

**CITY OF WATERTOWN, NEW YORK**  
**AGENDA**  
**Tuesday, September 6, 2022**  
**7:00 p.m.**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Tuesday, September 6, 2022, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF MINUTES**

**COMMUNICATIONS**

**PRIVILEGE OF THE FLOOR**

**RESOLUTIONS**

- |                    |  |
|--------------------|--|
| Resolution No. 1 - | Accepting Bid for Western Outfall Trunk Sewer Manhole Rehabilitation – Phase 1 National Water Main Cleaning Company                              |
| Resolution No. 2 - | Authorizing Abatement of Relevied Code Enforcement Surcharge on Real Property Tax Bill for Property at 628 Boyd Street, Parcel No. 12-05-125.000 |
| Resolution No. 3 - | Approving The Professional Service Agreement for Design of Storm Sewer Outfalls City Center Industrial Park – Renzi Lots, Aubertine and Currier  |
| Resolution No. 4 - | Accepting Donation of Salvaged Limestone Blocks from National Grid   |
| Resolution No. 5 - | Approving Addendum to Tax Collection Agreement with Watertown City School District   |

## **ORDINANCES**

- Ordinance No. 1 - An Ordinance Authorizing the Issuance Of \$250,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost Of the Rehabilitation of the Western Outfall Trunk Sewer, in and for Said City

## **LOCAL LAW**

## **PUBLIC HEARING**

## **OLD BUSINESS**

## **STAFF REPORTS**

1. Sale of Surplus Hydro-electricity – July 2022
2. Sales Tax Revenue – July 2022
3. September 12th Work Session
4. Watertown Wolves Liquor Sale Request

## **NEW BUSINESS**

## **EXECUTIVE SESSION**

1. To discuss the employment history of a particular individual.
2. To discuss Collective Bargaining
3. To discuss proposed, pending, or current litigation

## **WORK SESSION**

Next Work Session is scheduled for Monday, September 12, 2022, at 7:00 p.m.

## **ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS TUESDAY, SEPTEMBER 19, 2022**

Res No. 1

August 24, 2022

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Bid #2022-27 Western Outfall Trunk Sewer – Manhole Rehab. Phase 1  
Letter of Recommendation

The City's Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Western Outfall Trunk Sewer – Manhole Rehabilitation Phase 1, per City specifications and publicly opened and read the sealed bids on August 12, 2022, at 11:00 a.m. local time.

The Purchasing Department received four (4) sealed bid submittals and the bid tabulations are shown below:

ITEM NO.	Vendor Name and Location			National Water Main Cleaning Co.		Grant St Construction		Camden Group Inc		Powis Contracting	
				Canton, MA		Cortland, NY		Camden, NY		Copenhagen, NY	
	Description			BID AMOUNT							
BI -1	Mobilization / Demobilization			\$23,000.00		\$72,100.00		\$5,000.00		\$37,800.00	
BI -2	Miscellaneous Additional Work (Stipulated amount \$50,000)			\$50,000.00		\$50,000.00		\$50,000.00		\$50,000.00	
Total Lump Sum of Bid Items				\$73,000.00		\$122,100.00		\$55,000.00		\$87,800.00	
ITEM NO.	Description	UNIT	EST. QUANTITY	BID UNIT PRICE	BID AMOUNT	BID UNIT PRICE	BID AMOUNT	BID UNIT PRICE	BID AMOUNT	BID UNIT PRICE	BID AMOUNT
BI -3A	3-Foot Manhole Cementitious Coating	V/F	20	\$225.00	\$4,500.00	\$450.00	\$9,000.00	\$195.00	\$3,900.00	\$593.00	\$11,860.00
BI -3B	4-Foot Manhole Cementitious Coating	V/F	130	\$195.00	\$25,350.00	\$450.00	\$58,500.00	\$330.00	\$42,900.00	\$638.00	\$82,940.00
BI -3C	5-Foot Manhole Cementitious Coating	V/F	150	\$195.00	\$29,250.00	\$500.00	\$75,000.00	\$490.00	\$73,500.00	\$658.00	\$98,700.00
BI -4	Manhole Chimney Sealant	EA	4	\$500.00	\$2,000.00	\$2,000.00	\$8,000.00	\$300.00	\$1,200.00	\$1,200.00	\$4,800.00
BI -5	Manhole Channel and Bench Rehabilitation	EA	5	\$1,000.00	\$5,000.00	\$7,000.00	\$35,000.00	\$1,200.00	\$6,000.00	\$3,000.00	\$15,000.00
BI -6	Replace Manhole Frame and Cover	EA	12	\$3,000.00	\$36,000.00	\$2,300.00	\$27,600.00	\$4,500.00	\$54,000.00	\$3,990.00	\$47,880.00
BI -7	Drill and Grout Setup	EA	33	\$150.00	\$4,950.00	\$300.00	\$9,900.00	\$500.00	\$16,500.00	\$2,780.00	\$91,740.00
BI -8	Drill and Grout Rehabilitation	GALLON	330	\$50.00	\$16,500.00	\$430.00	\$141,900.00	\$25.00	\$8,250.00	\$315.00	\$103,950.00
TOTAL OF ALL UNIT PRICE BID ITEMS					\$123,550.00		\$364,900.00		\$206,250.00		\$456,870.00
Total Base Bid (Total of all Lump Sum and Unit Price Bids)				\$196,550.00		\$487,000.00		\$261,250.00		\$544,670.00	

The Purchasing Manager and Engineering Department along with GHD Consulting Services Inc. reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the total base bid for the Western Outfall Trunk Sewer – Manhole Rehabilitation Phase 1 project to National Water Main Cleaning Company (National) as the lowest responsive responsible bidder at total price of **\$196,550.**

The Western Outfall Trunk Sewer – Manhole Rehabilitation Phase 1 project will be funded through the issuance of a 15-year serial bond as approved by the City Council

within the fiscal year 2022-23 Capital Budget and contingent upon the approval of the Bond Ordinance to fund the project.

If there are any questions concerning this recommendation, please contact me at your convenience.

**RESOLUTION**

Page 1 of 1

Accepting Bid for Western Outfall Trunk  
Sewer Manhole Rehabilitation – Phase 1  
National Water Main Cleaning Company

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

***Introduced by*** \_\_\_\_\_

WHEREAS the City desires to reduce infiltration and inflow into the Western Outfall sewer network, and

WHEREAS on November 19, 2018, City Council approved a Professional Services Agreement with GHD Consulting Services, Inc for the evaluation of Western Outfall Sewer, and

WHEREAS on April 4, 2022, City Council approved a Professional Services Agreement with GHD Consulting Services, Inc for the design to reduce the infiltration and inflow into 63 manholes, and

WHEREAS the Purchasing Department advertised and received four (4) sealed bids for the Western Outfall Trunk Sewer Manhole Rehabilitation – Phase 1, and

WHEREAS on Friday August 12, 2022 at 11:00am, the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Engineering Department and GHD Consulting, Inc., and it is their recommendation that the City Council accept the low bid submitted by National Water Main Cleaning Company, and

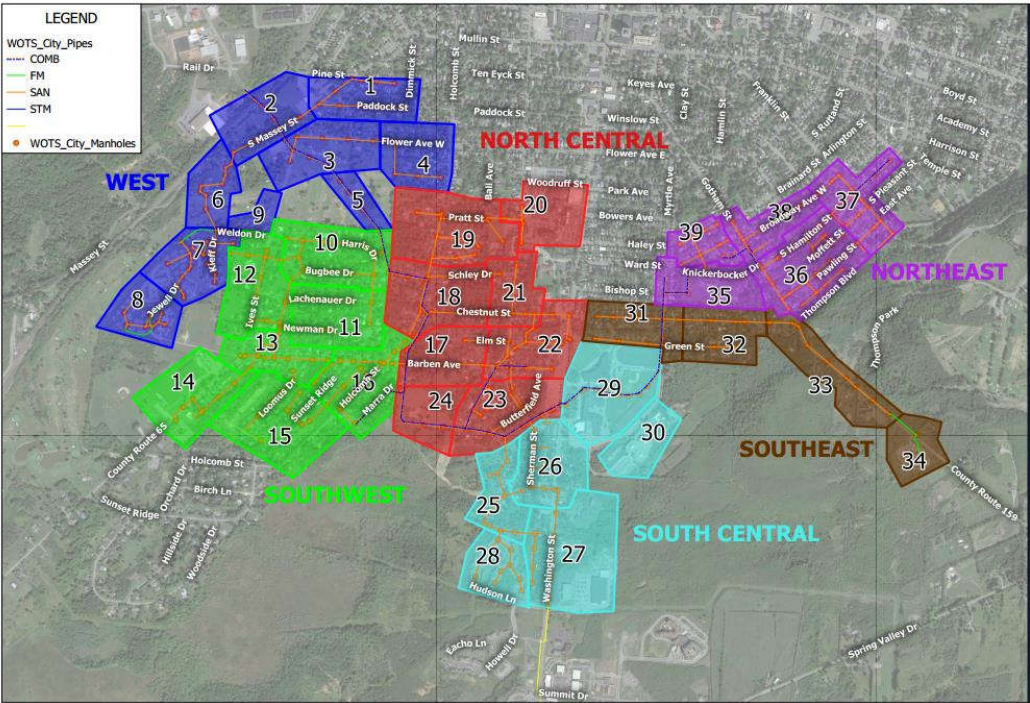
NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from National Water Main Cleaning Company in the amount of \$196,550.00, and

BE IT FURTHER RESOLVED that the City Manager of the City Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown, and

BE IT FURTHER RESOLVED that approval of this resolution is contingent upon approval of the Bond Ordinance to fund the project.

