

**CITY OF WATERTOWN, NEW YORK**  
**AGENDA**  
**Tuesday, January 18, 2022**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Tuesday, January 18, 2022, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

The City Council meeting is open to the public. Everyone must wear a mask.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF MINUTES**

**COMMUNICATIONS**

**PRESENTATIONS**

“Watertown Water Bears”

**PRIVILEGE OF THE FLOOR**

**RESOLUTIONS**

- |                    |   |
|--------------------|---|
| Resolution No. 1 - | Authorizing Application for US Division of Homeland Security for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant, Fire Department |
| Resolution No. 2 - | Directing Staff to Prepare Plans for Adding a Third Flag Pole in Front of City Hall   |
| Resolution No. 3 - | Authorizing the Sale of Various Surplus Equipment   |
| Resolution No. 4 - | Accepting Bid for Ductile Iron Pipe, Ferguson Waterworks  |
| Resolution No. 5 - | Re-Adoption of Fiscal Years 2021-22 through 2025-26 Capital Budget  |
| Resolution No. 6 - | Appointment of Commissioner of Deeds  |

Resolution No. 7 - Selecting David Grieco as the Artist For the DRI Public Art Project

**ORDINANCES**

**LOCAL LAW**

**PUBLIC HEARING**

**OLD BUSINESS**

**STAFF REPORTS**

1. Samaritan ARPA Request
2. 31<sup>st</sup> Annual Local Government Conference
3. Sales Tax Revenue – December 2021
4. Sale of Surplus Hydro-electricity – December 2021

**NEW BUSINESS**

**EXECUTIVE SESSION**

**WORK SESSION**

Additional Work Session Scheduled for Monday, January 24, 2022, at 7:00 p.m.

**ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY, FEBRUARY 7, 2022.**

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

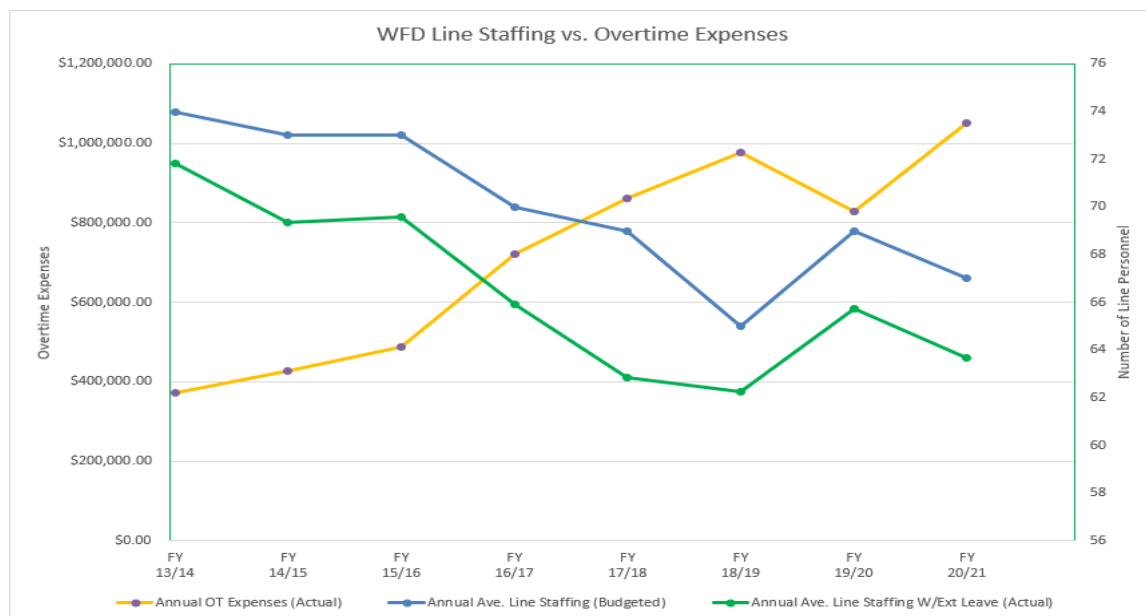
Subject: Authorizing Application for US Department of Homeland Security for Staffing for Adequate Fire and Emergency Response (SAFER) Grant, Fire Department

The City Fire Department is seeking Council approval to apply for funding from the US Department of Homeland Security for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant, as discussed at the January 3, 2022, meeting. Fire Chief Matthew Timmerman's memo that was discussed is attached for reference.

This year the program requires no matching funds from the applicant. The grant will support the salaries and benefits of hiring new firefighters for a three-year period. The grantee is required to maintain staffing levels for the three-year period.

Chief Timmerman outlined three options, including: \$350,000 per year (total \$1,050,00) for four firefighters, \$437,000 per year (total \$1,311,000) for five firefighters, and \$612,000 per year (total \$1,836,000) for seven firefighters.

Several Council members have requested additional information. Council Member Hickey requested information that is summarized in the graph below:



Council Member Olney requested the following:

2021 Alarm Statistics:

Number of Telephone Alarms: 4075

Number of General Alarms: 740

Average on Scene Time: 17 Minutes, 11 Seconds

Council Member Ruggiero also requested information that is attached.

Mayor Smith requested information about the Police Department, which is in an attached memo from Chief Donoghue.

It was clear at the January 3<sup>rd</sup> meeting that a majority of the Council was in favor of applying for SAFER grant, but there was not clear direction on the number of firefighters to be applied for. The resolution is written for five. If the Council wishes to apply for a different number, it can be amended.

The baseline for the staffing level will be set immediately prior to the grant award. When the City Council amended the Budget to include a Deputy Fire Chief, it also changed the Administrative Captain back to a Firefighter, to be effective upon hiring the Deputy. This will increase the number of front-line firefighters by one. In order to not increase that number, I am recommending that the Administrative Captain remain in place until we receive the result of the application. If the application is successful, then the Administrative Captain would continue.



**RESOLUTION**

Page 1 of 1

Authorizing Application for US  
Division of Homeland Security for the  
Staffing for Adequate Fire and  
Emergency Response (SAFER) Grant,  
Fire Department

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

| YEA | NAY |
|-----|-----|
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |

***Introduced by***

WHEREAS the US Division of Homeland Security is accepting applications for the Security Staffing for Adequate Fire and Emergency Response (SAFER) Grant, and

WHEREAS the City of Watertown Fire Department wishes to prepare an application that meets the intended purpose of this grant, and

WHEREAS the application is for \$1,311,000 to support five firefighters and requires no matching funds from the applicant, but will require the City to maintain staffing levels for the three-year period,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the Fire Department to submit a grant application for the funding of \$1,311,000 to the US Division of Homeland Security for the Security Staffing for Adequate Fire and Emergency Response (SAFER) Grant, and

BE IT FURTHER RESOLVED that Fire Chief Matthew Timerman is hereby authorized and directed to execute the grant application on behalf of the City of Watertown.

***Seconded by***



**CITY OF WATERTOWN FIRE DEPARTMENT**

224 SOUTH MASSEY STREET  
WATERTOWN, NEW YORK 13601  
OFFICE: 315-785-7800  
FAX: 315-785-1821



To: City Manager Ken Mix  
CC: City Council  
From: Chief Timmerman  
Date: 12/28/2021  
Re: FEMA 2021 SAFER Grant

Mr. Mix and Council,

I have just received notice that FEMA's 2021 SAFER grant application window is about to open. It is a bit earlier than I expected, opening January 3<sup>rd</sup>, 2022, and closing February 4<sup>th</sup>, 2022. At the request of Mr. Mix, I have compiled a brief synopsis of the program and my recommendations for your consideration.

As you may recall, the Federal Emergency Management Agency's "Staffing for Adequate Fire and Emergency Response" (SAFER) grant was created to provide funding for fire departments to help increase or maintain the number of trained, "front line" firefighters available in their communities. The City of Watertown applied for the grant in 2014 and 2017. The city was awarded the grant in both years and accepted the grant in 2017. The 2017 SAFER grant reimbursed the salary and benefits of four firefighters at the rate of 75% for the first year, 75% for the second year, and 35% for the third year. The amount reimbursed to the city will total \$561,202 as the grant is closed out over the coming weeks.

The 2021 SAFER grant reimburses municipalities for firefighter salaries and benefits at a much higher rate – 100% each year for three years. The grant is limited to salaries and benefits, and does not reimburse for overtime, training, or turnout gear expenses. The grant is applicable for hiring new firefighters, rehiring of laid off firefighters, or retaining firefighters at risk of layoffs. We have no laid off firefighters to rehire, so we can ignore that. To use the grant to retain firefighters at risk of layoffs, those firefighters must all receive formal layoff notices prior to the application period (on or before January 4th, 2022) and must face imminent layoffs within 120 days (on or before June 4th, 2022). With this in mind, I believe the "retaining firefighters at risk of layoffs" option is not for us. Should you choose to authorize an application for this grant, hiring new firefighters is our best and only option.

The primary benefit of this grant program to the City of Watertown will be to cover the costs of additional personnel. Nearly as important will be the reduction in overtime spending. Our current overall staffing level of 69 personnel requires copious amounts of overtime to meet the



## **CITY OF WATERTOWN FIRE DEPARTMENT**

224 SOUTH MASSEY STREET  
WATERTOWN, NEW YORK 13601

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minimum staffing requirement. Adding personnel to the overall staffing level will allow us to meet the minimum staffing requirement with less reliance on overtime spending. In short, not only will the city be reimbursed for the cost of new employees, but those new employees will reduce the overtime spending as well. Some significant tertiary benefits include more personnel for recall to significant incidents, additional services, improved workflow, and a better work/life balance for employees.

While the reduction in overtime spending is of prime importance to the city, I would recommend incorporating the administrative captain position into this discussion. We have had some difficulties with this position recently, caused by the backlog of work at the managerial level. With the pending appointment of a deputy chief, that backlog can be handled by the two managerial positions. That said, the need for the administrative captain's position remains. That position is key to the department to accomplishing the following objectives:

- Low-level administrative tasks
- Administration of the Community Risk Reduction Program
- Administration of the Fire Safety / Fire Prevention Training of school age children
- Administration of the Juvenile Firesetter Program
- Administration of Community Outreach Programs
  - Community CPR / First Aid Programs
  - Child Safety Seat Program

Unfortunately, keeping the administrative captain position filled while promoting a deputy chief requires removing an officer from a line position, an action that has a direct impact on our overtime spending. We can't ask SAFER to cover the cost of the administrative captain position, as the grant will only cover the cost of new firefighters. We could, however, ask SAFER for an extra firefighter position to allow us to move an officer into the administrative captain position without increasing overtime spending. Not only would this give us the ability to reinstate the administrative captain's position, but it would allow me to reference all the programs he would oversee in the grant application. I believe this would be looked upon favorably by FEMA and give us an advantage in this very competitive application process.

My recommendation to Manager and Council, is to seek SAFER funding to achieve the aforementioned benefits. I would suggest requesting SAFER funding at one of the following levels:





## CITY OF WATERTOWN FIRE DEPARTMENT

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WATERTOWN, NEW YORK 13601  
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- **4 Firefighters** – This would allow for a significant reduction in overtime and a modest increase in our available staffing. This option results in an increase of 1 firefighter per platoon. Two platoons would be staffed at 17, and two would be staffed at 18 (before any leave). Our preliminary research indicates that hiring four firefighters will cost roughly \$350,000 (covered by the grant) and save roughly \$420,000 in overtime and associated pension expenses every year for three years.
- **5 Firefighters** – This option provides the same reduction in overtime as the 4 firefighter option but includes an additional firefighter to allow for an officer to be moved into the administrative captain position. Two platoons would be staffed at 17, and two would be staffed at 18 (before any leave). Our preliminary research indicates that hiring five firefighters will cost roughly \$437,000 (covered by the grant) and save roughly \$420,000 in overtime and associated pension expenses every year for three years.
- **7 Firefighters** – This would allow for an even more significant reduction in overtime and a significant increase in our available staffing. This option allows for all platoons to be staffed at 18 (before any leave) and the additional firefighter to allow for an officer to be moved into the administrative captain position. Our preliminary research indicates that hiring 7 firefighters will cost roughly \$612,000 (covered by the grant) and save roughly \$590,000 in overtime and associated pension expenses every year for three years.

Please keep in mind the dollar figures presented here are preliminary estimates. The department will work with the city comptroller to firm up these estimates. Of the three options, I believe the 5 or 7 Firefighter options gives us the strongest proposals, while still providing considerable savings and the benefits of the administrative captain.

Accepting a SAFER grant comes with some commitments and things to consider. Should FEMA award the city a SAFER grant, we will have to commit to maintaining the current staffing level for the duration of the three-year period. Also, while the grant covers 100% of the salary and benefits for three years, there is no gradual transition at the end of the grant. The city will assume the full expense of the SAFER firefighters in year four.

If you have any questions, please don't hesitate to ask.

A handwritten signature in blue ink, reading "Matthew Timerman".

Chief Matthew Timerman

## Expense Comparison Control Report Parameters

|                       |         |                             |     |                          |
|-----------------------|---------|-----------------------------|-----|--------------------------|
| Report ID:            |         | Overbudget Only:            | No  |                          |
| Year:                 | 2021    | Include Beg. Encumbrance:   | Yes |                          |
| Period:               | 7       | To:                         | 6   | Apply to Prior Years: No |
| Description:          | Display | Apply % to Original Budget: | No  |                          |
| Spacing:              | Double  | Print Parent Account:       | No  |                          |
| Acct Status:          | Active  | Use Alt Fund:               | No  |                          |
| Suppress Zero Accts.: | All     | Encumber Personal Services: | No  |                          |
| Summary Only:         | No      | Include Req:                | No  |                          |
| Account Table:        | FIRE    | FIRE DEPARTMENT             |     |                          |

| Rule No. | Component | From | To   | Acct Type |    |
|----------|-----------|------|------|-----------|----|
|          |           |      |      | From      | To |
| 1        | FUND      | A    | A    |           |    |
| 1        | DEPT      | 3410 | 3410 |           |    |

### Alt. Sort Table:

| Sort: | Sort  | Subtotal | Page Break | Subheading |
|-------|-------|----------|------------|------------|
| 1     | Group | Yes      | No         | Yes        |

Print Display Description. No

# CITY OF WATERTOWN

## Expense Comparison Control Report

Period From: 7 To: 6

| Account No.          | Description                               | 2021<br>Actual<br>Expended | 2020<br>Actual<br>Expended | 2019<br>Actual<br>Expended | 2018<br>Actual<br>Expended | 2017<br>Actual<br>Expended | 2016<br>Actual<br>Expended | 2015<br>Actual<br>Expended | 2014<br>Actual<br>Expended |
|----------------------|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>Group 1</b>       | <b>PERSONAL SERVICES</b>                  |                            |                            |                            |                            |                            |                            |                            |                            |
| A.3410.0110          | SALARIES                                  | 110,533.19                 | 125,055.38                 | 184,941.38                 | 181,314.62                 | 181,971.97                 | 178,570.06                 | 173,691.75                 | 172,718.03                 |
| A.3410.0120          | CLERICAL                                  | 35,015.07                  | 33,386.18                  | 31,094.25                  | 37,179.53                  | 38,109.77                  | 37,368.02                  | 35,863.94                  | 34,373.01                  |
| A.3410.0130          | WAGES                                     | 4,639,753.39               | 4,803,903.24               | 4,454,251.43               | 4,615,401.31               | 4,636,992.47               | 4,676,149.68               | 4,514,367.10               | 4,608,136.08               |
| A.3410.0140          | TEMPORARY                                 | 0.00                       | 0.00                       | 0.00                       | 3,238.82                   | 0.00                       | 0.00                       | 0.00                       | 0.00                       |
| A.3410.0150          | OVERTIME                                  | 1,051,794.54               | 827,672.18                 | 976,398.22                 | 862,459.24                 | 720,216.75                 | 489,041.86                 | 426,314.96                 | 372,573.42                 |
| A.3410.0155          | HOLIDAY PAY                               | 188,824.46                 | 193,897.49                 | 175,707.67                 | 187,372.23                 | 187,949.04                 | 193,426.73                 | 185,408.41                 | 188,508.70                 |
| A.3410.0175          | HEALTH INSURANCE<br>BUYOUT                | 42,305.25                  | 17,499.43                  | 15,384.04                  | 14,422.50                  | 12,884.10                  | 12,595.65                  | 13,076.40                  | 12,787.95                  |
| A.3410.0190          | EMT INCENTIVE                             | 18,000.00                  | 17,100.00                  | 16,200.00                  | 16,500.00                  | 17,700.00                  | 18,000.00                  | 17,700.00                  | 18,000.00                  |
| A.3410.0191          | SICK LEAVE INCENTIVE                      | 22,500.00                  | 11,250.00                  | 19,000.00                  | 0.00                       | 0.00                       | 0.00                       | 0.00                       | 0.00                       |
| <b>Total Group 1</b> | <b>PERSONAL SERVICES</b>                  | <b>6,108,725.90</b>        | <b>6,029,763.90</b>        | <b>5,872,976.99</b>        | <b>5,917,888.25</b>        | <b>5,795,824.10</b>        | <b>5,605,152.00</b>        | <b>5,366,422.56</b>        | <b>5,407,097.19</b>        |
| <b>Group 2</b>       | <b>EQUIPMENT &amp; CAPITAL<br/>OUTLAY</b> |                            |                            |                            |                            |                            |                            |                            |                            |
| A.3410.0230          | MOTOR VEHICLES                            | 0.00                       | 0.00                       | 0.00                       | 42,948.80                  | 0.00                       | 51,098.00                  | 46,270.00                  | 0.00                       |
| A.3410.0250          | OTHER EQUIPMENT                           | 0.00                       | 0.00                       | 78,973.01                  | 0.00                       | 5,699.00                   | 22,290.00                  | 17,347.00                  | 27,895.00                  |
| <b>Total Group 2</b> | <b>EQUIPMENT &amp; CAPITAL<br/>OUTLAY</b> | <b>0.00</b>                | <b>0.00</b>                | <b>78,973.01</b>           | <b>42,948.80</b>           | <b>5,699.00</b>            | <b>73,388.00</b>           | <b>63,617.00</b>           | <b>27,895.00</b>           |
| <b>Group 4</b>       | <b>CONTRACTUAL EXPENSE</b>                |                            |                            |                            |                            |                            |                            |                            |                            |
| A.3410.0410          | UTILITIES                                 | 35,735.90                  | 33,511.42                  | 38,619.38                  | 35,831.09                  | 37,504.12                  | 35,360.65                  | 32,794.17                  | 48,480.39                  |
| A.3410.0420          | INSURANCE                                 | 12,887.04                  | 13,394.17                  | 16,849.40                  | 18,716.29                  | 36,469.47                  | 19,625.74                  | 18,477.68                  | 25,831.00                  |
| A.3410.0430          | CONTRACTED SERVICES                       | 42,010.09                  | 54,039.22                  | 61,838.59                  | 56,973.07                  | 49,702.56                  | 64,978.87                  | 54,525.99                  | 38,049.97                  |
| A.3410.0440          | FEES, NON EMPLOYEE                        | 6,361.64                   | 3,965.00                   | 7,565.52                   | 4,335.00                   | 3,860.00                   | 4,035.00                   | 4,385.00                   | 4,320.00                   |
| A.3410.0450          | MISCELLANEOUS                             | 24,019.73                  | 10,877.90                  | 19,642.95                  | 8,419.92                   | 9,958.90                   | 14,395.90                  | 15,474.45                  | 13,929.24                  |

Date Prepared: 12/29/2021 09:09 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

# CITY OF WATERTOWN

## Expense Comparison Control Report

GLR4160.1.0

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Prepared By: JMILLS

Period From: 7 To: 6

| Account No.          | Description                   | 2021<br>Actual<br>Expended | 2020<br>Actual<br>Expended | 2019<br>Actual<br>Expended | 2018<br>Actual<br>Expended | 2017<br>Actual<br>Expended | 2016<br>Actual<br>Expended | 2015<br>Actual<br>Expended | 2014<br>Actual<br>Expended |
|----------------------|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>Group 4</b>       | <b>CONTRACTUAL EXPENSE</b>    |                            |                            |                            |                            |                            |                            |                            |                            |
| A.3410.0455          | VEHICLE EXPENSES              | 203,551.16                 | 147,664.36                 | 111,603.80                 | 118,652.69                 | 118,111.39                 | 121,960.32                 | 128,598.17                 | 125,411.42                 |
| A.3410.0460          | MATERIALS AND SUPPLIES        | 39,180.08                  | 43,248.84                  | 39,553.77                  | 27,854.96                  | 28,878.77                  | 26,978.69                  | 30,339.20                  | 23,445.34                  |
| A.3410.0465          | EQUIPMENT < 5000              | 64,958.19                  | 102,818.20                 | 82,692.80                  | 80,988.36                  | 426,954.65                 | 272,176.09                 | 82,776.83                  | 187,913.55                 |
| <b>Total Group 4</b> | <b>CONTRACTUAL EXPENSE</b>    | <b>428,703.83</b>          | <b>409,519.11</b>          | <b>378,366.21</b>          | <b>351,771.38</b>          | <b>711,439.86</b>          | <b>559,511.26</b>          | <b>367,371.49</b>          | <b>467,380.91</b>          |
| <b>Group 8</b>       | <b>EMPLOYEE BENEFITS</b>      |                            |                            |                            |                            |                            |                            |                            |                            |
| A.3410.0810          | STATE RETIREMENT              | 3,224.00                   | 2,923.00                   | 4,959.00                   | 6,041.00                   | 6,289.00                   | 5,887.00                   | 5,709.00                   | 6,450.00                   |
| A.3410.0820          | POLICE AND FIRE<br>RETIREMENT | 1,538,335.73               | 1,747,974.85               | 1,540,025.88               | 1,562,944.71               | 1,559,420.13               | 1,509,488.34               | 1,552,973.56               | 1,618,641.32               |
| A.3410.0830          | SOCIAL SECURITY               | 445,099.37                 | 435,108.12                 | 417,183.49                 | 428,877.83                 | 421,108.05                 | 406,876.41                 | 388,570.65                 | 392,065.33                 |
| A.3410.0840          | WORKERS COMPENSATION          | 255,969.63                 | 52,756.58                  | 85,671.55                  | 171,494.99                 | 59,619.28                  | 59,668.18                  | 62,726.55                  | 62,812.28                  |
| A.3410.0850          | HEALTH INSURANCE              | 826,488.43                 | 1,008,959.56               | 1,181,895.97               | 1,120,073.20               | 986,789.14                 | 991,563.17                 | 946,851.25                 | 970,903.45                 |
| <b>Total Group 8</b> | <b>EMPLOYEE BENEFITS</b>      | <b>3,069,117.16</b>        | <b>3,247,722.11</b>        | <b>3,229,735.89</b>        | <b>3,289,431.73</b>        | <b>3,033,225.60</b>        | <b>2,973,483.10</b>        | <b>2,956,831.01</b>        | <b>3,050,872.38</b>        |
| <b>Grand Total</b>   |                               | <b>9,606,546.89</b>        | <b>9,687,005.12</b>        | <b>9,560,052.10</b>        | <b>9,602,040.16</b>        | <b>9,546,188.56</b>        | <b>9,211,534.36</b>        | <b>8,754,242.06</b>        | <b>8,953,245.48</b>        |

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Date Prepared: 12/29/2021 09:21 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

