

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, November 18, 2025

Commissioner Thompson called the meeting of the Watertown Civil Service Commission to order at 12:35 PM.

ROLL CALL OF COMMISSION: Linda Dittrich, Chairperson
Edwin Thompson, Commissioner
Yvonne Reff, Commissioner
Angela Robbins, Executive Secretary

Also in Attendance:

By motion of Commissioner Thompson and seconded by Chairperson Dittrich, the minutes from the regular meeting held October 21, 2025 were approved as written.

CORRESPONDENCE All correspondence was approved as written by motion of Commissioner Reff and seconded by Commissioner Thompson. Please note, letters dated in error on November 13, 2025 were delivered on November 18, 2025 following this meeting.

OLD BUSINESS

NEW BUSINESS

1. By motion of Commissioner Thompson and seconded by Commissioner Reff, the eligible list for Fleet Manger was certified and approved for a period of four years.
2. By motion of Commissioner Reff and seconded by Commissioner Thompson, the eligible list for Motor Equipment Shop Foreman was certified and approved for a period of four years.
3. By motion of Commissioner Reff and seconded by Commissioner Thompson, the new competitive title Public Information Officer for the Watertown City School District was approved as written with the recommendation to remove the salary range from the job specification.

OTHER BUSINESS

1. Personnel transactions were approved as written.

EXECUTIVE SESSION

There being no further business to be brought before the Commission the meeting was adjourned at 1:32 PM with the next meeting scheduled December 16, 2025 at 12:30 PM.

Angela M Robbins

Executive Secretary