

CITY OF WATERTOWN, NEW YORK
AGENDA
Monday, June 15, 2026
7 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, June 15, 2026, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

RESOLUTIONS

- Resolution No. 1 - Appointing Marriage Officer for the City of Watertown, Jessica L. Brown
- Resolution No. 2 - Accepting Bid for Unarmed Security Services for the Flower Memorial Library, ICU Security & Private Investigations
- Resolution No. 3 - Accepting Bid for Ready Mix Concrete Products, Watertown Concrete
- Resolution No. 4 – Accepting Bid for Precast Concrete Products, Jefferson Concrete Corp.
- Resolution No. 5 – Accepting Proposal for Mowing Services, Code & Ordinance Enforcement SWBG Wholesale Inc.
- Resolution No. 6 – Accepting Proposal for Mowing Services, Code & Ordinance Enforcement Lawn Solutions

- Resolution No. 7 – Authorizing Application for FEMA Fire Prevention and Safety Grant
- Resolution No. 8 – Authorizing Application for FEMA Assistance to Firefighters Grant (AFG)
- Resolution No. 9 – Authorizing the Submission of a Grant Application to the NYS Department of State Community Resilience and Flood Risk Reduction Grant Program for the Western Outfall Trunk Sewer Priority Basin Inflow and Infiltration Implementation Project
- Resolution No. 10 – Authorizing a Grant Application to the Defense Community Infrastructure Pilot Program for the Water Treatment Plants' Pretreated Water Main Project (Previously Known as the Settled Water Line)
- Resolution No. 11 – Readopting Fiscal Year 2026-27 General Fund Budget to Add Transportation Planner Position and Remove Mobility Management Services
- Resolution No. 12 – Selecting Northern Credit Union as the Naming Rights Partner for the Watertown Municipal Arena
- Resolution No. 13 – Authorizing Proposal for Additional Design Services for Traffic Signal Replacement at Various Locations, AKRF, Inc.
- Resolution No. 14 – Approving Change Order No. 1, Demolition Project – 518 Coffeen Street, Bronze Contracting, LLC.

ORDINANCES

LOCAL LAW

- Proposed Local Law A Local Law Amending §91-17: Riding on Sidewalks, Adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, Adding §91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters, and Amending §91-26: Penalties for Offenses of the Code of the City of Watertown to Regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters

OLD BUSINESS

STAFF REPORTS

1. Staff Recommendation for Replacement of Service Lines of Concern

NEW BUSINESS

EXECUTIVE SESSION

The proposed acquisition, sale or lease of real property when publicity would affect the value thereof.

ADJOURNMENT

WORK SESSION

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,
JULY 6, 2026.**

Res No. 1

June 15, 2026

To: The Honorable Mayor and City Council

From: Ann M. Saunders, City Clerk

Subject: Appointing Marriage Officer for the City of Watertown, Jessica L. Brown

New York State Domestic Relations Law Section 11-C(1) permits the City Council of the City of Watertown to appoint one or more Marriage Officers who shall have the authority to solemnize marriages within the City.

The attached resolution has been prepared in order to appoint Deputy Clerk Jessica L. Brown as a Marriage Officer for the City of Watertown, for a term of four (4) years commencing immediately and expiring June 14, 2030.

RESOLUTION

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Appointing Marriage Officer for the City of Watertown, Jessica L. Brown

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS Section 11-C(1) of the New York State Domestic Relations Law permits the City Council of the City of Watertown to appoint one or more Marriage Officers who shall have the authority to solemnize marriages within the City, and

WHEREAS the City Council of the City of Watertown adopted Local Law No. 2 of 2002, establishing the position of City Marriage Officer under Section 45-11.3 of the City Code of the City of Watertown, and

WHEREAS Jessica L. Brown is over the age of 18 and is a resident of the City of Watertown, as required by Section 11-C(2) of the New York State Domestic Relations Law,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that Jessica L. Brown shall be appointed as a Marriage Officer for the City of Watertown with the duties established by Section 45-11.3 of the City Code of the City of Watertown and by Article 3 of the New York State Domestic Relations Law, for a term of four (4) years commencing immediately and expiring June 14, 2030.

Seconded by _____

Res No. 2

June 15, 2026

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Accepting Bid for Unarmed Security Services for the Flower Memorial Library, ICU Security & Private Investigations

The City's Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for Unarmed Security Services for the Flower Memorial Library, per City specifications and publicly opened and read the sealed bids on May 28, 2026, at 11:00 a.m. EST. Bids were provided to six (6) plan houses and six (6) potential vendors.

The Purchasing Department received two (2) sealed bid submittals, and the bid tabulations are shown below:

Vendor Name and Address	ICU Security & Private Investigations	Gold Star Security
	127 Winslow Street, Suite 5 Watertown, NY 13601	120 Boon Street Watertown, NY 13601
Description	Rate	Rate
Total Prevailing Wage + Your Rate = Total Rate	\$36.58/hour	\$47.00/hour
Addendum Acknowledgement (if any)	Y	N
Bid Bond or Check (B / C)	none	none
Non-Collusive Bidding Certificate	Y	Y
Certificate of Compliance with the Iran Divestment Act	Y	Y
Sexual Harassment Form	Y	Y
Certificate of Contractor Registry	N/A	N/A
SAM's & NYS Debarred	N	N

The Purchasing Manager and Executive Director of the Flower Memorial Library reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the bid for the Unarmed Security Services for the Flower Memorial Library to ICU Security & Private Investigations as the lowest responsive responsible bidder at \$36.58 total hourly wage.

The initial term is for the period of July 1, 2026, through June 30, 2027. The contract may be renewed under the same terms and conditions for three (3) additional one-year periods upon written consent of both parties.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

CITY HALL

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3380

Project:	Unarmed Security Services for the FML
Bid / RFP Number:	Bid #2026-15
Opening Date:	Thursday, May 28, 2026 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name and Address

ICU Security & Private Investigations

127 Winslow Street, Suite 5
 Watertown, NY 13601
 William R. George
info@icuspi.com

Gold Star Security

120 Boon Street
 Watertown, NY 13601
 Paul Alteri
laforza13@outlook.com

Description

Rate

Rate

Rate

Total Prevailing Wage + Your Rate = Total Rate

\$36.58/hour

\$47.00/hour

Addendum Acknowledgement (if any)

Y

N

Bid Bond or Check (B / C)

none

none

Non-Collusive Bidding Certificate

Y

Y

Certificate of Compliance with the Iran Divestment Act

Y

Y

Sexual Harassment Form

Y

Y

Certificate of Contractor Registry

N/A

N/A

SAM's & NYS Debarred

N

N

RESOLUTION

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Accepting Bid for Unarmed Security Services
For the Flower Memorial Library, ICU Security
& Private Investigations

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City Purchasing Department has advertised and received sealed bids for Unarmed Security Services for the Flower Memorial Library, as per City specifications, for an initial term of July 1, 2026, through June 30, 2027, with the option to renew for three (3) additional one-year periods, and

WHEREAS the Purchasing Department advertised and received two (2) sealed bids for the Unarmed Security Services for the Flower Memorial Library, and

WHEREAS on Thursday, May 28, 2026, at 11:00 a.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup, reviewed the bids received with the Executive Director of the Flower Memorial Library, Suzie Renzi-Faige, and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted ICU Security & Private Investigations,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from ICU Security & Private Investigations in the amount of \$36.58 total hourly wage paid by the City for Unarmed Security Services at the Flower Memorial Library, and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

June 15, 2026

TO: The Honorable Mayor and City Council
 FROM: Tina Bartlett-Bearup, Purchasing Manager
 SUBJECT: Accepting Bid for Ready Mix Concrete Products Watertown Concrete

The City’s Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for Ready Mix Concrete Products, per City specifications and publicly opened and read the sealed bids on May 27, 2026, at 11:00 a.m. EST. Bids were provided to six (6) plan houses and four (4) potential vendors.