## CITY OF WATERTOWN

## General Ledger Report

GLR0105 1.0

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Prepared By: JMILLS

Fiscal Year: 2021 Period From: 7 To: 6 Trans. Date From: To:

| Account No.  | Description  | Jnl Cat     | Trans                   |            |            |            |
|--------------|--|-------------|-------------------------|------------|------------|------------|
| Document No. | Vendor Name / Remarks  | Period Code | Jnl No. Date            | Debit      | Credit     | Balance    |
| Item 0150    | OVERTIME   |             |                         |            |            |            |
| A.3410.0150  | OVERTIME   |             | Beginning Balance - - - |            |            | 0.00       |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94288 07/10/2020        | 30,663.36  |            | 30,663.36  |
|              | P/R OVERTIME GROSS PAY - REVERSAL OF JE# 94287 - FY 2019/20 PORTION OF 7/10/20 PR        | 7 PR        | 94294 07/10/2020        |            | 20,655.21  | 10,008.15  |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94289 07/24/2020        | 37,324.95  |            | 47,333.10  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94293 08/07/2020        | 45,279.84  |            | 92,612.94  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94295 08/21/2020        | 51,655.34  |            | 144,268.28 |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94296 09/04/2020        | 37,538.64  |            | 181,806.92 |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94297 09/18/2020        | 36,316.96  |            | 218,123.88 |
| 277903       | AUBERTINE - FIRE IA RETRO WAGES  | 9 AP        | 213400 09/24/2020       | 810.60     |            | 218,934.48 |
| 277904       | KOLB - FIRE IA RETRO WAGES   | 9 AP        | 213401 09/24/2020       | 896.53     |            | 219,831.01 |
| 277905       | ESTATE OF DAVID LACHENAUER - FIRE IA RETRO WAGES   | 9 AP        | 213402 09/24/2020       | 267.79     |            | 220,098.80 |
|              | P/R OTHER GROSS PAY  | 9 PR        | 94298 09/24/2020        | 197,277.85 |            | 417,376.65 |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94298 09/24/2020        | 5,130.41   |            | 422,507.06 |
|              | REVERSAL OF JE# 114395 - ACCRUE AUBERTINE RETRO CONTRACT SETTLEMENT FOR 7/1/16 - 6/30/20 | 9 JE        | 114396 09/24/2020       |            | 896.53     | 421,610.53 |
|              | REVERSAL OF JE# 114397 - ACCRUE LACHENAUER RETRO CONTRACT SETTLEMENT 7/1/16 - 6/30/20    | 9 JE        | 114398 09/24/2020       |            | 267.79     | 421,342.74 |
|              | REVERSAL OF JE# 114399 - ACCRUE R. KOLB RETRO CONTRACT SETTLEMENT FOR 7/1/16 - 6/30/20   | 9 JE        | 114400 09/24/2020       |            | 810.60     | 420,532.14 |
|              | REVERSE FIRE RETRO ACCRUAL   | 9 JE        | 115394 09/24/2020       |            | 194,774.60 | 225,757.54 |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94299 10/02/2020        | 42,141.67  |            | 267,899.21 |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94300 10/16/2020        | 39,028.15  |            | 306,927.36 |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94301 10/30/2020        | 38,514.56  |            | 345,441.92 |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94302 11/13/2020        | 39,006.29  |            | 384,448.21 |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94303 11/27/2020        | 34,447.27  |            | 418,895.48 |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94304 12/11/2020        | 39,006.20  |            | 457,901.68 |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94305 12/24/2020        | 33,145.39  |            | 491,047.07 |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94306 01/08/2021        | 57,470.06  |            | 548,517.13 |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94307 01/22/2021        | 47,981.99  |            | 596,499.12 |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94308 02/05/2021        | 36,240.39  |            | 632,739.51 |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94309 02/19/2021        | 19,440.95  |            | 652,180.46 |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94310 03/05/2021        | 45,010.76  |            | 697,191.22 |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94311 03/19/2021        | 23,403.70  |            | 720,594.92 |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94312 04/02/2021        | 26,060.34  |            | 746,655.26 |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94313 04/16/2021        | 49,218.68  |            | 795,873.94 |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94314 04/30/2021        | 38,720.53  |            | 834,594.47 |
|              | P/R OVERTIME GROSS PAY   | 5 PR        | 94315 05/14/2021        | 29,711.16  |            | 864,305.63 |
|              | P/R OVERTIME GROSS PAY   | 5 PR        | 94316 05/28/2021        | 36,282.43  |            | 900,588.06 |
|              | P/R OVERTIME GROSS PAY   | 6 PR        | 94317 06/11/2021        | 36,023.67  |            | 936,611.73 |
|              | P/R OVERTIME GROSS PAY   | 6 PR        | 94318 06/25/2021        | 49,384.34  |            | 985,996.07 |



Date Prepared: 12/29/2021 09:21 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

# CITY OF WATERTOWN

## General Ledger Report

GLR0105 1.0

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Prepared By: JMILLS

Fiscal Year: 2021 Period From: 7 To: 6 Trans. Date From: To:

| Account No.  | Description                                | Jnl Cat     | Trans                  |              |            |              |
|--------------|--|-------------|------------------------|--------------|------------|--------------|
| Document No. | Vendor Name / Remarks                      | Period Code | Jnl No. Date           | Debit        | Credit     | Balance      |
| Item 0150    | OVERTIME                                   |             |                        |              |            |              |
| A.3410.0150  | OVERTIME                                   |             |                        |              |            |              |
|              | ACCRUE FIRE CONTRACT INCREASE FOR FY 20/21 | 6 JE        | 116621 06/30/2021      | 28,150.22    |            | 1,014,146.29 |
|              | P/R OVERTIME GROSS PAY                     | 6 PR        | 94319 07/09/2021       | 37,648.25    |            | 1,051,794.54 |
|              |  | ****        |                        |              |            |              |
|              |  |             | Ending Balance - - - - | 1,269,199.27 | 217,404.73 | 1,051,794.54 |

Date Prepared: 12/29/2021 09:23 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

## CITY OF WATERTOWN

## General Ledger Report

GLR0105 1.0

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Prepared By: JMILLS

Fiscal Year: 2020 Period From: 7 To: 6 Trans. Date From: To:

| Account No.  | Description  | Jnl Cat     | Trans                     |            |            |             |  |
|--------------|--|-------------|---------------------------|------------|------------|-------------|--|
| Document No. | Vendor Name / Remarks  | Period Code | Jnl No. Date              | Debit      | Credit     | Balance     |  |
| Item 0150    | OVERTIME   |             |                           |            |            |             |  |
| A.3410.0150  | OVERTIME   |             | Beginning Balance - - - - |            |            | 0.00        |  |
|              | P/R OVERTIME GROSS PAY - REVERSAL OF JE# 94255                           | 7 PR        | 94256 07/01/2019          |            | 22,033.84  | (22,033.84) |  |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94257 07/12/2019          | 41,965.19  |            | 19,931.35   |  |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94259 07/26/2019          | 29,252.55  |            | 49,183.90   |  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94261 08/09/2019          | 38,302.20  |            | 87,486.10   |  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94262 08/23/2019          | 40,055.57  |            | 127,541.67  |  |
| 267430       | AUBERTINE - FIRE IA RETRO WAGES  | 8 AP        | 199698 08/26/2019         | 1,382.52   |            | 128,924.19  |  |
| 267430       | AUBERTINE - FIRE IA RETRO WAGES  | 8 AP        | 199699 08/26/2019         |            | 1,382.52   | 127,541.67  |  |
|              | P/R OTHER GROSS PAY  | 8 PR        | 94264 08/28/2019          | 114,752.11 |            | 242,293.78  |  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94264 08/28/2019          | 939.56     |            | 243,233.34  |  |
|              | REVERSAL OF JE# 111677 - ACCRUE FIRE CONTRACT INTEREST ARBITRATION AWARD | 8 JE        | 111678 08/28/2019         |            | 113,998.62 | 129,234.72  |  |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94265 09/06/2019          | 31,298.76  |            | 160,533.48  |  |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94266 09/20/2019          | 28,529.30  |            | 189,062.78  |  |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94267 10/04/2019          | 32,530.84  |            | 221,593.62  |  |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94268 10/18/2019          | 28,160.06  |            | 249,753.68  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94269 11/01/2019          | 34,925.97  |            | 284,679.65  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94270 11/15/2019          | 25,790.12  |            | 310,469.77  |  |
| 270044       | ESTATE OF DAVID LACHENAUER - GREIVANCE OT SETTLEMENT                     | 11 AP       | 203122 11/20/2019         | 1,684.83   |            | 312,154.60  |  |
| 270045       | KOLB - GREIVANCE OT SETTLEMENT   | 11 AP       | 203123 11/20/2019         | 1,684.83   |            | 313,839.43  |  |
| 270043       | AUBERTINE - GRIEVANCE OT SETTLEMENT                                      | 11 AP       | 203121 11/20/2019         | 1,684.83   |            | 315,524.26  |  |
| 270044       | ESTATE OF DAVID LACHENAUER - UNION ASSESSMENT - GREIVANCE OT SETTLEMENT  | 11 AP       | 203222 11/20/2019         |            | 750.00     | 314,774.26  |  |
| 270045       | KOLB - UNION ASSESSMENT - GREIVANCE OT SETTLEMENT                        | 11 AP       | 203223 11/20/2019         |            | 750.00     | 314,024.26  |  |
| 270043       | AUBERTINE - UNION ASSESSMENT - GRIEVANCE OT SETTLEMENT                   | 11 AP       | 203221 11/20/2019         |            | 750.00     | 313,274.26  |  |
|              | P/R OTHER GROSS PAY  | 11 PR       | 94271 11/29/2019          | 22,398.36  |            | 335,672.62  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94271 11/29/2019          | 130,634.81 |            | 466,307.43  |  |
|              | RECLASS UNION DUES FOR RETRO CHECKS ISSUED THRU A/P                      | 11 JE       | 112339 11/29/2019         | 2,250.00   |            | 468,557.43  |  |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94272 12/13/2019          | 19,855.10  |            | 488,412.53  |  |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94273 12/27/2019          | 17,506.72  |            | 505,919.25  |  |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94274 01/10/2020          | 27,531.63  |            | 533,450.88  |  |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94275 01/24/2020          | 8,900.65   |            | 542,351.53  |  |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94276 02/07/2020          | 6,777.31   |            | 549,128.84  |  |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94277 02/21/2020          | 10,875.13  |            | 560,003.97  |  |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94278 03/06/2020          | 19,829.22  |            | 579,833.19  |  |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94279 03/20/2020          | 12,271.05  |            | 592,104.24  |  |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94280 04/03/2020          | 13,454.42  |            | 605,558.66  |  |

Date Prepared: 12/29/2021 09:23 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

## CITY OF WATERTOWN

## General Ledger Report

GLR0105 1.0

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Prepared By: JMILLS

Fiscal Year: 2020 Period From: 7 To: 6 Trans. Date From: To:

| Account No.  | Description                             | Jnl Cat     | Trans                  |              |            |            |  |
|--------------|---|-------------|------------------------|--------------|------------|------------|--|
| Document No. | Vendor Name / Remarks                   | Period Code | Jnl No. Date           | Debit        | Credit     | Balance    |  |
| Item 0150    | OVERTIME                                |             |                        |              |            |            |  |
| A.3410.0150  | OVERTIME                                |             |                        |              |            |            |  |
|              | P/R OVERTIME GROSS PAY                  | 4 PR        | 94281 04/17/2020       | 14,532.71    |            | 620,091.37 |  |
|              | P/R OVERTIME GROSS PAY                  | 5 PR        | 94282 05/01/2020       | 16,572.34    |            | 636,663.71 |  |
|              | P/R OVERTIME GROSS PAY                  | 5 PR        | 94283 05/15/2020       | 20,082.18    |            | 656,745.89 |  |
|              | P/R OVERTIME GROSS PAY                  | 5 PR        | 94284 05/29/2020       | 19,772.77    |            | 676,518.66 |  |
|              | P/R OVERTIME GROSS PAY                  | 6 PR        | 94285 06/12/2020       | 30,809.90    |            | 707,328.56 |  |
|              | P/R OVERTIME GROSS PAY                  | 6 PR        | 94286 06/26/2020       | 34,331.89    |            | 741,660.45 |  |
|              | ACCUE AUBERTINE RETRO CONTRACT          | 6 JE        | 114395 06/30/2020      | 896.53       |            | 742,556.98 |  |
|              | SETTLEMENT FOR 7/1/16 - 6/30/20         |             |                        |              |            |            |  |
|              | ACCUE FIRE CONTRACT SETTLEMENT 7/1/16 - | 6 JE        | 114394 06/30/2020      | 194,774.60   |            | 937,331.58 |  |
|              | 6/30/20                                 |             |                        |              |            |            |  |
|              | ACCUE LACHENAUER RETRO CONTRACT         | 6 JE        | 114397 06/30/2020      | 267.79       |            | 937,599.37 |  |
|              | SETTLEMENT 7/1/16 - 6/30/20             |             |                        |              |            |            |  |
|              | ACCUE R. KOLB RETRO CONTRACT SETTLEMENT | 6 JE        | 114399 06/30/2020      | 810.60       |            | 938,409.97 |  |
|              | FOR 7/1/16 - 6/30/20                    |             |                        |              |            |            |  |
|              | P/R OVERTIME GROSS PAY                  | 6 PR        | 94287 07/10/2020       | 20,655.21    |            | 959,065.18 |  |
|              | REVERSE FY 18/19 FIRE RETRO CONTRACT    | 6 JE        | 114512 10/10/2020      |              | 131,393.00 | 827,672.18 |  |
|              | AMOUNTS                                 |             |                        |              |            |            |  |
|              |   | ****        |                        |              |            |            |  |
|              |   |             | Ending Balance - - - - | 1,098,730.16 | 271,057.98 | 827,672.18 |  |

Date Prepared: 12/29/2021 09:24 AM

Report Date: 12/29/2021

Account Table: FIRE

Alt. Sort Table:

## CITY OF WATERTOWN

## General Ledger Report

GLR0105 1.0

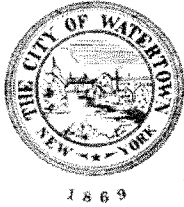
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Prepared By: JMILLS

Fiscal Year: 2019 Period From: 7 To: 6 Trans. Date From: To:

| Account No.  | Description  | Jnl Cat     | Trans                     |              |           |            |  |  |
|--------------|--|-------------|---------------------------|--------------|-----------|------------|--|--|
| Document No. | Vendor Name / Remarks  | Period Code | Jnl No. Date              | Debit        | Credit    | Balance    |  |  |
| Item 0150    | OVERTIME   |             |                           |              |           |            |  |  |
| A.3410.0150  | OVERTIME   |             | Beginning Balance - - - - |              |           | 0.00       |  |  |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94221 07/13/2018          | 50,680.79    |           | 50,680.79  |  |  |
|              | P/R OVERTIME GROSS PAY - REVERSAL OF JE# 94220                   | 7 PR        | 94222 07/13/2018          |              | 26,752.99 | 23,927.80  |  |  |
|              | P/R OVERTIME GROSS PAY   | 7 PR        | 94223 07/27/2018          | 41,980.26    |           | 65,908.06  |  |  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94224 08/10/2018          | 45,641.95    |           | 111,550.01 |  |  |
|              | P/R OVERTIME GROSS PAY   | 8 PR        | 94226 08/24/2018          | 48,870.20    |           | 160,420.21 |  |  |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94227 09/07/2018          | 50,794.65    |           | 211,214.86 |  |  |
|              | P/R OVERTIME GROSS PAY   | 9 PR        | 94228 09/21/2018          | 42,771.26    |           | 253,986.12 |  |  |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94229 10/05/2018          | 27,298.89    |           | 281,285.01 |  |  |
|              | P/R OVERTIME GROSS PAY   | 10 PR       | 94230 10/19/2018          | 28,758.17    |           | 310,043.18 |  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94231 11/02/2018          | 38,173.77    |           | 348,216.95 |  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94232 11/16/2018          | 48,434.67    |           | 396,651.62 |  |  |
|              | P/R OVERTIME GROSS PAY   | 11 PR       | 94233 11/30/2018          | 40,350.43    |           | 437,002.05 |  |  |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94235 12/14/2018          | 26,939.13    |           | 463,941.18 |  |  |
|              | P/R OVERTIME GROSS PAY   | 12 PR       | 94236 12/28/2018          | 36,171.85    |           | 500,113.03 |  |  |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94237 01/11/2019          | 39,603.39    |           | 539,716.42 |  |  |
|              | P/R OVERTIME GROSS PAY   | 1 PR        | 94240 01/25/2019          | 25,742.23    |           | 565,458.65 |  |  |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94241 02/08/2019          | 17,649.79    |           | 583,108.44 |  |  |
|              | P/R OVERTIME GROSS PAY   | 2 PR        | 94242 02/22/2019          | 23,480.07    |           | 606,588.51 |  |  |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94244 03/08/2019          | 31,347.83    |           | 637,936.34 |  |  |
|              | P/R OVERTIME GROSS PAY   | 3 PR        | 94245 03/22/2019          | 26,493.63    |           | 664,429.97 |  |  |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94247 04/05/2019          | 21,077.63    |           | 685,507.60 |  |  |
|              | P/R OVERTIME GROSS PAY   | 4 PR        | 94248 04/19/2019          | 26,782.94    |           | 712,290.54 |  |  |
|              | P/R OVERTIME GROSS PAY   | 5 PR        | 94249 05/03/2019          | 36,220.26    |           | 748,510.80 |  |  |
|              | P/R OVERTIME GROSS PAY   | 5 PR        | 94250 05/17/2019          | 28,303.13    |           | 776,813.93 |  |  |
|              | P/R OVERTIME GROSS PAY   | 5 PR        | 94251 05/31/2019          | 33,953.42    |           | 810,767.35 |  |  |
|              | P/R OVERTIME GROSS PAY   | 6 PR        | 94253 06/14/2019          | 24,047.53    |           | 834,814.88 |  |  |
|              | P/R OVERTIME GROSS PAY   | 6 PR        | 94254 06/28/2019          | 36,181.22    |           | 870,996.10 |  |  |
|              | ACCUE FIRE CONTRACT INTEREST ARBITRATION AWARD                   | 6 JE        | 111677 06/30/2019         | 113,998.62   |           | 984,994.72 |  |  |
|              | TO ADJUST ESTIMATED LIABILITY FOR FIRE UNION CONTRACT SETTLEMENT | 6 JE        | 111679 06/30/2019         |              | 34,768.00 | 950,226.72 |  |  |
|              | P/R OVERTIME GROSS PAY   | 6 PR        | 94255 07/12/2019          | 22,033.84    |           | 972,260.56 |  |  |
| 267430       | AUBERTINE - FIRE IA RETRO WAGES                                  | 6 AP        | 199700 08/26/2019         | 1,382.52     |           | 973,643.08 |  |  |
| 267431       | KOLB - FIRE IA RETRO WAGES                                       | 6 AP        | 199701 08/26/2019         | 1,566.43     |           | 975,209.51 |  |  |
| 267432       | ESTATE OF DAVID LACHENAUER - FIRE IA RETRO WAGES                 | 6 AP        | 199702 08/26/2019         | 1,188.71     |           | 976,398.22 |  |  |
|              | ****   |             | Ending Balance - - - -    | 1,037,919.21 | 61,520.99 | 976,398.22 |  |  |

|                       |             | At Current<br>expired<br>contract | Projected FY 21/22<br>assuming 2.75% increases<br>for FY 20/21 and FY 21/22 |
|-----------------------|-------------|-----------------------------------|---|
| FIREFIGHTER           | F6-A        | \$ 51,438                         | \$ 54,306   |
|                       | Holiday Pay | <u>\$ 2,176</u>                   | <u>\$ 2,297</u>   |
|                       | Gross Pay   | \$ 53,614                         | \$ 56,603   |
|                       |             |                                   |   |
| FICA                  | 7.65%       | \$ 4,101                          | \$ 4,330  |
| Retirement            | 20.20%      | \$ 10,830                         | \$ 11,434   |
| Health Insurance      | Family plan | <u>\$ 15,068</u>                  | <u>\$ 15,068</u>  |
| Total Fringe Benefits |             | <u>\$ 29,999</u>                  | <u>\$ 30,832</u>  |
|                       |             |                                   |   |
| Grand Total           |             | <u><u>\$ 83,613</u></u>           | <u><u>\$ 87,435</u></u>   |



## City of Watertown, New York Police Department

Metro-Jeff Public Safety Building  
751 Waterman Drive  
Watertown, NY 13601  
Phone (315) 786-2610  
Fax (315) 786-2613  
wpd@watertown-ny.gov



Charles P. Donoghue  
Chief of Police

To: Ken Mix, City Manager  
From: Charles Donoghue, Chief of Police  
Subject: Five-Year Call Data  
Date: January 5, 2022

In reference to your request for information on WPD call volume for the past five years, Sergeant Lawlee researched the total annual blotters for the last five calendar years. These include calls from the public, calls to assist other agencies, officer self-initiated calls, and administrative calls such as background investigations, records searches, and special details.

Sworn officers represents the total number of sworn officers in the department, with the number of academy recruits in parenthesis (academy recruits do not take or generate calls). For consistency, the staff numbers are taken from the latest seniority list for each calendar year (staff numbers may fluctuate during the year).

| <u>Calendar year</u> | <u>Blotters</u> | <u>Sworn Officers</u> | <u>Civilians</u> | <u>Total</u> |
|----------------------|-----------------|-----------------------|------------------|--------------|
| 2017                 | 24,228          | 60 (4) = 64           | 3                | 67           |
| 2018                 | 26,461          | 63 (5) = 68           | 3                | 71           |
| 2019                 | 26,784          | 62 (5) = 67           | 3                | 70           |
| 2020                 | 25,731          | 62 (0) = 62           | 3                | 65           |
| 2021                 | 26,349          | 62 (6) = 68           | 3                | 71           |

Please let me know if you need any further information.

CPD

Res No. 2

January 12, 2022

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Directing Staff to Prepare Plans for Adding a Third Flagpole in Front of City Hall

Council Member Patrick Hickey requested the attached resolution.

**RESOLUTION**

Page 1 of 1

Directing Staff to Prepare Plans for  
Adding a Third Flagpole in Front of  
City Hall

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

| YEA | NAY |
|-----|-----|
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |

***Introduced by***


---

Hall,

WHEREAS it is the desire of City Council to add a third flagpole in front of City

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby directs staff to prepare plans for the installation of a third flagpole in front of City Hall, and

BE IT FURTHER RESOLVED that staff shall evaluate moving the flagpole near the Children's Playground in Thompson Park to City Hall as the third flagpole.

***Seconded by***



Res No. 3

January 7, 2022

To: The Honorable Mayor and City Council  
From: Dale Morrow, Purchasing Manager  
Subject: Authorizing the Sale of Various Surplus Equipment

The Department of Public Works and the Waste Water Treatment Plant have submitted a listing of surplus equipment to the Purchasing Department that is either no longer useful or beyond repair and therefore no longer of value to the City.

Staff is recommending that the above equipment be sold through Auctions International's online website.

A resolution is attached for City Council consideration.

RESOLUTION

Page 1 of 1

Authorizing the Sale of Various  
Surplus Equipment

Council Member HICKEY, Patrick J.  
Council Member OLNEY III, Clifford G.  
Council Member PIERCE, Sarah V.C.  
Council Member RUGGIERO, Lisa A.  
Mayor SMITH, Jeffrey M.

Total .....

| YEA | NAY |
|-----|-----|
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |
|     |     |

*Introduced by*

\_\_\_\_\_

WHEREAS the City of Watertown has various surplus equipment, the description of which is attached and made a part of this resolution, and

WHEREAS this equipment may have some value best determined by on-line auction,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the sale, by on-line auction, of the various surplus equipment as described in the attached listing, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Council.

*Seconded by*

## 2022 JANUARY SURPLUS ITEMS

### DPW

1999 Elgin Eagle Street sweeper (1-57) replaced w/new sweeper

Obsolete sweeper parts for Elgin Eagle

2008 Ford F350 4x4 pickup w/service body—bad engine. Water Dept. (2-11)

2010 Ford E450 16 passenger bus (B1636) replaced w/new bus

2008 Ford F450 w/1996 35' aerial lift (6-1) replaced w/new aerial lift unit

Two pneumatic impact wrenches

Scrap radiators and catalytic converter

Orion V bus radiator

Five (5) sets truck tire chains

40 gallon hydraulic oil tank

Used tires

Vehicle service manuals

Miscellaneous obsolete items

Snowplow blade bolts

Obsolete Bobcat parts

AERO dump truck tarp system

### WWTP

Various springs and gaskets for Ingersoll Rand Piston Compressor re-build

(6) Mac control valves

Firestone Ride-Rite air helper spring

Res No. 4

January 7, 2022

To: The Honorable Mayor and City Council

From: Dale Morrow, Purchasing Manager

Subject: Bid #2022-02 Ductile Iron Pipe  
Letter of Recommendation

The City's Purchasing Department advertised in the Watertown Daily Times on December 23, 2021, calling for sealed bids from qualified bidders for the purchase and delivery of Ductile Iron Pipe for use in the City of Watertown's Water, Engineering, and Public Works Departments, per City specifications.

The Purchasing Department also issued Invitations to Bid to (5) five manufacturers. The City received three (3) sealed bid submittals. The Purchasing Department publicly opened and read the sealed bids on January 6, 2022, at 11:00 am local time. The bid tabulation for the bid is shown below.

| Ductile Iron Pipe Bid     | UOM      | Ferguson Waterworks                                       |                     | FW Webb                              |                     | EJ Prescott, Inc. |                     |
|---------------------------|----------|---|---------------------|--------------------------------------|---------------------|-------------------|---------------------|
|                           |          | East Syracuse, NY   |                     | Black River, NY                      |                     | Syracuse, NY      |                     |
|                           |          | Per Unit Price  | Total Price         | Per Unit Price                       | Total Price         | Per Unit Price    | Total Price         |
| 6 Inch Ductile Iron Pipe  | 1,400 LF | \$21.547/LF   | \$30,165.80         | \$22.61/LF                           | \$31,654.00         | \$21.60/LF        | \$30,240.00         |
| 8 Inch Ductile Iron Pipe  | 6,855 LF | \$30.40/LF  | \$208,392.00        | \$31.90/LF                           | \$218,674.50        | \$30.52/LF        | \$209,230.00        |
| 10 Inch Ductile Iron Pipe | 3,900 LF | \$39.846/LF   | \$155,399.40        | \$41.82/LF                           | \$163,098.00        | \$40.00/LF        | \$156,000.00        |
|                           |          |   | <b>\$393,957.20</b> |                                      | <b>\$413,426.50</b> |                   | <b>\$395,470.00</b> |
|                           |          | If not in stock at time of order, up to 12 week lead time |                     | 30 week lead time from date of order |                     |                   |                     |

The Purchasing Department and the Engineering Department reviewed the responses to ensure that they complied with the specifications.

Staff recommends that City Council award the bid for the Ductile Iron Pipe to **Ferguson Waterworks**, East Syracuse, New York, as the lowest responsive responsible bidder at a total price of **\$393,957.20**.

A resolution for Council consideration is attached.

**RESOLUTION**

Page 1 of 1

Accepting Bid for Ductile Iron Pipe,  
Ferguson Waterworks

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total.....

| YEA | NAY |
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***Introduced by***  
  
\_\_\_\_\_

WHEREAS the City Purchasing Department has advertised and received sealed bids for Ductile Iron Pipe in Watertown, New York, as per City specifications, and

WHEREAS bid invitations were also issued to qualified bidders with three (3) sealed bids submitted to the Purchasing Department, and

WHEREAS on Thursday, January 6, 2022, at 11:00 a.m., the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Dale Morrow reviewed the bids received with the Engineering Department, and it is their recommendation that the City Council accept the bid submitted by Ferguson Waterworks,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid of Ferguson Waterworks in the amount of \$393,957.20, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign all contracts associated with implementing the award to Ferguson Waterworks.

