



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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DEVELOPMENT DIRECTOR

July 2, 2026

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: July 7, 2026, Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for **Tuesday, July 7, 2026, at 5:15 p.m.** in the Council Chamber at City Hall, 245 Washington Street, Watertown, NY 13601.

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the June 9, 2026, Planning Commission meeting.
2. ***Site Plan** – Tabled request submitted by Thomas H. Ross of Storino Geomatics, PLLC on behalf of Puccia Olive Oil Company, LLC and The Marcy Spa & Salon Inc. to construct a 10-space parking lot expansion and associated site improvements at **111 Breen Avenue**, Parcel Number 8-01-214.100 and **710 Arsenal Street**, Parcel Number 8-01-219.001.
3. **Zoning Designation** – Request submitted by the City of Watertown to designate the approved Zoning Classification of VL-3 Waterman Drive, Parcel Number 9-43-114.000 as Industrial.
4. ***Zoning Ordinance Amendment** – Request submitted by the City of Watertown to amend Chapter 310 – Zoning, of the City Code; Article V – Sign Regulations and Article VI – Parking

Note: The Planning Commission meeting will be held in person and is open to the public. To access City Hall, please use the Washington Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

***239-m review by the Jefferson County Planning Board required**

cc: City Council Members
Eric Wagenaar, City Manager
Thomas Compo, P.E., City Engineer
Thomas Ross, Storino Geomatics, PLLC