



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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DEVELOPMENT DIRECTOR

October 27, 2022

To: Planning Board Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: November 1, 2022 Planning Board Meeting

The Chair of the Planning Board has called a meeting of the Planning Board for Tuesday, November 1, 2022, at 3:00 p.m. in the Council Chamber at City Hall. Materials for the agenda items are available on the City website at: <https://www.watertown-ny.gov/events/16905/>

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the October 4, 2022, Planning Board meeting.
2. **Zone Change** – Request submitted by Stephanie Albright of APD Engineering on behalf of Hospitality Syracuse, Inc to change the approved zoning classification of **123 Winthrop Street**, Parcel Numbers 12-03-124.000 and 12-03-125.000 and the rear portions of **528 and 540 State Street**, Parcel Numbers 12-03-127.000 and 12-03-128.000 from Residence C to Commercial.
3. **Preliminary Site Plan Discussion** – Request submitted by Stephanie Albright of APD Engineering on behalf of Hospitality Syracuse, Inc to discuss three different site plan layouts for the proposed **Taco Bell** at the **corner of State Street and Winthrop Streets**, Parcel Numbers 12-03-126.00, 12-03-127.000 and 12-03-128.000.

Notes: The Planning Board meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter the building through the Sterling Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Board will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Michael Delaney, City Engineer
Stephanie Albright, APD Engineering, 615 Fishers Run, Victor, NY 14564
Mike McCracken, Hospitality Syracuse, Inc., 290 Elwood Davis Rd, Suite 320, Liverpool, NY 13088