The Purchasing Department received one (1) sealed bid submittal, and the bid tabulation is shown below:

Vendor Name and Address		Watertown Concrete	
		24471 Route 12	
		Watertown, NY 13601	
		Jason J. Belcher, President jason@watertownconcrete.net	
Item Description	UOM	Per Unit Price	Delivery min amt.
4,000 lb Coarse Mix	Yd	\$179.00	3 cubic yards
4,000 lb Fine Mix	Yd	\$179.00	3 cubic yards
4,000 lb. Fine Mix w/Fiber	Yd	\$189.00	3 cubic yards
5,000 lb Fine Mix	Yd	\$184.00	3 cubic yards
4,000 lb Coarse Mix/ Heated Concrete	Yd	\$194.00	3 cubic yards
4,000 lb Fine Mix/Heated Concrete	Yd	\$194.00	3 cubic yards
5,000 lb Fine Mix/Heated Concrete	Yd	\$199.00	3 cubic yards
733.0102 - Controlled Low Strength Material	Yd	\$130.00	3 cubic yards
Delivery		Delivery to one location. Each additional stop \$100.00 each.	
Addendum Acknowledgement (if any)		N/A	
Bid Bond or Check (B / C)		N/A	
Non-Collusive Bidding Certificate		Y	
Certificate of Compliance with the Iran Divestment Act		Y	
Sexual Harassment Form		Y	
Certificate of Contractor Registry		N/A	
SAM's & NYS Debarred		N	

The Purchasing Manager and Department of Public Works Superintendent reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the bid for the Ready Mix Concrete Products to Watertown Concrete as the lowest responsive responsible bidder using the pricing above for the fiscal period of July 1, 2026, through June 30, 2027.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

CITY HALL

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3380

Project:

Ready Mix Concrete Products

Bid / RFP Number:

Bid #2026-14

Opening Date:

Wednesday, May 27, 2026 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name and Address

Watertown Concrete


24471 Route 12

Watertown, NY 13601

Jason J. Belcher, President

jason@watertownconcrete.net

Item Description	UOM	Per Unit Price	Delivery min amt.	Per Unit Price	Delivery min amt.	Per Unit Price	Delivery min amt.
4,000 lb Coarse Mix	Yd	\$179.00	3 cubic yards				
4,000 lb Fine Mix	Yd	\$179.00	3 cubic yards				
4,000 lb. Fine Mix w/Fiber	Yd	\$189.00	3 cubic yards				
5,000 lb Fine Mix	Yd	\$184.00	3 cubic yards				
4,000 lb Coarse Mix/ Heated Concrete	Yd	\$194.00	3 cubic yards				
4,000 lb Fine Mix/Heated Concrete	Yd	\$194.00	3 cubic yards				
5,000 lb Fine Mix/Heated Concrete	Yd	\$199.00	3 cubic yards				
733.0102 - Controlled Low Strength Material	Yd	\$130.00	3 cubic yards				
Delivery		Delivery to one location. Each additional stop \$100.00 each.					
Addendum Acknowledgement (if any)		N/A					
Bid Bond or Check (B / C)		N/A					
Non-Collusive Bidding Certificate		Y					
Certificate of Compliance with the Iran Divestment Act		Y					
Sexual Harassment Form		Y					
Certificate of Contractor Registry		N/A					
SAM's & NYS Debarred		N					

	MEMORANDUM	Brian MacCue
	Dept. Public Works	Superintendent
		Date: 05-28-26
		Ref: Bid 2026-14
To:	Eric Wagenaar, City Manager	
Subject:	Ready Mix Concrete Products Recommendation for Approval	

On Wednesday May 27th, 2026, one (1) sealed “Ready Mix Concrete Product” bid package was publicly opened by Tina Bartlett-Bearup, Purchasing Manager, Room 206, Municipal Building, 245 Washington Street, Watertown, New York.

This was a unit bid requesting prices for Ready Mix Concrete Products as described by the City of Watertown Public Works Department. The results of the bid opening are as follows:

Vendor Name, Address, Point of Contact and Email address		Watertown Concrete	
		24471 Route 12	
		Watertown, NY 13601	
		Jason J. Belcher, President	
		jason@watertownconcrete.net	
Item Description	UOM	Per Unit Price	Delivery min amt.
4,000 lb Coarse Mix	Yd	\$179.00	3 cubic yards
4,000 lb Fine Mix	Yd	\$179.00	3 cubic yards
4,000 lb. Fine Mix w/Fiber	Yd	\$189.00	3 cubic yards
5,000 lb Fine Mix	Yd	\$184.00	3 cubic yards
4,000 lb Coarse Mix/ Heated Concrete	Yd	\$194.00	3 cubic yards
4,000 lb Fine Mix/Heated Concrete	Yd	\$194.00	3 cubic yards
5,000 lb Fine Mix/Heated Concrete	Yd	\$199.00	3 cubic yards
733.0102 - Controlled Low Strength Material	Yd	\$130.00	3 cubic yards
		Delivery to one location. Each additional stop \$100.00 each.	

It is my recommendation, as Superintendent of Public Works, that the award for Ready Mix Concrete Products go to Watertown Concrete, qualified bid submittal meeting all of the City’s specification requirements.

Should you have any questions concerning this recommendation, please do not hesitate to contact me at your convenience.

Brian MacCue

cc: Eric Wagenaar – City Manager
 Jim Mills, City Comptroller
 Tina Bartlett-Bearup, City Purchasing Manager
 Brian MacCue, Superintendent of Public Works
 DPW file: Ready Mix Concrete Products

RESOLUTION

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Accepting Bid for Ready Mix Concrete Products Watertown Concrete

Council Member GARRABRANT, Shane A.

Council Member KIMBALL, Robert O

Council Member OSBORNE Jr, Douglas E.

Council Member SHOEN, Benjamin P.

Mayor PIERCE, Sarah V.C.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to purchase the Ready Mix Concrete Products, on an as needed basis for the fiscal year period of July 1, 2026, through June 30, 2027, and

WHEREAS the Purchasing Department advertised and received one (1) sealed bid for the Ready Mix Concrete Products, and

WHEREAS on May 27, 2026, at 11:00 a.m. the bid received was publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Department of Public Works Superintendent and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted Watertown Concrete,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Watertown Concrete per the pricing schedule proposed, for the purchase of Ready Mix Concrete Products.

Seconded by _____

Res No. 4

June 15, 2026

TO: The Honorable Mayor and City Council
FROM: Tina Bartlett-Bearup, Purchasing Manager
SUBJECT: Accepting Bid for Precast Concrete Products, Jefferson Concrete Corp.

The City's Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Precast Concrete Products, per City specifications and publicly opened and read the sealed bids on May 20, 2026, at 11:00 a.m. EST. Bids were provided to six (6) plan houses and five (5) potential vendors.

The Purchasing Department received one (1) sealed bid submittals. The bid tabulation and fee schedules are attached.

Vendor Name and Address	Jefferson Concrete Corp.
	22850 County Route 51
	Watertown, NY 13601
Precast Concrete Products	See attached documents
Addendum Acknowledgement (if any)	N/A
Bid Bond or Check (B / C)	N/A
Non-Collusive Bidding Certificate	Y
Certificate of Compliance with the Iran Divestment Act	Y
Sexual Harassment Form	Y
Certificate of Contractor Registry	N/A
SAM's & NYS Debarred	N

The Purchasing Manager and Department of Public Works Superintendent reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the bid for the Precast Concrete Products to Jefferson Concrete Corp. as the lowest responsive responsible bidder using the pricing proposal in the bid for the fiscal period of July 1, 2026 through June 30, 2027.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

CITY HALL

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3380

Project:

Precast Concrete Products

Bid / RFP Number:

Bid #2026-12

Opening Date:

Wednesday, May 20, 2026 @ 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name and Address

Jefferson Concrete Corp.

22850 County Route 51

Watertown, NY 13601

Precast Concrete Products

See attached documents

Addendum Acknowledgement (if any)

N/A

Bid Bond or Check (B / C)

N/A

Non-Collusive Bidding Certificate

Y

Certificate of Compliance with the Iran Divestment Act

Y

Sexual Harassment Form

Y

Certificate of Contractor Registry

N/A

SAM's & NYS Debarred

N

Vendor Name and Address		Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601	
SIZE	PRECAST - DESCRIPTION	PICK-UP	F.O.B. DELIVERED
48"	Manhole Base Section	\$324.00	\$334.00
60"	Manhole Base Section	\$565.00	\$575.00
48"	Manhole riser w/ Seal & Steps per VF	\$136.00	\$146.00
60"	Manhole riser w/Seal & Steps per VF	\$223.00	\$233.00
48"	Concrete flat slab cover	\$254.00	\$264.00
60"	Concrete flat slab cover	\$464.00	\$474.00
48"	Reinforced Concrete taper top	\$408.00	\$418.00
60"	Reinforced Concrete taper top	\$654.00	\$664.00
2"	Grade Rings (leveling) 24" ID x 36" OD	\$48.00	\$58.00
4"	Grade Rings (leveling) 24" ID x 36" OD	\$96.00	\$106.00
5"	Grade Rings (leveling) 24" ID x 36" OD	No Bid	No Bid
6"	Grade Rings (leveling) 24" ID x 36" OD	\$144.00	\$154.00
2"	City Single Catch Basin Grade Ring	\$51.00	\$61.00
4"	City Single Catch Basin Grade Ring	\$102.00	\$112.00
6"	City Single Catch Basin Grade Ring	\$153.00	\$163.00
2"	City Double Catch Basin Grade Ring	\$90.00	\$100.00
4"	City Double Catch Basin Grade Ring	\$180.00	\$190.00
	Safety Barrier 2' Wide x 2' Long x 2' 10" High	\$190.00	\$200.00
	Safety Barrier 2' Wide x 10' Long x 2' 10" High	\$730.00	\$740.00
24"	Tank Riser, 24" diameter per VF	\$155.00	\$165.00
4"	Kor-N-Seal boot w/clamp installed	\$74.00	\$84.00
6"	Kor-N-Seal boot w/clamp installed	\$74.00	\$84.00
8"	Kor-N-Seal boot w/clamp installed	\$74.00	\$84.00
10"	Kor-N-Seal boot w/clamp installed	\$89.00	\$99.00
12"	Kor-N-Seal boot w/clamp installed	\$115.00	\$125.00
18"	Kor-N-Seal boot w/clamp installed	\$164.00	\$174.00
	City-Single Catch Basin / VF	\$189.00	\$199.00
	City-Single Catch Basin Frames	\$398.00	
	City-Single Catch Basin Grates	\$593.00	
	City-Double Catch Basin / VF	\$361.00	\$371.00
	City-Double Catch Basin Frames	\$486.00	
	City-Double Catch Basin Grates	\$836.00	
	Field Core charge on site up to 16" diameter penetration		\$670.00

