



CITY OF WATERTOWN, NEW YORK
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

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MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

July 2, 2020

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: July 7, 2020 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, July 7, 2020 at 3:00 p.m. using the online videoconferencing platform GoToMeeting.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the June 2, 2020 Planning Board meeting.
2. **Subdivision Final Plat Approval** – Request submitted by Amy O’Brien on behalf of Rocco J. Pangallo for a two-lot subdivision of **902 Emmett Street**, Parcel Number 8-12-103.000. A public hearing has been scheduled for 3:05 p.m.
3. **Subdivision Final Plat Approval** – Request submitted by Thomas M. Storino, PLS of Storino Geomatics on behalf of Rick Gaskin, Susan L. Favreau, Sidney A. Pond and Jean C. Pond for a three-lot subdivision of **VL Shepard Purchase**, Parcel Number 14-16-218.000. A public hearing has been scheduled for 3:15 p.m.

*239-m review by the Jefferson County Planning Board required.

Note: In accordance with New York State Executive Order 202.1, the Planning Board will convene the meeting and public hearings using the video conference platform GoToMeeting. Any member of the public that wishes to listen to, view or participate in the public hearings and/or meeting may email planning@watertown-ny.gov or call (315) 785-7725 and leave a voice mail with their name, email address and phone number. Please email or call no later than 12:00 p.m. on Tuesday, July 7, 2020. City Staff will email a personalized invitation and instructions in advance of the meeting that will allow access to the virtual meeting room. Any member of the public wishing to address the Planning Board regarding either subdivision may do so at the appointed time during the Public Hearing. At the discretion of the Planning Board Chairman, there will also be an opportunity for the public to comment on the other applications.

Copies of the above applications are available for public inspection on the City's website at <https://www.watertown-ny.gov/archive.asp?AMID=44&Type=&ADID=> or can be made available in print format by contacting the Planning and Community Development Department by calling (315) 785-7725 or by email planning@watertown-ny.gov .

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

cc: City Council Members
Ben Arquitt, Civil Engineer I
Amy O' Brien
Thomas M. Storino, PLS, Storino Geomatics