***Seconded by*** \_\_\_\_\_

# FISCAL YEAR 2022-2023 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER

PROJECT DESCRIPTION	COST
<p><b>Western Outfall Trunk Sewer Rehabilitation</b></p> <p>This request is part of the continuing rehabilitation of the Western Outfall Trunk Sewer to reduce inflow and infiltration. Based on the review of data collected from manhole inspections and pipeline smoke testing conducted in 2021, several sources of inflow were identified as contributing factors to backups and surcharging within the Western Outfall drainage basin. The planned rehabilitation efforts include sealing leaking manhole structures, identifying and removing cross connections with storm sewers as well as additional flow monitoring to further define sources of inflow. The net result of the planned rehabilitation will be the reduction of sewer backups and the increase in carrying capacity for the pipe network.</p>  <p>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$23,542.</p>	<p><b>\$250,000</b></p>
<b>TOTAL</b>	<b>\$250,000</b>

Res No. 2

August 29, 2022

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Abatement of Relevied Code Enforcement Surcharge on Real Property Tax Bill -  
628 Boyd Street, Parcel No. 10-05-125.000

Furniture was removed from the margin of 628 Boyd Street after failure of the property owner to address the issue. An invoice of \$352.85 which includes the \$250 Code Enforcement surcharge went unpaid and was therefore relevied onto the 2022-23 City tax bill.

Sam Ratnaransy has requested the that the entire charge be abated. If the City Council wishes to give a refund, I am suggesting that it be limited to the Code Enforcement surcharge of \$250 plus sales tax (\$270).

A resolution abating the surcharge plus sales and adjusting the 2022-23 City property tax bill has been prepared for City Council's consideration.

## RESOLUTION

Page 1 of 1

Authorizing Abatement of Releved Code Enforcement Surcharge on Real Property Tax Bill for Property at 628 Boyd Street, Parcel No. 12-05-125.000

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

### *Introduced by*

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WHEREAS the 2022-23 City Real Property Taxes on the property known as 628 Boyd Street, Parcel No. 12-05-125.000, are in the amount of \$785.18 of which \$432.33 represents the property taxes and \$352.85 represents a Code Enforcement re-levy for which includes a \$250.00 surcharge plus sales tax, and

WHEREAS the owner of 628 Boyd Street has requested relief from the Code Enforcement re-levy, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the amount of \$250.00 plus sales tax for the releved Code Enforcement surcharge be abated from the 2022-23 City tax bill, and

BE IT FURTHER RESOLVED that the City Comptroller is hereby authorized to adjust the tax commitment and records accordingly and make whatever refunds necessary.

### *Seconded by*





1 of 2

8/4/22

To Mr. Ken Mix and City Council:

My email is [katatai23@yahoo.com](mailto:katatai23@yahoo.com).

I feel that the charge fee amount of \$352.85 is excessive and wrong for an old wooden drawer that was intended for someone that could use it. Had my brother and I received the letter from the city, we would take care of it right away. Ms. Angela said that the letter was sent to 625 Boyd St., a vacant house, and to my brother in California - which he said he never received one or he would have text or told me about it. From an example letter that Ms. Angela showed me which dated back to September of 2021, my brother had 48 hours to take care of the so called refuse, <sup>rubbish</sup> debris, garbage.

2 of 2

Common sense told me that it takes about 2-3 days for the mail to get to California from New York and he only has 2 days to take care of thing. It seemed that the code enforcement wanted to handle it themselves and charge a hefty fee. There was no Notice letter in the mailbox of 628 Boyd Street. Had they sent the notice to my house at 548 Pearl St., as I am a caretaker, I would have handled the issue right away. The cost of living nowadays is high, the extra cost of this fee does put more stress on our family. Code Enforcement did not pass inspection on 628 Boyd St. due to paint issue twice so we could not rent it out for a long while. We would appreciate your kindness if you can help us in any way.

Sincerely,  
Sam ~~Rath~~ (Sam Rathnaram)



CITY OF WATERTOWN, NEW YORK  
BUREAU OF CODE ENFORCEMENT

Suite 105, City Hall  
245 Washington Street  
Watertown, New York 13601  
Tel. (315) 785-7735  
Fax (315) 785-7854

Case Number: [ENF2021-09-00644](#)

Date: 9/13/2021

To: Patrick Ratnaransy  
1920 South Diamond St  
Santa Ana, CA 92704

Parcel Number: 12-05-125.000  
Property Location: 628 Boyd St, Watertown, NY 13601

Dear Property Owner:

Notice is hereby given, that you are in violation of the Code of the City of Watertown. The nature of this violation is as follows:

The referenced property is in violation of the Code of the City of Watertown Section 161.1, relating to

**GARBAGE, RUBBISH AND REFUSE:**

*trash, rubbish, tires, refuse, and debris are accumulated and neglected on this property, as shown in the attached photograph(s).*

The junk, rubbish and debris located at the referenced property must be removed within **forty-eight (48) hours from the date of this notice. Unless all junk, rubbish and debris have been removed within the stated timeframe**, this task will be referred to the Department of Public Works and action will be taken to bring your property into compliance. Any costs incurred by the City to achieve compliance will be placed as a lien upon the property.

Please contact the City of Watertown Codes Department at (315)785-7735 with any questions.

Sincerely,

A handwritten signature in black ink that reads "Dana Aikins". The signature is stylized with a large "D" and a cursive "Aikins".

Dana Aikins  
Code Enforcement Supervisor

By: Jarod J Hatch  
Code Enforcement Officer

/MMB  
Attachment  
CC: Tenant/Occupant



CITY OF WATERTOWN  
INVOICE

Customer Id CODE0007560

RATNARANSY PATRICK  
1920 SOUTH DIAMOND STREET  
SANTA ANA CA 92704

Invoice Number 2021/60/0073002  
Invoice Date 10/08/2021  
Invoice Due Date 11/08/2021

Mail Remittance To:  
CITY COMPTROLLER'S OFFICE  
ROOM 203, CITY HALL  
245 WASHINGTON STREET  
WATERTOWN NY 13601  
(315) 785-7754

Desc: DRESSER IN THE CITY MARGIN

Prop Loc: 628 BOYD STREET



Muni/Sbl: 221800 12-0005-125.000

Service	Quantity	Unit	Unit Price	Amount
LABOR FEE	1.00		18.21	18.21
EQUIPMENT FEE	1.00		48.50	48.50
MIN DISPOSAL SCALE CHARGE \$10	1.00		10.00	10.00
CODE ENFORCEMENT SURCHARGE	1.00		250.00	250.00
SALES TAX: CODES	326.71		.08	26.14

Total Amount Due 352.85

PAYABLE ON-LINE AT: [www.watertown-ny.gov](http://www.watertown-ny.gov)

Please Make Check Payable To: CITY COMPTROLLER

Please Reference Invoice Numbers On All Remittance

SEPT. 7, 21



SEPT. 24, 21



OCT. 4, 21 (Before)





OCT. 4. 21 (After)