Vendor Name and Address		Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601
SIZE	FRAMES & COVERS - DESCRIPTION	UNIT PRICE
3" x 24" Round Flange	Manhole Frame, 3" Height, Round Flange; Neenah Foundry #R1553, EJ Casting #1312, or Equivalent	\$180.00
7" x 24" Round Flange	Manhole Frame, 7" Height, Round Flange; Neenah Foundry R1554, EJ Casting #1310, or Equivalent	\$207.00
24" Square Flange	Manhole Frame, Square Flange; EJ Casting #1311Z1 or Equivalent	\$407.00
24" Diameter	Manhole Cover only, 24" Diameter for Neenah Foundry Frame # R1553 and R1554, EJ Casting Frame #1312, #1310 and #1311Z1. *	\$172.00
6.5" x 32" Round Flange	Manhole Frame, 6.5" Height, Round Flange; Neenah Foundry # R1557A, EJ Casting #1322Z, or Equivalent	\$302.00
32" Diameter	Manhole Cover only, 32" Diameter for Neenah Foundry Frame #R1557A, EJ Casting #1322Z, or Equivalent. *	\$319.00
9" Diameter	Sewer Cleanout Frame & Cover; Neenah #R-1975-A2, EJ Casting #1566 or Equivalent.	\$148.00
	OPTION: Please provide a quote for including an environmental message such as "No Dumping - Drains to River" including an icon such as a fish or other wildlife on curb irons and manhole covers.	No Bid
	* <i>Manhole cover legends "Sanitary Sewer" or "Storm Sewer" shall be included in the bid price and will be specified at time of order.</i>	

Vendor Name and Address	Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601	
WARNING PLATES - DESCRIPTION	BID PRICE	ALTERNATE PRICE *
	Natural	Dipped
Detectable Warning Plate, 24" x 24", ADA Compliant	\$104.00	\$104.00
Detectable Warning Plate, 24" x 30", ADA Compliant	\$130.00	\$130.00
Cast Iron Detectable Warning Plate, 10 ft Radius, ADA Compliant	\$92.00	\$92.00
Cast Iron Detectable Warning Plate, 15 ft Radius, ADA Compliant	\$77.00	\$77.00
Cast Iron Detectable Warning Plate, 17.5 ft Radius, ADA Compliant	\$76.00	\$76.00
Cast Iron Detectable Warning Plate, 20 ft Radius, ADA Compliant	\$78.00	\$78.00
Cast Iron Detectable Warning Plate, 25 ft Radius, ADA Compliant	\$88.00	\$88.00
<i>* Only the Natural Finish will be considered for the purpose of bid award.</i>		

Vendor Name and Address	Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601
ELECTRICAL PULL BOXES - DESCRIPTION	UNIT COST
Reinforced Concrete Rectangular Pullbox, as per plan sheet	\$340.00
Extension for Rectangular Pullbox, as per plan sheet	\$201.00
Rectangular Pullbox base, as per plan sheet	No Bid
Heavy duty cast iron frame, as per spec sheet	\$200.00
Heavy duty cover, as per spec sheet with COMMUNICATION legend	\$204.00
Heavy duty cover, as per spec sheet with TRAFFIC SIGNALS legend	\$204.00
Heavy duty cover, as per spec sheet with ELECTRIC legend	\$204.00

Vendor Name and Address	Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601
CASTINGS - DESCRIPTION	UNIT COST
00302403 Self-Level Frame	\$900.00
001040065 Cover for Self-Level - Can be labelled Storm, Sanitary, Plain	\$284.00

Vendor Name and Address	Jefferson Concrete Corp. 22850 County Route 51 Watertown, NY 13601
STEEL RISER RINGS - DESCRIPTION	UNIT COST
M5240014084A - .75" Riser - 24" Diameter	\$237.00
M5240014104A - 1" Riser - 24" Diameter	\$237.00
M5240014154A - 1.5" Riser - 24" Diameter	\$237.00
M2240014204A - 2" Riser - 24" Diameter	\$237.00
M5320015084A - .75" Riser - 32" Diameter	\$277.00
M5320015104A - 1" Riser - 32" Diameter	\$277.00
M5320015154A - 1.5" Riser - 32" Diameter	\$277.00
M5320015204A - 2" Riser - 32" Diameter	\$277.00

RESOLUTION

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Accepting Bid for Precast Concrete Products,
Jefferson Concrete Corp.

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to purchase the Precast Concrete Products, on an as needed basis for the fiscal year period of July 1, 2026, through June 30, 2027, and

WHEREAS the Purchasing Department advertised and received one (1) sealed bid for the Precast Concrete Products, and

WHEREAS on May 20, 2026, at 11:00 a.m. the bid received was publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Department of Public Works Superintendent and it is their recommendation that the City Council accept the lowest responsive responsible bid submitted Jefferson Concrete Corp.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Jefferson Concrete Corp. per the pricing schedule proposed, for the purchase of Precast Concrete Products.

Seconded by _____

June 15, 2026

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: RFP #2026-05 Mowing Services, Code & Ordinance Enforcement
Letter of Recommendation

The City’s Purchasing Department advertised in the Watertown Daily Times for sealed proposals from qualified bidders for Mowing Services – Code & Ordinance Enforcement, per City specifications and publicly opened and read the sealed proposals on May 15, 2026, at 11:00 a.m. EST. Bids were provided to six (6) plan houses and nineteen (19) potential vendors.

The Purchasing Department received three (3) sealed proposals, and the proposal tabulations are shown below:

Vendor Name and Address	SWBG Wholesale Inc.	Lawn Solutions	DeCom II
	193 Green Street	25316 NYS Route 12	25818 State Route 3
	Watertown, NY 13601	Watertown, NY 13601	Watertown, NY 13601
	Neil Katzman Neil@Softwaterbygeorge.com	Jason Agosto Lawnsolutions315nny@gmail.com	Brian DeHart Admin@decomcontracting.com
Description	Billable Rate	Billable Rate	Billable Rate
Billable Rate to provide mowing services	\$50/hour *	\$65/hour	\$275/hour
Additional charges (must specify)	\$50/hr additional tool not listed below w/operator	\$65/hr, \$32.50/30 min. additional after first hour	\$80/30min. Additional after first hour
Brush disposal transport fee		\$135 per trip	\$75
Non-lawn care items - per ton	\$165 **	\$160	\$85
Dump charge plus transport fee	\$100/hr with truck plus additional cost for operator, helper driver and helper (only charges in full hr increments)	\$250	\$40
Additional Notes	* \$50/hr includes either push mower, weed eater, or zero turn mower w/operator (only charges in full hour increments) ** disposal fee by yard \$75 (preferred by vendor)		Each address billed at \$275/hr includes up to 1 hour labor & equipment. After first hour, rate is billed at \$80 in 30 minute increments. Each \$80/30min includes labor & equipment flat rate not per man.

The Purchasing Manager and Code Enforcement Supervisor reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the contract for Mowing Services – Code & Ordinance Enforcement to SWBG Wholesale Inc. as the first call vendor and Lawn Solutions, as the secondary call vendor, at the rates listed above.

These are both one-year contracts commencing on July 1, 2026, with the ability to renew for three (3) additional one-year contracts, if agreeable by both parties.

If there are any questions concerning this recommendation, please contact me at your convenience.



CITY OF WATERTOWN, NEW YORK

CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380

Project:	Mowing Services - Code & Ordinance Enforcement
Bid/RPF Number:	RFP #2026-05
Opening Date:	Friday, May 15, 2026 at 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name and Address	SWBG Wholesale Inc.	Lawn Solutions	DeCom II
	193 Green Street	25316 NYS Route 12	25818 State Route 3
	Watertown, NY 13601	Watertown, NY 13601	Watertown, NY 13601
	Neil Katzman	Jason Agosto	Brian DeHart
	Neil@Softwaterbygeorge.com	Lawnsolutions315nny@gmail.com	Admin@decomcontracting.com

Description	Billable Rate	Billable Rate	Billable Rate
Billable Rate to provide mowing services	\$50/hour *	\$65/hour	\$275/hour
Additional charges (must specify)	\$50/hr additional tool not listed below w/operator	\$65/hr , \$32.50/30 min. additional after first hour	\$80/30min. Additional after first hour
Brush disposal transport fee		\$135 per trip	\$75
Non-lawncare items - per ton	\$165 **	\$160	\$85
Dump charge plus transport fee	\$100/hr with truck plus additional cost for operator, helper driver and helper (only charges in full hr increments)	\$250	\$40
Additional Notes	* \$50/hr includes either push mower, weed eater, or zero turn mower w/operator (only charges in full hour increments) ** disposal fee by yard \$75 (preferred by vendor)		Each address billed at \$275/hr includes up to 1 hour labor & equipment. After first hour, rate is billed at \$80 in 30 minute increments. Each \$80/30min includes labor & equipment flat rate not per man.
Addendum Acknowledgement (if any)	Y	Y	N
Bid Bond or Check (B / C)	N/A	N/A	N/A
Non-Collusive Bidding Certificate	Y	Y	Y
Certificate of Compliance with the Iran Divestment Act	Y	Y	Not notarized
Sexual Harassment Form	Y	Y	Y
SAM's & NYS Debarred	N	N	N

RESOLUTION

Page 1 of 1

Accepting Proposal for Mowing Services,
Code & Ordinance Enforcement
SWBG Wholesale Inc.