***Seconded by***

Res No. 5

January 11, 2022

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Re-adoption of the Fiscal Years 2021-22 through 2025-26 Capital Fund Budget

At the January 10, 2022 Work Session, a majority of the City Council indicated that they wish to re-open the William J. Flynn Pool. To formalize that decision, the attached resolution was prepared to re-adopt the Fiscal Years 2021-22 through 2025-26 Capital Fund Budget to include the engineering assessment, design and rehabilitation of the Flynn pool and bathhouse. We've rounded up the City Engineer's estimate to \$750,000. The Council gave no direction on how it will be funded. I am proposing that it be funded with American Rescue Plan Act "Lost Revenue" funds.

As we discussed at the Work Session, we will work toward obtaining the services of an engineering firm to further evaluate the pool and bathhouse and to provide preliminary estimates for two scenarios before moving on to final design. The scenarios will be a low-cost alternative for the minimum that needs to be done to make the pool operational and a more extensive renovation/rebuild.

# RESOLUTION

Page 1 of 1

Re-Adoption of Fiscal Years 2021-22 through  
2025-26 Capital Budget

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

| YEA | NAY |
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## *Introduced by*


WHEREAS on May 24, 2021 the City Council adopted the Fiscal Years 2021-22 through 2025-26 Capital Budget, and

WHEREAS the re-adopted Fiscal Year 2021-22 Capital Fund Budget did not contain funding to design and rehabilitate the Flynn pool and bathhouse,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby amends the Fiscal Years 2021-22 through 2025-26 Capital Budget to add the design and renovation of the Flynn pool and bathhouse at an estimated cost of \$750,000 to the FY 2021-22 Capital Budget.

## *Seconded by*

FISCAL YEAR 2021-2022  
CAPITAL BUDGET  
FACILITY IMPROVEMENTS  
POOLS

| PROJECT DESCRIPTION  | COST             |
|--|------------------|
| <p>William J. Flynn Pool and Bathhouse Rehabilitation</p> <p>Renovate the William J. Flynn Pool and Bathhouse, including engineering assessment, design, and construction.</p>  <p>Funding to support this project will be from the American Rescue Plan of 2021.</p> | \$750,000        |
| <b>TOTAL</b>   | <b>\$750,000</b> |



Res No. 6

January 11, 2022

To: The Honorable Mayor and City Council  
From: Ann M. Saunders, City Clerk  
Subject: Commissioner of Deeds

The City Clerk's Office has received additional applications from Police Officers for the appointment of Commissioner of Deeds. Attached for City Council consideration is a resolution appointing these individuals as Commissioner of Deeds for the City of Watertown for the remaining two-year term ending December 31, 2022.

# RESOLUTION

Page 1 of 2

Appointment of Commissioner of Deeds

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V. C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

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## *Introduced by*

WHEREAS Commissioner of Deeds in the cities of this state shall be appointed by the common councils of such cities, and

WHEREAS Commissioner of Deeds shall hold the term of two years, and

WHEREAS any person who resides in or maintains an office or other place of business in any such city and who resides in the county in which said city is situated shall be eligible to appointment,

NOW THEREFORE BE IT RESOLVED that the following individuals are hereby appointed Commissioner of Deeds for the term expiring December 31, 2022.

### **City Employee - Police Department**

Lucas C. Clark  
 Joshua P. Deline  
 Sydney G. Hunter  
 Austin G. Kellogg  
 Miranda J. Kolb  
 Lindsey M. Landphere  
 Joseph C. Lees  
 Pearce A. Parsons  
 Connor J. Pinsonneault

## *Seconded by*

To: The Honorable Mayor and City Council

From: Jennifer L. Voss, Senior Planner

Subject: Selecting David Grieco as the Artist for the DRI Public Art Project

As the City Council is aware, the City of Watertown was awarded \$155,000 through the Downtown Revitalization Initiative (DRI) to create a Public Art project in Public Square. The funding was awarded to commission an artist or artistic team to design and execute an original piece of art for a sculpture or freestanding piece of art that will be located on the center island in Public Square. The grant will fund 100% of the project cost, with no match required from the City.

This project will implement an important project identified in the Downtown Revitalization Initiative Strategic Investment Plan. During the DRI planning process, the public expressed a strong interest in the creation of public art downtown in order to enhance the aesthetic quality of the area and attract more visitors.

The Grant Administration Plan in the City's contract with the New York State Housing Trust Fund (NYS HTF) required the City to create a Project Review Committee to help oversee the selection of the artist or artistic team. The Committee was approved by the City Council on June 21, 2021 and includes a representative from City Council, the Planning Director, the Senior Planner and a local art teacher. The Committee was responsible for the review and ranking of the proposals received based on artistic excellence, completeness of their proposal, professional experience, long-term maintenance requirements, compatibility with Downtown and alignment with the City's vision of paying tribute to the City's past and future, as well as the ability to stay within budget.

As a requirement of the grant, the City published a Call for Artists on September 15, 2021 and shared it with local artists and artist groups across the North Country region, as well as national artist groups, including the New York Foundation for the Arts, Americans for the Arts and the Sculpture Society. The Call for Artists was shared with local media, published on the City's website and shared numerous times on the Planning and Community Development Facebook page over the course of the month and a half that it was open.

The Call for Artists asked proposers to submit their resume, a minimum of two professional references, their artist statement, a letter of interest (1-2 pages), including an outline of their qualifications and relevant experience, their interest in this project and a general approach to the project. Additionally, they were required to submit images of previous works and conceptual design images and description of the proposed piece of art, including materials, budget, installation method/process and long-term maintenance plan for the Public Art project.

The Call for Artists resulted in 15 submissions; however, some were deemed incomplete due to lack of budget, conceptual drawings or other information required for a complete submission. The Project Review Committee discussed the remaining submissions and as required by the Administrative Plan, narrowed down the numbers of artists to the five finalists that were shared in the public survey. The purpose of the survey was to gain the public's input on the five pieces that met all of the proposal requirements and the vision and intent of the funding.

The survey was open to the public for approximately three weeks and received 3,648 responses. While not all respondents left comments, the majority of those that did were in support of the project and felt that piece #1 most accurately fit with the Public Square setting. Many of the negative comments did not understand that the money must be spent on a public art project and instead felt the money should be spent in other ways or that art was not appropriate downtown; however, the majority of the comments were in support of one of the pieces or the project overall.

The Project Review Committee took into consideration all of the survey responses and is recommending piece #1 for the City Council's approval. The artist is David Grieco, who is a Watertown native and has an extensive family history in Watertown. Mr. Grieco received nearly 50% of the votes in the public survey. As you can see from his proposal, excerpts which are attached, while the full proposal is available in the online version of the agenda, he spent a great deal of time researching the history of the City and has designed a piece that includes many details from the City's past. The Committee feels that this piece fits perfectly with the intent of the project and will enhance the aesthetic of this part of Public Square, as well as draw visitors to the area to experience the piece.

Additionally, Mr. Grieco's proposal included the lowest budget of any of the proposals received. Since the funds must all be spent on the art project, staff intends to discuss with NYS HTF the possibility of having Mr. Grieco create additional pieces or components to enhance the installation and make it more interactive, such as lighting and/or seating.

The Project Review Committee is recommending that City Council approve David Grieco for the DRI Public Art Project. Staff will then prepare a contract with the artist for City Council consideration. Based on this timeline, the piece should be installed in Public Square in time for a ribbon cutting later this year.

**RESOLUTION**

Page 1 of 1

Selecting David Grieco as the Artist  
for the DRI Public Art Project

***Introduced by***

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah, V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

| YEA | NAY |
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WHEREAS the City of Watertown was awarded \$155,000 through the Downtown Revitalization Initiative (DRI) to create a Public Art project in Public Square, and

WHEREAS the City published a Call for Artists on September 15, 2021 and shared it with local artists and artist groups across the North Country region, as well as national and international artist groups, and

WHEREAS the Call for Artists resulted in 15 submissions, which the Project Review Committee narrowed to five finalists, based on artistic excellence, design intent, completeness of their submissions and compatibility with the intent and vision of the project, and

WHEREAS the five finalists were placed in an online survey, which was then shared with the public, and

WHEREAS the survey received 3,648 responses, of which nearly 50% were for artist David Grieco and his proposed artwork, and

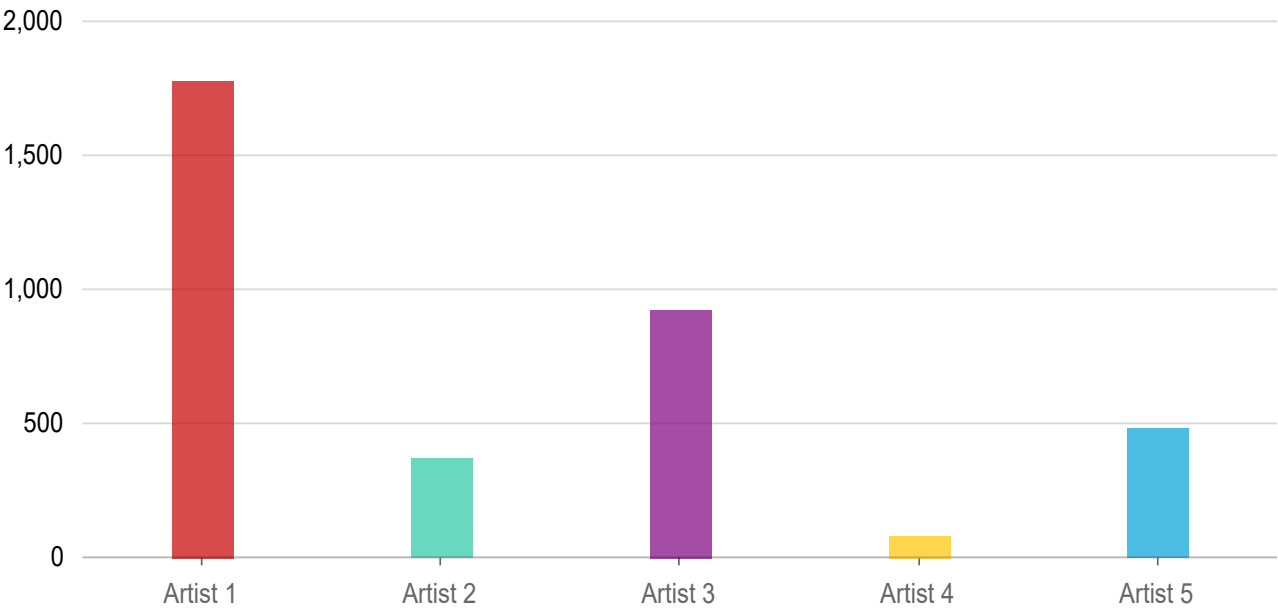
WHEREAS based on the response from the survey and review of the overall concept, which includes many details of the City's history, the Project Review Committee is recommending that Piece #1, created by David Grieco, be chosen for the DRI Public Art Project,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown selects David Grieco as the artist and his proposal concept design for the sculpture to be placed in Public Square for the DRI Art Project.

***Seconded by***

# Downtown Public Art Survey

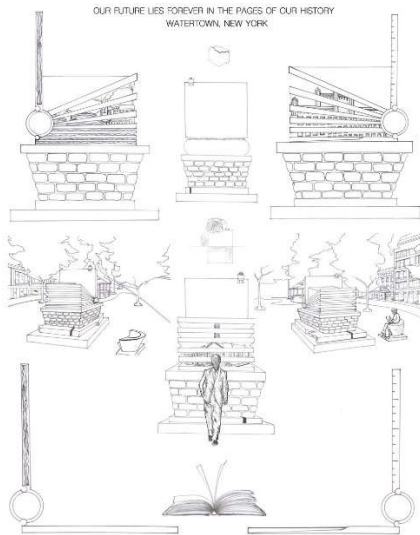
Which piece do you feel fits best in our downtown? \*



| Answers  | Count | Percentage |
|----------|-------|------------|
| Artist 1 | 1,782 | 48.85%     |
| Artist 2 | 373   | 10.22%     |
| Artist 3 | 926   | 25.38%     |
| Artist 4 | 83    | 2.28%      |
| Artist 5 | 484   | 13.27%     |

Answered: 3,648 Skipped: 0

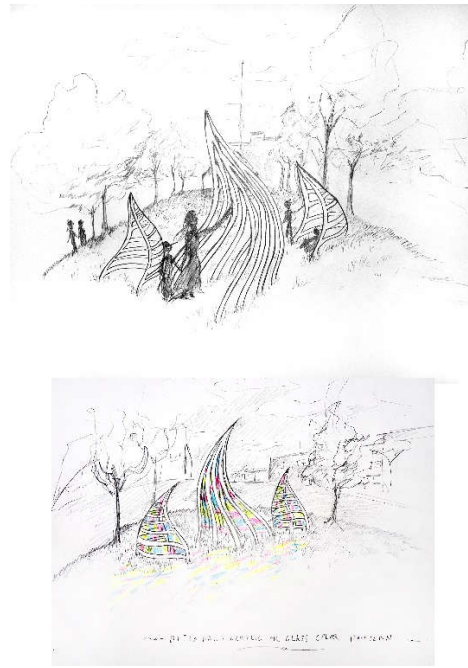
## Artist 1 – David Grieco



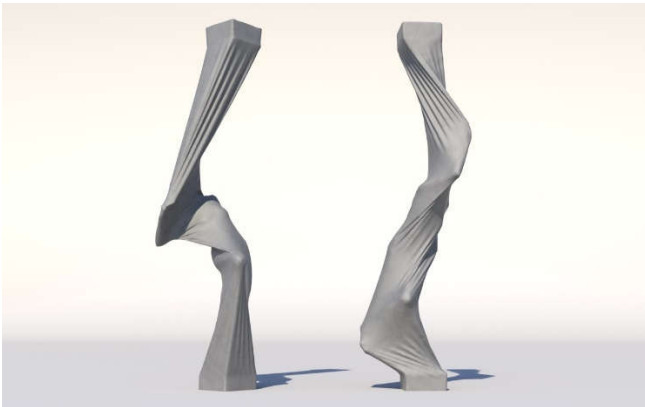
## Artist 4 – Aurora Robson



## Artist 5 – Julie Sinelnikova

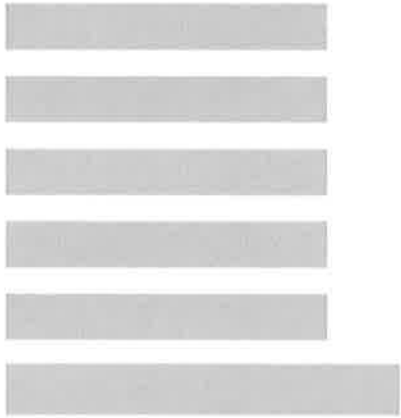


## Artist 2 – Kate McCambridge



## Artist 3 – Sijia Chen





DAVID GRIECO  
WATERTOWN PUBLIC SQUARE PROJECT

2021





Michael Lumbis  
Watertown City Hall  
245 Washington Street  
Watertown, NY 13601  
mlumbis@watertown-ny.gov

October 7, 2021

Dear Michael

I thank you in advance for your consideration and I am honored to share my proposal with you.

I was made aware of the project when a friend from Watertown reached out to me about it. I was so happy to read through the Call for Artists and excited to have the opportunity.

Being from Watertown and setting out to follow my dreams of being a professional artist, I write this letter as a working and professional artist that is so grateful to have come from Watertown and know full well why I am the artist I am today.

My photos and memories of times gone by begins in 1920. My great grandparents moved to Watertown in the spring of 1920 from New York City, arriving by train. Martha Verne Grieco and her husband John R. Grieco lived at 536 Arsenal Street above their restaurant and café, Grieco's Brass Rail, and my sketching and research began.

My grandfather, Louis Grieco owned the Lincoln Building where he ran his company, Jefferson County Realty and my grandmother owned the Barbra Hat Shop near on American Corner. My godmother worked and Empsalls and I remember getting my first belt at JR Miller. I could go on and on, but I have the fondest memories of the Public Square, Peanut Park and eating my favorite lunch combo at The Crystal Restaurant, club sandwich and tapioca pudding (with cinnamon). After, if I could count to ten in Italian my grandfather would take me to the Golden Lion and let me pick out an old coin to add to my collection, he started for me.

My mom, Carolyn O'Reilly Grieco was from the Seymour Street and my father Richard John Grieco grew up on Stone Street.

With all this said, I am so honored to have this opportunity to put all of my memories and love for my hometown. I was recently in Watertown with my wife to bring our children there to see where we are from and during that time I lost my father and being able to go through all his belongings and at the same time sketching ideas and visions of what this city meant to my great grandparents, grandparents, my parents and now me and my children for the future conversation about all this city was to the families, to innovation, government and business across this country.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Grieco', with a large, stylized flourish extending from the end of the signature.

David Grieco

David Grieco Studio  
135 North Windsor Blvd  
Los Angeles, CA 90004  
310.621.6053  
[david@davidgrieco.com](mailto:david@davidgrieco.com)

[www.davidgrieco.com](http://www.davidgrieco.com)  
[@davidgriecostudio](https://twitter.com/davidgriecostudio)

<https://leftbankmag.com/2019/05/21/the-many-faces-of-grieco/>

# RESUME

DAVID GRIECO  
ARTIST

1990 UNIVERSITY OF ALABAMA FINE ART  
1994-1999-FINA ART STUDIO APPRENTICE/ REIJE ANDERSSON  
1994-1996 GRIFFITH PARK MONUMENT FIRST SCULPTOR/JONATHAN BICKART  
1995-1999 BRETT LIVINGSTON STRONG APPRENTICE  
1995-1999 MAN EMBRACING FEAR MONUMENT  
1996-GRAY STONE MANOR SHOW  
1996 GEORGE BUSH MONUMENT RUNNER UP  
1996-2005 BENENDETTI GALLERY NYC  
1997-2006 BOONE STREET GALLERY NYC  
1999-2000 EXPECTATIONS ON EXHIBITION AT BROOKGREEN GARDENS SC  
2000-PRIVATE COLLECTOR COMMISSION "FAITH IN SURRENDER"  
2002-EXHIBITION "GRIECO AND NON-FICTION" MOLINO STREET GALLERY DTLA  
2003-2005-LA PEER GALLERY LOS ANGELES  
2004-COMMISSIONED TO CREATE SCULPTURE FOR LOS ANGELES UPSCALE RESTAURANT WHITE LOTUS  
2005-PRESENT-FOUNDED THE ART LIFE-STYLE BRAND JUSTICE BODAN  
2006-NATIONAL SCULPTURE SOCIETY 73<sup>RD</sup> ANNUAL AWARDS EXHIBITION  
2006-EXIBITED JUSTICE BODAN COLLECTION IN ISETAN, JAPAN  
2007-COMMISSIONED COLLECTION FOR LIFESTYLE BRAND LYRIC  
2007-ART CONSULTANT GEORGE N. BOONE CATALINA SCULPTURE PROJECT  
2007-EXHIBITED JUSTICE BODAN COLLECTION IN BACILONA, SPAIN  
2008-FOUNDATION SCULPTOR ART OF ELYSIUM  
2008-CURRATED ART COMMUNITY IN ARTIST DISTRICT IN DOWNTOWN LA  
2008-2015-ROTATED COLLECTION IN 1820 GALLERY  
2009-EXHIBITION TO BENEFIT ART SHARE LOS ANGELES  
2009-PRESENT CREATE AWARD FOR FEDERATED BANK  
2010-CREATED AND DESIGNED THE NOBLE AWARD  
2011-PRIVATE COLLECTOR COMMISSION "AND LIFE" EDMOND, OKLAHOMA  
2012-2015-CREATED A COLLECTION FOR WALT DISNEY COMPANY (JUSTICE BODAN FOR WALT DISNEY SIGNATURE  
2014-COMMISSION SXSW SCULPTURE BUST OF BRENT GRULKE AUSTIN, TEXAS  
2016-CREATED "OPEN FIELD" IN HONOR OF KEVIN TURNER PERMINATE COLLECTION AT THE PAUL BRYANT MUSEUM TUSCALOOSA, AL  
2017-PUBLIC ART COMMISSION "FACES" LOS ANGELES, CA  
2018-PRIVATE COLLECTOR COMMISSION "FLOWERS"  
2020-HARRY DEAN STANTON MONUMENT CITY OF LOS ANGELES/DAN TANA'S  
2021-PRIVATE COLLECTOR COMMISSION "ATLAS"

# PROFESSIONAL REFERENCES

# MASTERS IN METAL

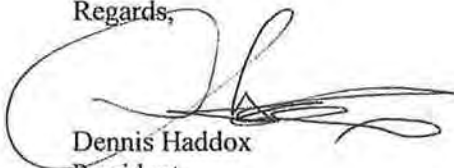
131 N. LOMBARD ST. OXNARD, CA 93030 PHONE:805.988.1992 FAX:805.988.1880

October 14, 2021

To whom it may concern:

I am the foundry owner and operator at Masters in Metal, Inc. Our foundry has worked on castings and sculptures for a broad variety of clients. We cast and produced the 11,500 "weir" castings for the 9-11 memorial fountain in New York City, Life sized Ronald Regan sculptures for his ranch in Santa Barbara, Jeff Koons "Balloon Dog" and "Moon" sculptures, and many more life size and monumental works. I have been working with David Grieco for 25 years. He is as passionate about his work as any one I have met. He has never missed a deadline, and always has exceeded his clients needs in his work. We have worked on sculptures from tabletops to monuments, sold from California to New York. I strongly recommend his passion, ability to complete work, and artistic ability. Please feel free to contact me with any questions or specifics, by phone or email.

Regards,



Dennis Haddox  
President

805-988-1992

dennis@mastersinmetal.com

Michael Lumbis  
Watertown City Hall  
245 Washington Street  
Watertown, NY 13601  
mlumbis@watertown-ny.gov

October 17, 2021

Re: Letter of Recommendation for David Grieco

Dear Michael

As a quick form of introduction, I received my Bachelor of Fine Arts Degree from The University of Alabama, where I received my formal training in Painting, Printmaking and Sculpture. I soon realized that painting was my love and my forte. Since 1979, I have published my paintings of sports as fine art limited-edition lithographs, thus realizing (in the real world) two of my three areas of formal training.

And by no means to blow my own horn, but for the sake of my good friend and collaborative artist David Grieco, I will add:

I have been commissioned to create paintings for the SEC, MLB, NFL, NBA, USGA, PGA, the Sugar Bowl, the Outback Bowl, the Citrus Bowl and the Liberty Bowl, as well as numerous universities. My original works are owned and displayed by museums, corporations and private collections and my artwork is familiar to many people across the nation and internationally. I was commissioned by the United States Postal Service, commissioned to create the paintings for the 1997 "Legendary Football Coaches" commemorative stamp series. (The four postage stamps feature, Vince Lombardi, "Bear" Bryant, George Halas and "Pop" Warner.)

Additionally, my art has been the subject of two books: "Crimson & White and Other Colors" (1999) and "Iron Bowl Gold" (2005). In 2005, I was named "Sport Artist of the Year" by the United States Sports Academy and this past spring I was inducted into the Alabama Sports Hall of Fame as the "2019 Distinguished American Sportsman."

In the recent past, I became interested in seeing my art training come full circle by expressing some of my paintings in the 3-dimensional form of bronze sculpture. In 2016, my painting of "Finish" provided the perfect subject matter for just such a bronze but having no personal experience in the medium of bronze, I knew that David had to be my "go-to" man. I was introduced to David and became a fan of his work in bronze through a close, mutual friend many years ago. So, I had no reservations in inviting him to collaborate with me as Master Sculptor in the production of several sizes of "Finish!" in bronze (below).

I worked with David on this project for many months, via phone, email and my trip to California to work with him on the piece in his studio. I quickly discovered that his craft in sculpting and his knowledge and experience in bronze casting was matched only by his passion for the fine art of sculpting. His ability to successfully work in harmony with a perfectionist such as myself, is perhaps the best testament to his positive, warm and friendly countenance.

I was totally pleased with the finished product of "Finish!" and hope to work with David again in the future. I believe that you could not find a better sculptor to commission for this important project — and I personally hope to see the monument in person in the near future!

Please do not hesitate to e-mail or call me if you have any questions that I can answer for you.

Sincerely,

A handwritten signature in black ink, reading "Daniel A. Moore". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Daniel A. Moore, President  
New Life Art, Inc.

Email: [newlifeart2003@aol.com](mailto:newlifeart2003@aol.com)  
Cell: 205-910-1119



## JED LIND INTERIORS

To whom it may concern:

I have worked in the art and design world for over 20 years and very happy to have been working with David Grieco for the last 6.

I worked as a designer at Commune Design helping to design hotels, residential, and commercial properties. I now have my own interior company, Jed Lind Interiors and I curate artists for Luxury homes from all over the world. Every project that I have worked with David has been a success and he'll always go over and beyond with planning and execution. David's work ethic and dedication to the craft is always a breath of fresh air knowing how much he loves what he does, and the work is always praised by the collector.

I am from Canada, and we have discussed his hometown of Watertown on many occasions, and we share the North Country love of nature. He mentioned this project to me and without a doubt this is a perfect opportunity for him and know many people for years to come would enjoy the sculpture, I am excited to see what he creates knowing how he feels about his hometown.