Oct 4, 2021 at 10:02:12 AM









OWNERS NAME AND ADDRESS  
RATNARANSY PATRICK  
C/O SAM RATNARANSY  
534 PEARL ST  
WATERTOWN NY 13601

BILL NO: 2022-02-0000685  
SEQ NO: 00608 ROLL SECT: 1  
BANK CODE:  
ACCT NO: 02009910

WARRANT DATE 06-20-2022  
FISCAL YEAR: 07-01-2022 - 06-30-2023  
ESTIMATED STATE AID:  
CITY \$4,703,208.00

2022 CITY OF WATERTOWN CITY TAX  
PROPERTY DESCRIPTION AND LOCATION  
PARCEL ID: 12-0005-125.000  
CITY NAME: WATERTOWN SWISS: 221800  
LOCATION: 628 BOYD ST  
DIMENSIONS: 54X170  
PROP CLASS: SINGLE FAMILY RESID.  
APPLY FOR THIRD PARTY NOTICES BY 12-01-2022

MAKE CHECKS PAYABLE TO:  
CITY COMPTROLLER

MAIL PAYMENT TO:  
WATERTOWN CITY COMPTROLLER  
245 WASHINGTON ST SUITE 203  
WATERTOWN, NY 13601-3392  
OR @ WWW.WATERTOWN-NY.GOV

IN PERSON PAYMENT:  
PAYMENTS ACCEPTED MON - FRI 8:30 AM TO 4:30 PM  
CITY HALL - 245 WASHINGTON ST SUITE 203  
OR DROPBOX AT STERLING ST ENTRANCE  
OR PAY ONLINE AT WWW.WATERTOWN-NY.GOV

**LAST DAY FOR PAYMENT  
WITHOUT PENALTY: August 05, 2022**

NYS Tax Finance Code

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE	TAX RATE	TAX AMOUNT
CITY TAX	\$9,764,517.00	0.000000	\$49,200	8.787100	\$432.33
CODE ENF RELE	\$0.00	0.000000	\$352	1.000000	\$352.85

PROPERTY TAX PAYER'S BILL OF RIGHTS

The assessor estimates the FULL MARKET VALUE of this property as of: 12-01-2021 was:

\$55,909.00

The Assessed Value of this property as of December 01, 2021 was:

\$49,200.00

The UNIFORM PERCENTAGE of VALUE used to establish assessments was: 88 %

88 %

**TOTAL \$785.18**  
**DUE BY 08-05-2022**

If you feel your assessment is too high, you have the right to seek a reduction in the future. For further information, please ask your assessor for the booklet "How to File a Complaint on Your Assessment". Please note that the period for filing complaints on the above assessment has passed.

\*\*\*DETACH AND RETURN WITH YOUR PAYMENT\*\*\*

2022 CITY OF WATERTOWN CITY TAX

DATE TAXES ARE DUE	Pen/Int %	Pen/Int AMOUNT	TOTAL TAX DUE	PROPERTY INFORMATION
August 05, 2022	0.000000 %	\$0.00	\$785.18	BANK CODE: BILL NO:2022-02-0000685 TAX MAP NO: 221800 12-0005-125.000 CITY OF: WATERTOWN SCHOOL: WATERTOWN CITY SCHL LOCATION: 628 BOYD ST FISCAL YEAR: 07-01-2022 - 06-30-2023



OWNER:  
RATNARANSY PATRICK  
C/O SAM RATNARANSY  
534 PEARL ST  
WATERTOWN NY 13601

TAXES PAID BY: \_\_\_\_\_

RECEIVED BY/PAID DATE: \_\_\_\_\_

CASH: \_\_\_\_\_ CHECK: \_\_\_\_\_

**Last Day for Payment Without Penalty: August 5, 2022**

IF YOU WISH TO RECEIVE A RECEIPT FOR PAYMENT OF THIS BILL, PLACE A CHECK MARK IN THIS BOX [ ] AND RETURN ENTIRE BILL.

SEE REVERSE SIDE FOR PENALTY, EXEMPTION AND THIRD PARTY NOTIFICATION



To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Approving the Agreement for Professional Services for the Design of Storm Sewer Outfalls City Center Industrial Park – Renzi Lots, Aubertine and Currier

The City Council re-adopted the Fiscal Year 2021-22 through 2025-26 Capital Budget to include \$200,000 for City Center Industrial Park stormwater improvements. The funding source will be the American Rescue Plan Act of 2021.

A proposal was requested and received from Aubertine and Currier regarding the Civil Engineering, Design Services and Surveying Services associated with the construction and upgrades to two Storm Sewer Outfalls across the Renzi lots within the City Center Industrial Park, including improvements to a 900 ft. long segment located north of the Renzi Building, and a 620 ft. segment to the south of the building. Aubertine and Currier is proposing to complete the services for \$13,090.00.

A resolution approving this Agreement for Professional Services has been prepared for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving The Professional Service Agreement for Design of Storm Sewer Outfalls City Center Industrial Park – Renzi Lots, Aubertine and Currier

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

## Introduced by

WHEREAS the City Council re-adopted the Fiscal Year 2021-22 through 2025-26 Capital Budget to include \$200,000 for City Center Industrial Park stormwater improvements with the funding source being the American Rescue Plan Act of 2021, and

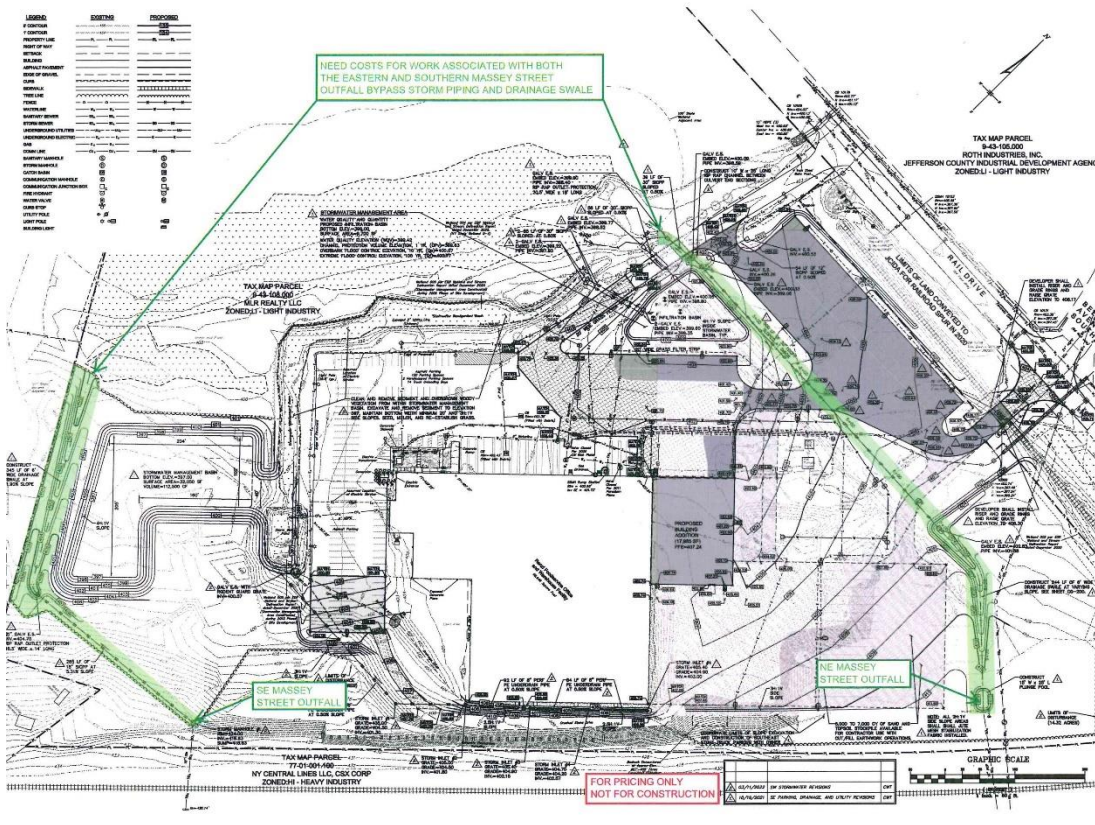
WHEREAS on August 16, 2022, the City of Watertown received a proposal from Aubertine and Currier regarding Civil Engineering, Design Services and Surveying Services associated with the construction and upgrades to two Storm Sewer Outfalls across the Renzi lots within the City Center Industrial Park, including improvements to a 900 ft. long segment located north of the Renzi Building, and a 620 ft. segment to the south of the building,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Professional Service Agreement from Aubertine and Currier in the amount of \$13,090.00 for professional services, a copy of which is attached and made part of this Resolution, and

BE IT FURTHER RESOLVED that City Manager Kenneth A. Mix is hereby authorized and directed to execute Professional Service Agreement on behalf of the City of Watertown.