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City’s Code Enforcement Department desires to contract with qualified, experienced skilled lawn care professionals for mowing services to be performed at privately owned, non-compliant lawns located within the City limits upon receiving a request for said services (as needed basis), and

WHEREAS the Purchasing Department advertised and received three (3) sealed proposals for Mowing Services – Code & Ordinance Enforcement, and

WHEREAS on May 15, 2026, at 11:00 a.m. the proposals received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the proposals received with the Code Enforcement Supervisor and it is their recommendation that the City Council accept the proposal submitted by SWBG Wholesale Inc. (first call vendor),

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the proposal received from SWBG Wholesale Inc. (first call vendor) per the rate schedule proposed, and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

RESOLUTION

Page 1 of 1

Accepting Proposal for Mowing Services,
Code & Ordinance Enforcement
Lawn Solutions

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City’s Code Enforcement Department desires to contract with qualified, experienced skilled lawn care professionals for mowing services to be performed at privately owned, non-compliant lawns located within the City limits upon receiving a request for said services (as needed basis), and

WHEREAS the Purchasing Department advertised and received three (3) sealed proposals for Mowing Services – Code & Ordinance Enforcement, and

WHEREAS on May 15, 2026, at 11:00 a.m. the proposals received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the proposals received with the Code Enforcement Supervisor and it is their recommendation that the City Council accept the proposal submitted by Lawn Solutions (second call vendor),

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the proposal received from Lawn Solutions (second call vendor) per the rate schedule proposed, and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____

Res No. 7

June 15, 2026

To: The Honorable Mayor and City Council
From: Matthew Timerman, Fire Chief
Subject: Authorizing Application for FEMA Fire Prevention and Safety Grant

Since 2001, the Federal Emergency Management Agency's Preparedness Grants has helped firefighters obtain critically needed resources necessary for protecting the public and emergency personnel from fire and related hazards. The City of Watertown Fire Department has received numerous FEMA awards over the past two decades, totaling more than \$2,000,000, through their Assistance to Firefighters (AFG) and Fire Prevention and Safety (FP&S) programs.

The fiscal year 2025 Fire Prevention and Safety Grant is now open and accepting grant proposals. The department seeks permission to submit a regional grant proposal to upgrade and standardize the lock box systems for our department and those of our neighboring mutual aid partners.

Currently, our department utilizes the Knox Box system, which provides the department with round-the-clock emergency access to participating properties within the city. Property owners voluntarily install vaults containing building keys, access codes, or security cards, which are accessible to fire personnel through key retention systems installed in our fire apparatus. Some neighboring departments have their own Knox systems (incompatible with ours), while others have none – impeding access during joint responses.

Upgrading and standardizing on the Knox E-Key system will significantly enhance interoperability between departments, allowing seamless emergency access regardless of the responding agency. Additionally, the E-Key system offers improved security and an audit trail for greater accountability.

The proposed regional grant would provide:

- Knox E-Key key retention and associated hardware.
- System tracking software.
- Connectivity hardware.
- Replacement lock cylinders for existing vaults.

You may recall the department submitted this grant proposal last year. While the proposal scored very well with the FEMA reviewers, we were not selected due to a technical problem with our application. That issue will be addressed in our resubmission.

To fund the project's stated goals, I seek permission to submit a regional application to the Fire Prevention and Safety grant program. The city's share of the proposal is for an amount not to exceed \$115,000. The budget is listed below. Dollar amounts are listed as not to exceed as we are still finalizing the specific amounts. The FEMA FP&S program requires the City of Watertown to provide a 5% local match. The budget below only reflects the city's portion of the overall project budget. Each participating department will be responsible for their own funding.

Regional FP&S Project Budget	
City of Watertown (lock cylinder replacement)	\$100,000 (estimated)
City of Watertown (hardware/software)	\$15,000 (estimated)
City Project Total	\$115,000 (not to exceed)
Federal Cost Share	\$109,523.81
Local Cost Share	\$5,476.19

Utilizing the FEMA Fire Prevention and Safety program to enhance our Knox Box program provides additional security and safety to participating property owners, their building occupants, and responding personnel. Programs such as these align well with FEMA FP&S goals and are prioritized for funding.

The window for FP&S grant applications is currently open and all submissions must be Received by Thursday, June 22nd at 5:00 pm. Should it be approved, expenditures relating to the grant would take place in the '26/'27 budget year at the earliest, '27/'28 budget year at the latest. If you would like any additional information, please don't hesitate to ask.

Respectfully submitted,



Matthew Timerman
Fire Chief

RESOLUTION

Page 1 of 1
Authorizing Application for FEMA Fire
Prevention and Safety Grant

Council Member GARRABRANT, Shane A.
Council Member KIMBALL, Robert O.
Council Member OSBORNE Jr, Douglas E.
Council Member SHOEN, Benjamin P.
Mayor PIERCE, Sarah V.C.
Total

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown Fire Department is seeking City Council approval to apply for grant funding under FEMA’s Fire Prevention and Safety Program, and

WHEREAS the purpose of this program is for firefighters to obtain critically needed resources necessary for protecting public and emergency personnel from fire and related hazards, and

WHEREAS the City of Watertown Fire Department seeks to submit a regional grant proposal to upgrade and standardize lock box systems among mutual aid partners to improve emergency access, coordination, and public safety, and

WHEREAS the proposed project will implement the Knox E-Key system, a secure, electronic key retention and access solution that allows authorized fire personnel to access building lock boxes using encrypted, trackable electronic keys, and

WHEREAS the Knox E-Key system enhances interagency interoperability, offers an audit trail for improved accountability, and replaces outdated or incompatible hardware, thereby increasing operational efficiency during emergency responses, and

WHEREAS the project will include the acquisition of Knox E-Key hardware, software, connectivity systems, and replacement lock cylinders for existing vaults, at a total project amount not to exceed \$115,000, with the City’s share not to exceed \$5,476.00,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the Fire Department to submit a grant application under FEMA’s Fire Prevention and Safety Program, and

BE IT FURTHER RESOLVED that the Fire Chief is hereby authorized and directed to execute the grant application on behalf of the City of Watertown and for the City Manager or their designee to approve the grant if awarded.

Seconded by _____

Res No. 8

June 15, 2026

To: The Honorable Mayor and City Council
From: Matthew Timerman, Fire Chief
Subject: Authorizing Application for FEMA Assistance to Firefighters Grant (AFG)

Since 2001, the Federal Emergency Management Agency (FEMA) has provided grant funding to fire departments through its Assistance to Firefighters Grant (AFG) and Fire Prevention and Safety (FP&S) programs. Over the past two decades, the City of Watertown Fire Department has successfully secured more than \$2 million in federal funding through these programs, allowing the department to obtain critical equipment, training, and resources while reducing the burden on local taxpayers.

The fiscal year 2025 Assistance to Firefighters Grant program is currently accepting applications. I respectfully request permission to submit a grant proposal to fund water rescue training and related program expenses.

The City of Watertown Fire Department has maintained water rescue capability for more than twenty years. Given the presence of the Black River within our community, water rescue incidents remain a significant operational risk. During the past thirty-six months alone, the department has responded to more than thirty water rescue incidents.

Recent retirements have resulted in the loss of many of our most experienced water rescue technicians. While the department has hired new personnel to replace those members, many have not yet had the opportunity to complete the specialized training required to safely perform ice, cold water, and swift water rescue operations. This grant would allow us to restore and sustain that capability.

The proposed project would provide funding for the following training programs:

- Ice and Cold Water Rescue
- Rope Operations
- Swiftwater / Floodwater Rescue Swimmer
- Advanced Swiftwater / Floodwater Rescue Swimmer
- Emergency Boat Operations and Rescue
- Low Head Dam Boat Operations
- Large Animal Rescue

Because much of this training occurs outside normal duty hours, the grant would fund overtime and backfill costs associated with employee participation. Grant funds would also cover instructor expenses and the replacement of rescue rope that has reached the end of its service life.

To accomplish these objectives, I seek permission to submit an application to FEMA's Assistance to Firefighters Grant program for an amount not to exceed \$240,000. Project costs are currently estimates and may be refined as the application is finalized.

