates, Engineers and Land Surveyors, P.C. on behalf of Sundus and Sarah, LLC to allow a multifamily dwelling in a Neighborhood Business District at **1348, 1352 and 1356 Washington Street**, Parcel Numbers 14-21-106.000, 14-21-107.000, and 14-21-108.000.

*239-m review by the Jefferson County Planning Board required

Note: In accordance with New York State Executive Order 202.1, the Planning Board will convene the meeting using the video conference platform GoToMeeting. Any member of the public that wishes to listen to, view or participate in the meeting may email planning@watertown-ny.gov or call (315) 785-7725 and leave a voice mail with their name, email address and phone number. Please email or call no later than 12:00 p.m. on Tuesday, June 2, 2020. City Staff will email a personalized invitation and instructions in advance of the meeting that will allow access to the virtual meeting room. At the discretion of the Planning Board Chairman, there will be an opportunity for the public to comment on the applications.

Copies of the above applications are available for public inspection on the City's website at <https://www.watertown-ny.gov/archive.asp?AMID=44&Type=&ADID=> or can be made available in print format by contacting the Planning and Community Development Department by calling (315) 785-7725 or by email planning@watertown-ny.gov .

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

cc: City Council Members
Ben Arquitt, Civil Engineer I
Howard Ganter, The ARC of Jefferson-St. Lawrence, 420 Gaffney Dr, Watertown, NY 13601
Patrick Currier Jr., RA, C&S Companies, 200 Washington St, Suite 402B, Watertown, NY 13601
Robert M. Seeley, Environmental Design & Research, 217 Montgomery Street, Suite 1000,
Syracuse, New York 13202
Michael Altieri, P.E., Bernier, Carr & Associates, 327 Mullin Street, Watertown, NY 13601
Dr. Sarah Latif, DDS, 1340 Washington Street, Watertown, NY 13601