## Seconded by

# FISCAL YEAR 2021-2022 CAPITAL BUDGET FACILITY IMPROVEMENTS Stormwater

PROJECT DESCRIPTION	COST
<p><b>City Center Industrial Park Stormwater Improvements</b></p> <p>There are two outfalls from the City's stormwater system that discharge water onto property owned by Renzi Foodservice. The water flows across Renzi's property on its way to Beaver Meadow wetlands.</p> <p>This project designs and constructs alterations to the City's stormwater flow so that Renzi's can continue with their expansion project.</p>  <p>Funding for this project will be from the American Rescue Plan Act of 2021.</p>	<p><b>\$200,000</b></p>
<b>TOTAL</b>	<b>\$200,000</b>

August 16, 2022

City of Watertown  
Attn: Ken Mix, City Manager  
Room 206, City Hall  
245 Washington Street  
Watertown, NY 13601  
Submitted via email: kmix@watertown-ny.gov

**RE: Proposal for the Design of Storm Sewer Outfalls  
City Center Industrial Park – Renzi Lots  
City of Watertown, NY**

Dear Mr. Mix:

We are submitting this Proposal for Civil Engineering and Design Services associated with the construction and upgrade of two (2) Storm Sewer Outfalls within the City Center Industrial Park. This proposal provides a description of our understanding of the project's services as outlined within the Project Overview, Scope of Services, and corresponding Fee Schedule.

**I. PROJECT OVERVIEW**

- A. The proposal is for the Civil Engineering and Design associated with construction and upgrades to two (2) Storm Sewer Outfall across the Renzi lots within the City Center Industrial Park. The project was discussed earlier this summer, with an email RFP provided on June 22, 2022. The outfalls include upgrades and improvements to a 900' long segment located north of the Renzi building, and a 620' segment south of the Renzi building.
- B. Services would include design and preparation of plans, details, technical specifications, bidding documents, and preparation of easement maps and descriptions. Design Plans would be completed in accordance with the previously permitted and approved wetlands/stream permit plans prepared as part of the Renzi project. NYS DEC and USACE permits were previously obtained by Renzi's.
- C. The intent is for A&C to utilize previously completed topographic survey mapping and Renzi design plans, in the preparation of plans for the City outfalls.
- D. Project is understood to be designed for construction in the fall of 2022.
- E. The following services are not included as part of this proposal. As separate proposal can be provided if requested.
- Bidding Services
  - Construction Administration



**AUBERTINE  
and  
CURRIER**  
ARCHITECTS, ENGINEERS  
& LAND SURVEYORS, PLLC

NYS WBE/DBE Certified  
SBA Woman Owned  
Small Business (WOSB)

[aubertinecurrier.com](http://aubertinecurrier.com)

522 Bradley Street  
Watertown, New York 13601

Phone: 315.782.2005  
Fax: 315.782.1472

**Managing Partner**  
Annette M. Mason, P.E.  
Structural Engineer

**Partners**  
Brian A. Jones, AIA.,  
LEED AP BD+C  
Architect

Matthew R. Morgia, P.E.  
Civil Engineer

Jayson J. Jones, P.L.S.  
Land Surveyor

Brian M. Krueger, AIA.,  
Architect

- Construction Inspection
- F. Plans, Specifications and Front End Bid Documents will be provided in .pdf format for review and record keeping. Printing and reproduction is not included.
- G. Scope includes 90% Final Design, and 100% Final Bid Document submissions. Two (2) submissions in total for City review and record.
- H. This proposal assumes that any changes resulting from each of the design review submission milestones (90% to 100% BD) will be generally minor in nature and constitute a progression of design. Substantial review comments resulting in changes or additions to the project scope, would require a modification to this proposal and subsequent contract. If significant changes become necessary during the design process, A&C will notify the City to negotiate an appropriate adjustment in fee.
- I. Survey mapping we be utilized from the Renzi project AutoCAD format for Civil/Site utilization during design. Mapping shall include .dwg CAD files complete with points, surfaces, and associated data files. Civil/Site design plans will be prepared utilizing AutoCAD Civil 3D software.
- J. Design will incorporate City Standard Details where applicable, including the incorporation of City Standard Front End Bid Documents.
- K. Civil/Site Engineering authorization is anticipated to be received in August 2022. The design would be completed in early September, Bidding with bid opening in late September, and construction in October 2022.

## **II. SCOPE OF SERVICES**

### **Survey and Utility Easement**

1. Separate proposal provided.

### **90% Engineering and Design**

2. Attend coordination/kickoff meeting with the City. Review Renzi Plans and Wetlands/Stream Permit requirements. Review portions of storm drainage work to be extracted out for construction via City Contract. It is anticipated this will take place in person, via tele conference or web conference.
3. Prepare 90% Preliminary Plans for City review.
4. Prepare written Technical Specifications. Incorporate City Standards where necessary.
5. Compile and prepare a draft of front-end Bid Documents. We anticipate the utilization of

Engineer Joint Contract Document Committee (EJCDC) standard Bid Documents, with the incorporation/substitution of standard City front end bid document components where appropriate.

6. Submit 90% documents in .pdf format for City review and comment.

### **100% Final Bid Documents**

7. Review and respond to comments. Attend one (1) in-person or web conference to review and discuss comments and responses as necessary.
8. Finalize the project Plans, Profiles, Details, and Technical Specifications based upon 90% review comments and discussions.
9. Incorporate City selected bid dates into the Bid Documents, in preparation for City bidding.
10. Submit Bid Documents in .pdf format for City's use during bidding and construction of the project.

### **III. FEE SCHEDULE**

The Lump Sum Fee to complete the services described above is as follows:

Drainage Easement Survey .....	\$ 2,950.00
90% Plans, Engineering and Design.....	\$ 6,700.00
100% Final Bid Documents.....	\$ 3,440.00
Total =	\$ 13,090.00

If the scope changes from that outlined above, we could negotiate our fees or perform the additional work on an hourly plus reimbursable basis.

If you have questions or would like to discuss this proposal, please contact me at your earliest convenience. Please sign below to authorize and return a copy to our office.

Sincerely,  
Aubertine and Currier Architects, Engineers & Land Surveyors, PLLC



Matthew R. Morgia, PE  
Civil Engineer, Partner

\_\_\_\_\_  
Client Authorized Signature

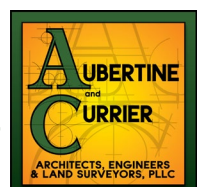
\_\_\_\_\_  
Date

Attachments:

Standard Terms and Conditions  
Drainage Easement Survey Proposal

**NYS WBE/DBE Certified**

**SBA Woman Owned Small Business (WOSB)**





# TERMS AND CONDITIONS

**Compensation and Retainer Amount** as outlined within the proposal.

Services covered by this authorization shall be performed in accordance with Provisions stated as follows:

**1. Authorization to Proceed**

Signing this form shall be construed as authorization by the CLIENT for the FIRM to proceed with the work.

**2. Salary /Costs**

The FIRM'S Salary Costs shall be the amount of salaries paid the FIRM's employees for work performed on the CLIENT's project plus a stipulated percentage of such salaries to cover all payroll-related taxes, payments, premiums and benefits.

**3. Per Diem Rates**

The FIRM's Per Diem Rates are those published in the FIRM's office, which are charged for work performed on the CLIENT's project by the FIRM's employees of the indicated classifications.

**4. Direct Expenses**

The FIRM'S Direct Expenses shall be those costs incurred on or directly for the CLIENT's project, including but not limited to: necessary transportation costs including mileage at the FIRM's current rate, meals and lodging, laboratory tests & analyzes, computer services, printing and binding charges. Reimbursement for these expenses shall be on the basis of actual charges when furnished by commercial sources and on the basis of standard commercial charges when furnished by the FIRM.

**5. Professional Standards**

The FIRM shall be responsible, to the level of competency presently maintained by other practicing Professional Architects in the same type of work in the CLIENT's community, for the professional and technical soundness, accuracy and adequacy of all designs, drawings and specifications and other work and materials furnished under this Authorization. The FIRM makes no other warranty, express or implied.

**6. Termination**

Either the CLIENT or the FIRM may terminate this Authorization by giving seven (7) days written notice to the other party. In such event, the CLIENT shall pay the FIRM in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of this Authorization.