FEMA AFG Project Budget	
Water Rescue Training Classes	\$218,500 (estimated)
Contractor Expenses	\$15,000 (estimated)
Equipment Expenses	\$6,500 (estimated)
Project Total	\$240,000 (not to exceed)
Federal Cost Share	\$218,181.81 (not to exceed)
Local Cost Share	\$21,818.18 (not to exceed)

The FEMA AFG program requires a local contribution of ten percent of the federal share of the project cost. Should the project be awarded at the full requested amount, the City's contribution would not exceed \$21,818.18. In return, the city would receive approximately \$218,000 in federal funding to support a critical public safety capability—an investment ratio of approximately ten federal dollars for every local dollar contributed.

Utilizing FEMA grant funding to support water rescue training allows the department to maintain and enhance a critical emergency response capability while minimizing the impact on the City's operating budget. While these skills are essential to protecting residents within the City of Watertown, the department is routinely called upon to provide specialized water rescue services throughout the surrounding region. Because these capabilities benefit communities beyond our municipal boundaries and support broader regional emergency preparedness objectives, federal grant funding is an appropriate mechanism to underwrite the cost of developing and maintaining this specialized training. The proposed project aligns closely with FEMA's funding priorities and represents an opportunity to leverage federal resources to sustain a capability that serves both local and regional needs.

The application period is currently open, and all submissions must be received by June 22 at 5:00 p.m. If awarded, project expenditures would likely occur no earlier than the 2026-2027 budget cycle and could extend into the 2028-2029 budget cycle.

If you would like any additional information, please do not hesitate to contact me. Respectfully submitted,



Matthew Timerman
Fire Chief

RESOLUTION

Page 1 of 1

Authorizing Application for FEMA Assistance to Firefighters Grant (AFG)

- Council Member GARRABRANT, Shane A.
- Council Member KIMBALL, Robert O.
- Council Member OSBORNE Jr, Douglas E.
- Council Member SHOEN, Benjamin P.
- Mayor PIERCE, Sarah V.C.

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown Fire Department is seeking City Council approval to apply for grant funding under FEMA's Assistance to Firefighters Grant (AFG) Program, and

WHEREAS the purpose of this program is to provide funding for critically needed training, equipment, and resources necessary to protect the public and emergency response personnel from fire and related hazards, and

WHEREAS the City of Watertown Fire Department has maintained a water rescue capability for more than twenty years and routinely responds to water rescue emergencies within the City of Watertown and throughout the surrounding region, and

WHEREAS recent retirements have resulted in the loss of many experienced water rescue technicians, creating a need to provide specialized training to newly hired personnel in order to maintain and enhance the department's water rescue capabilities, and

WHEREAS the application, in an amount not to exceed \$218,181.81 in federal funding, with the City's share not to exceed \$21,818.18, for a total project cost not to exceed \$240,000.00, would provide funding for water rescue training, instructor expenses, overtime, and backfill costs associated with employee participation, and replacement of rescue rope that has reached the end of its service life,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the Fire Department to submit a grant application under FEMA's Assistance to Firefighters Grant (AFG) Program, and

BE IT FURTHER RESOLVED that the Fire Chief is hereby authorized and directed to execute the grant application on behalf of the City of Watertown and for the City Manager or their designee to approve the grant if awarded.

Seconded by _____

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: Authorizing the Submission of a Grant Application to the NYS Department of State Community Resilience and Flood Risk Reduction Grant Program for the Western Outfall Trunk Sewer Priority Basin Inflow and Infiltration Implementation Project

The New York State Department of State, Office of Planning, Development & Community Infrastructure, through the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 (Bond Act) is soliciting applications from eligible applicants for Community Resilience and Flood Risk Reduction Grants. Grants are available to enhance community resilience and reduce flood risk through the implementation of Coastal Rehabilitation and Resilience Projects and Inland Flooding and Local Waterfront Revitalization Program (LWRP) Implementation Projects. Applications are being accepted until June 26, 2026.

Staff is proposing that the City apply for \$2,500,000 in funding for the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project. The WOTS project involves inflow and infiltration improvements to reduce Inflow and Infiltration (I/I) within Sub Basins 1, 4, 7, 8, 9N, and 9S including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements. The grant program requires a 10% local match.

The attached resolution authorizes the submission of a Community Resilience and Flood Risk Reduction Grant to the New York State Department of State, Office of Planning, Development & Community Infrastructure and directs the City Manager to submit the application on behalf of the City and execute all contracts and documents associated with the grant application and financial assistance.

RESOLUTION

Page 1 of 2

Authorizing the Submission of a Grant Application to the NYS Department of State Community Resilience and Flood Risk Reduction Grant Program for the Western Outfall Trunk Sewer Priority Basin Inflow and Infiltration Implementation Project

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the City of Watertown’s Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project proposes inflow and infiltration improvements to reduce Inflow and Infiltration (I/I) within Sub Basins 1, 4, 7, 8, 9N, and 9S including targeted spot repairs, followed by system-wide cured-in-place lining of mainline piping and manholes, as well as grouting of all lateral to main connection points, and associated improvements, and

WHEREAS, the WOTS Project is located within the City of Watertown and benefits all sewer users within the City, and

WHEREAS, the New York State Department of State, Office of Planning, Development & Community Infrastructure, through the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 (Bond Act) is soliciting applications from eligible applicants for Community Resilience and Flood Risk Reduction Grants, and

WHEREAS, the City has adopted an Ordinance Authorizing the Issuance of \$29,740,000 Bonds to pay the cost of the rehabilitation of the WOTS, including inflow and infiltration improvements on September 2, 2025, and

WHEREAS, the City has been awarded NYS Water Infrastructure Improvement (WIIA) Grant in an amount not to exceed \$7,435,000, and

WHEREAS, the City proposes to meet the financial obligations necessary to fully and satisfactorily complete the project through Environmental Facilities Corporation Short Term and Long-Term Financing,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby authorizes the submission of a Community Resilience and Flood Risk Reduction Grant Application to the New York State Department of State, Office of Planning, Development & Community Infrastructure for the Western Outfall Trunk Sewer (WOTS) Priority Basin Inflow and Infiltration Implementation Project, and directs the City Manager to submit the application on behalf of the City and execute all contracts and documents associated with the grant application and financial assistance, and

RESOLUTION

Page 2 of 2

Authorizing the Submission of a Grant Application to the NYS Department of State Community Resilience and Flood Risk Reduction Grant Program for the Western Outfall Trunk Sewer Priority Basin Inflow and Infiltration Implementation Project

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Seconded by _____

Res No. 10

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: Authorizing a Grant Application to the Defense Community Infrastructure Pilot Program for the Water Treatment Plants' Pretreated Water Main Project (Previously Known as the Settled Water Line)

The United States Department of Defense, Office of Local Defense Community Cooperation has announced that they are accepting applications for the Defense Community Infrastructure Pilot (DCIP) Program. Eligible infrastructure projects include community support facilities that enhance military value, installation resilience, and family quality of life. Grant applications can be for a minimum of \$250,000 up to a maximum of \$20 million. Applications are due June 25, 2026.

The City Council approved hiring Wright Pierce Engineering Services to prepare an application for the replacement of the Pretreated Water Main (previously this project was known as the settled water line).

The attached resolution approves and endorses the City's application to the DCIP Program for up to \$20 million and directs the City Manager to file a grant proposal and funding application.

Accordingly, a resolution has been prepared for City Council consideration.



DEPARTMENT OF THE ARMY
HEADQUARTERS, 10TH MOUNTAIN DIVISION (LIGHT INFANTRY) AND FORT DRUM
FORT DRUM, NEW YORK 13602-5418

4 June 2026

Mr. Patrick O'Brien
Director, Office of Local Defense Community Cooperation
2231 Crystal Drive, Suite 520
Arlington, VA 22202

Dear Mr. O'Brien:

The City of Watertown is seeking funding assistance from the Office of Local Defense Community Cooperation through the Defense Community Infrastructure Program for the replacement of the City's pretreated water main. The estimated project cost is \$12,250,000, and the City is requesting funding assistance of \$6,000,000.

The City currently supports Fort Drum by supplying approximately 800,000 gallons of water per day through the Army Water Line to supplement the installation's water requirements. In addition, the City has the operational capacity to supply all of Fort Drum's water needs indefinitely during emergency conditions, infrastructure outages, or periods of increased demand. Replacement of the pretreated water main will strengthen the resiliency and long-term reliability of the regional water system and help ensure continued support for Fort Drum's mission readiness and operational continuity.

The City of Watertown operates a regional Water Treatment Plant that provides potable water to about 50,000 people, some of which rely on it as their sole source, making system reliability vital to public health, safety, and economic stability. The plant's primary supply, a roughly 2,500-foot pretreated water main from a settling basin along New York State Route 3, installed in the late 1890s, was found leaking during a November 2025 dam inspection. A temporary repair restored operations but not pre-leak flow capacity. Because this main is the primary conveyance to the plant and a critical regional asset, replacing it is essential.