Sincerely,



Jed Lind

Jed Lind Interiors  
6710 Melrose Ave.  
Los Angeles, CA 90038  
310-869-0906  
[jed@jedlind.com](mailto:jed@jedlind.com)



Monday, January 31, 2000

THE GETTY

The J. Paul Getty Museum

Research Institute for  
the History of Art and  
the Humanities

Conservation Institute

Information Institute

Education Institute  
for the Arts

Grant Program

Leadership Institute for  
Museum Management

The J. Paul Getty Trust

To whom it may concern:

It is a rarity for an individual to find their true passion; David Grieco is one of those rare individuals. From our first meeting, I was amazed at his tireless dedication to reveal the raw core of human emotion through sculpture. Astounding is his comprehension of the human form and his ability to recreate its ethereal grandeur, despite no professional art training. Ironically, it may be the lack of training that has allowed him to create his own rules and break new barriers in the medium.

*Man Embracing Fear* is a true testament to David's talent and perseverance. Though he is beginning his journey as an artist, he has already created his own stylized technique which subtly ties his works together, and yet, their individual expressive tension sets them worlds apart. His attention to detail and his understanding of the human form and psyche is an explosive artistic power imbued in each new treasure he brings to life.

Sincerely,

Libby Rogers

Museum Marketing and Communications Associate  
The J. Paul Getty Museum

# George N. Boone

---

1910 Lombardy Road  
San Marino, California 91108

Telephone: (626)793-5851  
Facsimile: (626)792-7537  
Email: Gboone1910@aol.com

September 12, 2007

Dear David,

Your breathtaking book arrived and I had to stop everything just to look at the beautiful photos. Your work is unique and installed in the right place, such as a museum or a contemporary house, would be great.

Our Catalina project is moving along nicely. We probably won't be ready to consider a sculpture until after the first of the year when the landscaping has been completed. If you don't mind bugging me in January I would like to renew our conversation then.

Again, congratulations on your wonderful book. I'm happy to return it except you said it was made especially for me...is that true? If so, thanks.

Sincerely,



GEORGE BUSH

April 15, 2004

Dear David,

Your "journey of life" sculpture is unique and expressive. Thank you so much for sending it to me, and thank you especially for your very kind sentiments.

With my best wishes,

A handwritten signature in dark ink, appearing to read "G. Bush". The signature is fluid and cursive, with the first letter "G" being large and prominent.

Mr. David Grieco  
1130 South Flower Street  
Loft 203  
Los Angeles, CA 90015

P. O. BOX 79798 • HOUSTON, TEXAS 77279-9798

PHONE (713) 686-1188 • FAX (713) 683-0801



**Above is an untitled** sculpture by Brownville native David O. Grieco who now works in Los Angeles. The art he sells generally goes quickly and usually costs between \$1,600 and \$5,000.

**By Andrea Cale**  
Times Staff Writer

**W**hen David O. Grieco picks up a cold, slimy mound of clay, he loses all track of time. It's the captivating feeling he experiences only when he sculpts, Mr. Grieco says, because his artwork is his life.

"It's so consuming that I have to get people to break me out of the studio because I don't want to do anything else," said Mr. Grieco, a Los Angeles artist who grew up in Brownville and graduated from General Brown Central School, Dexter, in 1990. He is the brother of actor Richard Grieco.

He works days and nights in the art studio, capturing in his art the emotions of ex-girlfriends, close friends, strangers he observes on the streets of Los Angeles and even himself, said Mr. Grieco in a phone conversation from Los Angeles.

The 28-year-old's love affair with sculpting not only gives him something to look forward to when he wakes up in the morning, he says, but it's what puts a roof over his head and food on his plate.

**See Sculpting** — Page 14



DAVID O. GRIECO WORKS ON A BUST OF HIS FATHER, RICHARD J. GRIECO SR., IN HIS LOS ANGELES STUDIO.

**David Grieco puts some finishing touches** on a bust of his father, Richard J. Grieco Sr., that he is sculpting in his Los Angeles studio.



**'Curiosity' is part** of a 30-piece series by Mr. Grieco that will depict different emotions.



**Above is 'Youth'** by David O. Grieco. He took his just one course in sculpting at the University of Alabama.



**'Man Embracing Fear,'** above, is a 10-foot sculpture based on Mr. Grieco's own emotions.

## From the Cover

# Sculpting Gives Former Brownville Resident Creative High

► From Page 11

The son of Richard J. and Carolyn A. Grieco, Brownville, his talents were discovered in Los Angeles by Reije Andersson, a mold maker whose work is well known and respected among artists in Los Angeles and throughout the world, Mr. Grieco said.

In exchange for a free place to stay in Mr. Andersson's home and complementary meals, the mold maker asked for this payment: that Mr. Grieco wouldn't let his talent go to waste, but sculpt in his studio every day.

And that request seemed almost too perfect for Mr. Grieco, who, at 23, was sleeping in the back of his car because of a breakup with a girlfriend.

The agreement ended up being much more than a place to stay. It was an opportunity to put a life of acting in student films and Los Angeles plays behind him to begin a new career—this time, it was one he loved.

Five years later, Mr. Grieco works out of the same studio and Reije Andersson's family considers him to be one of their own.

He's in the middle of working on a 30-piece series, which Mr. Grieco estimates will take another three years to complete. The project will depict 10 emotions of men, 10 of women and 10 of both genders.

His first piece in the series, "Man Embracing Fear," is a 10-foot sculpture based on his own emotions:

"I grew up in a small town and I

“The reason I’m so successful right now is that I’ve never been taught how to do this. I don’t use models, just completely my imagination and the memory of what I see.”

**David Grieco**

General Brown graduate

have the whole mentality of getting a 9-to-5 job, getting married and settling down,” Mr. Grieco said. “And I have this other side of me that is completely happy.”

“The sculpture is me leaping into my fears, me leaping into the unknown; he (the man representing him in the sculpture) is leaving all of that pain behind.”

“Man Embracing Fear” will be one of three monument-sized sculptures, Mr. Grieco said. He plans to make two more for the other themes in the series.

Mr. Grieco has become known among artists in Los Angeles for his natural artistic abilities, which could take other sculptors years to develop. The art he sells generally goes quickly and usually costs between \$1,600 and \$5,000.

“The reason I’m so successful right now is that I’ve never been taught how to do this,” he said. “I don’t use models, just completely my imagination and the memory of what I see.”

Mr. Grieco never went to school for sculpting or art. When he attended General Brown, he was considered to be more of a jock than an artist. He was a star running back on the football team who area residents said was liked and admired by many.

“Everyone had enemies in high school, but not David,” said Steven W. Fisher, football coach at General Brown. “And he was probably one of the best running backs we ever had.”

More than a decade after Mr. Grieco's last game in a General Brown uniform, Coach Fisher still remembers his moves.

In 1988, the school's varsity football team qualified for the state playoffs in the Syracuse University Carrier Dome. The team lost the final game, but Mr. Grieco scored a 31-yard touchdown against a Mount Markham team to win 20-14 in the semifinals, Mr. Fisher said.

“It looked like he dove almost 8 yards in the air,” said the coach. “I can

still see it. He played offense and defense.”

Mr. Grieco went to college to play football at University of Alabama, where he took his first, and only, course in sculpting. He was put to good use in the class because of his size.

“I helped the teacher pour bronze because I was so much bigger than everyone else in the class,” he said. “It was then that I experienced the feeling of loss of time. To me, that was so exciting.”

So began his journey into art and to Los Angeles to make a career for himself.

Mr. Grieco isn't the only member of his family who took the journey. His sister, Laura, is a songwriter in Los Angeles and brother Richard, former “21 Jump Street” actor, is in between movies in L.A., David Grieco said.

“I don't know if it's talent or if it's that we open ourselves up to life,” Mr. Grieco said of the success in the family.

A third sibling, Elizabeth, is an attorney in Texas. Mr. Grieco said that of the four Grieco children, she is the most creative.

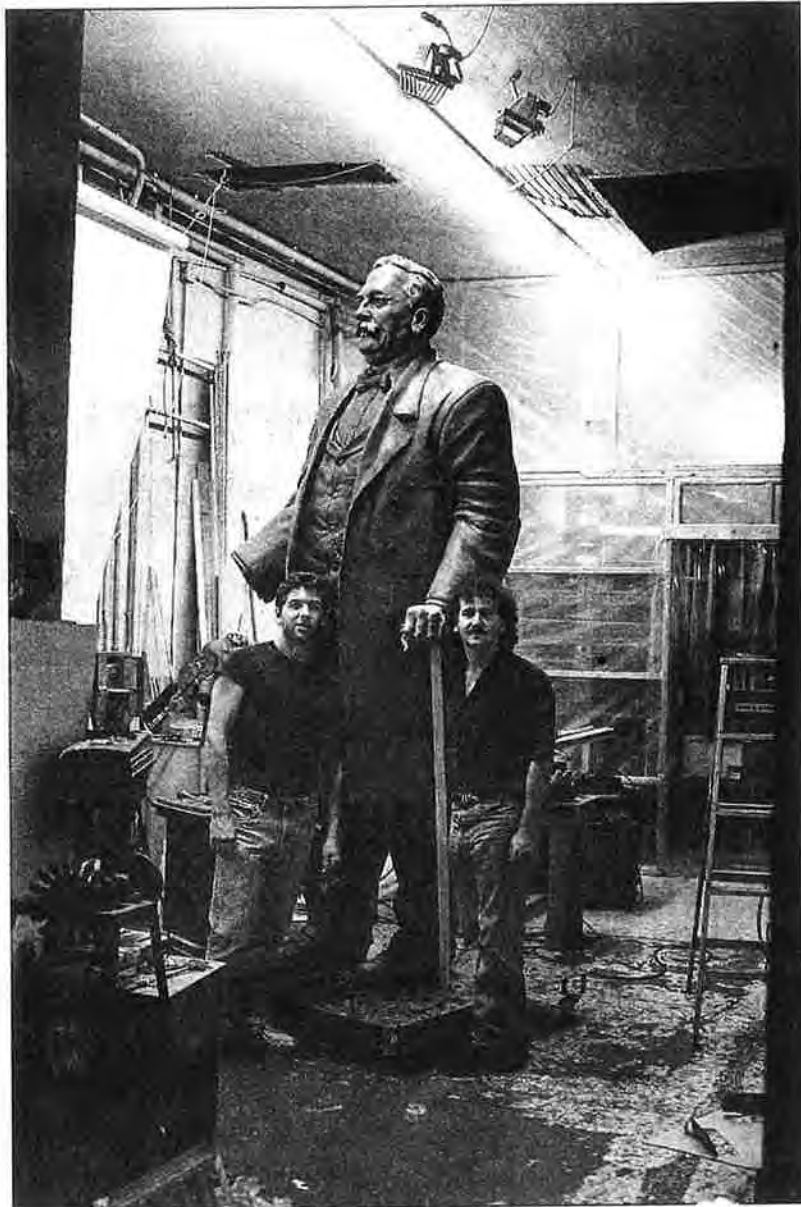
As Mr. Grieco sculpts in Reije Andersson's studio, he said he longs for the north country. He loves his work, he said, but he misses the friendly people here terribly.

“I think of the north country often because it is so much in me,” he said. “It's very hard to find good people in L.A. I've found one (in Reije Andersson) ... but I've found one.”



DAVID C. SHAMPINE, STAFF WRITER/WATERTOWN DAILY TIMES

**David O. Grieco** works on his sculptures in the Los Angeles studio where he works. The 28-year-old son of Richard J. and Carolyn A. Grieco, Brownville, has discovered a passion for sculpting and his career is being guided by Reije Andersson, a Los Angeles mold maker whose work is well known and respected among artists throughout the world.



**David O. Grieco**, left, a native of Brownville, poses with artist Jonathan Bickart, who designed a sculpture to commemorate the centennial year of Griffith Jenkins Griffith's observatory donation.

## General Brown Grad Helps Build Statue for Observatory

**D**avid O. Grieco, the son of Richard J. and Carolyn A. Grieco of Brownville, has helped to create a bronze statue that was recently dedicated as a permanent fixture at the Griffith Observatory, Los Angeles, Calif.

Mr. Grieco assisted sculptor Jonathan Bickart with the monument to commemorate the centennial year of Griffith Jenkins Griffith's most generous financial gift to the city of Los Angeles.

The late Mr. Griffith made substantial contributions to science, arts and leisure projects in

Los Angeles. Griffith Park, one of the largest parks in the United States, was named in his honor.

Mr. Grieco, a General Brown Central School graduate, is both an artist and an actor.

He relocated to California to pursue an acting career, and has appeared in several plays, including "The Door" at the Tameron Theater, Los Angeles.

He was also chosen to participate in the production of several movies through a special program at the University of Southern California and the American Film Institute.



**THURSDAY**

September 27, 2007

**WEATHER**

Thunderstorms today. High near  
70. Low near 55. Details, D8.

**SPORTS, C1**

Yankees beat Devil Rays,  
secure spot in AL playoffs



**LOCAL NEWS, B1**

Dryness prompts  
2 counties to ban  
outdoor burning

**CURRENTS, D1**

Renowned  
saxophonist kicks  
off jazz series

# Watertown Daily Times

LAST EDITION

[www.watertowndailytimes.com](http://www.watertowndailytimes.com) 50¢



**'SURVIVAL ARTIST':** General Brown grad finds success in L.A.



**'Birth,'** above, by David O. Grieco is inside the front entrance to the Hollywood restaurant the White Lotus. **'Expectations,'** right, is featured in the National Sculpture Society's 73rd annual exhibition.





# CARVING OUT A LIVING THROUGH SCULPTURE

By **CHRIS BROCK**  
TIMES STAFF WRITER

**B**ROWNVILLE — It isn't just the growing praise for his works that causes sculptor David O. Grieco to say he feels more blessed each day.

In the kitchen sink at his father's house off Miller Road in mid-September sat one of those reasons: 6-month-old Luisa Carolyn, his daughter, was enjoying a bath.

It was two days before one of Mr. Grieco's sculptures opened at the National Sculpture Society's 73rd annual exhibition. Mr. Grieco, of Los Angeles, was in Philadelphia, Pa., a few days previous to attend a reception sponsored by shopping network QVC. Mr. Grieco attended with his wife, Nyakio, who has a line of beauty products in about 200 stores. The line was recently picked up by QVC. She was also featured on a QVC segment selling her product line, named after herself. She's a first generation American and developed her products from family beauty secrets passed down through her Kenyan heritage.

Actress Hilary Swank, who uses Nyakio products, met the couple at the reception.

Nyakio took over the bathing task as Mr. Grieco, who never received any formal education in sculpting, talked about his latest accomplishments, in-



**David O. Grieco was runner-up in a contest to design the Bush Monument, a sculpture in a Houston park, for George Herbert Walker Bush. The sculpture he poses with above is of a practice piece he created.**

cluding his new daughter.

"It's made me much more of a professional," Mr. Grieco said of Luisa. "I sculpt for a bit of the day and when I'm done, it's good to know I can return home to them."

Mr. Grieco said the National Sculpture Society re-

ceived "hundreds and hundreds" of submissions for its annual exhibition. The society, formed in 1893, is the oldest organization of professional sculptors in the United States. Its annual exhibition opened Sept. 21 at the Quick Center for the Arts at Fairfield University in Fairfield, Conn., and closes in March.

One of 50 works it selected for the exhibition was Mr. Grieco's "Expectations." It is of a man holding on to what appears to be a cliff. But a closer look reveals the land mass to be a feminine form.

The man, Mr. Grieco explains, is trying to hang on to his identity at the same time as being an individual. "You just want to understand the opposite sex," he said. "You want to be there forever for your partner. It shows how much man wants to understand, but his ego gets in the way."

As for the man left hanging? "He will hang on forever," Mr. Grieco says matter-of-factly.

Other accomplishments of note:

■ Runner-up in a call to design the Bush Monument, a sculpture in a Houston park honoring George Herbert Walker Bush, the nation's 41st president. Mr. Grieco received a thank-you note from the former president, who appreciated the artist's "Journey of Life" sculpture.

See **SURVIVAL D6**

# Artist' lives to sculpt, loves bronze

FROM PAGE D1

artist's "Journey of Life" sculpture.

■ The sculpture, "Birth," inside the entrance to the swank Hollywood restaurant the White Lotus. Mr. Grieco has also been commissioned to create a 10-foot sculpture for the restaurant.

■ The sale of his first one-of-a-kind sculpture to a customer in Oklahoma, in which the mold was broken afterward. The sculpture, "Love You All," features a woman who wanted to give a tribute to her family.

He categorizes his work into six phases: the emotions of man, the emotions of woman, the emotions of a man and a woman, the four elements of nature, pieces with no barriers and portraits.

Mr. Grieco graduated from General Brown Central School, Dexter, in 1990. He was a star running back on the football team and later played for the University of Alabama, where he took his first, and only, course in sculpting.

The J. Paul Getty Museum in Los Angeles and the Benedetti Gallery in New York City have honored his work. "Ironically, it may be his lack of training that allows him to create his own rules and break new barriers," said Getty spokeswoman Libby Rogers.

"The way he conveys emotion through bronze is highly unique," said Benedetti gallery director Charles Huller.

"It's something I need to do to be happy," Mr. Grieco said. He said many of his clients call him a "survival artist."

"I need to talk in bronze," he said. "It's a conversation you have with life."



**'Perceptions in Thought' was done for personal reasons by David O. Grieco. 'I do not know of anyone who would want this piece, actually,' he said. 'This piece reminds me of the amazing amount of beauty one moment in life holds and to never take any moment we are given in this life for granted.'**

# National Sculpture Society



*73rd Annual  
Awards Exhibition*



# David Grieco

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Los Angeles, California



I see shapes in nature as they flow parallel with the lines of time. Nature has become my muse due to its constant transformation and its ability to challenge each piece that I create. Studying form, then seeing visions of sculptures and having the ability to execute them into bronze has become one of the greatest joys of my life. Realizing the responsibility that an artist has to the human spirit is wonderful and awe-inspiring; I embrace this opportunity in my work. *Expectations* was created to celebrate the struggle and passion, which exists in human nature.

## ***Expectations***

Bronze

36 x 15 x 14

# ARTIST STATEMENT

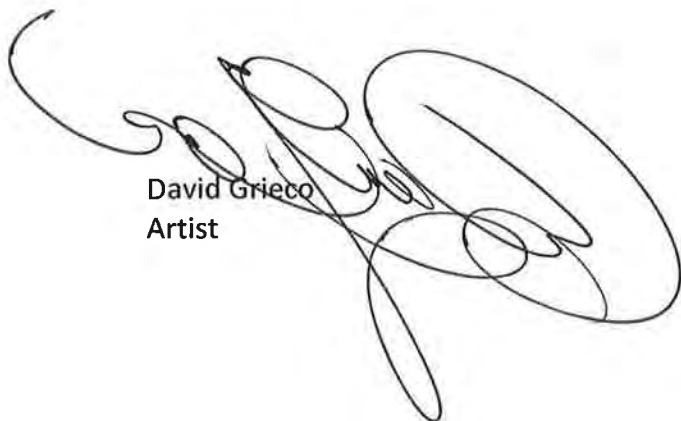
## ARTIST STATEMENT

Born in Watertown and growing up in different parts of the city, I found at a very early age my love for nature and form. I think I always have been building something, either with my dad, my friends or just by myself. Making something, spending time learning a skill and ultimately a craft is I would say, once you have a vision as an artist, the greatest compliment to life. You can execute through a chosen medium an idea or an expression that may influence someone in a wonderful way.

I played sports my whole life and into college as did my father and brother and never felt like I was where I was meant to be. For years I feared revealing to my family I no longer felt football was for me. The day I told my dad I didn't want to play any longer, he gave me a hug I still feel in moments of doubt today, and said, "all I want for you is to find what makes you happy." And the weight that was lifted from my shoulders that day is what keeps me inspired and excited about the opportunity to do what I do, I always wanted to be an artist and he on that day set me on the path I am on today, 30 years later.

I know how blessed I am to have found what I love doing and with that being an artist has given me the platform to teach people, my kids sculpture and casting techniques in my studio. To create artwork that expresses a thought or an idea that may inspire someone to follow their passion and dreams is all I want my life to be about.

Over the years, traveling with my work, whether in galleries, shows, or homes of collectors, discussing art, my technique or thought process comes from my early days growing up in Watertown. From playing in the leaves out behind our house, watching snow fall and create its own form, watching my mom and dad in the garden, or boating and fishing on Lake Ontario, all of it speaks through me one way or another and for that I am so grateful to have grown up where I did.

A stylized, handwritten signature in black ink, featuring large, flowing loops and a long, sweeping underline that extends to the left.

David Grieco  
Artist

# LETTER OF INTEREST



Michael Lumbis  
Watertown City Hall  
245 Washington Street  
Watertown, NY 13601  
mlumbis@watertown-ny.gov

October 17, 2021

Dear Michael

As I described in my opening letter, this last month right after my father passed, I sat going through my family's life in Watertown and all the photos of people we had moments with and it brought such pride in me for this city and the people. Whether it was my father's job with the city or my grandfather's life in Watertown politics and real estate, or even our restaurant, I learned so much about the city at such a young age. Going through photos of Watertown and families, I had a vision of the sculpture that has become my concept for this proposal. I have tried to incorporate what this Watertown was in the beginning to what it became and what amazing future that lies ahead.

I want to create a very powerful piece to instill pride and integrity for all those from there to all those who will one day call Watertown home and to cities all over the country that have contributed to this great nation!

I was born in a house on 320 Park Drive West in Watertown and learned so much during that time about nature, seasons, and form. I still am inspired by Thompson Park and all the steps and walls made from indigenous limestone, I believe that has been used in so many of the structure in the North Country, I have always been inspired by that.

From the memories of seasons and moments I spent on the square watching my dad who may have been my age now, walking with his dad Louis, headed to the Lincoln Building to fix the furnace, learning early that you need good tools to fix things, even if you need to make your own, I became very resourceful and creative.

Living across the street from Thompson Park and waiting for the big kids to finish sledding down the hill and take me for a turn and building snow sculptures, at times would rather build snow sculptures than go home and eat. We eventually moved to outer Bradley Street next to my Uncle Louie and Aunt Linda and lived around so much nature and gave me such an appreciation on the North County.

We had a restaurant on Arsenal Street, Grieco's Brass Rail, when I was young and loved watching my family help one another create a successful business together and think that is where I built my relationships awareness for my art business that spans 27 years, still casting with the same family, and many pieces later we make a great team and continuing to get excited for the projects that I bring to them.

I have also traveled all over the world and have lived in different parts of this country and am always so proud to tell people I meet where I am from and the history, I grew up around. I have stories of the Hotel Woodruff and the photos of my parents' wedding reception. At least 2 days a week during summer I would be in my grandfather's office in the Lincoln Building and we would always get lunch at the Crystal, and tapioca pudding with cinnamon. If my grandmother was there, she would always talk about her store on the square, The Barbra Hat Shop.

I learned so much from my hometown and would feel so honored to have this opportunity to pay homage to not only my entire family that grew up there but everyone that came from Watertown, that lives there now, to all those coming there. I would love to celebrate this amazing city through this piece and create a piece that will bring light to the history and inspire for the future of this great city!

With all this personal connection to Watertown I combine that with being a professional in my field. I began working as an artist close to thirty years ago being involved in public art projects and working with the likes of Disney, Federated Banks and SXSW with my work, just to name a few.

I have always approached my work as a business which has lent itself to my continued success. I have worked with organizations in Los Angeles on a continued bases with my artwork for over 17 years. I have worked with the city of Los Angeles and Griffith Park to orchestrate the build out of an area for the installation of a 14-foot bronze monument and the unveiling. I have worked in the Downtown Arts district in Los Angeles planning with developers and committees for public art installations including my "Man Embracing Fear" and have rotated my work in the area. In installing three 8-foot reliefs in 9000 square foot 23M dollar apartment for the Kassorla family I had to work with the contractors, the clients, and the property of the Century One Plaza in Culver City and having a plan allowed me to finish the install with no issues and have worked with them for many years after.

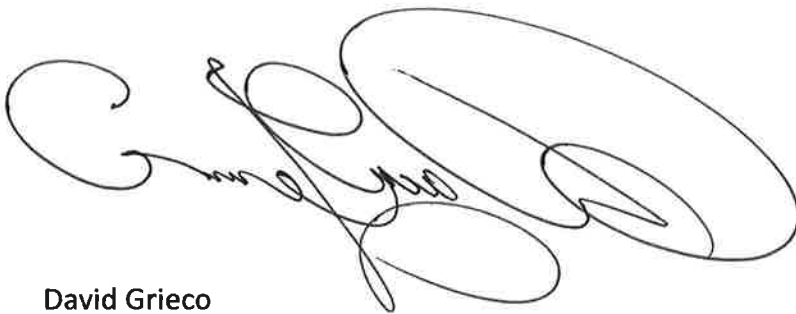
I have had to ship artwork for exhibitions and sales for many years, some pieces being larger than life. In all my projects, I approach them all the same, have a plan for every step of the way. Working with Masters in Metal on commissions and projects they have a complete team working for the success of the project and their resume speaks for itself working with New York City casting 11,500 stainless steel components to the 911 memorial fountain and Jeff Koons "Balloon Dog" and "Moon" Sculptures.

I have worked closely with the designer, Jed Lind for many years on high profile clients and their homes. I just last month installed one of my sculptures, a 1900lb one of a kind bronze and marble functional piece in their 40 thousand square foot home in Beverly Hills, and worked very close with the general contractor, designer and family to place a permanent piece of art as the center piece of their home.

I also recently was awarded the life-size monument of Harry Dean Stanton for the city of West Hollywood and Dan Tana's and I am so happy to work with people who are excited to create more public art.