**7. Arbitration**

All claims, disputes and other matters in question arising out of, or relating to this Authorization or the breach thereof may be decided by Arbitration in accordance with the rules of the American Arbitration Association then applying. Either the CLIENT or the FIRM may initiate a request for such arbitration, but consent of the other party to such procedure shall be mandatory. No arbitration arising out of, or relating to this Authorization may include, by consolidation, joinder, or in any other manner, any additional party not a party to this Authorization.

**8. Legal Expense**

In the event legal action is brought by the CLIENT or the FIRM against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the Court.

**9. Payment to the FIRM**

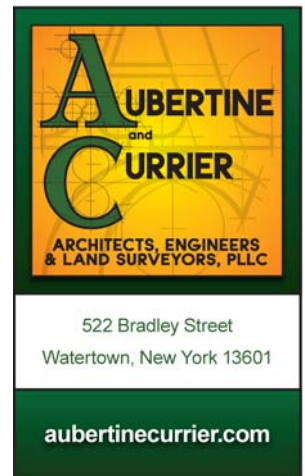
Invoices will be issued by the FIRM for all work performed under the terms of this agreement. **Invoices are due and payable upon receipt.** Finance charges, computed by a "Periodic Rate" of 2% per month, which is an annual percentage rate of 24%, will be charged on all amounts over 30 days unless otherwise provided by contract.

**10. Limitation of Liability**

The FIRM'S liability to the CLIENT for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this agreement.

**11. Indemnification**

- A. Asbestos – For services involving or relating to asbestos as part of this agreement, it is further agreed that the CLIENT shall indemnify and hold harmless the FIRM and their consultants, agents and employees from and against all claims, damages, losses and expenses, direct and indirect, or consequential damages, including but not limited to fees and charges of attorneys and court arbitration costs, arising out of or resulting from the performance of the work by the FIRM, or claims against the FIRM arising from the work of others, related to asbestos activities.
- B. Hazardous Waste – For services involving or related to hazardous waste elements of this agreement, it is further agreed that the CLIENT shall indemnify and hold harmless the FIRM and their consultants, agents and employees from and against all claims, damages, losses and expenses, direct and indirect, or consequential damages, including but not limited to fees and charges of attorneys and court arbitration costs, arising out of or resulting from the performance of the work by the FIRM, or claims against the FIRM arising from the work of others, related to hazardous waste.
- C. The above indemnification provision extends to claims against the FIRM which arise out of, are related to, or are based upon, the dispersal, discharge, escape, release or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids,



gases or any other material, irritant, contaminant or pollutant in or into the atmosphere, or on, onto, upon, in or into the surface or subsurface (a) soil, (b) water or water-courses, (c) objects, or (d) any tangible or intangible matter.

- D. Design professional shall use his/her best efforts to conform the construction document to the requirements of any legislation protecting the disabled, including the Americans With Disabilities Act and regulations there under (collectively "disabled legislation"). However, the standards for design practice under disabled legislation are still evolving. Therefore, the design professionals shall not be responsible if any aspect of the design does not conform to disabled legislation and such interpretation was not generally known to similarly situated professionals when the plans were prepared.

**NOTE:**

**THE CONTRACTOR & CLIENT SHALL REVIEW AND BECOME FAMILIAR WITH ALL DRAWINGS PRIOR TO COMMENCEMENT OF WORK. ANY INCONSISTENCIES FOUND BETWEEN THE DRAWINGS SHALL BE REPORTED TO THE FIRM PRIOR TO THE START OF WORK. THE CONTRACTOR MAY REQUEST ADDITIONAL INFORMATION & DETAILS FROM THE FIRM IF APPROVED BY THE CLIENT. ADDITIONAL TIME WILL BE CHARGED AS PER THE FIRMS STANDARD RATE SCHEDULE.**

Additional and non-customary services provided beyond the Scope shall be invoiced for payment in accordance with the above schedule.

**Approved for CLIENT**

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Accepted for Aubertine and Currier Architects,  
Engineers & Land Surveyors PLLC**

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Partner In Charge**\_\_\_\_\_



15 August 2022

City of Watertown  
Attn: Patrick Keenan, Superintendent of Public Works  
Room 206, City Hall  
245 Washington Street  
Watertown, NY 13601

**RE: City of Watertown 2 CCIP Storm Outfalls thru Renzi Lot, City of Watertown, NY**

Dear Mr. Keenan:

Below is our scope of services, assumptions, and total fee to provide Professional Land Surveying services associated with the above referenced project.

**Drainage Easement Survey:**

A&C will provide two (2) suggested legal descriptions and stamped and signed survey maps delineating the proposed drainage easements crossing the property on Rail Drive, Tax Map parcels 9-43-108 and 9-43-101.01, situated in the City of Watertown, Jefferson County, New York.

A&C will perform the following:

1. Legal research for the subject parcel and each parcel adjacent to it. This includes research in the County Clerk's Office and the County Real Property Department.
2. Contact any surveyors that may have performed a boundary survey adjacent to the premises and obtain a copy of their survey.
3. Compute the perimeter of the proposed easements based on engineering plans of the proposed easements.
4. Prepare a survey map, delineating the new permanent easements and their location to adjacent property lines, provide two (2) suggested legal descriptions of the drainage easements.

**Mapping:**

A&C will prepare a survey map showing the new permanent easements and their location to the adjacent property lines.

The field survey and mapping will be performed under the direction of a New York State Licensed Professional Land Surveyor in accordance with The Code of Practice of The New York State Association of Professional Land Surveyors.

**Assumptions:**

It is assumed that no field work will be required to locate and describe the drainage easements.



**AUBERTINE  
and  
CURRIER**  
ARCHITECTS, ENGINEERS  
& LAND SURVEYORS, PLLC

NYS WBE/DBE Certified  
SBA Woman Owned  
Small Business (WOSB)

[aubertinecurrier.com](http://aubertinecurrier.com)

522 Bradley Street  
Watertown, New York 13601

Phone: 315.782.2005  
Fax: 315.782.1472

**Managing Partner**  
Annette M. Mason, P.E.  
Structural Engineer

**Partners**  
Brian A. Jones, AIA.,  
LEED AP BD+C  
Architect

Matthew R. Morgia, P.E.  
Civil Engineer

Jayson J. Jones, P.L.S.  
Land Surveyor

Brian M. Krueger, AIA.,  
Architect

**Deliverable:**

A&C will supply prints of the stamped and signed survey maps and two (2) suggested legal descriptions of the proposed easements.

**Schedule:**

A&C will provide the survey map and suggested legal descriptions within an appropriate agreed upon timeframe.

**Fee Schedule:**

A&C will provide the mapping described in the Scope of Services above for the following fee:

**Total.....\$2,950**

If additional services are needed, we can perform these services at our standard hourly rates listed below:

• Licensed Surveyor, Partner – Office	\$ 175/hour
• Licensed Surveyor – Office	\$ 120/hour
• Survey Project Manager – Office	\$ 105/hour
• Survey Technician – Office	\$ 90/hour
• Survey Field Crew	\$170/hour
• Survey Field Crew (One Person)	\$145/hour

The above rates are current rates at time of proposal and are subject to change based on A&C's current standard hourly rates at the time services are performed.

If required, any other deliverables not described in the above proposal, such as extra copies, prints, or maps of the layout will be charged at our normal standard rates.

Should you have any questions or concerns regarding this quote, please feel free to contact me at (315) 782-2005.

Thank you for the opportunity to propose with City of Watertown on this project.

Sincerely,

Aubertine and Currier Architects, Engineers & Land Surveyors, PLLC



Timothy O. Langdon, PLS  
Land Surveyor

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Accepting Donation of Salvaged Limestone Blocks from National Grid

At the urging of a group calling themselves Watertown Island Project (WIP), National Grid has offered to donate limestone blocks salvaged from the old Remington Mill ruins upstream of Glen Park to the City of Watertown. WIP hopes to re-use the blocks for redevelopment of the Black River. The blocks will be delivered to and stored on Sewall's Island.

A resolution accepting the gift is attached for City Council consideration.

## RESOLUTION

Page 1 of 1

Accepting Donation of Salvaged  
Limestone Blocks from National Grid

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

### *Introduced by*

---

WHEREAS National Grid has offered to donate limestone blocks salvaged from the old Remington Mill ruins upstream of Glen Park to the City of Watertown, and

WHEREAS there is a desire among river advocates to re-use the blocks for redevelopment of the Black River,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the donation of the limestone blocks from National Grid, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to complete and execute any and all documents required for the transaction.