I fully support this project and ask that it be given the utmost consideration for approval and funding. Should you have any questions, contact Ms. Sonja E. Draught, Chief, Plans, Analysis, and Integration, at (315) 772-8263, or sonja.e.draught.civ@army.mil

Sincerely,

Scott M. Naumann
Major General, U.S. Army
Commanding

CUI

RESOLUTION

Page 1 of 1

Authorizing a Grant Application to the Defense Community Infrastructure Pilot Program for the Water Treatment Plants' Pretreated Water Main Project (Previously Known as the Settled Water Line)

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS the United States Department of Defense, Office of Local Defense Community Cooperation, has recently announced a funding opportunity to address deficiencies in community infrastructure supportive of military installations under the Defense Community Infrastructure Pilot Program (DCIP), and

WHEREAS eligible infrastructure projects include community support facilities that enhance military value, resiliency, and family quality of life, and

WHEREAS the City of Watertown's Water Treatment Plant provides water to Fort Drum, and

WHEREAS the City Council of the City of Watertown desires to pursue funding for the construction of the Pretreated Water Main Project previously known as the Replacement Settled Water Line,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves and endorses the City's application for up to \$20 million in grant funding to the United States Department of Defense, Office of Local Defense Community Cooperation, under the Defense Community Infrastructure Pilot Program for the project known as the Pretreated Water Main Replacement Project, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to file a grant proposal and application for funding for the project on behalf of the City of Watertown.

Seconded by _____

Res No. 11

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: Readopting Fiscal Year 2026-27 General Fund Budget to Add
Transportation Planner Position and Remove Mobility Management
Services

The Proposed Fiscal Year 2026-27 budget was released in March 2026 prior to the City Council authorizing the establishment of the Transportation Planner on April 6, 2026. Due to an oversight, the Transportation Planner position costs were not included with the other changes made to the proposed budget, nor was the corresponding removal of mobility management contracted services. The correction to the adopted budget is budget-neutral.

The attached resolution re-adopts the Fiscal Year 2026-27 General Fund Budget to add the Transportation Planner position costs and remove the mobility management contracted services.

RESOLUTION

Page 1 of 1

Readopt Fiscal Year 2026-27 General Fund Budget to Add Transportation Planner Position and Remove Mobility Management Services

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS on May 21, 2026 the City Council adopted the Fiscal Year 2026-27 General Fund Budget, and

WHEREAS on April 6, 2026 City Council authorized the addition of the Transportation Planner position, and

WHEREAS the Proposed Fiscal Year 2026-27 budget was released in March 2026 prior to the City Council authorizing the establishment of the position, and

WHEREAS due to an oversight, the Transportation Planner position was not included in the Fiscal Year 2026-27 Detail of Changes in Revenues, Expenditures and Fund Balance Appropriations to the Proposed Budgets as well as the corresponding removal of mobility management contracted services,

NOW THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Watertown hereby re-adopts the Fiscal Year 2026-27 General Fund Budget to add a Transportation Planner position and remove the mobility management contracted services, and

BE IT FURTHER RESOLVED that the City Council of the City of Watertown hereby re-adopts the Fiscal Year 2026-27 General Fund Budget to re-appropriate the funds for contracted mobility management to the appropriate personal service and fringe benefit line items with the following adjustments:

GENERAL FUND

A.5630.0130	Bus – Salaries	\$ 61,097
A.5630.0430	Bus – Contracted Services	\$ (100,000)
A.5630.0810	Bus – Retirement	\$ 11,979
A.5630.0830	Bus – Social Security	\$ 4,674
A.5630.0850	Bus – Health Insurance	<u>\$ 22,250</u>
	Total	<u>\$ -</u>

Seconded by _____

Res No. 12

June 15, 2026

To: The Honorable Mayor and City Council

From: Erica Anderson, Assistant to the City Manager

Subject: Selecting Northern Credit Union as the Naming Rights Partner for the Watertown Municipal Arena

The City of Watertown issued Request for Proposals (RFP) 2026-04 seeking a naming rights partner for the Watertown Municipal Arena. Proposals were opened on June 2, 2026, and submissions were received from Northern Credit Union, Power Play Sports, and Watertown Savings Bank.

A selection committee consisting of Erica Anderson, Assistant to the City Manager, Scott Weller, Superintendent of Parks and Recreation, and Michael Lumbis, Director of Planning and Community Development, was established to review the submissions.

The RFP identified three evaluation factors: total proposed compensation (50%), demonstrated capabilities and financial stability (20%), and the proposer's plan to support the Arena's revenue growth, visibility, and long-term success (30%).

The proposal submitted by Power Play Sports included a condition requiring additional ice time as part of the naming rights agreement. The RFP further provided that conditional proposals would not be accepted. Due to existing scheduling demands and the City's inability to accommodate the requested ice allocation, the proposal was not advanced for further consideration.

Northern Credit Union and Watertown Savings Bank each submitted strong proposals that demonstrated financial stability, community investment, and a commitment to supporting the Arena and the Watertown community. Both proposals were responsive to the objectives of the RFP and presented meaningful partnership opportunities for the City.

Following its review, the committee determined that Northern Credit Union's proposal represented the best overall value to the City when evaluated against the criteria established in the RFP. As total proposed compensation represented the most heavily weighted evaluation factor, significant consideration was given to the financial benefit provided to the City.

Northern Credit Union's proposal provides \$100,000 in direct cash consideration and \$15,000 in value-added promotional opportunities, for a total partnership value of \$115,000 over the term of the agreement. The proposed payment structure provides an initial payment of \$50,000, with an additional \$10,000 annually over the five-year partnership term, resulting in \$60,000 being received during the first year.

Accordingly, the committee recommends Northern Credit Union as the naming rights partner for the Watertown Municipal Arena.



CITY OF WATERTOWN, NEW YORK

CITY HALL

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3380

Project:	Naming Rights for the Watertown Municipal Arena
Bid/RPF Number:	RFP #2026-04
Opening Date:	Tuesday, June 2 2026 at 11:00 AM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name and Address	Power Play Sports LLC 16935 CR-59 Dexter, NY 13634	Watertown Savings Bank 111 Clinton Street Watertown, NY 13601	Northern Credit Union 120 Factory Street Watertown, NY 13601
Description	Cost	Cost	Cost
5 year Naming Rights	\$62,500.00	\$50,000.00	\$100,000.00
Additional notes		Additional \$5,000 for annual programming budget used to support events at the arena.	Additional \$15,000 in value add partnership promotions over 5-years
Total Proposal	\$62,500.00	\$75,000.00	\$115,000.00
Addendum Acknowledgement (if any)	N/A	N/A	N/A
Bid Bond or Check (B / C)	none	none	none
Non-Collusive Bidding Certificate	Y	Y	Y
Certificate of Compliance with the Iran Divestment Act	Y	Y	Y
Sexual Harassment Form	Y	Y	Y
SAM's & NYS Debarred	N	N	N
Additional Comment	Vendor proposal disqualified as conditional proposals will not be accepted per RFP and sponsorship offer conditions could not be granted.		

RESOLUTION

Page 1 of 1

Selecting Northern Credit Union as the Naming Rights Partner for the Watertown Municipal Arena

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS, the City of Watertown issued Request for Proposals (RFP) 2026-04 seeking proposals for the naming rights of the Watertown Municipal Arena; and

WHEREAS, the selection committee evaluated the proposals in accordance with the criteria established in the RFP and determined that the proposal submitted by Northern Credit Union represents the best overall value to the City; and

WHEREAS, the selection committee has recommended the selection of Northern Credit Union as the naming rights partner for the Watertown Municipal Arena,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Watertown hereby selects Northern Credit Union as the naming rights partner for the Watertown Municipal Arena; and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is hereby authorized and directed to negotiate final terms and execute a Naming Rights Agreement with Northern Credit Union, together with any related documents necessary to effectuate the intent of this Resolution on behalf of the City of Watertown.

Seconded by _____

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric Wagenaar, City Manager

Subject: Authorizing Proposal for Additional Design Services for Traffic Signal Replacement at Various Locations, AKRF, Inc.

On August 18, 2025 City Council authorized the City Manager to enter into an agreement with AKRF, Inc to provide professional engineering services for traffic signal upgrades for the intersections of Mill Street & Main Street East/West, Mill Street & Main Avenue/Moulton Street, Stone Street & Massey Street South, and Washington Street & Paddock Street/Winslow Street for the total amount of \$127,640.

The current Pedestrian Signal Improvement Project (PSIP), formerly known as PSAP, included the improvements at the Mill Street & Main Street East/West intersection.

The PSIP project was put out to be bid 3 times with the following results:

6/5/2025 ----- no bids received
6/8/2025 ----- \$1.6 million apparent low bid of two received
5/1/2026 ----- \$2.65 million only bid received

The construction estimate was less than \$1 million.

DPW and Engineering discussed removing the Mill Street & Main Street East/West intersection from the PSIP project and having AKRF incorporate it into their signal project since they are under contract for the signal design of this intersection. Their fee was \$22,340, which would bring the total project cost to \$149,980. The current Signal Replacement project is being funded with CHIPS and the additional services would also be funded with CHIPS.

Engineering spoke to the Planning Department at NYSDOT who is administering the PSIP project and received authorization to reduce the scope of the PSIP.

The intent is to remove additional intersections from the original PSIP project and include them in future signal projects. This would allow the City to rebid the PSIP project with less intersections and complete the project under the original allocated funding.

When asked, the DOT indicated that there is no additional funding for the PSIP project and they were clear that the original intersections from the Massey/Coffeen/Court streets PSIP project must be completed.