As you will see when looking at my concept for the monument you will notice there is many components to the project. I still have family in the city and can fly home anytime easily to meet with any of the members of the Committee, City Council, the Planning Director and/or Senior Planner.

Thank you for taking the time to review my proposal,

A large, stylized handwritten signature in black ink, likely belonging to David Grieco. The signature is fluid and cursive, with a large, prominent loop at the end.

David Grieco  
David Grieco Studio  
135 North Windsor Blvd.  
Los Angeles, CA 90004  
310.621.6053  
[david@davidgrieco.com](mailto:david@davidgrieco.com)  
[www.davidgrieco.com](http://www.davidgrieco.com)

PREVIOUS  
ARTWORK





Man Embracing Fear  
Bronze  
120"  
1900lb

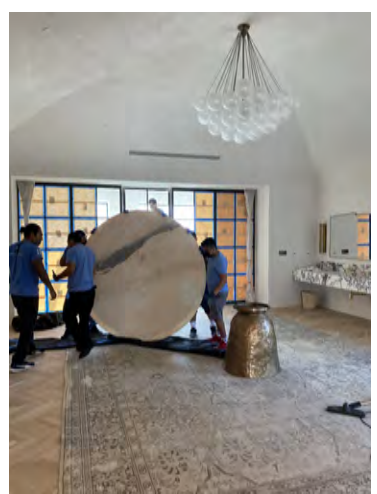
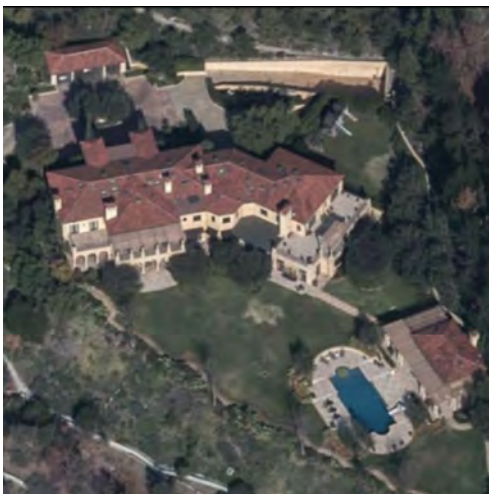






Faith in Surrender  
Bronze/Marble  
84"  
600lb

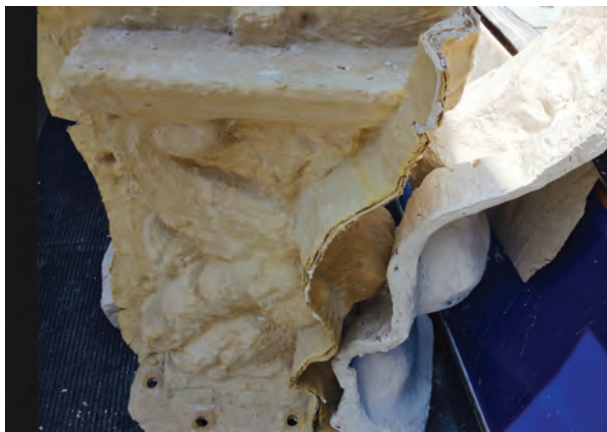






Atlas  
Bronze/Marble  
74"x 31"







3 Bas Relief  
Plaster  
101"

Gargoyle Table  
Plaster/Glass  
96"

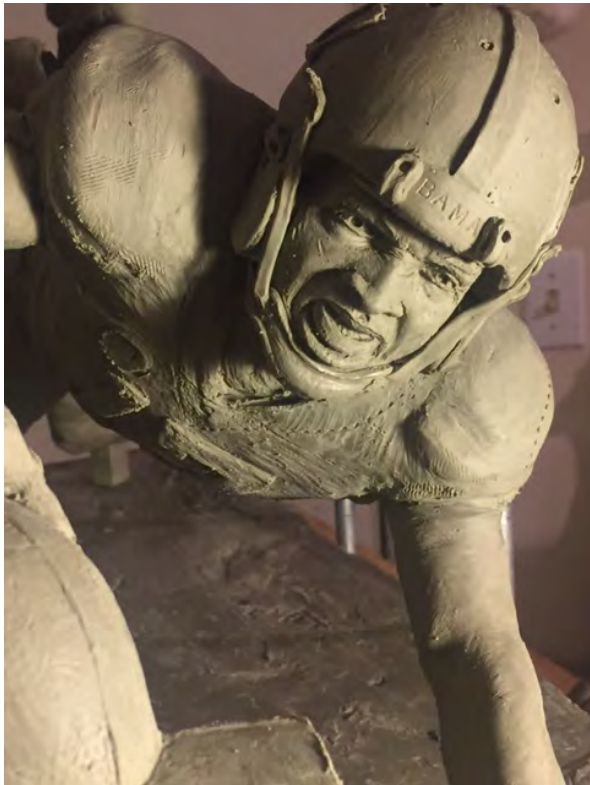
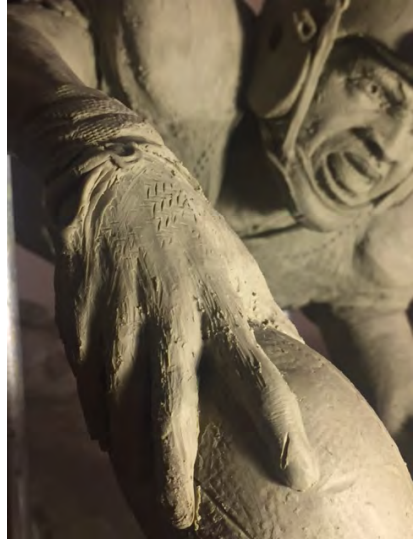








Faces  
Hydrocal/Stone  
696" x 96"







Finish  
Bronze/Marble  
26" X 12"





White Lotus  
Bronze/Marble  
400lb



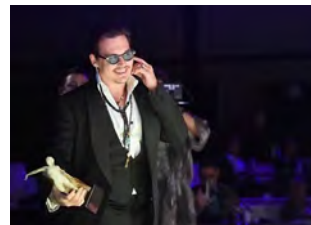
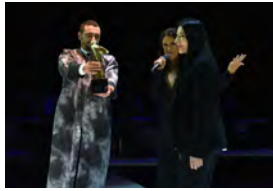


George Bush Monument  
Houston TX  
Honorable Mention





Griffith Park Monument  
Senior Sculptor  
Bronze/Marble



Art of Elysium  
Foundation Sculptor



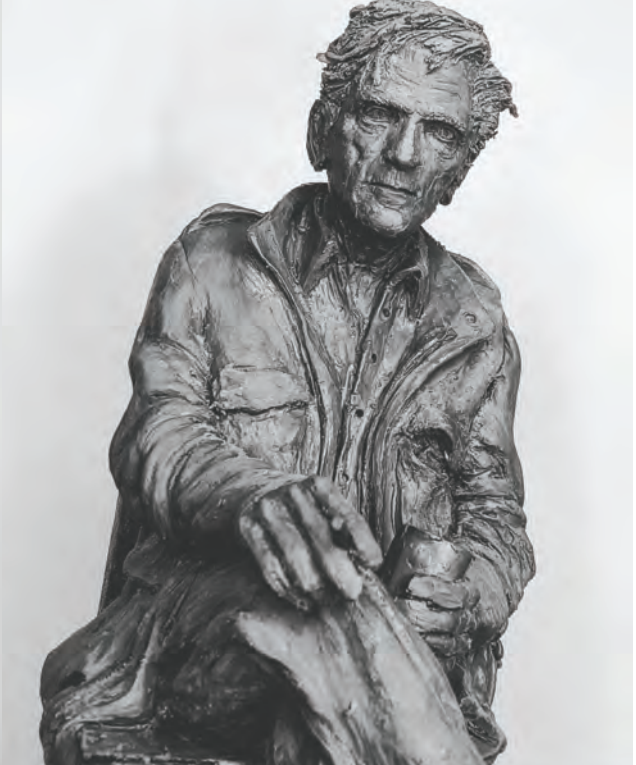
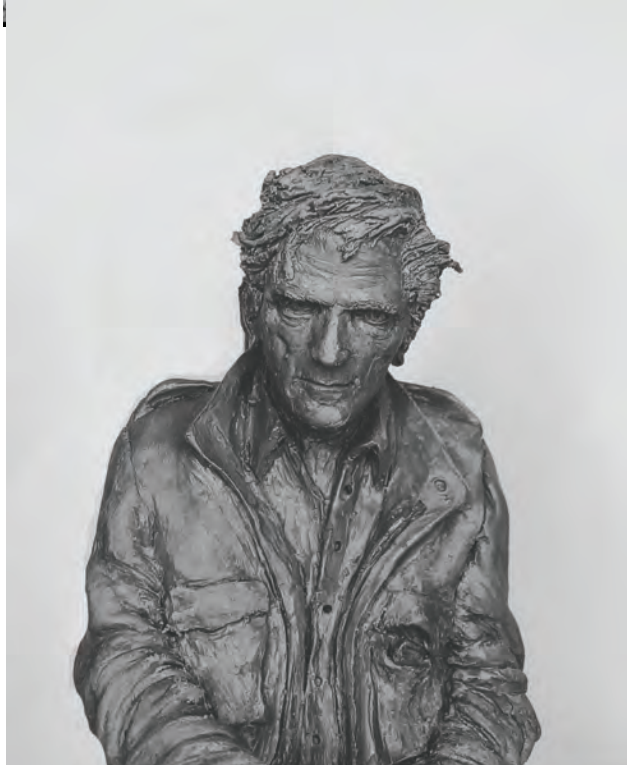
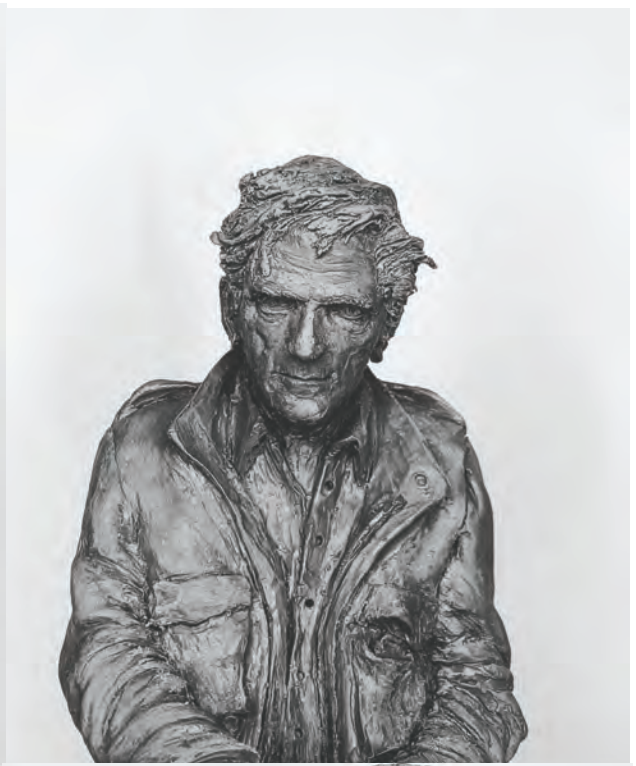
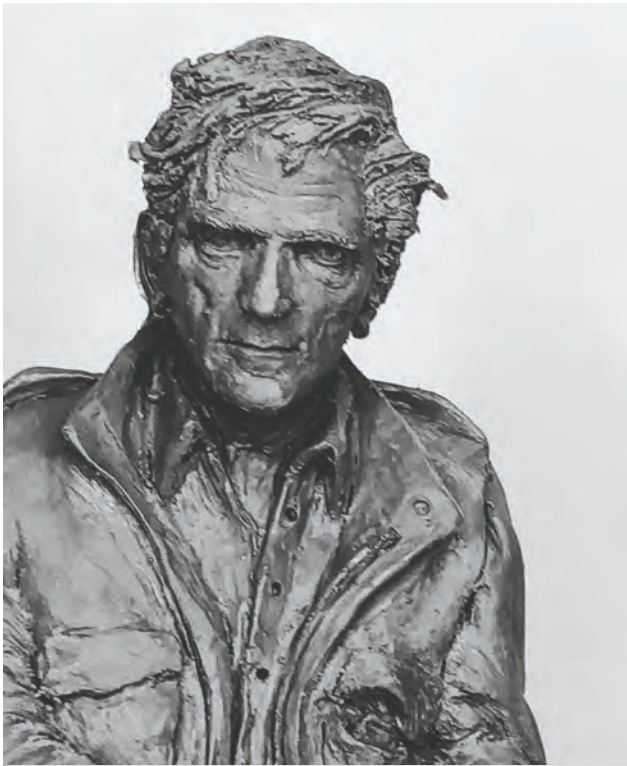
SXSW

Bronze/Wood





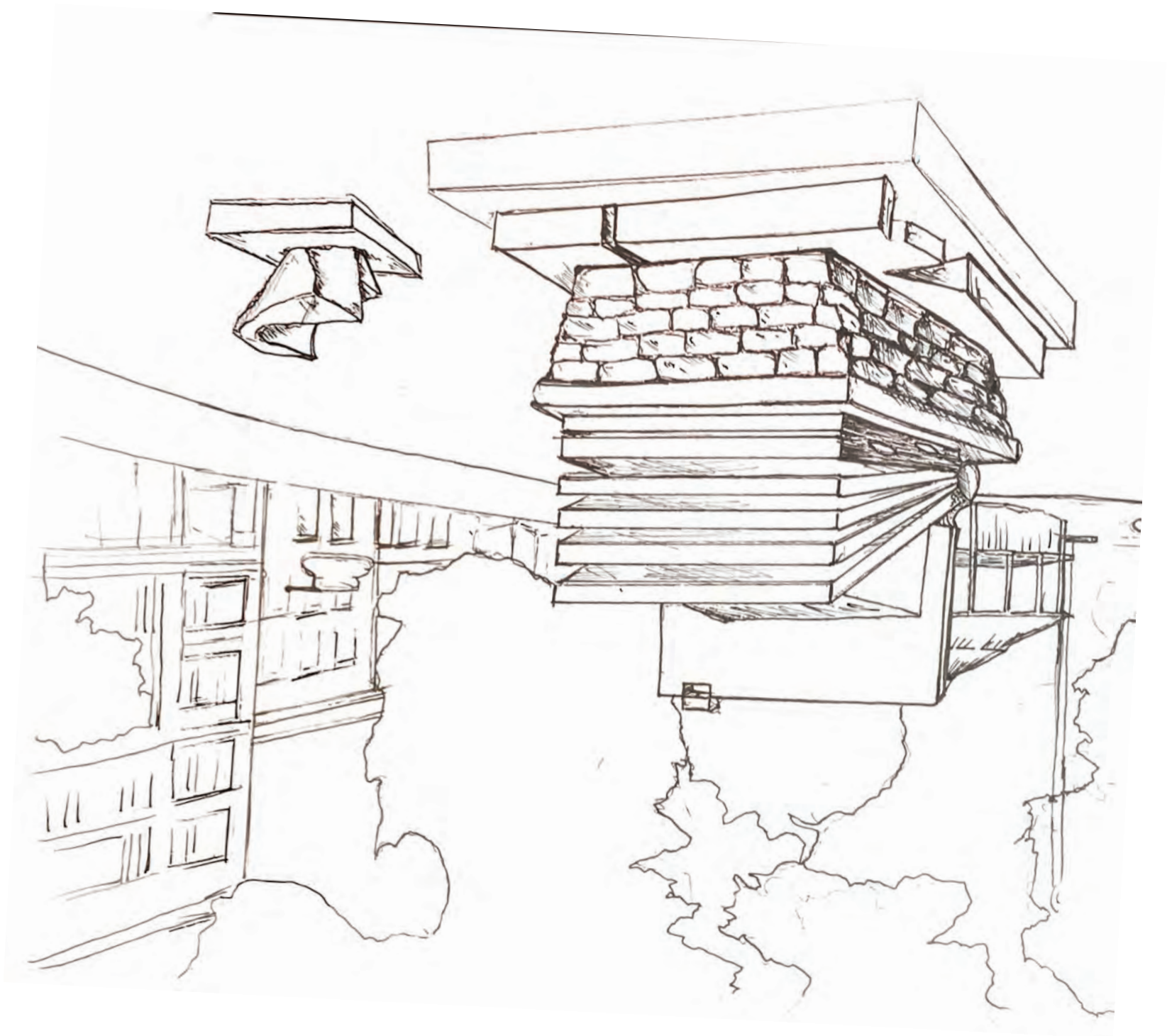
Jay Cutler  
Bronze/Marble

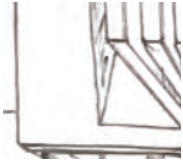
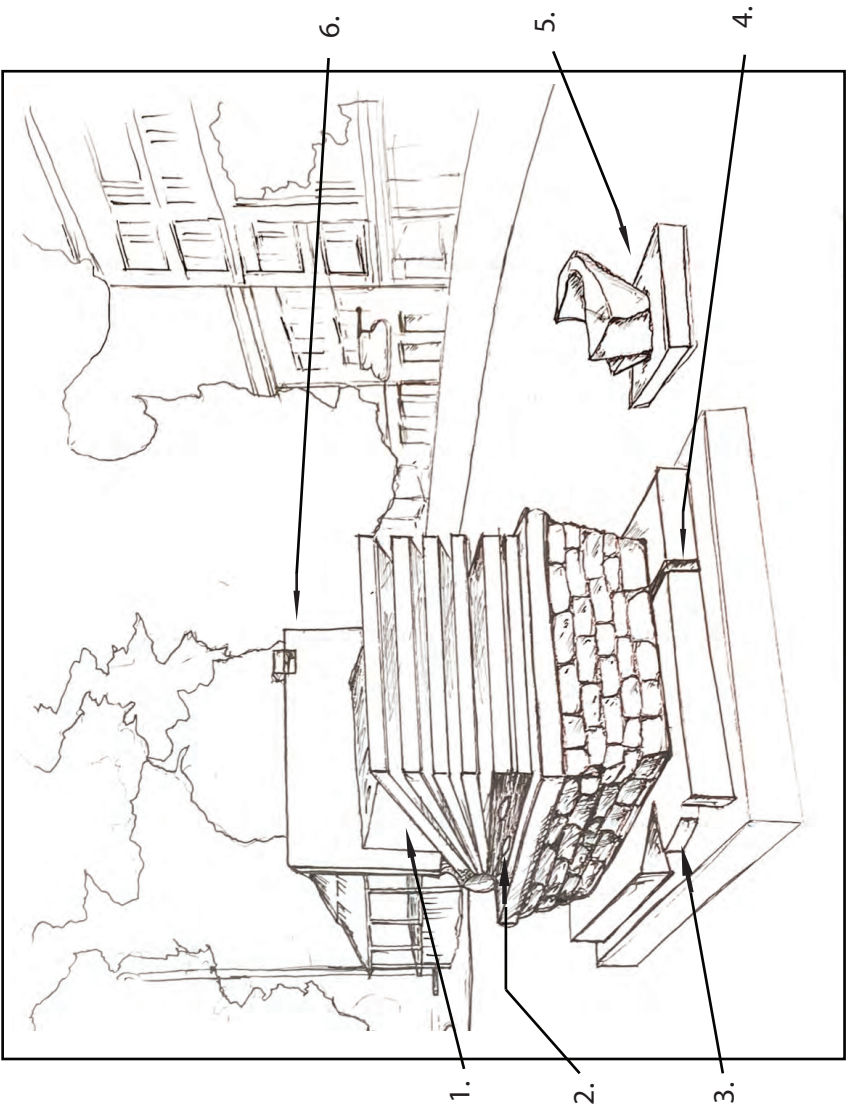


Harry Dean Stanton  
Life Size Commission  
Los Angeles

# CONCEPTUAL DESIGN







1. SNOW



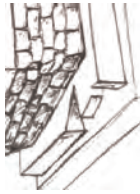
4. BLACK RIVER RUNS THROUGH THE BASE GIVING LIFE TO OUR HISTORY



2. FISH



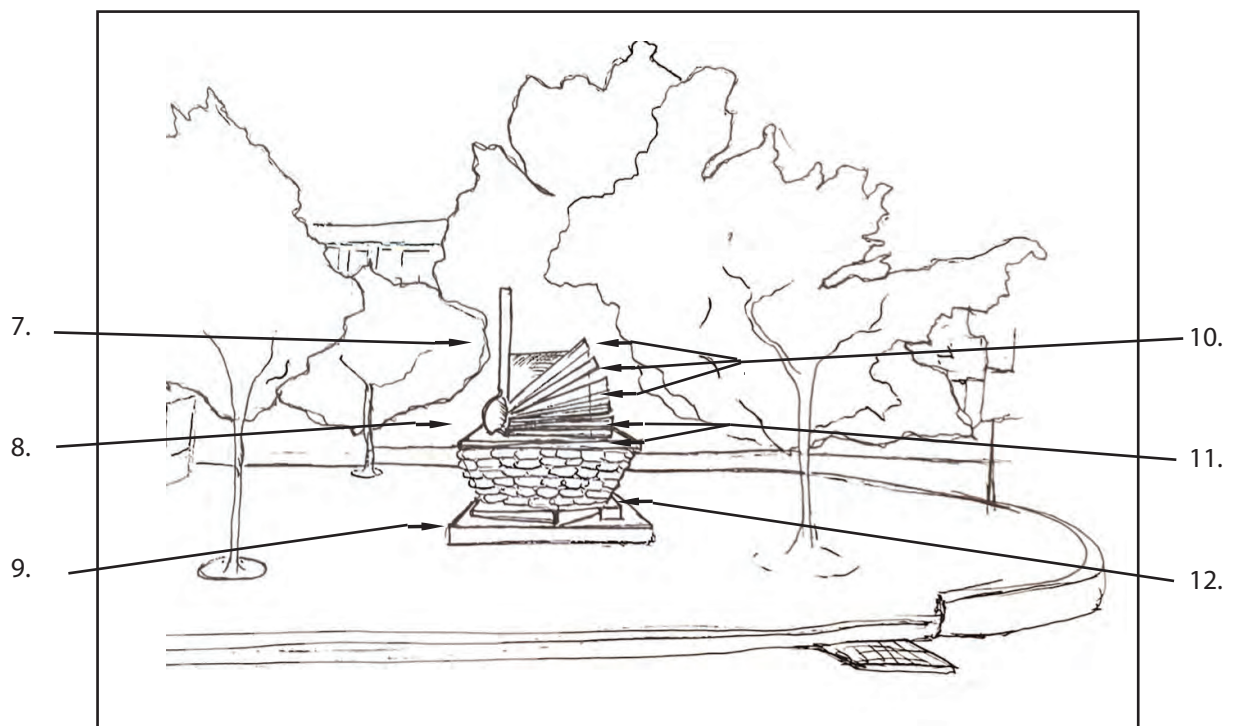
5. STAINLESS STEEL SNOW CHAIR



3. CITY LIMITS



6. DIGITAL AGE WITH "FLOWER" ON TOP TO NOT FORGET NATURE



TREE

7.



10.

TREES FALLING/LUMBER



8.

SQUARE/PROTRACTOR



11.

PAGES OF HISTORY  
WITH FISH SWIMMING  
IN BETWEEN



9.

CITY LIMITS



12.

LIME STONE





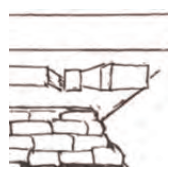
STAINLESS STEEL  
SNOW CHAIR

14.



DIGITAL AGE ( PIXEL)  
WITH "FLOWER"  
ON TOP TO NOT  
FORGET NATURE

13.



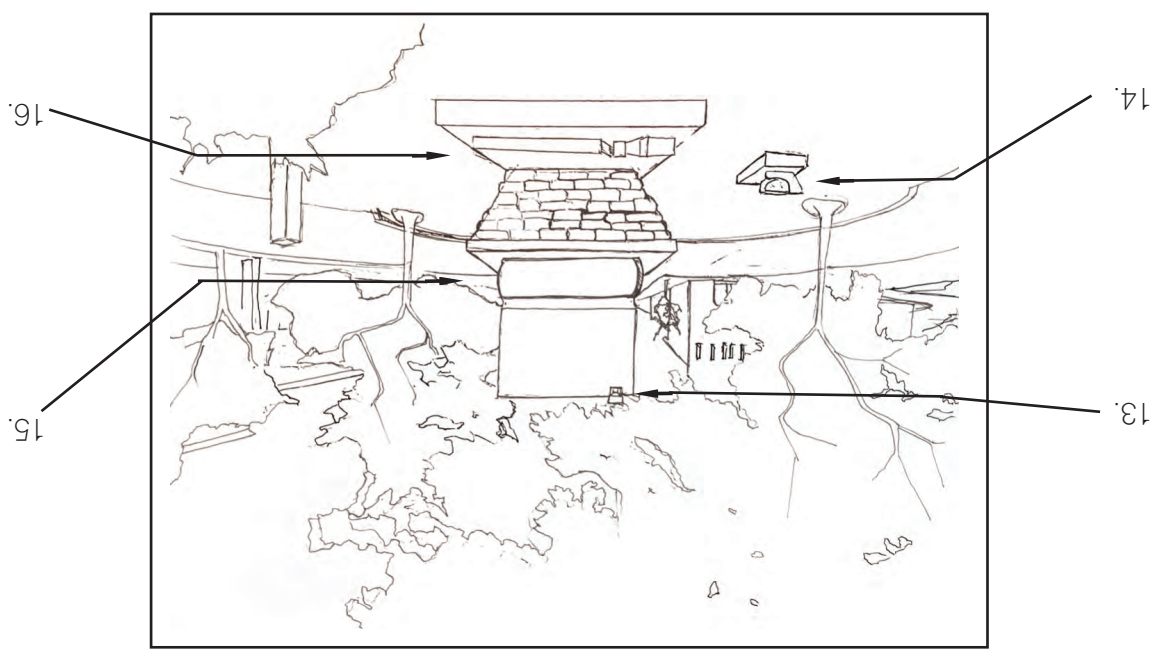
CITY LIMITS

16.

