



CITY OF WATERTOWN, NEW YORK
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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MICHAEL A. LUMBIS
PLANNING AND COMMUNITY
DEVELOPMENT DIRECTOR

March 30, 2023

To: Planning Commission Members
From: Michael A. Lumbis, Planning and Community Development Director
Subject: April 4, 2023 Planning Commission Meeting

The Chair of the Planning Commission has called a meeting of the Planning Commission for Tuesday, April 4, 2023, at 3:00 p.m. in the Council Chamber at City Hall. Materials for the agenda items are available on the City website at: <https://www.watertown-ny.gov/events/23473/>

At that meeting, the following agenda will be discussed:

1. Call to Order and Reading of the Minutes of the March 7, 2023, Planning Commission meeting.
2. **Sketch Plan Approval** – Request submitted by Scott W. Soules, RA, AIA of GYMO, D.P.C. on behalf of Blessed Sacrament Parish to reconstruct a 2,167 square-foot (SF) pavilion at St. Anthony Church at **850 Arsenal Street**, Parcel Number 8-02-108.000.

*239-m review by the Jefferson County Planning Board required

Notes: The Planning Commission meeting will be held in person and is open to the public. To access City Hall and attend the meeting, you must enter the building through the Sterling Street entrance.

All applicants involved in the above requests must attend the meeting. If an applicant is not present, the Planning Commission will not act upon the individual request.

cc: City Council Members
Michael Delaney, City Engineer
Scott W. Soules, RA, AIA, GYMO, D.P.C., 18962 U.S. Rt. 11, Watertown, NY 13601
Rev. John M. Demo, St. Patrick's Church, 123 Massey Street S, Watertown, NY 13601