RESOLUTION

Page 1 of 1

Authorizing Proposal for Additional Design Services for Traffic Signal Replacement at Various Locations, AKRF, Inc.

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS on August 18, 2025, City Council approved a Professional Services Agreement with AKRF, Inc in the amount of \$127,640 for the design of both the traffic signal improvements and associated ADA corner ramps for the intersections of Mill Street & Main Street East/West, Mill Street & Main Avenue/Moulton Street, Stone Street & Massey Street South, and Washington Street & Paddock Street/Winslow Street, known as the Traffic Signal Replacement at Various Locations project, and

WHEREAS the previous approved Pedestrian Signal Improvement Project (PSIP), formerly known as PSAP, also included the intersection of Mill Street & Main Street East/West, and

WHEREAS the Engineering and Public Works Departments agree that it would be in the best interest of the City to remove the Mill Street & Main Street East/West intersection from the PSIP project and include it in the Traffic Signal Replacement at Various Locations project, and

WHEREAS the Engineering Department received a proposal from AKRF, Inc for the additional design services for the Mill Street & Main Street East/West intersection in the amount of \$22,340,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the proposal between the City of Watertown and AKRF, Inc., a copy of which is attached and made a part of this resolution, for the additional design services for the Mill Street & Main Street East/West intersection in the amount of \$22,340, bringing the total cost of the project to \$149,980, and

BE IT FURTHER RESOLVED that funding for this additional scope of work is through the New York State Department of Transportation Consolidated Local Street and Highway Improvement Program (CHIPS), and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute the proposal documents on behalf of the City of Watertown.

Seconded by _____



Thomas Compo, PE
City of Watertown
521 Newell Street
Watertown, NY 13601

5.27.2026

Re: City of Watertown Curb Ramp Replacement Design
Change Order – Pedestrian Improvement Design at E/W Main Street & Mill Street

Dear Mr. Compo:

AKRF, Inc. (“AKRF”) is pleased to present this proposal for additional engineering consulting services to the City of Watertown (the “Client”) in connection with the project “Watertown Traffic Signal Replacement”. The City of Watertown has requested additional engineering services at the intersection of Mill Street and E/W Main Street. The June 13, 2025 “City of Watertown Curb Ramp Replacement Design” Scope of Work and “City of Watertown Traffic Signal Replacement Design” will be modified to include the requested services detailed below.

SCOPE OF WORK – REVISED FINAL DESIGN (100% CONSTRUCTION DOCUMENTS)

In addition to the work outlined in the “City of Watertown Traffic Signal Replacement Design” Task 3, AKRF will revise the 100% construction documents for the intersection of E/W Main Street and Mill Street to include the pedestrian signal improvements previously designed in the “Watertown Pedestrian Signal Improvement Project” prepared by Fisher Associates.

Furthermore, in addition to the work outlined in the “City of Watertown Curb Ramp Replacement Design” Scope of Work, AKRF will revise the 100% construction documents for the intersection of E/W Main Street and Mill Street to include replacement of all curb ramps at the intersection of E/W Main Street and Mill Street, using base-mapping and existing 3D surfaces prepared by Fisher Associates for the “Watertown Pedestrian Signal Improvement Project”, to be included in AKRF’s “Watertown Traffic Signal Replacement” project bid set.

Deliverables will include the following:

- Existing Conditions Plan – includes existing conditions, alignment, and alignment table.
- Highway Plan – includes curb ramp layout at all corners of the intersection, pavement markings, adjacent restoration.
- Curb Ramp Enlargement Plans – includes each ramp with proposed grades at an increased scale for clarity.
- Revised Traffic Signal Plan – includes pedestrian signals, underground conduit, reuse or new pullboxes as appropriate and associated tables and quantities.
- Revised Miscellaneous Details – details created for the “Watertown Traffic Signal Replacement” project plan set will be revised, as needed, to incorporate the additional design at E/W Main Street and Mill Street.
- Curb Ramp Table – details of the proposed curb ramps for E/W Main Street and Mill Street will be added to the Curb Ramp Table in the “Watertown Traffic Signal Replacement” project plan set.
- Revised Engineer’s Construction Cost Estimate for pedestrian signal improvements and curb ramps at E/W Main Street and Mill Street.

- Non-Standard Feature Justification Form for curb ramps at E/W Main Street and Mill Street (if required).

FEE ESTIMATE

AKRF will complete the additional Scope of Work outlined above for a lump sum fee of \$22,340, billed on a percent complete basis. Work will be conducted per the agreed terms of the "City of Watertown Curb Ramp Replacement Design" contract.

If you agree to the terms of this proposal, please acknowledge acceptance by signing below and sending a copy to us. This Proposal pricing is only valid for 90 days from the Proposal's date listed above.



Marissa Tarallo, PE, PTOE
Senior Vice President



Michael Borst, PE
Associate

ACKNOWLEDGED AND ACCEPTED:

Name Title

Company Date

Signature

Res No. 14

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric F Wagenaar, City Manager

Subject: Approving Change Order No. 1, Demolition Project – 518 Coffeen Street, Bronze Contracting, LLC.

At the March 16, 2026, City Council Meeting, the City Council approved the Bid for Demolition – 518 Coffeen Street, with Bronze Contracting LLC, for \$28,625.00.

The structures located at 518 Coffeen Street have been demolished, debris removed, and the affected portions of the site infilled with gravel. The contractor has proposed removing the topsoil and seeding these areas to reduce the overall cost.

Bronze Contracting has now submitted Change Order No. 1 for a decrease of \$1,500.00, bringing the total contract amount to \$27,125.00. This will remove any fees from the Proposal from Bronze Contracting LLC pertaining to the topsoil and seeding of the site.

Accordingly, a resolution has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Change Order No. 1, Demolition Project - 518 Coffeen Street, Bronze Contracting, LLC.

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C.
 Total

YEA	NAY

Introduced by _____

WHEREAS at its March 16, 2026, meeting, the City Council approved the Bid for Demolition – 518 Coffeen Street, with Bronze Contracting LLC, in the amount of \$28,625.00, and

WHEREAS the Proposal included the demolition, removal, and site restoration with topsoil, and seeding, and

WHEREAS Bronze Contracting LLC has now submitted Change Order No. 1 in the decrease of \$1,500.00 to remove work pertaining to the topsoil and seeding from their Proposal,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown hereby approves Change Order No. 1 from Bronze Contracting LLC in the decrease of \$1,500.00, bringing the total contract amount to \$27,125.00, a copy of which is attached and made part of this Resolution, and

BE IT FURTHER RESOLVED by the City Council that the City Manager, or his designee, is hereby authorized and directed to execute Change Order No. 1 on behalf of the City of Watertown.

Seconded by _____

BRONZE Contracting, LLC

Honesty & Integrity Backed By Competitive Pricing

Phone: (315) 896-5084 Fax: (315) 896-5092 Email: BRONZEContractingLLC@yahoo.com



CHANGE ORDER

Date: June 9th 2026

Address: 518 Coffeen St, Watertown NY

Subject: Change Order for Address listed above

To: Mr. Aikin,

A deduction of \$1,500.00 (one thousand five hundred dollars) for labor and materials will be applied to and noted on the final invoice for 518 Coffeen St, Watertown. This is due to a change in the scope of work originally quoted for this project. The city has opted out of having BRONZE Contracting LLC supply topsoil, apply topsoil, apply seed and mulch for this demolition site in exchange for the \$1,500.00 deduction. If you have any further questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Brandon B. Karram". The signature is written in a cursive style.

Brandon Karram
Project Manager

City Representative:

Signature

Title

June 15, 2026

To: The Honorable Mayor and City Council

From: Eric F. Wagenaar, City Manager

Subject: A Local Law Amending §91-17: Riding on Sidewalks, Adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, Adding §91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters, and Amending §91-26: Penalties for Offenses of the Code of the City of Watertown to Regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters

The attached proposed local law has been prepared for City Council consideration to clarify and strengthen the City's regulations governing the operation of bicycles with electric assist and electric scooters within the City of Watertown. The proposed amendments are intended to promote public safety while aligning local regulations with the applicable provisions of New York State Vehicle and Traffic Law §1242.

The proposed local law would amend the City Code to expressly prohibit the operation of bicycles with electric assist and electric scooters on sidewalks. The law would also permit children twelve (12) years of age and younger to operate traditional bicycles on sidewalks, recognizing the safety needs of younger riders. In addition, the law would also require the use of protective headgear by operators of bicycles with electric assist and electric scooters as required, incorporate by reference the applicable operational requirements established under New York State law, and establish a clear penalty structure for violations. The proposed amendments are intended to provide law enforcement with clear and consistent local regulations that support ongoing public education and enforcement efforts related to the safe operation of these devices.

During the development of this local law, staff reviewed the applicable provisions of New York State Vehicle and Traffic Law and worked to ensure that the proposed amendments complement existing state requirements while addressing local public safety concerns. The inclusion of electric scooters and the sidewalk accommodation for younger riders are intended to balance public safety, accessibility, and consistency in enforcement. The proposed penalty structure is intended to encourage compliance and provide consistency in enforcement.