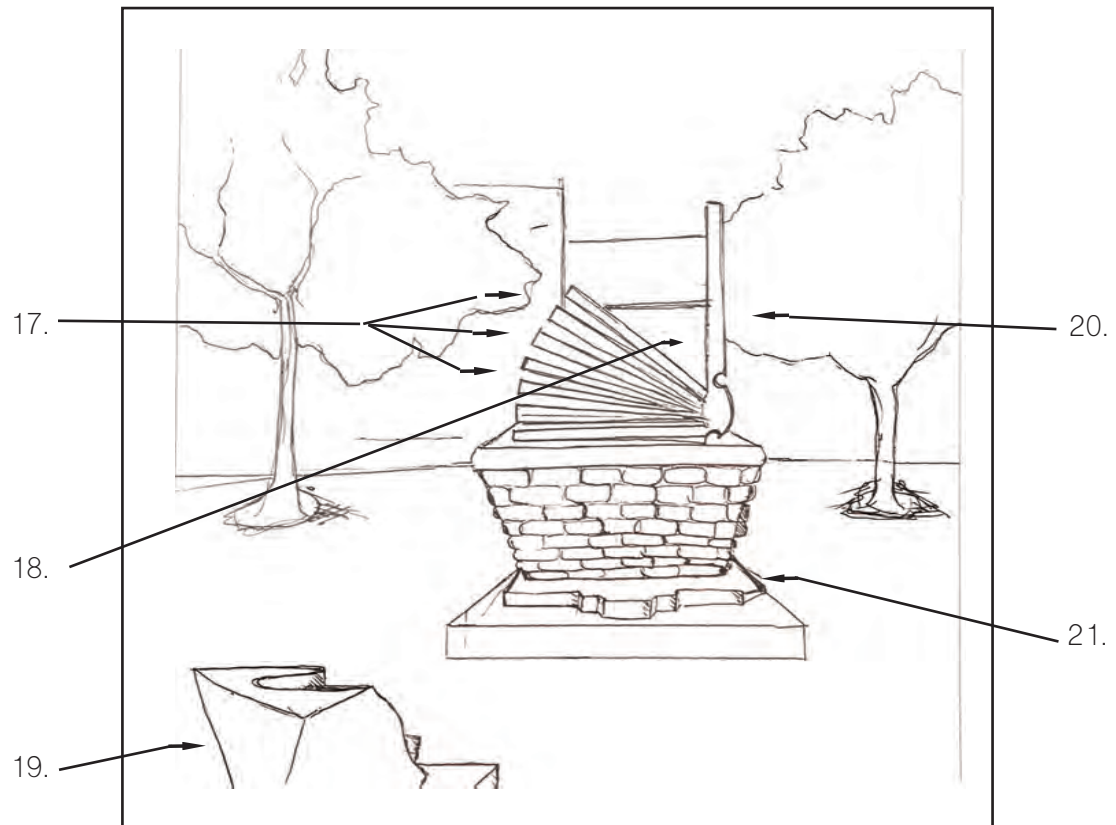


BOOK BINDER  
YEAR WATERTOWN FOUNDED

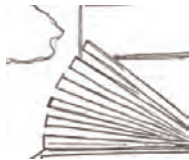
15.







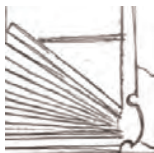
17. TREES FALLING/LUMBER



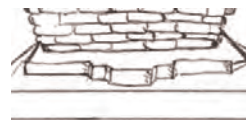
20. TREE



18. SNOW

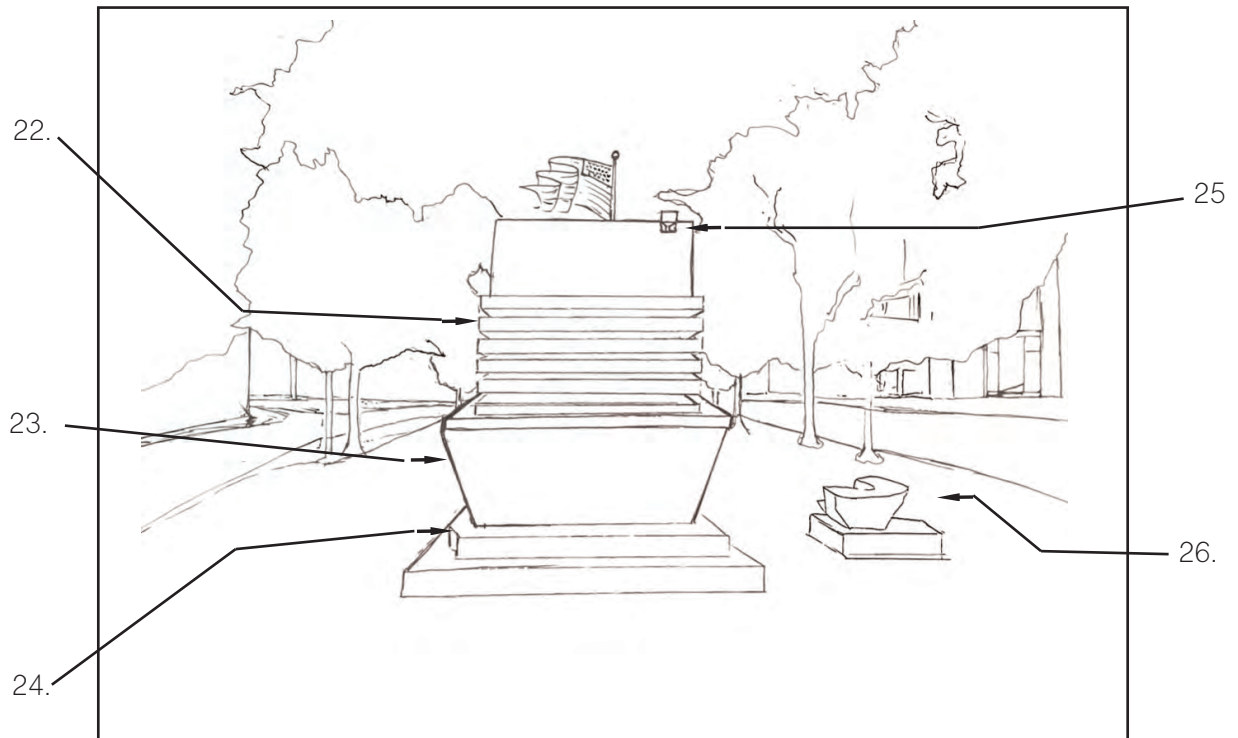


21. CITY LIMITS

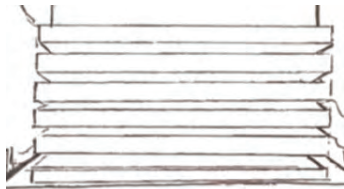


19. STAINLESS STEEL  
SNOW CHAIR





22. PAGES OF HISTORY



25. DIGITAL AGE ( PIXEL)  
WITH "FLOWER"  
ON TOP TO NOT  
FORGET NATURE



23. DIFFERENT OPTION FOR BASE  
SMOOTH

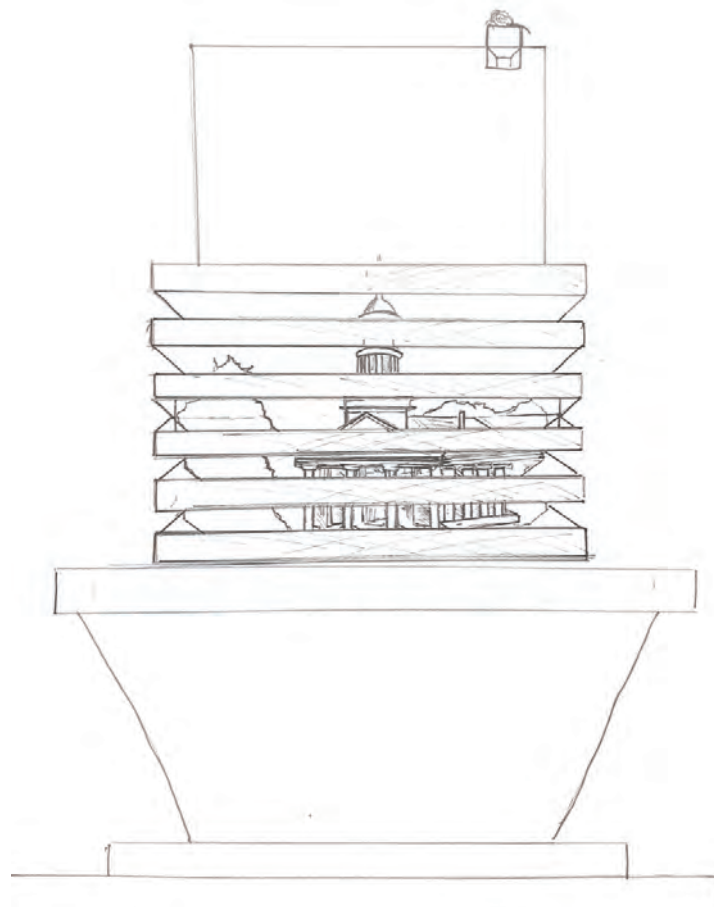


26. STAINLESS STEEL  
SNOW CHAIR



24. CITY LIMITS

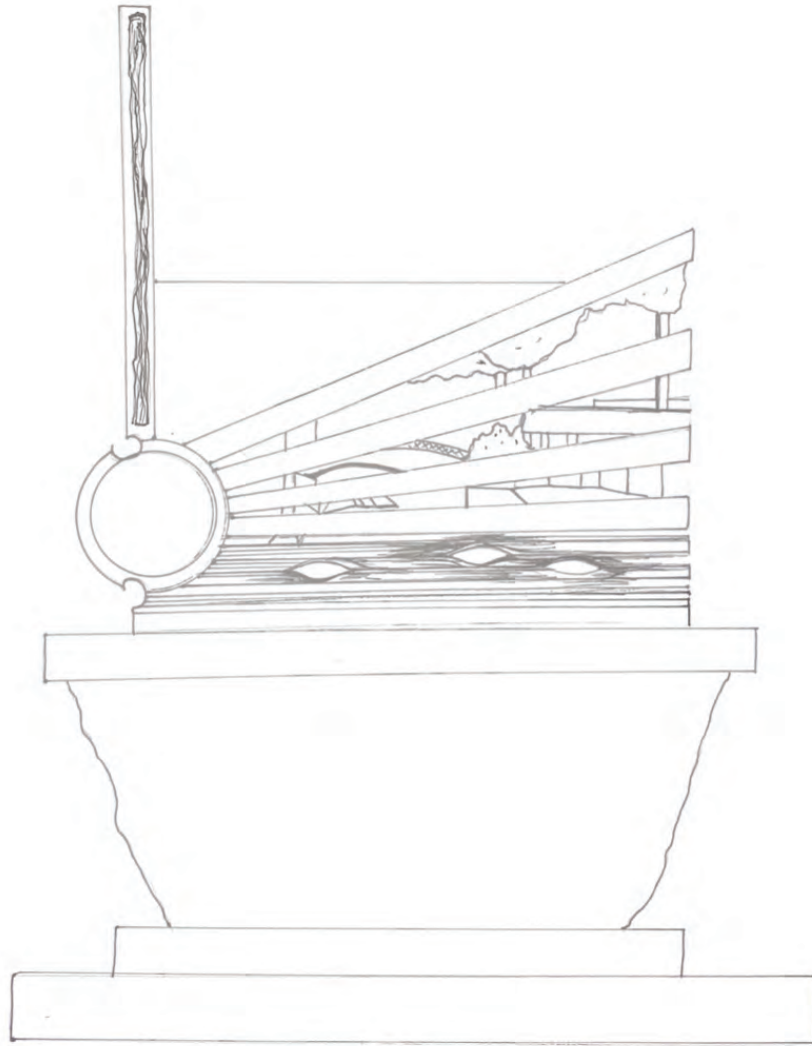




ORIGINAL FIRST BAPTIST CHURCH

Bas Relief





BLACK RIVER/ MILL STREET BRIDGE

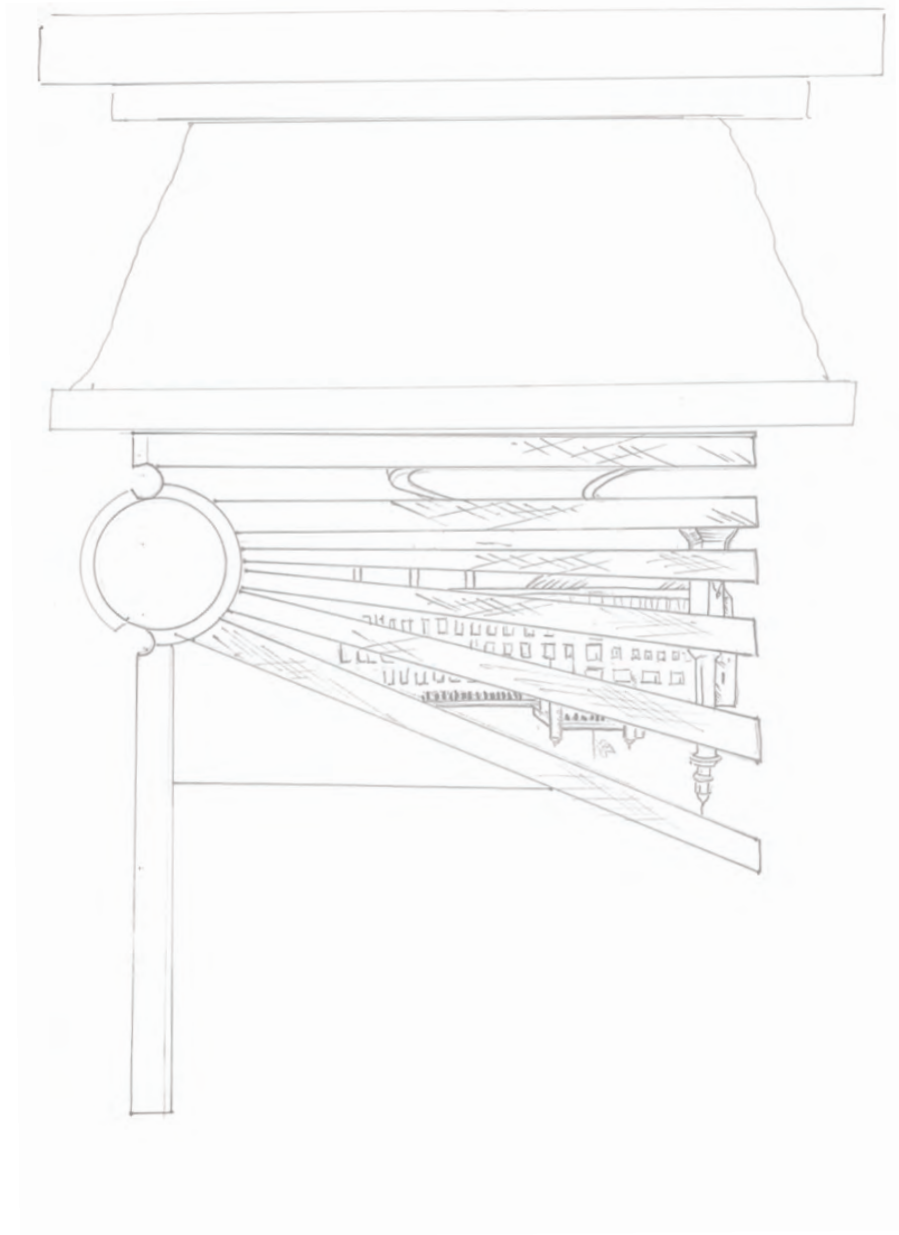
Bas Relief

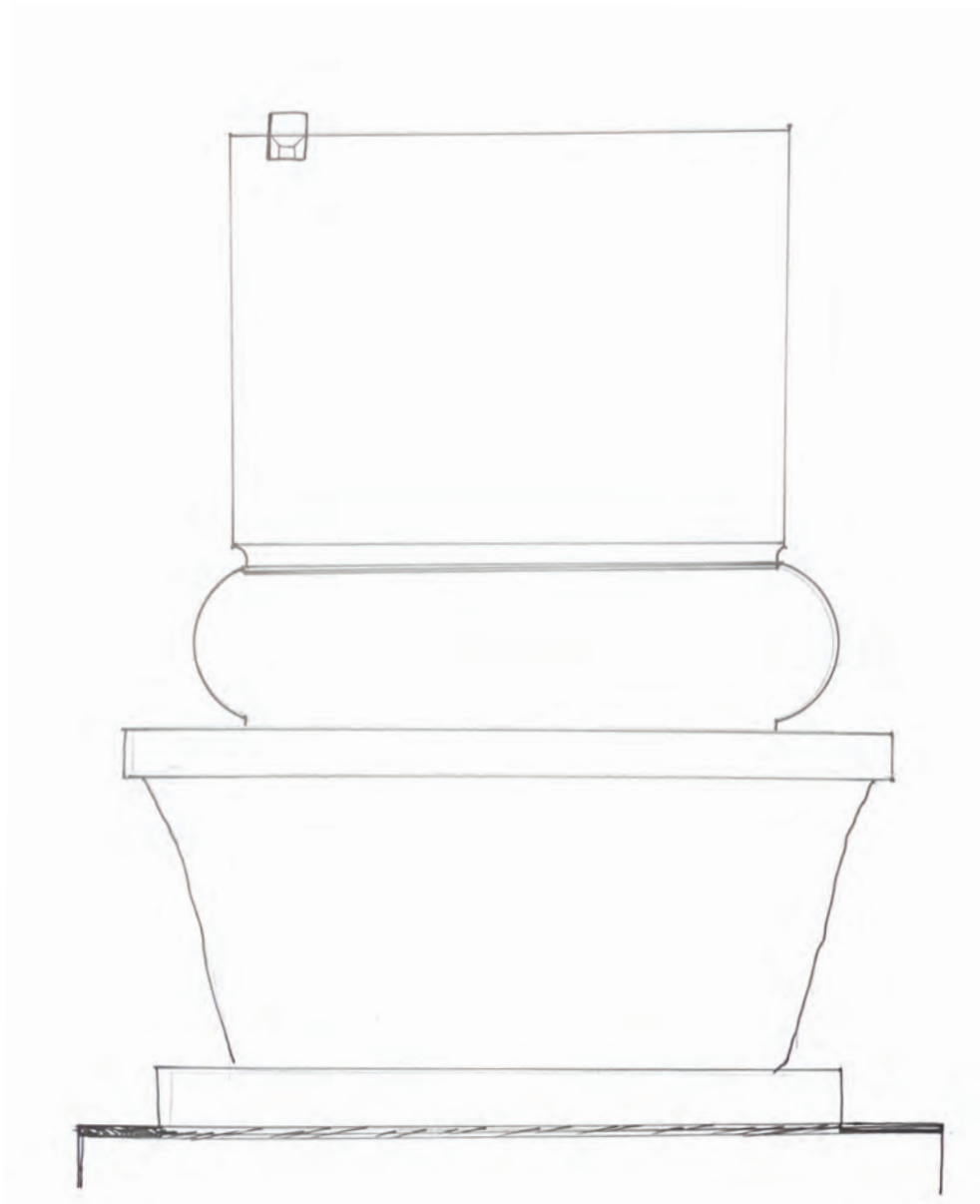






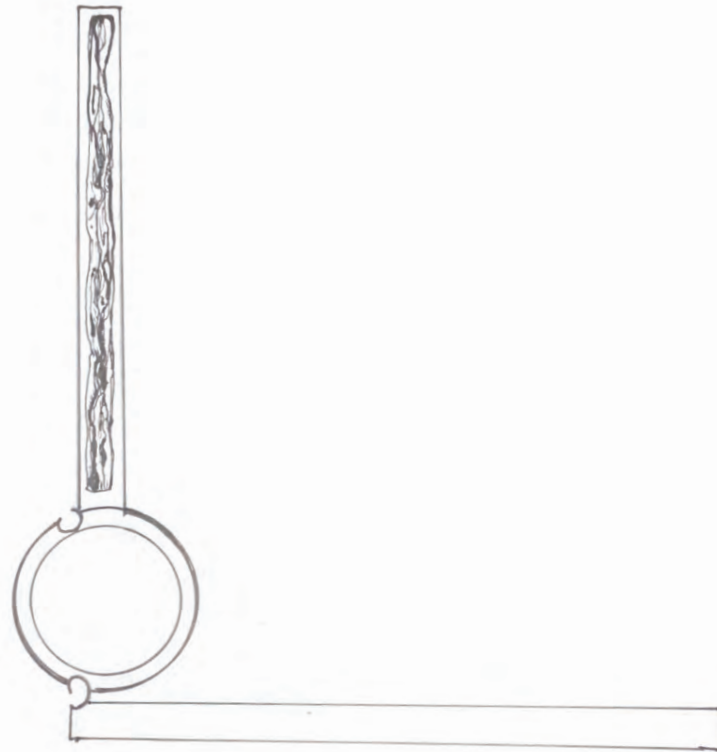
HOTEL WOODRUFF  
Bas Relief

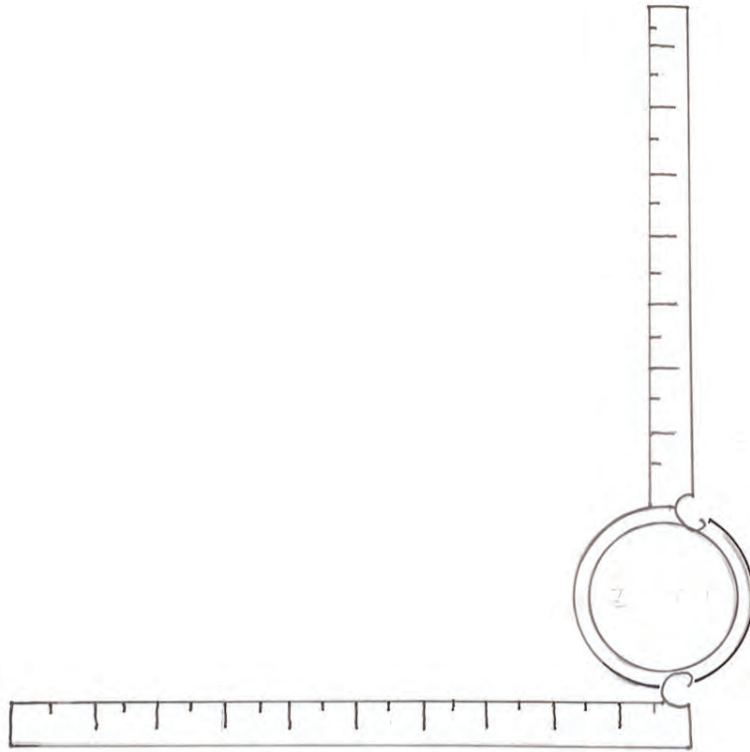




THE COVER OF THE BOOK STANDS AS A PROUD BEAKEN FOR THE THOSE WHO HAVE BEEN APART OF THIS GREAT CITY FOR SO LONG AND FOR THOSE LOOKING TO BE APART OF GREAT HISTORY AND A CITY LOOKING TO THE FUTURE WITH EXCITEMENT WITH OPEN ARMS. LOOKING TO THE FUTURE LIKE AN OPEN BOOK.