### *Seconded by*

**EG-119NYN FORM 1 - PROPERTY REVIEW FORM  
DISTRIBUTION OF BENEFICIAL USE FILL MATERIAL  
UPSTATE NEW YORK**

The property owner hereby declares himself/herself to be the owner and has requested that National Grid deliver Fill Material to his/her property located at: City of Watertown Tax Parcels (TP) 4-12-201.100, 4-12-103.100,  
Street Address: 4-12-105.000, 4-12-101.000 and 4-12-103.001 (Sewalls Island)

City/Town/Village, State, Zip: City of Watertown, NY 13601

The property owner agrees to assume full responsibility and releases National Grid from any and all claims, whatsoever, for property damage or personal injury resulting from the delivery of this Fill Material to this property.

The property owner also agrees to use the requested Fill Material in compliance with any and all Federal, State, Town, Village and/or City regulations and ordinances that may exist and that govern the placement of Fill Material on this property. The City of Watertown accepts full custody of the material delivered to the property and holds National Grid harmless from any and all claims resulting from the use of this material on the property. The property owner understands the requested Fill Material may not be delivered to or placed on land that has received in excess of 5,000 cubic yards of material, and/or in a manner that could cause or potentially cause damage to environmentally sensitive natural resources (e.g., wetlands, streams, waterways, threatened/endangered species, or critical habitats etc.). Furthermore, the property owner agrees that the requested Fill Material meets the engineering criteria for use at the location where the material will be delivered and placed.

Date: \_\_\_\_\_

Name of Owner(s): City of Watertown

Home Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Owner Signature(s): \_\_\_\_\_

National Grid Supervisor Name/Signature: Frank Sciortino

---

**National Grid Environmental Department Use Only:**

Distribution Approval by: \_\_\_\_\_  
(Division Environmental Engineer)

Date: \_\_\_\_\_

Summary of Conditions for Use (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Site Use Approval Expiration Date:

\_\_\_\_\_

**EG-119NYN FORM 1 - PROPERTY REVIEW FORM  
DISTRIBUTION OF BENEFICIAL USE FILL MATERIAL  
UPSTATE NEW YORK**

**Environmental Review Completed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Initial Review: ☐

Periodic Review: ☐

Final/Expiration Review: ☐

**Property Information:**

Street Address: \_\_\_\_\_

City/Town/Village, State, Zip: \_\_\_\_\_

Property SBL No.: \_\_\_\_\_

Description of Property: \_\_\_\_\_

Description of Surrounding Area: \_\_\_\_\_

Intended use of Fill Material by Property Owner: \_\_\_\_\_

Type of Fill Material(s) Proposed for Distribution:

☐

Dry Fill

☐

Rock/Large Rock

☐

Slurry

☐

Other: \_\_\_\_\_

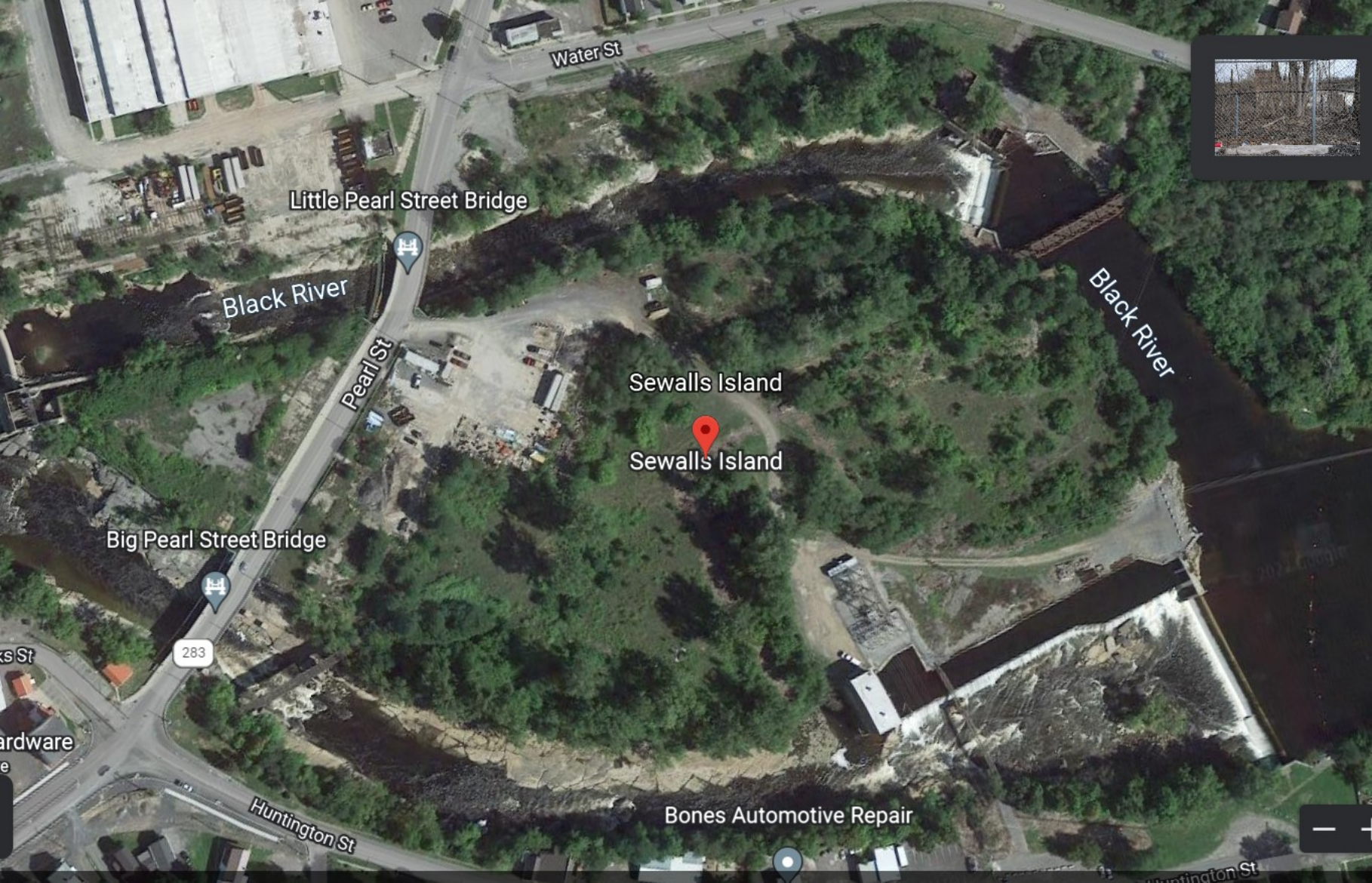
QUESTION	YES	NO	N/A	COMMENT
Will the use impact any environmentally sensitive natural resources (e.g., streams, wetlands, waterways), threatened/endangered species, critical habitats etc.)?				
Will the Fill Material be placed above the flood zone/way and seasonal high groundwater table?				
Will the fill material be placed within 100 feet of a drinking water well(s)?				
Is there evidence of improper waste disposal, petroleum or chemical spills, or placement of contaminated materials?				
Is there evidence of Fill Material being placed by non-National Grid parties? (If YES, provide description and estimated quantity)				
Is there evidence of C&D Debris being placed by non-National Grid parties? (If YES, provide description and estimated quantity)				
Will/does the Fill Material meet the engineering criteria for use (as identified by the property owner)?				

**EG-119NYN FORM 1 - PROPERTY REVIEW FORM  
DISTRIBUTION OF BENEFICIAL USE FILL MATERIAL  
UPSTATE NEW YORK**

QUESTION	YES	NO	N/A	COMMENT
Is the property classified as Agricultural Crop Land?				(N/A for Exempt Fill)
Is the property classified as Undeveloped Land?				(N/A for Exempt Fill)
Has the property owner received/applied for any federal, state, or local permits or approvals?				
Is there a limit to how much material can be placed at the property?				
Is the property a listed site under NYSDEC or USEPA jurisdiction for environmental impacts (e.g., remediation site, spill site, etc.)?				

**REQUIRED:** Attach supportive, pictorial information (e.g., site photographs, natural resource information maps, etc.).





Water St

Little Pearl Street Bridge

Black River

Pearl St

Sewalls Island

Sewalls Island

Black River

Big Pearl Street Bridge

283

Huntington St

Bones Automotive Repair

Huntington St



Address or place



TP 4-12-201.100

TP 4-12-103.100

TP 4-12-105.000

TP 4-12-103.001

TP 4-12-101.000

N/F  
Erie Blvd.  
Hydropower

AIRBANKS ST

PEARL ST

WATER ST

FACTORY ST

LEE ST

MURCHARD ST

HUNTINGTON ST

00m

rees

New York State, Maxar

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Approving Addendum to Tax Collection Agreement with Watertown City School District

The City Council approved an agreement with the Watertown City School District on June 21, 2021 to provide tax collection services on behalf of the School District for the 2021-2022 and 2022-2023 fiscal years.