If the City Council wishes to proceed with the adoption of the proposed local law, a public hearing must be scheduled. Staff recommends that a public hearing be scheduled for 7:15 p.m. on Monday, July 6, 2026, to receive public comment on the proposed amendments regulating the operation of bicycles with electric assist and electric scooters within the City of Watertown.

LOCAL LAW

Page 1 of 3

A Local Law Amending §91-17: Riding on Sidewalks, Adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, Adding §91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters, and Amending §91-26: Penalties for Offenses of the Code of the City of Watertown to Regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

Introduced by _____

A Local Law amending §91-17: Riding on Sidewalks, adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, adding §91-25.1: Other Requirements For Bicycles with Electric Assist and Electric Scooters, and amending §91-26: Penalties for Offenses of the Code of the City of Watertown to regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters.

WHEREAS, the City of Watertown currently regulates the operation of bicycles on sidewalks pursuant to §91-17 of the Code of the City of Watertown and would like to clarify the regulations of bicycles with electric assist and electric scooters; and

WHEREAS, New York Vehicle and Traffic Law §1242 establishes operational requirements for bicycles with electric assist; and

WHEREAS, the City Council finds it necessary to amend §91-17 to ensure that bicycles with electric assist and electric scooters are clearly included within the existing prohibition on sidewalk riding and are enforceable under local law; and

WHEREAS, the City Council further finds it necessary to require the use of protective headgear while riding a bicycle with electric assist and electric scooters; and

WHEREAS, the City Council further finds it necessary to incorporate certain operating requirements for bicycles with electric assist and electric scooters as set forth in New York Vehicle and Traffic Law §1242 other relevant provisions of the New York State Vehicle and Traffic Law; and

WHEREAS, the City Council further finds that establishing a clear and consistent penalty structure will promote public safety and support enforcement efforts;

NOW THEREFORE BE IT ENACTED that the City Council of the City of Watertown, New York, as follows:

LOCAL LAW

Page 2 of 3

A Local Law Amending §91-17: Riding on Sidewalks, Adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, Adding §91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters, and Amending §91-26: Penalties for Offenses of the Code of the City of Watertown to Regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

Section 1. That §91-17: Riding on Sidewalks of the Code of the City of Watertown is amended as follows:

§91-17: Riding on Sidewalks

1. No person shall ride a bicycle, a bicycle with electric assist, as described in New York State Vehicle and Traffic Law §1242, or an electric scooter, as described in New York State Vehicle and Traffic Law §114-E upon any sidewalk within the City of Watertown, except where otherwise permitted by law. Notwithstanding the foregoing, persons under the age of 12 shall be permitted to ride a bicycle upon any sidewalks within the City of Watertown.
2. Penalties.
 Any person who operates a bicycle with electric assist, as described in New York State Vehicle and Traffic Law §1242, in violation of §91-17 of this Code shall be subject to the following penalties:
 - First offense: \$150
 - Second or subsequent offense within 18 months: \$300
 Each violation shall constitute a separate offense.

Section 2. That §91-25: Helmet Requirement for Bicycles with Electric Assist and Electric Scooters of the Code of the City of Watertown is added as follows:

§91-25: Helmet Requirement for Bicycles with Electric Assist and Electric Scooters

1. No person shall ride a bicycle with electric assist, as described in New York State Vehicle and Traffic Law §1242 or an electric scooter, as described in New York State Vehicle and Traffic Law §114-E, unless such person is wearing a helmet. For the purpose of this section, wearing a helmet means having a properly fitted helmet fixed securely on the head of such wearer with helmet straps securely fastened.
2. Penalties.

LOCAL LAW

Page 3 of 3

A Local Law Amending §91-17: Riding on Sidewalks, Adding §91-25: Helmet Requirement for Bicycles with Electronic Assist and Electric Scooters, Adding §91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters, and Amending §91-26: Penalties for Offenses of the Code of the City of Watertown to Regulate the Operation of Bicycles, Bicycles with Electric Assist and Electric Scooters

Council Member GARRABRANT, Shane A.
 Council Member KIMBALL, Robert O.
 Council Member OSBORNE Jr, Douglas E.
 Council Member SHOEN, Benjamin P.
 Mayor PIERCE, Sarah V.C..
 Total

YEA	NAY

Any person who operates a bicycle with electric assist, as described in New York State Vehicle and Traffic Law §1242, or an electric scooter, as described in New York State Vehicle and Traffic Law §114-E in violation of §91-25 of this Code shall be subject to the following penalties:

- First offense: \$150
- Second or subsequent offense within 18 months: \$300

Each violation shall constitute a separate offense.

Section 3. That §91-25.1: Other Requirement for Bicycles with Electric Assist and Electric Scooters of the Code of the City of Watertown is added as follows:

§91-25.1: Other Requirements for Bicycles with Electric Assist and Electric Scooters

Except as otherwise provided herein, bicycles with electric assist and electric scooters operated within the City of Watertown shall comply with the applicable provisions of New York Vehicle and Traffic Law §1242, and, any other relevant provisions of the New York State Vehicle and Traffic Law.

Section 4. That §91-26: Penalties for Offenses of the City of Watertown is amended as follows:

§91-26: Penalties for Offenses

Unless otherwise provided herein, every person convicted of a violation of any provision of this chapter shall be punished as set forth in §1800 of the New York State Vehicle and Traffic Law.

BE IT FURTHER ENACTED that this Local Law shall take effect immediately upon filing with the New York Secretary of State.

Seconded by _____

Staff Report

June 15, 2026

To: The Honorable Mayor and City Council

From: Aaron Harvill, Superintendent of Water

Subject: Staff Recommendation for Replacement of Service Lines of Concern

This report is intended to inform Council of pending milestones, planned actions, and available options necessary to meet the requirements of the EPA's Lead and Copper Rule Improvements (LCRI).

The EPA has mandated the replacement of water service lines identified as services of concern under the LCRI. Currently, service lines fall into one of three categories:

- Lead Service Line (LSL)
- Galvanized Requiring Replacement (GRR)
- Unknown Material (UNKN)

The LCRI requires that all unknown service lines be identified, the inventory of services be certified, and an approved replacement plan be in place by November 1, 2027. Presently, there are approximately 650 service lines of concern that must be replaced by November 2037. (*LSLs 6, GRRs 244, and UNKNs 400.*) The inventory of services of concern has decreased since the previous two presentations of this material due to ongoing efforts by the Water Distribution Department to validate and replace service lines.

The Distribution Department is coordinating with City Planning, City Codes, and Neighbors of Watertown to explore opportunities to utilize Community Development Block Grant (CDBG) funding, where applicable, for the identification and replacement of water service lines of concern. To date, no CDBG funds have been used for this purpose; however, the Department remains optimistic that these collaborative efforts will generate positive results and support future service line replacement projects.

The Distribution Department is developing a draft replacement plan outlining methods to achieve compliance with the LCRI. Once approved by Council, the City will become eligible to apply for grant funding through various State and Federal programs. The proposed plan incorporates multiple models for service line replacement, including an automatic enrollment approach. Automatic enrollment would allow service line replacement to occur on a block-by-block basis. A pilot project utilizing this model is currently underway on Palmer Street. Distribution staff will replace the street-side portions of the five GRR service lines and identify the three UNKN service lines within the project area. While this work does not address the full length of each water service, it eliminates the need for future excavation within the roadway where CHIPS funding is being utilized for resurfacing. Once CHIPS funds are applied to Palmer Street, additional CHIPS-funded roadway work cannot occur for ten years.

Council should also expect a proposed ordinance to amend the current water code to prohibit the continued use of lead and galvanized service materials. Additionally, due to the increasing cost of copper, the proposed code revisions would permit the use of approved plastic tubing between the right of way and the water meter portion of the service.

Based on the current inventory, the City will need to replace an average of approximately 65 service lines annually to meet the November 2037 compliance deadline.

To further reduce the number of unknown service lines, staff recommends engaging a third-party firm that utilizes artificial intelligence and predictive modeling to analyze historical records and identify likely service materials. While some field verification is still required to validate the data, these technologies have demonstrated success in other municipalities, reducing unknown inventories by approximately 20–30%.

Although this work is within the technical capability of staff, the development, curation, and implementation of such a program would be resource-intensive and time-consuming. Partnering with a qualified third-party vendor for project management, modeling, and customer notification services is therefore recommended.

It is recommended to solicit bids for qualified contractors to perform service line replacements in addition to work completed by Distribution Department personnel. Utilizing contracted services alongside Department staff will increase replacement capacity, improve scheduling flexibility, and assist the City in meeting the annual replacement targets necessary to achieve compliance with the November 2037 deadline.

During the NYSDOH funded lead service replacement program, the highest annual replacement totals achieved were 63 services in 2020 and 47 services in 2021. This work was completed exclusively by Distribution Department staff and represented their primary operational focus during those periods.

The proposed code changes, automatic enrollment model, and third-party contractual services collectively form the framework of the City's replacement plan. This hybrid approach, utilizing both contracted services and Department resources, is expected to optimize the replacement process and improve the City's ability to achieve compliance within the required timeframe.