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**CITY OF WATERTOWN, NEW YORK**  
**PLANNING AND COMMUNITY**  
**DEVELOPMENT DEPARTMENT**

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July 8, 2020

To: Zoning Board of Appeals Members  
From: Geoffrey Urda, Planner  
Subject: July 15, 2020 Zoning Board of Appeals Meeting

The Chairperson of the Zoning Board of Appeals (ZBA) has called a meeting of the ZBA for 7:00 p.m. on **Wednesday, July 15, 2020**. This will be a virtual meeting, held using the online teleconferencing platform, GoToMeeting. At the meeting, the following agenda items will be discussed:

1. #560 Area Variance to reduce the side-yard setback  
Location: 782 Lansing Street  
Applicant: Michael Fiorentino
2. #561 Use Variance to allow an accessory use in a side yard  
Location: 417 Pawling Street  
Applicant: Anne Ciscell
3. #562 Use Variance to allow an accessory use in a front yard  
Location: 322 Broadway Avenue West  
Applicant: Kristen Rigabar

**NOTE:** All applicants involved in the above requests must attend this meeting. If no applicant is present, the ZBA will not act upon the individual request. **Please note that this will be a virtual meeting. The City of Watertown will contact applicants and will make publically available meeting information.**

**Please further note that** in accordance with New York State Executive Order 202.1, the ZBA will convene the meeting using the video conference platform GoToMeeting. Any member of the public that wishes to listen to, view or participate in the meeting may email [planning@watertown-ny.gov](mailto:planning@watertown-ny.gov) or call (315) 785-7741 and leave a voice mail with their name, email address and phone number. Please email or call no later than 12:00 p.m. on Wednesday, July 15, 2020. City Staff will email a personalized invitation and instructions in advance of the meeting that will allow access to the virtual meeting room. At the discretion of the ZBA Chair, there will opportunity for public comment.

cc: Anne Ciscell, 417 Pawling Street, Watertown, NY 13601  
Michael Fiorentino, 782 Lansing Street, Watertown, NY 13601  
Kristen Rigabar, 234 Dodge Avenue, Sackets Harbor, NY 13685  
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