TREE FALLING  
THE IMPRESSION  
OF A LOG WHICH  
THEN FALLS AND  
BECOMES PAPER  
GIVING HOMAGE  
TO THE INDUSTRIES  
CREATED BY  
THE BLACK RIVER

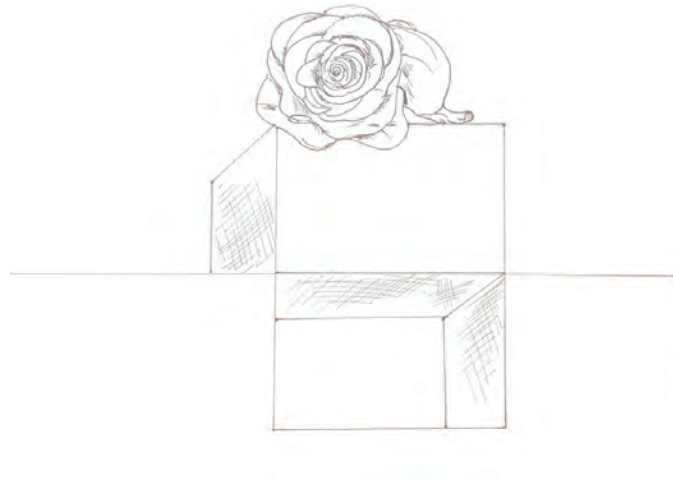




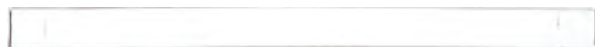
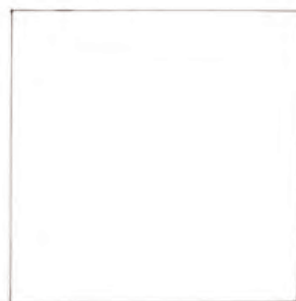
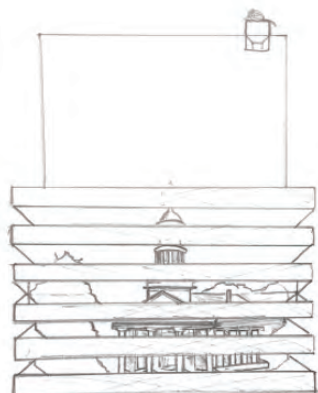
## GEOMETRY

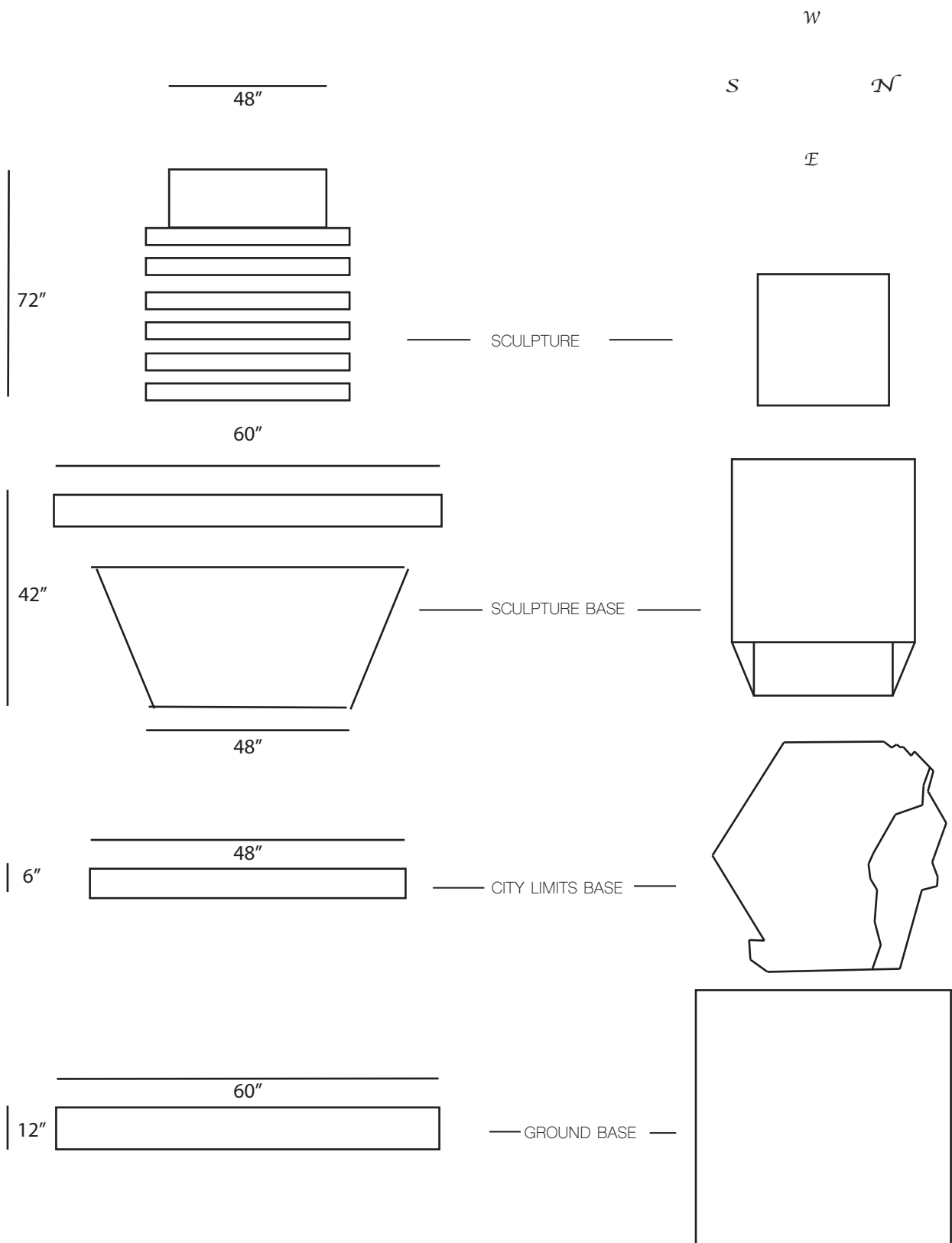
THE COMPASS AND THE SQUARE AS ONE  
SYMBOLIZING THE BUILDING OF THE CITY,  
AND TO RECOGNIZE ALL THOSE THAT  
HELPED BUILD THIS GREAT CITY.

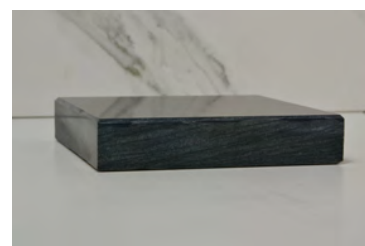
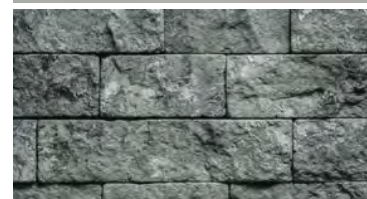
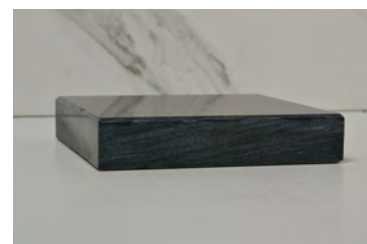
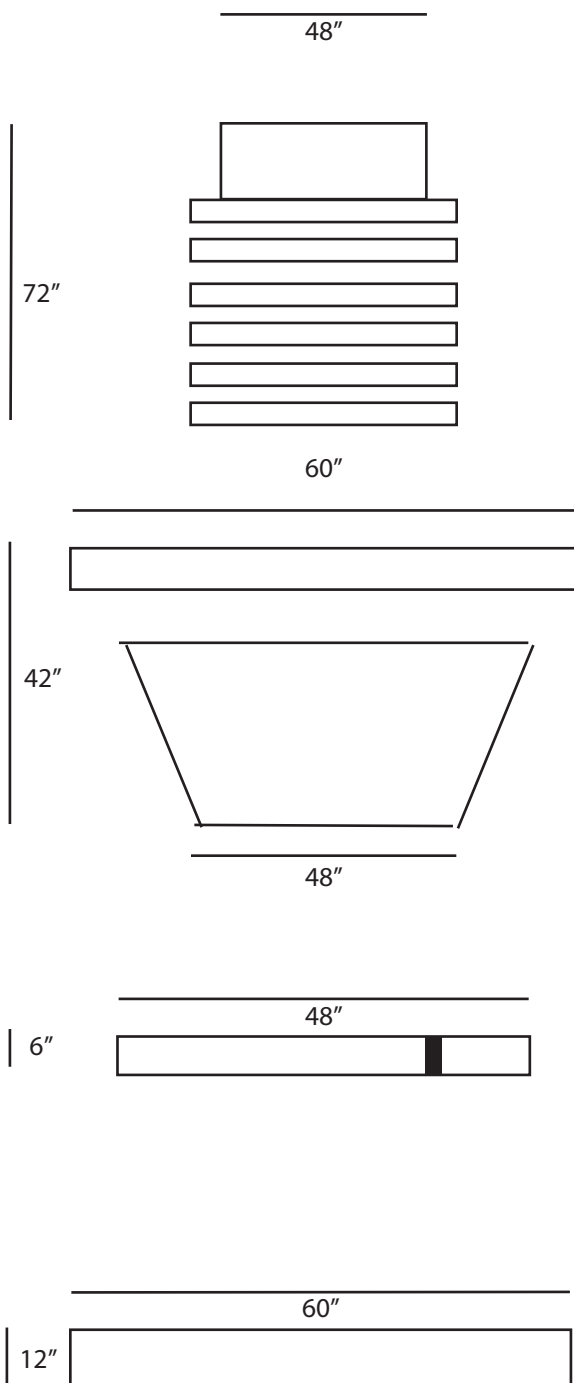




AS WE HEAD INTO THE FUTURE AND THE  
DIGITAL AGE A ROSE SITS ON A PIXEL  
(THE FUTURE), NEVER FORGET NATURE  
AND TO PAY TRIBUTE TO ROSWELL P. FLOWER.  
ALSO IT IS NYS FLOWER.





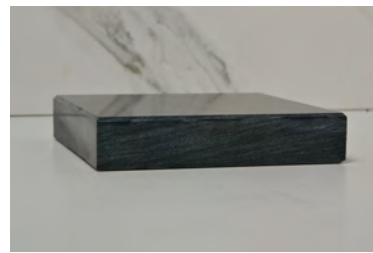




I have chosen Stainless Steel as the medium for the sculpture because of how clean and powerful it will look through the seasons and to have the reflection of the city through time in the piece itself.



I envision a dark granite to be the base of the sculpture.



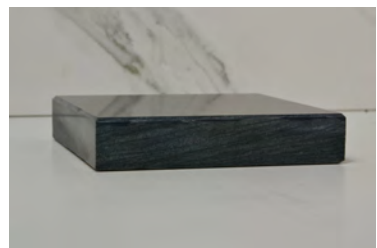
I feel using limestone from Watertown is powerful for the message of the piece and vision for the city.



I also see a dark cement to be able to create the city boundaries that the sculpture lives on with a stainless steel bar that will indicate where the Black River runs.



The large base holding the entire sculpture would also be a dark cement.



BUSINESS

# PROCESS



## The Original Sculpture

Our Staff Engineers will study the sculpture. A determination is made on how the sculpture will be sectioned or "laid up" for mold making. Complex molds will require the original artwork to be cut into smaller manageable pieces. This is by far the most critical step of the procedure. The detail of the original must be captured and transferred in the mold, if not, they will be difficult to replace in any other step.



## Mold

After a sculpture arrives at Masters in Metal, the piece is carefully evaluated for molding. We must first decide how to divide the sculpture in order to create a mold to pour a wax. Once it has been decided how to divide the piece a day parting line is created. Several coats of rubber are then laid up on the sculpture followed by a plaster or fiberglass "mother mold". This "mother mold" supports and gives body to the rubber while pouring a wax. The sculpture is then flipped over on the other side, the clay parting line removed, and more rubber is laid up on the opposite side followed by the other half of the "mother mold".



## Wax

Once a mold has been made, it is cleaned, and then a wax is poured and slushed into the cavity. The wax is built up to approximately 3/16 of an inch, allowed to cool, and then removed from the mold. After removing it from the mold, any parting lines and or tiny air bubbles are removed from the wax. Great care is taken so the wax is not changed from the original sculpture. Wax gates or sprues are then attached to the wax sculpture creating a "tree". The designing of the gating is one of the most critical stages to ensure a good casting. These gates are engineered to evacuate the wax from the ceramic shell that will be put on the sculpture at the next phase of casting and to allow the metal to flow into the cavity to capture every detail.



## Shell

The wax tree is dipped into a solution of water and zircon flower, and then covered in a fine zircon sand. This process is repeated 5-7 times depending on the size of the casting. This repeated dipping of the wax "tree" gradually builds up layers of sand until a final shell is created. The shell is then loaded into an Autodave where pressurized steam is used to melt the wax from the shell. The final result is a perfect negative of the sculpture ready to receive molten metal.



## Metal

The empty shell is inspected, then loaded into an oven and taken up to 1400 degrees Fahrenheit. At least two hours of burnout the shell is cured, pre-heated and ready to receive the molten bronze. The bronze is heated up to about 2000 degrees Fahrenheit and poured into the hollow shell. The metal is then allowed to cool and the shell material is carefully removed from the bronze.



## Chase

Once the bronze has cooled and the shell removed, the gates are cut off and ground flush to the sculpture, followed by a preliminary sandblasting to remove any remaining shell material. The sculpture is then welded back together, assembled, and then prepared for patina. Various surface finishes are used depending on the type of patina being requested.



## Patina

The chased bronze is then colored using various acids, heat, and chemicals. Hundreds of colors, designs, and patterns are possible. Let your imagination be your guide. Any polishing or satin finish work is done at this time. Finally, the sculpture is sealed and mounted if needed using a paste wax, lacquer, or hi-gloss enamel.

## PROCESS

### **Creating the Sculpture**

Once the pose is presented I will create a detailed clay maquette a third life size as a model and a reference point to keep focus through the entire project. After completing the maquette I begin to scale or enlarge for the final piece. I enlarge the sculpture to the specs of the Committee. Once the clay figure has been enlarged and has become a finished sculpture I move the final work to the foundry to begin the bronze process.

### **The Original Sculpture**

The Staff Engineers will study the sculpture. A determination is made on how the sculpture will be sectioned or "laid up" for mold making. Complex molds will require the original artwork to be cut into smaller manageable pieces. This is by far the most critical step of the procedure. The detail of the original must be captured and transferred in the mold, if not, they will be difficult to replace in any other step.

### **Mold**

After a sculpture arrives at the foundry, the piece is carefully evaluated for molding. We must first decide how to divide the sculpture in order to create a mold to pour a wax. Once it has been decided how to divide the piece a clay parting line is created. Several coats of rubber are then laid up on the sculpture followed by a plaster or fiberglass "mother mold". This "mother mold" supports and gives body to the rubber while pouring a wax. The sculpture is then flipped over on the other side, the clay parting line removed, and more rubber is laid up on the opposite side followed by the other half of the "mother mold".

### **Wax**

Once a mold has been made, it is cleaned, and then a wax is poured and slushed into the cavity. The wax is built up to approximately 3/16 of an inch, allowed to cool, and then removed from the mold. After removing it from the mold, any parting lines and or tiny air bubbles are removed from the wax. Great care is taken so the wax is not changed from the original sculpture. Wax gates or sprues are then attached to the wax sculpture creating a "tree". The designing of the gating is one of the most critical stages to ensure a good casting. These gates are engineered to evacuate the wax from the ceramic shell that will be put on the sculpture at the next phase of casting and to allow the metal to flow into the cavity to capture every detail.

## **Shell**

The wax tree is dipped into a solution of water and zircon flower, and then covered in a fine zircon sand. This process is repeated 5-7 times depending on the size of the casting. This repeated dipping of the wax "tree" gradually builds up layers of sand until a final shell is created. The shell is then loaded into an Autoclave where pressurized steam is used to melt the wax from the shell. The final result is a perfect negative of the sculpture ready to receive molten metal.

## **Metal**

The empty shell is inspected, then loaded into an oven and taken up to 2000 degrees Fahrenheit. At least two hours of burnout the shell is cured, pre-heated and ready to receive the molten bronze. The metal is heated up to about 3500 degrees Fahrenheit and poured into the hollow shell. The metal is then allowed to cool and the shell material is carefully removed from the metal.

## **Chase**

Once the bronze has cooled and the shell removed, the gates are cut off and ground flush to the sculpture, followed by a preliminary sandblasting to remove any remaining shell material. The sculpture is then welded back together, assembled, and then prepared for finishing. Various surface finishes are used depending on the type of patina being requested. With this piece it will be a high polish.

## **Patina**

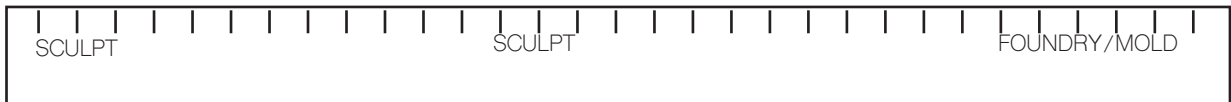
The chased metal is then high polished. Finally, the sculpture is sealed and mounted if needed using a paste wax, lacquer, or hi-gloss enamel.

# TIMELINE

FEBRUARY 2022



MARCH 2022



APRIL 2022



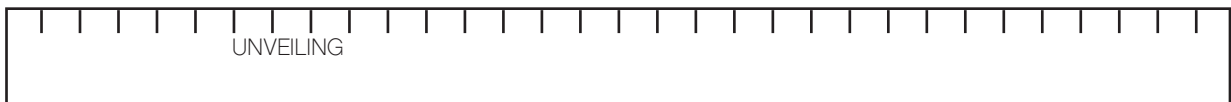
MAY 2022



JUNE 2022



JULY 2022





# BUDGET

|           |         |
|-----------|---------|
| INSURANCE | 1000.00 |
|-----------|---------|

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|              |          |
|--------------|----------|
| SPACE RENTAL | 12000.00 |
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|           |           |
|-----------|-----------|
| MATERIALS | 18,000.00 |
|-----------|-----------|

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| BASE/CONSTUCTION | 11000.00 |
|------------------|----------|

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| FOUNDRY/MISC | 45,000.00 |
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|----------------|---------|
| TRANSPORTATION | 2000.00 |
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| EST | 89,000.00 |
|-----|-----------|

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# INSURANCE



## CITY OF WATERTOWN, NEW YORK

CITY HALL  
245 WASHINGTON STREET  
WATERTOWN, NEW YORK 13601-3380

### Insurance and Bonding Checklist

**Bonding**      Bid #: \_\_\_\_\_ Bid Title: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_ Contractor: \_\_\_\_\_

|                  | <u>Bonding Company</u> | <u>NAIC #</u> | <u>Certified Copy of Authority Attached?</u> |
|------------------|------------------------|---------------|--|
| Performance Bond | _____                  | _____         | Yes/No                                       |
| Payment Bond     | _____                  | _____         | Yes/No                                       |

### Contractor's Liability Insurance

NAIC #

#### Commercial General Liability (CGL)

##### Limits of Liability:

\$1,000,000 Each Occurrence \_\_\_\_\_  
\$2,000,000 General Aggregate Limit \_\_\_\_\_  
\$2,000,000 Products/Completed Operations \_\_\_\_\_  
\$1,000,000 Advertising/Personal Injury \_\_\_\_\_  
\$5,000 Premises Medical Payments \_\_\_\_\_

(City of Watertown must be listed as additional insured)

(Waiver of subrogation)

#### Owner's and Contractors Protective Liability (OCP)

\$1,000,000 Each Occurrence \_\_\_\_\_  
\$2,000,000 General Aggregate Limit \_\_\_\_\_

#### Automobile Liability Insurance

\$1,000,000 Combined Single Limit \_\_\_\_\_  
(all owned, leased, hired and non-owned)

(City of Watertown must be listed as additional insured)

#### Workers' Compensation and Employer's Liability Insurance:

Workers' Compensation as required by NYS Statute

\$500,000 Employer's Liability Each Accident for Bodily Injury \_\_\_\_\_

\$500,000 Employer's Liability Injury by Disease \_\_\_\_\_

(Waiver of subrogation)

#### Commercial Umbrella Liability Insurance

\$5,000,000 Commercial Umbrella Liability Insurance \_\_\_\_\_  
(City of Watertown must be listed as additional insured)

#### Builder's Risk Insurance

Full Contract Price \_\_\_\_\_

#### Pollution Liability Coverage

\$1,000,000 Each Occurrence \_\_\_\_\_  
\$2,000,000 Annual Aggregate \_\_\_\_\_  
\$25,000 Maximum deductible \_\_\_\_\_

(City of Watertown must be listed as additional insured)

# Karp Insurance Services



## About Us

With over 35 years of experience in the insurance industry, Karp Insurance is committed to providing you the best rate for the most coverage.

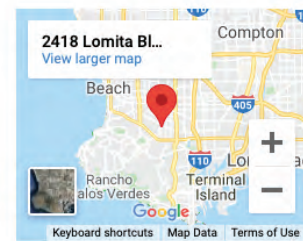
We are here to serve your auto, home, health, life, commercial, and business insurance needs. As a brokerage, we work with various insurance companies in order to find you the best deal.

For more information or for a FREE quote, please give us a call at (310) 539-6600. We look forward to working with you!

## Location

2418 Lomita Blvd, Suite D  
Lomita, CA 90717

[Click here for directions to Karp Insurance](#)



|                                  |
|----------------------------------|
| <b>KARP INSURANCE</b>            |
| <b>C/O RANDY KARP</b>            |
| <b>PO BOX 1194</b>               |
| <b>PALOS VERDE EST. CA 90274</b> |
| <b>310-539-6600</b>              |

January 12, 2022

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

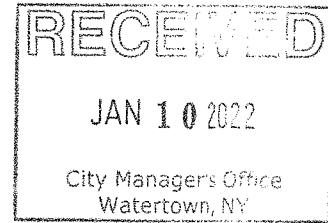
Subject: Samaritan ARPA Request

I received the attached letter from Thomas Carmen, President and CEO of Samaritan Medical Center, requesting funding from the City's American Rescue Plan Act (ARPA) allocation.

The City Council adopted a policy on August 16, 2021 that the ARPA funds will be spent on City improvements and that the policy would be reviewed in one year. With new Council Members, I want to reaffirm that this is still the policy and get direction from the Council on how you want to respond to this request.

January 5, 2021

Kenneth Mix, City Manager  
Watertown City Hall  
245 Washington St  
Watertown, NY 13601



Dear Mr. Mix:

I write to you on behalf of Samaritan Medical Center (SMC) regarding the City of Watertown's distribution of American Rescue Plan funds. Samaritan has been a regional leader in response to the COVID-19 pandemic, navigating the unpredictable turbulence that continues to challenge all levels of our organization. The New York State government's declaration of another state of emergency on November 26<sup>th</sup> is evidence that the public health crisis has remained a very real and significant issue, especially for our area's healthcare facilities. As stewards of this major federal funding package designed for local governments "to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic." (US Treasury Fact Sheet, p. 3), we respectfully ask that the Watertown City Council and City Management please review Samaritan Medical Center's request for aid. In the contents of this letter, we will review evidence of Samaritan's position as one of the most disproportionately affected organizations in the Northern New York region, to include how this funding will help Samaritan directly support the public health response, address the negative economic impacts caused by the public health emergency, how we can better serve those community members and their families who have been hit hardest, and further enable our organization to continuously provide premium pay for its essential workers.

The Coronavirus State and Local Fiscal Recovery Funds lists its eligible uses to the following:

1. Support the public health response
2. Address the negative economic impacts caused by the public health emergency
3. Serving the hardest-hit communities and families
4. Replacing lost public sector revenue
5. Providing premium pay for essential workers
6. Investing in water and sewer infrastructure
7. Investing in broadband infrastructure

Samaritan Medical Center's request for funding support directly aligns with numbers one, two, three, and five on the seven listed under the federal guideline's fact sheet. Samaritan's community reach and influence is extensive: as the largest hospital in the Tug Hill Seaway Region, our responsibility to remain an economically viable, stable employer, as well as a strong community resource for its diverse population in need is imperative to our community's ability to overcome the pitfalls surrounding the COVID-19 pandemic. The primary challenges presented to the Samaritan Health System as a direct result of this health crisis include significant revenue losses, a healthcare staffing shortage, and a decrease in patient satisfaction caused by increased wait times tied to the staffing shortage. These challenges have exacerbated levels of stress for Samaritan caregivers, and by extension, our patients and community at large are affected.

Samaritan's first request for funding would directly support the public health response and offer more stability for the future of Samaritan's essential workforce. As the healthcare staffing shortage continues to worsen nationwide, Samaritan must turn its focus towards seeking temporary aid from traveling nurses, also known as "travelers," who work in short-term roles at hospitals and clinics like ours. The competition and cost of hiring and recruiting travelers has continued to rise alongside the spike in COVID cases. Not

only is Samaritan competing locally against surrounding hospitals for travelers, but against the entire nation. Comparing data from 2020 to 2021 (AMN Healthcare Inc.), there has been a national increase on the demand for travelers of 524%. Until a long-term solution for the healthcare staffing shortage is created, Samaritan must position itself to be more competitive in the race for recruiting the necessary traveling nurses. The goal is to create a stronger, larger rotation of traveling nurses on the Samaritan team to provide much needed relief for our full-time healthcare and nursing staff. The decrease in permanent staffing has contributed to a drastic increase in workload and places additional stress and burden on those left to care for an increasing population of sickness, depression, and fear. 65% of nurses who treated COVID patients in the last year felt that their jobs were impacting their mental health (AMN Healthcare, Inc.) and the number of nurses who would recommend nursing as a profession to others fell from 40.4% to 33.5%. If Samaritan can offer relief during this time of heightened stress to its overwhelmed caregivers, it would open the opportunity to regroup and form new strategies for stabilizing its workforce, in effect allowing Samaritan to turn its staffing numbers around. **Samaritan respectfully requests that the City of Watertown allocate funding towards this expanded Traveling Nurses costs. The total projected cost of the program for 2022 is \$5,125,000.00.**

Samaritan's second request for funding would support both the public health response and improve how Samaritan can better serve those community members and their families who have been hit hardest by the pandemic by offsetting the costs for Samaritan's Drive-Up Covid-19 Testing Site. In 2020, the New York State Department of Health gave Samaritan approval to open an appointment-only, drive-up testing site for COVID-19 – the first of its kind in our region. In July 2020, Samaritan was designated a NYS Collection Site and offered up to 300 COVID tests per week free to community members. Our first drive-up testing location was at our Summit Drive office, located behind the building to protect patient privacy. In the fall of 2020, we moved the site to our Samaritan Health and Wellness Plaza, utilizing vacant garage space to offer more weather-appropriate coverage for patients and staff. As of March 2021, Samaritan has conducted more than 84,000 tests at its drive-up location, long term care facilities and at the Medical Center. In August of 2021, the state-sponsored COVID-19 testing program at Samaritan's Drive-Up testing location ended and was recently restarted again in November. Samaritan fronts budgetary costs to operate this testing site that did not exist prior to the pandemic. **Samaritan respectfully requests that the City of Watertown allocates funding towards the operation of Samaritan's Drive-Up COVID-19 Testing Site. The current projected cost of the program for 2022 is \$165,016.00, but with the rise in COVID cases we anticipate that more testing will be needed, creating longer hours and increasing the cost further.**

COVID-19 funding opportunities for Samaritan Medical Center have been limited. In the initial distribution of American Rescue Plan funding, thousands of hospitals across the United States, to include nearly every hospital in the state of New York, was awarded significant funding relief. In the second round, all rural hospitals received additional funding, yet Samaritan was one of only two hospitals overlooked for that funding in the state. While Samaritan is considered a rural provider, SMC is technically located in a Metropolitan Statistical Area (MSA), which disqualified our hospital. If Samaritan had qualified, the hospital would have received upwards of seven million in funding support. Congresswoman Elise Stefanik was able to rally close to 2.5 million by October of 2021, though much appreciated, was still a significant shortfall from the much larger funding awards hospitals around the state received.

