



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

SUITE 305, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3362
TEL. (315) 785-7741
FAX (315) 785-7829

MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

October 28, 2021

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: November 2, 2021 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, November 2, 2021 at 3:00 p.m. in the Council Chamber at City Hall.

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the October 5, 2021 Planning Board meeting.
2. ***Zone Change** – Request submitted by Diana K. Woodhouse of Hospice of Jefferson County to amend the approved plan for Planned Development District #24, located at **1398 Gotham Street**, Parcel Number 13-18-103.200.
3. **Zone Change** – Request submitted by Matthew R. Morgia, P.E. of Aubertine and Currier Architects, Engineers and Land Surveyors, PLLC on behalf of Samaritan Medical Center to change the approved zoning classification of **116 Woodruff Street**, Parcel Number 14-01-104.000 from Residence B to Health Services.
4. **Waiver of Site Plan Approval** – Request submitted by Matthew R. Morgia, P.E. of Aubertine and Currier Architects, Engineers and Land Surveyors, PLLC on behalf of Samaritan Medical Center for a 2,490 square-foot construction material staging and storage area at **116 Woodruff Street**, Parcel Number 14-01-104.000.

Note: The Planning Board meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter the building through the Sterling Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Michael Delaney, City Engineer
Diana K. Woodhouse, Hospice of Jefferson County, 1398 Gotham Street, Watertown, NY, 13601
Matthew R. Morgia, P.E., Aubertine and Currier, Architects, Engineers and Land Surveyors,
PLLC, 522 Bradley Street, Watertown, NY 13601
Chris Bastien, Assistant Vice President, Samaritan Medical Center, 830 Washington Street
Watertown, NY 13601