John Eisenhower appealed to the NYS Commissioner of Education challenging the agreement. The Commissioner dismissed the appeal, but directed the City and the District to enter into an amendment to the agreement clarifying the timeframe in which the City must remit taxes collected to the School District.

An amendment has been drafted that complies with New York State Education Law Section 2506(1), which requires remittance within 5 days. The current agreement calls for remittance each Wednesday for the previous week. In practice we have been following the State Law.

A resolution approving the addendum is attached for City Council consideration.

# RESOLUTION

Page 1 of 1

Approving Addendum to Tax Collection Agreement with Watertown City School District

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

## *Introduced by*

WHEREAS the City Council approved an agreement with the Watertown City School District on June 21, 2021 to provide tax collection services on behalf of the School District for the 2021-2022 and 2022-2023 fiscal years, and

WHEREAS, an addendum to that agreement has been drafted at the directive of the NYS Commissioner of Education to clarify the timeframe in which the City must remit taxes to the School District,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the Addendum to the Tax Collection Agreement between the Watertown City School District and the City of Watertown, a copy of which is attached and made part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Kenneth A. Mix, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

## *Seconded by*

**ADDENDUM**  
**to**  
**Tax Collection Agreement**  
**between**  
**Watertown City School District**  
**and**  
**City of Watertown**

WHEREAS, the Watertown Central School District (the “District”) and the City of Watertown (the “City”) (collectively, the “Parties”) entered into an agreement in June 2021 for the provision of tax collection services (the “Agreement”); and

WHEREAS, the Agreement, at Paragraph 3(d), specifies the time frame in which the City is to remit collected taxes to the District; and

WHEREAS, the Parties desire to amend the Agreement relative to the remittance of taxes collected by the City to the District.

NOW, THEREFORE, the Parties agree that Paragraph 3(d) is amended to read as follows:

*d. Collect and account for all City school taxes on behalf of the School District until the Watertown City School Board official transfers the delinquent tax collections to the City. Any monies received shall be promptly reconciled and remitted to the District in accordance with New York State Education Law Section 2506(1).*

For the District:

For the City:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

August 23, 2022

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Bond Ordinance – Western Outfall Trunk Sewer Rehabilitation

Included in the Fiscal Year 2022-23 Capital Budget was a project to rehabilitate the Western Outfall Trunk Sewer at an estimated cost of \$250,000. Earlier tonight, City Council was presented with a resolution to accept the bid from National Water Main Cleaning Company for the project.

National Water Main Cleaning Company	\$ 196,550
Estimated bonding fees	2,500
Contingency for change orders	<u>50,950</u>
Total Bond Ordinance	<u>\$ 250,000</u>

**ORDINANCE**

Page 1 of 6

An Ordinance Authorizing the Issuance  
Of \$250,000 Bonds of the City of Watertown,  
Jefferson County, New York, to Pay the Cost  
Of the Rehabilitation of the Western Outfall  
Trunk Sewer, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

**Introduced by** \_\_\_\_\_

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building in Watertown, New York on September 6, 2022, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by Mayor Jeffrey M. Smith, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Council Member \_\_\_\_\_, who moved its adoption, seconded by Council Member \_\_\_\_\_, to wit:

**BOND ORDINANCE DATED SEPTEMBER 6, 2022.**

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$250,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF THE REHABILITATION OF THE WESTERN OUTFALL TRUNK SEWER, IN AND FOR SAID CITY.**

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

Section 1. For the specific object or purpose of paying the cost of the rehabilitation

**ORDINANCE**

Page 2 of 6

An Ordinance Authorizing the Issuance  
Of \$250,000 Bonds of the City of Watertown,  
Jefferson County, New York, to Pay the Cost  
Of the Rehabilitation of the Western Outfall  
Trunk Sewer, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

of the Western Outfall Trunk Sewer, in and for the City, which is expected to include sealing leaking manhole structures, identifying and removing cross connections with storm sewers, additional flow monitoring and incidental expenses in connection therewith, there are hereby authorized to be issued \$250,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$250,000 and that the plan for the financing thereof is by the issuance of the \$250,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen years, pursuant to subdivision four of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the City Comptroller shall



**ORDINANCE**

Page 3 of 6

An Ordinance Authorizing the Issuance  
Of \$250,000 Bonds of the City of Watertown,  
Jefferson County, New York, to Pay the Cost  
Of the Rehabilitation of the Western Outfall  
Trunk Sewer, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

deem best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the City Comptroller shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the City Comptroller. Such notes shall be of such terms, form and contents as may be prescribed by said City Comptroller consistent with the provisions of the Local Finance Law.

Section 9. The City Comptroller is hereby further authorized, at his or her sole discretion, to execute a project financing agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and, or note issue of said City in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The intent of this resolution is to give the City Comptroller sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and, or notes, without resorting to further action of the City Comptroller.

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of its City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment

**ORDINANCE**

Page 4 of 6

An Ordinance Authorizing the Issuance  
Of \$250,000 Bonds of the City of Watertown,  
Jefferson County, New York, to Pay the Cost  
Of the Rehabilitation of the Western Outfall  
Trunk Sewer, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 12. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 13. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein. Constitution.

Section 14. This ordinance, which takes effect immediately, shall be published in summary in the *Watertown Daily Times* the official newspaper of the City, together with a notice

**ORDINANCE**

Page 5 of 6

An Ordinance Authorizing the Issuance  
Of \$250,000 Bonds of the City of Watertown,  
Jefferson County, New York, to Pay the Cost  
Of the Rehabilitation of the Western Outfall  
Trunk Sewer, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by Council Member \_\_\_\_\_, seconded  
by Council Member \_\_\_\_\_, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll  
call, which resulted as follows:

<u>Council Member Patrick J. Hickey</u>	<u>VOTING</u>	_____
<u>Council Member Clifford G. Olney III</u>	<u>VOTING</u>	_____
<u>Council Member Sarah V.C. Pierce</u>	<u>VOTING</u>	_____
<u>Council Member Lisa A. Ruggiero</u>	<u>VOTING</u>	_____
<u>Mayor Jeffrey M. Smith</u>	<u>VOTING</u>	_____

The ordinance was thereupon declared duly adopted.

\* \* \* \* \*

**APPROVED BY THE MAYOR**

\_\_\_\_\_, September \_\_, 2022.  
Mayor

STATE OF NEW YORK     )  
  ) ss.:  
COUNTY OF JEFFERSON    )

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO  
HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of  
said City, including the ordinance contained therein, held on September 6, 2022, with the  
original thereof on file in my office, and that the same is a true and correct transcript therefrom  
and of the whole of said original so far as the same relates to the subject matters therein referred

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Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total .....

YEA	NAY

to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that, Pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media      Date given

Regular meeting of the City Council held in accordance with Section 14-1 of the  
Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice      Date of Posting

Regular meeting of the City Council held in accordance with Section 14-1 of the  
Municipal Code

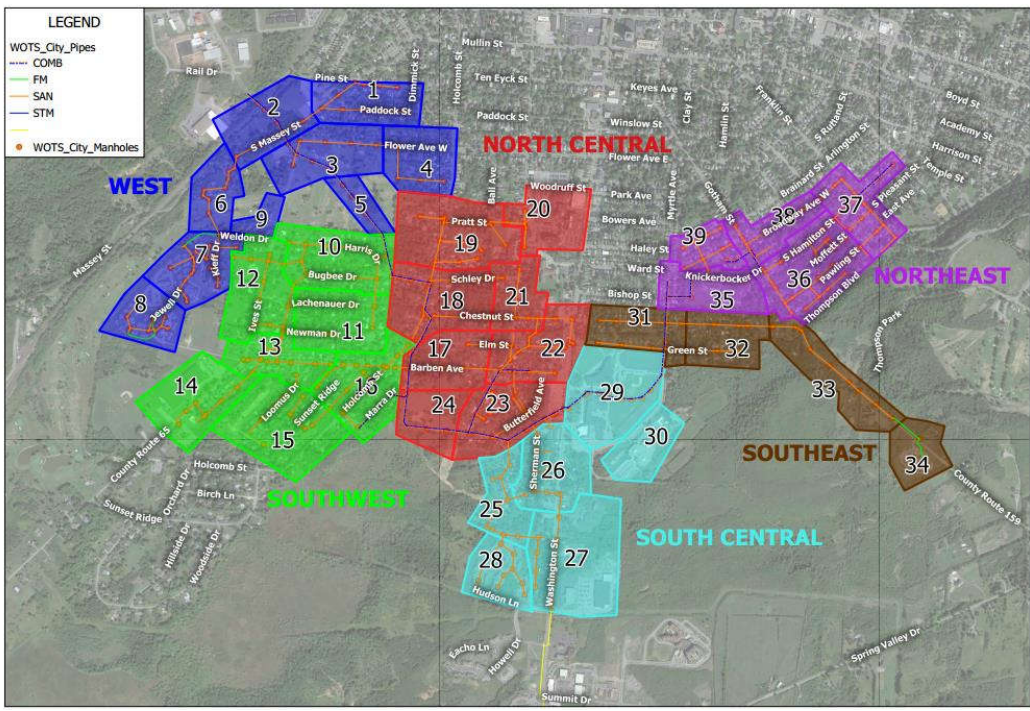
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City  
on September 6, 2022.