The Samaritan Health system has faced substantial financial challenges in 2020 because of the COVID-19 pandemic, a crisis that continues to place an economic burden on Samaritan in present day. During the height of the pandemic in 2020, Samaritan administrators were anticipating losses of nearly \$10 million resulting from increased expenses and a decline in patient volume. Several difficult decisions were made by Samaritan leadership to mitigate these potential losses and maintain the financial standing of the



organization. Approximately 10-percent of employees were temporarily furloughed, while a temporary 15-percent pay cut was implemented for all management, employed physicians, mid-level, and allied health professionals. New capital construction projects were suspended. Other cost-cutting measures included the temporary closure and consolidation of several Samaritan Family Health Centers (patients were referred to others that remained open). Outpatient imaging and lab service hours were reduced, blood draw stations closed in two locations and the Cardio Rehabilitation Program and Adult Day Healthcare programs were suspended.

Along with other hospitals and healthcare facilities nationwide, the number of people seeking non-COVID-19 related services in the Samaritan Health system significantly decreased because of the overall fear created by the pandemic. Business is just now beginning to return to pre-pandemic levels. In 2020 when COVID-19 cases started to surge, Samaritan had to temporarily postpone elective procedures and surgeries (both inpatient and outpatient) as part of a statewide directive. This resulted in a 40% decrease in patient revenue. Elective surgeries could again be cancelled; we are clearly not out of the woods.

Thank you for considering these crucial programs for funding from the American Rescue Plan, we hope to have the opportunity to offer a formal proposal for funding in the near future. Samaritan Medical Center strongly believes that these investments will greatly improve healthcare within the City of Watertown and will directly address the urgent COVID-19 response efforts needed to bring the pandemic under control.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Carman', with a stylized flourish at the end.

Thomas H. Carman

President & CEO

Cc:

Jeffrey M. Smith, Mayor

Sarah V. Compo Pierce, Council Member

Patrick J. Hickey, Council Member

Lisa A. L'Huillier Ruggiero, Council Member

Cliff G. Olney, Council Member

January 12, 2022

To: The Honorable Mayor and City Council  
From: Kenneth A. Mix, City Manager  
Subject: 31<sup>st</sup> Annual Local Government Conference

The NYS Tug Hill Commission is again offering their Annual Local Government Conference to be held on April 19, 2022, at the Turning Stone Event Center in Verona, New York.

This is an excellent opportunity, particularly for the newly elected officials, to gain valuable insight into the many facets of how municipal government works.

Please review the Conference Sessions and let us know if you would like to attend, noting the Workshop for each session for which you would like to join. So that we are able to process the payment, I ask that you return the 2022 LGC Registration Form pages by the next regular Council Meeting on February 7, 2022.



New York State Tug Hill Commission  
Dulles State Office Building  
317 Washington Street  
Watertown, New York 13601

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Watertown, NY 13601

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Jeff Smith  
Mayor  
Watertown  
245 Washington St  
Watertown, NY 13601-3334  
|||||

*NYS Tug Hill Commission*

# 31<sup>st</sup> Annual Local Government Conference

**Tuesday, April 19, 2022**

Turning Stone Event Center - 5218 Patrick Rd, Verona, NY 13478

Assessors will  
receive six hours  
of CE credits.

**\$75 if postmarked by March 18**  
**\$150 if postmarked from March 19 to March 25**  
**\$200 if postmarked after March 25**

Please call the commission at (315) 785-2380 with questions.

~ No refunds after March 18. ~ No registrations by phone, fax or email. ~

Certificates of  
attendance will  
be available to all  
attendees.

## Two Ways to Register!

### Register Online:

[lgc2022.eventbrite.com](http://lgc2022.eventbrite.com)

Open through March 25.

Pay with a credit card.

Or

### Register by Mail:

[www.tughill.org/lgc2022](http://www.tughill.org/lgc2022)

Complete fillable form, print and mail  
back with check or voucher.

Incomplete vouchers will be returned.

*It is impossible to predict the status of the pandemic in the spring of 2022.  
Please register early in case we are required to limit attendance for public health reasons.*

# April 19, 2022 Conference Sessions

Town Boards ~ Village Boards ~ Clerks ~ Planning Boards ~ Zoning Boards ~ Highway Departments ~ Assessors

## 7:30 a.m. - 8:30 a.m. ~ Breakfast with Exhibitors

### Session 1

8:45 a.m. - 10:00 a.m.

#### 1A. Employee Handbook Basics

An employee handbook is a valuable communications tool that sets forth the organization's policies, procedures, practices and benefits to employees. Clearly stated policies and procedures help supervisors and department heads maintain consistency in implementing and enforcing policies. This session will explore the case for written policies and will focus on what should and should not be included in a well-written employee handbook.

#### 1B. Challenges in Regulating Quality of Life Issues

This session will include a "big picture" discussion of general topics such as short-term rentals, property maintenance laws, noise ordinances and animal control issues. Have your questions ready for this interactive, question and answer-type discussion.

#### 1C. Site Plan & Subdivision Review

From the applicant's first sketch on the back of a napkin to the final approved project, the complete land development review process including SEQR will be explained in detail. Helpful checklists, forms, and outlines will be provided. Planning boards, zoning boards of appeal, code enforcement officers, and all those interested in learning more about the review of proposals for development are invited to attend in order to better understand the project review process.

#### 1D. Interpretation and Enforcement of Zoning Laws

This session will answer questions that often arise regarding how zoning laws are practically interpreted and applied and which municipal boards or officers have the authority to enforce the various provisions therein.

#### 1E. Long-Range Planning and Budgeting for Highways

Equipment replacement plans and long-term road maintenance plans are essential for running a highway department and for communicating your financial needs. Topics covered include managing expenses to lower the overall cost of operation and how to break the "worst first approach" cycle to create a maintenance and preservation program that will help your community manage its most valuable asset.

#### 1F. Your Role in a Disaster

You have had a disaster. Now what? Who is going to pay for damages? From acts of God to acts of terrorism, how it all works.

#### 1G. Clean Energy Communities

By providing grants, coordinator support, and guidance, NYSERDA is helping local governments save money, grow the local economy, and improve the environment. Learn about CEC, grant opportunities and services, and about the NYS Interagency Climate Smart Communities Program.

### Session 2

10:15 a.m. - 11:30 a.m.

#### 2A. Reserve Funds & Long Term Planning

Reserve funds are an effective planning tool for local governments to assist with their long-term operating and capital needs. This session will discuss the most popular reserve funds used by local governments including capital reserves, repair reserves, retirement contribution reserves and others. Learn how to legally establish reserves, properly expend from a reserve and how to effectively account for and budget for reserves.

#### 2B. Open Meetings Law

The Open Meetings Law (OML) applies to "public bodies," which includes towns and villages and their committees and subcommittees. Information on how your town or village should comply with OML requirements will be provided, with plenty of time for Q&A.

#### 2C. Rural Planning Issues

There are many reasons why plans aren't typically reflected in current development, but reasons largely fall into two buckets: bad plans and weak implementation. This session will provide planning officials without great comprehensive plans with a toolkit for evaluating future plan proposals. Also discussed will be insights on how to get more mileage out of existing solid planning work; all aimed at ensuring future development aligns with a community vision.

#### 2D. Motions, Criteria and Decision-Making Guidelines

This session will include a discussion of basic goals and guidelines for making sound motions and decisions and will include a review of decision criteria, complex and/or controversial applications, recording detailed and accurate minutes, and dealing with precedents.

#### 2E. Selecting Pavement Preservation Techniques

Pavement preservation is an excellent way to maintain and improve roads and streets. The key is to select the right treatment at the right time in the right place. Come join the fun and see if you can select the proper repair technique for your highways.

#### 2F. Vital Records: Local Registrar and Clerk Responsibilities

The Department of Health will present on and answer questions related to vital records (births, deaths, and marriages), including EDRS, and recent changes in laws that impact the local clerks and registrars.

#### 2G. Federal Funding Opportunities

ARPA and other federal funding is available to help your community build back after pandemic losses.

### Session 3

1:15 p.m. - 2:30 p.m.

#### 3A. The EMS Crisis & Its Impact on Municipal Budgets

Who will answer the call? Emergency medical services are in crisis. When your life is in jeopardy, how long are you willing to wait? How will the current state of EMS affect your community, your family and you?

#### 3B. Historic Preservation

Historic buildings help define the character of a community. This session explains why that is, details what it means to preserve a place's older and historic buildings and distinguishes the difference between listing a property on the National Register of Historic Places and local landmark and historic district regulations. Environmental and economic benefits of historic preservation will also be discussed.

#### 3C. Accessory Dwelling Units as Affordable Housing

With ongoing and increasing housing affordability issues in New York, communities must now utilize more creative strategies to tackle the problem. One promising approach is the use of Accessory Dwelling Units or ADUs.

#### 3D. Land Use & SEQR Case Law Update

An update on land use and zoning case law, summarizing important decisions and new trends in municipal land use and zoning issues from our state courts including the latest decisions relating to the State Environmental Quality Review Act.

#### 3E. Ice and Snow Best Practices

Ice and snow removal must balance cost, public safety and environmental considerations. Having consensus on the expected level of service allows everyone a basis on which to communicate this diverse and balanced approach to a shared north-country highway management and environmental issue.

#### 3F. FOIL Overview

All agencies are subject to the Freedom of Information Law (FOIL), which includes all units of state and local government in New York State. Find out what records FOIL applies to and how your town or village should respond to FOIL requests, with plenty of time for Q&A.

#### 3G. The 94-C Renewable Energy Siting Process

The Office of Renewable Energy consolidates the environmental review and siting of all large-scale renewable energy projects and provides a single forum to ensure that siting decisions are predictable, responsible, and delivered in a timely manner along with opportunities for input from local communities. This session will discuss how this siting works and how local municipalities are part of that process.

### Session 4

2:45 p.m. - 4:00 p.m.

#### 4A. How to Prepare For and/or Conduct An Audit

Municipal laws require governing boards to perform or contract for an audit of the records of fiscal officers and other key officials each year. In addition, the Office of the State Comptroller (OSC) has the authority to audit the records of all local governments in New York State. This session will discuss the legal requirements for audits; how to effectively conduct or contract for an audit; and what to expect from and prepare for an OSC audit.

#### 4B. Great Board Members

This course examines some of the necessary skills needed for new members and should serve as a refresher for more seasoned members alike. Topics include board procedures and applicable laws to more practical matters, including conducting site visits, working with consultants, avoiding ex parte communications, and working with the public. How to build your technical knowledge and find assistance when needed, as well as utilizing the comprehensive plan for your decisions, will also be discussed.

#### 4C. Ethical Considerations for Planning Boards & Zoning Boards of Appeal

The session will cover a wide range of issues that confront members of local land use decision-making bodies. Discussion will include many gray areas involving conflicts, and particular situations involving appearances before local decision-making bodies that may create ethical dilemmas.

#### 4D. Q&A for Planning & Zoning Boards

Ask the expert land use attorney your burning legal questions in an open floor format about planning and zoning issues.

#### 4E. Myths of Traffic Calming & Complete Streets

Roads and streets traditionally have been designed to move cars and trucks quickly, but there are alternatives to design for use by all users, including pedestrians and bicyclists. This session will cover what complete streets and traffic calming can do to help improve your community.

#### 4F. Email Essentials

Email messages can be official records when created or received in the transaction of public business. Learn how to: identify emails that are records, set up the retention period for email records, preserve emails and develop an email policy.

#### 4G. Cannabis

This session will provide an overview of the Marijuana Regulation and Taxation Act, focusing on provisions relevant to local government. Opting out/in, local licenses, and local land use considerations will be among the topics covered.

## RPS Version 4 - Residential Valuation: 8:30 a.m. - 4:00 p.m.

This six-hour session for assessors will cover the steps for using RPS for valuation.

Topics include cleanup of your file, land tables, cost tables and comparable sales. Assessors will receive six hours of CE credits for attending this session.

**Registration Opens:**

**7:30 a.m.**

**Lunch and Keynote Presentation:**

**11:30 a.m. - 1:00 p.m.**

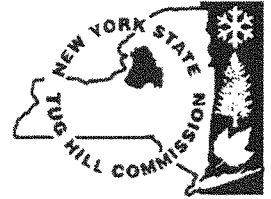
**Reception:**

**4:00 p.m. - 5:00 p.m.**

# 2022 LGC Registration Form

Please complete this registration form and mail it with your check or voucher.

**Payable to:** NYS Tug Hill Commission, 317 Washington Street, Watertown, NY 13601



**\* Only completed vouchers will be accepted. \***

**\* Registration forms will not be accepted by phone, fax or email. \***

- Amount Paid:** ☐ \$75 if postmarked by March 18, 2022  
☐ \$150 if postmarked between March 19 and 25, 2022  
☐ \$200 if postmarked after March 25, 2022

**No refunds will be issued after March 18, 2022.**

**First Name:**

**Last Name:**

**Email:**

LGC updates and notices will be sent by email. Each registrant should enter their own email address.

**Title**

**Phone:**

**Organization:**

**Municipality:**

**County**

**Mailing Street Address:**

**Mailing City, State, Zip:**

**If you are attending assessor's training, please select one or both sessions below:**

Six hours of certified training in "RPS Version 4 - Residential Assessment"

Assessor's Session A.M.

☐

Assessor's Session P.M.

☐

## **SESSION CHOICES MUST BE COMPLETED**

### **Session 1: 8:45 a.m. - 10:00 a.m. (Pick one presentation)**

- ☐ 1A. Employee Handbook Basics
- ☐ 1B. Challenges in Regulating Quality of Life Issues
- ☐ 1C. Site Plan & Subdivision Review
- ☐ 1D. Interpretation and Enforcement of Zoning Laws
- ☐ 1E. Long-Range Planning and Budgeting for Highways
- ☐ 1F. Your Role in a Disaster
- ☐ 1G. Clean Energy Communities

### **Session 2: 10:15 a.m. - 11:30 a.m. (Pick one presentation)**

- ☐ 2A. Reserve Funds and Long-Term Planning
- ☐ 2B. Open Meetings Law
- ☐ 2C. Rural Planning Issues
- ☐ 2D. Motions, Criteria and Decision-Making Guidelines
- ☐ 2E. Selecting Pavement Preservation Techniques
- ☐ 2F. Vital Records: Registrar and Clerk Responsibilities
- ☐ 2G. Federal Funding Opportunities

- All attendees will receive a certificate of attendance.
- Keep in mind, session attendance may need to be limited. PLEASE REGISTER EARLY!
- Complete session descriptions at [www.tughill.org/LGC2022](http://www.tughill.org/LGC2022)
- Questions? Call 315-785-2380

### **Session 3: 1:15 p.m. - 2:30 p.m. (Pick one presentation)**

- ☐ 3A. The EMS Crisis & Its Impact on Municipal Budgets
- ☐ 3B. Historic Preservation
- ☐ 3C. Accessory Dwelling Units as Affordable Housing
- ☐ 3D. Land Use & SEQR Case Law Update
- ☐ 3E. Ice and Snow Best Practices
- ☐ 3F. FOIL Overview
- ☐ 3G. The 94-C Renewable Energy Siting Process

### **Session 4: 2:45 p.m. - 4:00 p.m. (Pick one presentation)**

- ☐ 4A. How to Prepare For and/or Conduct An Audit
- ☐ 4B. Great Board Members
- ☐ 4C. Ethical Considerations for Planning Boards & ZBAs
- ☐ 4D. Q&A for Planning & Zoning Boards
- ☐ 4E. Myths of Traffic Calming & Complete Streets
- ☐ 4F. Email Essentials
- ☐ 4G. Cannabis

**PLEASE KEEP A COPY OF YOUR COMPLETED FORM!**



January 12, 2022

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sales Tax Revenue – December 2021

Sales tax revenue was down \$119,235 or 4.78% compared to last December. In comparison to the original budget projection for the month, sales tax was up \$550,754 or 30.20%. The year-to-date actual receipts are up \$1,154,113 or 10.39%, while the year-to-date receipts on a budget basis are up \$1,632,429 or 15.36%.

The State is withholding \$482,925 of County sales tax to fund a fiscally distressed health facilities fund which in turn lowers the City's sales tax revenue by **\$115,900**. The State will intercept a portion of the County's sales tax for the May, August, November and January distributions of \$120,731 each quarter (City share is \$28,975).

From the County's sales tax distribution, the State will also withhold \$314,650 from November's distribution and \$176,027 from May's distribution to cover the State's appropriation of \$490,677 for AIM related payments to Jefferson County towns and villages that was cut from the State's budget. Therefore the, the City is now shorted **\$117,762** annually (\$75,516 in November and \$42,246 in May) to fund these State AIM payments.

|           | <u>Actual 2018-19</u> | <u>Actual 2019-20</u> | <u>Actual 2020-21</u> | <u>Actual 2021-22</u> | <u>Variance</u>     | <u>Monthly %<br/>Inc/(Dec)to Prior<br/>Year</u> | <u>Quarterly %<br/>Inc/(Dec)to<br/>Prior Year</u> |
|-----------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|---|---|
| July      | \$ 1,606,413          | \$ 1,763,856          | \$ 1,493,210          | \$ 1,948,809          | \$ 455,599          | 30.51%  |   |
| August    | \$ 1,573,047          | \$ 1,763,893          | \$ 1,515,827          | \$ 1,888,806          | \$ 372,979          | 24.61%  |   |
| September | \$ 2,226,468          | \$ 2,129,882          | \$ 2,783,423          | \$ 2,725,797          | \$ (57,626)         | (2.07%)   | 13.31%  |
| October   | \$ 1,423,970          | \$ 1,499,868          | \$ 1,488,167          | \$ 1,678,723          | \$ 190,556          | 12.80%  |   |
| November  | \$ 1,466,279          | \$ 1,410,364          | \$ 1,331,668          | \$ 1,643,509          | \$ 311,841          | 23.42%  |   |
| December  | \$ 1,718,512          | \$ 1,868,004          | \$ 2,493,688          | \$ 2,374,453          | \$ (119,235)        | (4.78%)   | 7.21%   |
| January   | \$ 1,384,533          | \$ 1,436,294          | \$ 1,290,702          | \$ -                  | \$ -                |   |   |
| February  | \$ 1,149,846          | \$ 1,203,572          | \$ 1,181,566          | \$ -                  | \$ -                |   |   |
| March     | \$ 1,420,276          | \$ 1,750,746          | \$ 2,284,533          | \$ -                  | \$ -                |   | - %   |
| April     | \$ 1,410,924          | \$ 988,797            | \$ 1,566,858          | \$ -                  | \$ -                |   |   |
| May       | \$ 1,501,095          | \$ 925,025            | \$ 1,626,958          | \$ -                  | \$ -                |   |   |
| June      | <u>\$ 1,864,710</u>   | <u>\$ 2,258,456</u>   | <u>\$ 3,144,514</u>   | <u>\$ -</u>           | <u>\$ -</u>         |   | - %   |
| YTD       | <u>\$ 18,746,071</u>  | <u>\$ 18,998,780</u>  | <u>\$ 22,201,114</u>  | <u>12,260,097</u>     | <u>\$ 1,154,113</u> | <u>10.39%</u>                                   |   |

|           | <u>Original Budget<br/>2021-22</u> | <u>Actual 2021-22</u> | <u>Variance</u>     | <u>%</u>      | <u>%</u> |
|-----------|------------------------------------|-----------------------|---------------------|---------------|----------|
| July      | \$ 1,704,738                       | \$ 1,948,809          | \$ 244,071          | 14.32%        |          |
| August    | \$ 1,669,330                       | \$ 1,888,806          | \$ 219,476          | 13.15%        |          |
| September | \$ 2,362,746                       | \$ 2,725,797          | \$ 363,051          | 15.37%        | 14.41%   |
| October   | \$ 1,511,128                       | \$ 1,678,723          | \$ 167,595          | 11.09%        |          |
| November  | \$ 1,556,027                       | \$ 1,643,509          | \$ 87,482           | 5.62%         |          |
| December  | \$ 1,823,699                       | \$ 2,374,453          | \$ 550,754          | 30.20%        | 16.48%   |
| January   | \$ 1,469,277                       | \$ -                  | \$ -                |               |          |
| February  | \$ 1,220,226                       | \$ -                  | \$ -                |               |          |
| March     | \$ 1,507,208                       | \$ -                  | \$ -                |               | - %      |
| April     | \$ 1,497,284                       | \$ -                  | \$ -                |               |          |
| May       | \$ 1,592,974                       | \$ -                  | \$ -                |               |          |
| June      | <u>\$ 1,980,363</u>                | <u>\$ -</u>           | <u>\$ -</u>         |               | - %      |
| YTD       | <u>\$ 19,895,000</u>               | <u>\$ 12,260,097</u>  | <u>\$ 1,632,429</u> | <u>15.36%</u> |          |

January 12, 2022

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sale of Surplus Hydro-electricity – December 2021

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last December, the sale of surplus hydro-electric power on an actual-to-actual basis was up \$336,460. In comparison to the budget projection for the month, revenue was up \$233,925 or 49.91%. The year-to-date actual revenue is up \$2,652,300 or 295.16%, while the year-to-date revenue on a budget basis is up \$1,811,306 or 104.12%.

|           | <u>Actual</u><br><u>2018-19</u> | <u>Actual</u><br><u>2019-20</u> | <u>Actual</u><br><u>2020-21</u> | <u>Actual</u><br><u>2021-22</u> | <u>Variance</u>     | <u>%</u><br><u>Inc/(Dec)to</u><br><u>Prior Year</u> |
|-----------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------|---|
| July      | \$ 4,063                        | \$ 265,466                      | \$ 1,937                        | \$ 673,456                      | \$ 671,519          | 34,661.35%  |
| August    | \$ 1,201                        | \$ 13,330                       | \$ 1,819                        | \$ 612,155                      | \$ 610,336          | 33,547.48%  |
| September | \$ 46,149                       | \$ 125,102                      | \$ 1,164                        | \$ 307,692                      | \$ 306,528          | 26,343.08%  |
| October   | \$ 323,260                      | \$ 222,218                      | \$ 117,331                      | \$ 523,734                      | \$ 406,403          | 346.37%   |
| November  | \$ 572,955                      | \$ 554,930                      | \$ 410,218                      | \$ 731,273                      | \$ 321,054          | 78.26%  |
| December  | \$ 249,645                      | \$ 406,126                      | \$ 366,126                      | \$ 702,586                      | \$ 336,460          | 91.90%  |
| January   | \$ 171,405                      | \$ 416,391                      | \$ 255,650                      | \$ -                            | \$ -                |   |
| February  | \$ 311,149                      | \$ 217,222                      | \$ 175,736                      | \$ -                            | \$ -                |   |
| March     | \$ 403,524                      | \$ 745,936                      | \$ 449,166                      | \$ -                            | \$ -                |   |
| April     | \$ 673,362                      | \$ 752,511                      | \$ 669,698                      | \$ -                            | \$ -                |   |
| May       | \$ 809,967                      | \$ 383,085                      | \$ 433,690                      | \$ -                            | \$ -                |   |
| June      | \$ 787,591                      | \$ 53,641                       | \$ 85,233                       | \$ -                            | \$ -                |   |
| YTD       | <u>\$4,354,270</u>              | <u>\$4,155,958</u>              | <u>\$2,967,769</u>              | <u>\$3,550,896</u>              | <u>\$ 2,652,300</u> | <u>295.16%</u>                                      |

|           | <u>Original</u><br><u>Budget</u><br><u>2021-22</u> | <u>Actual</u><br><u>2021-22</u> | <u>Variance</u>     | <u>%</u>       | <u>Power</u><br><u>Purchased</u><br><u>from</u><br><u>National</u><br><u>Grid</u> |
|-----------|--|---------------------------------|---------------------|----------------|---|
| July      | \$ 191,447   | \$ 673,456                      | \$ 482,009          | 251.77%        | \$ -  |
| August    | \$ 85,215  | \$ 612,155                      | \$ 526,940          | 618.37%        | \$ -  |
| September | \$ 54,997  | \$ 307,692                      | \$ 252,695          | 459.47%        | \$ -  |
| October   | \$ 375,485   | \$ 523,734                      | \$ 148,249          | 39.48%         | \$ -  |
| November  | \$ 563,785   | \$ 731,273                      | \$ 167,488          | 29.71%         | \$ -  |
| December  | \$ 468,661   | \$ 702,586                      | \$ 233,925          | 49.91%         | \$ -  |
| January   | \$ 357,777   | \$ -                            | \$ -                | -              | \$ -  |
| February  | \$ 295,491   | \$ -                            | \$ -                | -              | \$ -  |
| March     | \$ 502,001   | \$ -                            | \$ -                | -              | \$ -  |
| April     | \$ 754,106   | \$ -                            | \$ -                | -              | \$ -  |
| May       | \$ 633,686   | \$ -                            | \$ -                | -              | \$ -  |
| June      | \$ 341,349   | \$ -                            | \$ -                | -              | \$ -  |
| YTD       | <u>\$4,624,000</u>                                 | <u>\$3,550,896</u>              | <u>\$ 1,811,306</u> | <u>104.12%</u> | <u>\$ -</u>   |