



CITY OF WATERTOWN, NEW YORK
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

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MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

October 1, 2020

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: October 6, 2020 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, October 6, 2020 at 3:00 p.m. in Council Chambers at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and reading of the Minutes of the September 1, 2020 Planning Board meeting.
2. ***Special Use Permit** – Request submitted by David E. Reed, President of WER Yellow Cab of Watertown, Inc., to allow an automobile sales lot in a Neighborhood Business District at **1170 Water Street**, Parcel Number 4-27-202.101.
3. **Waiver of Site Plan Approval** – Request submitted by Edward G. Olley, Jr., RA, AIA of GYMO, DPC, on behalf of Timothy Lobdell of Ray's Service Center for the construction of a 962 SF concrete parking slab at **741 Leray Street**, Parcel Number 1-04-125.000.
4. **Waiver of Site Plan Approval** – Request submitted by Edward G. Olley, Jr., RA, AIA of GYMO, DPC, on behalf of Current Applications, for the construction of a one-story 920 square-foot addition and 1,080 square-foot of asphalt pavement at **275 Bellew Avenue South**, Parcel Number 9-43-101.240.
5. **Site Plan Approval** – Request submitted by Edward G. Olley, Jr., RA, AIA of GYMO, DPC, on behalf of SHBP Realty Holdings, LLC the construction of 624 and 960 square foot building additions, a 1,632 square foot loading dock canopy, and a 26,450 square foot parking lot expansion at **981 Waterman Drive**, Parcel Number 9-43-101.005

6. **Waiver of Site Plan Approval** – Request submitted by Robert Ferris on behalf of Ferris Holdings, LLC for the construction of a 2,234 square foot parking lot and new retaining wall at 1511 Washington Street, Parcel Number 13-23-104.002
7. **Zone Change** – Request submitted the City Council of the City of Watertown to changed the approved zoning classification of **1348, 1352** and **1356 Washington Street**, Parcel Numbers 14-21-106.000, 14-21-107.000, and 14-21-108.000 from Residence B to Residence C.
8. ***Zoning Text amendment** – Request Submitted by the City Council of the City of Watertown to amend Section 310-6 (D) to allow “Physicians and/or Dental Offices” as an allowed use, with no restrictions on the number of offices in a single structure, nor any restrictions on the number of paid assistants.
9. **Planning Board Training** – Staff Discussion

Note: The Planning Board meeting will now be held in person and is open to the public. To access City Hall and attend the meeting, you must enter through the Sterling Street entrance and you must wear a facemask at all times while inside the building. Social distancing rules will apply during the meeting with chairs placed six feet apart.

While not required, Planning Staff strongly recommends that you contact us in advance if you wish to attend. Please call (315) 785-7741 or email planning@watertown-ny.gov if you plan on attending.

Note: All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Michael Delaney, City Engineer
David E. Reed, President, WER Yellow Cab of Watertown, Inc., 1170 Water Street, Watertown, NY 13601
Edward G. Olley, Jr., RA, AIA, GYMO, DPC, 18969 US Route 11, Watertown, NY 13601
Timothy Lobdell, 741 Leray Street, Watertown, NY 13601
Current Applications, 275 Bellew Avenue South, Watertown, NY 13601
SHBP Realty Holdings, LLC, P.O. Box 725, Sackets Harbor, NY 13685
Robert Ferris, 115 Sand Street, Watertown, NY 13601
Michael Altieri, P.E., BCA Architects & Engineers, 327 Mullin Street, Watertown, NY 13601
Dr. Sarah Latif, DDS, 1340 Washington Street, Watertown, NY 13601