\_\_\_\_\_  
City Clerk

(CORPORATE SEAL)

**Seconded by** \_\_\_\_\_

FISCAL YEAR 2022-2023  
CAPITAL BUDGET  
INFRASTRUCTURE  
SANITARY SEWER

PROJECT DESCRIPTION	COST
<p><b>Western Outfall Trunk Sewer Rehabilitation</b></p> <p>This request is part of the continuing rehabilitation of the Western Outfall Trunk Sewer to reduce inflow and infiltration. Based on the review of data collected from manhole inspections and pipeline smoke testing conducted in 2021, several sources of inflow were identified as contributing factors to backups and surcharging within the Western Outfall drainage basin. The planned rehabilitation efforts include sealing leaking manhole structures, identifying and removing cross connections with storm sewers as well as additional flow monitoring to further define sources of inflow. The net result of the planned rehabilitation will be the reduction of sewer backups and the increase in carrying capacity for the pipe network.</p>  <p><b>Funding to support this project will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$23,542.</b></p>	<p><b>\$250,000</b></p>
<p><b>TOTAL</b></p>	<p><b>\$250,000</b></p>

August 17, 2022

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sale of Surplus Hydro-electricity – July 2022

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last July, the sale of surplus hydro-electric power on an actual-to-actual basis was down \$508,021 or 75.43%. In comparison to the budget projection for the month, revenue was down \$144,457 or 46.62%.

	<u>Actual</u> <u>2019-20</u>	<u>Actual</u> <u>2020-21</u>	<u>Actual</u> <u>2021-22</u>	<u>Actual</u> <u>2022-23</u>	<u>Variance</u>	<u>%</u> <u>Inc/(Dec)to</u> <u>Prior Year</u>
July	\$ 265,466	\$ 1,937	\$ 673,456	\$ 165,456	(\$ 508,021)	(75.43%)
August	\$ 13,330	\$ 1,819	\$ 612,155			
September	\$ 125,102	\$ 1,164	\$ 307,692			
October	\$ 222,218	\$ 117,331	\$ 523,734			
November	\$ 554,930	\$ 410,218	\$ 731,273			
December	\$ 406,126	\$ 366,126	\$ 702,586			
January	\$ 416,391	\$ 255,650	\$ 293,374			
February	\$ 217,222	\$ 175,736	\$ 246,124			
March	\$ 745,936	\$ 449,166	\$ 661,611			
April	\$ 752,511	\$ 669,698	\$ 897,945			
May	\$ 383,085	\$ 433,690	\$ 539,059			
June	<u>\$ 53,641</u>	<u>\$ 85,233</u>	<u>\$ 418,974</u>			
YTD	<u>\$4,155,958</u>	<u>\$2,967,769</u>	<u>\$6,604,983</u>	<u>\$ 165,456</u>	<u>(\$ 508,021)</u>	<u>(75.43%)</u>

	<u>Original</u> <u>Budget</u> <u>2022-23</u>	<u>Actual</u> <u>2022-23</u>	<u>Variance</u>	<u>%</u>	<u>Power</u> <u>Purchased</u> <u>from</u> <u>National</u> <u>Grid</u>
July	\$ 309,892	\$ 165,456	(\$ 144,457)	(46.62%)	\$ 25,655
August	\$ 161,617				
September	\$ 154,566				
October	\$ 386,125				
November	\$ 590,227				
December	\$ 468,929				
January	\$ 339,180				
February	\$ 274,525				
March	\$ 517,044				
April	\$ 790,853				
May	\$ 633,501				
June	<u>\$ 325,541</u>				
YTD	<u>\$4,952,000</u>	<u>\$ 165,456</u>	<u>(\$ 144,457)</u>	<u>(46.62%)</u>	<u>\$ 25,655</u>

August 15, 2022

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sales Tax Revenue – July 2022

Sales tax revenue was up \$86,524 or 4.44% compared to last July. In comparison to the original budget projection for the month, sales tax was up \$47,548 or 2.39%.

The State is withholding \$482,925 of County sales tax to fund a fiscally distressed health facilities fund which in turn lowers the City's sales tax revenue by **\$115,900**. The State will intercept a portion of the County's sales tax for the May, August, November and January distributions of \$120,731 each quarter (City share is \$28,975).

	<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Variance</u>	<u>Monthly % Inc/(Dec)to Prior Year</u>	<u>Quarterly % Inc/(Dec)to Prior Year</u>
July	\$ 1,763,856	\$ 1,493,210	\$ 1,948,809	\$ 2,035,333	\$ 86,524	4.44%	
August	\$ 1,763,893	\$ 1,515,827	\$ 1,888,806				
September	\$ 2,129,882	\$ 2,783,423	\$ 2,725,797				
October	\$ 1,499,868	\$ 1,488,167	\$ 1,678,723				
November	\$ 1,410,364	\$ 1,331,668	\$ 1,643,509				
December	\$ 1,868,004	\$ 2,493,688	\$ 2,374,453				
January	\$ 1,436,294	\$ 1,290,702	\$ 1,649,030				
February	\$ 1,203,572	\$ 1,181,566	\$ 1,429,187				
March	\$ 1,750,746	\$ 2,284,533	\$ 2,253,672				
April	\$ 988,797	\$ 1,566,858	\$ 2,064,386				
May	\$ 925,025	\$ 1,626,958	\$ 2,023,137				
June	<u>\$ 2,258,456</u>	<u>\$ 3,144,514</u>	<u>\$ 1,949,070</u>				
YTD	<u>\$ 18,998,780</u>	<u>\$ 22,201,114</u>	<u>\$23,628,579</u>	<u>\$ 2,035,333</u>	<u>\$ 86,524</u>	<u>4.44%</u>	
			<u>Original Budget 2022-23</u>	<u>Actual 2021-22</u>	<u>Variance</u>	<u>%</u>	<u>%</u>
July			\$ 1,987,785	\$ 2,035,333	\$ 47,548	2.39%	
August			\$ 1,926,582				
September			\$ 2,780,313				
October			\$ 1,712,297				
November			\$ 1,796,461				
December			\$ 2,421,942				
January			\$ 1,682,011				
February			\$ 1,457,771				
March			\$ 2,298,745				
April			\$ 1,630,159				
May			\$ 1,808,891				
June			<u>\$ 3,273,043</u>				
YTD			<u>\$ 24,776,000</u>	<u>\$ 2035,333</u>	<u>\$ 47,548</u>	<u>2.39%</u>	



August 30, 2022

To: The Honorable Mayor and City Council  
From: Kenneth A. Mix, City Manager  
Subject: September 12 Work Session

Council Member Lisa Ruggiero made arrangements for the September 12th Work Session to be at Zoo New York. The zoo has reserved the space.

The sole discussion item on the agenda will be the proposed zoning ordinance. An open house will be held at 4-6 p.m. in the City Hall lobby before the work session.

I am requesting that the Council confirm that it wishes to hold the work session at the zoo.

August 30, 2022

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Watertown Wolves Liquor Sale Request

The Watertown Wolves hockey team has applied to the State Liquor Authority (SLA) for a license to sell liquor. Their Franchise Agreement, which the City Council approved on August 15, 2022, allows them to sell beer and wine. SLA will not issue a license for liquor unless the agreement is amended. The Wolves owner has requested an amendment.

If the City Council wishes to amend the agreement staff will draft it. As part of it, we will have to investigate whether there are any expanded requirements on the facility when liquor is sold.