

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, June 9, 2026

Commissioner Reff called the meeting of the Watertown Civil Service Commission to order at 12:24 PM.

ROLL CALL OF COMMISSION: Linda Dittrich, Chairperson
Edwin Thompson, Commissioner - absent
Yvonne Reff, Commissioner
Angela Robbins, Executive Secretary
Also in Attendance: Erica LeClerc, HR Manager

By motion of Commissioner Reff and seconded by Chairperson Dittrich, the minutes from the regular meeting held May 19, 2026 were approved as written.

OLD BUSINESS

NEW BUSINESS

1. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Librarian I was approved and certified for a period of four years to expire 6/9/2030.
2. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Librarian II was approved and certified for a period of four years to expire 6/9/2030.
3. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Librarian III was approved and certified for a period of four years to expire 6/9/2030.
4. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Athletic Trainer was approved and certified for a period of four years to expire 6/9/2030.
5. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Head Custodian was approved and certified for a period of four years to expire 6/9/2030.
6. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Promotional Principal Account Clerk was approved and certified for a period of four years to expire 6/9/2030.
7. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the eligible list for Open Competitive Principal Account Clerk was approved and certified for a period of four years to expire 6/9/2030.
8. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the new title Transportation Analyst was approved with edits to the minimum qualifications.
9. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the title change of Director of Technology, Cyber Security, and Innovation to Director of Technology was approved.
10. By motion of Commissioner Reff and seconded by Chairperson Dittrich, the title change of Assistant Director of Technology, Cyber Security, and Innovation to Assistant Director of Technology was approved.

CORRESPONDENCE All correspondence was approved as written.

OTHER BUSINESS

1. Personnel transactions were approved as written.

EXECUTIVE SESSION By motion of Commissioner Reff and seconded by Chairperson Dittrich, the meeting moved to executive session at 1:09 PM. Executive session adjourned at 1:25 PM.

There being no further business to be brought before the Commission the meeting was adjourned at 1:25 PM with the next meeting scheduled July 21, 2026 at 12:30 PM.

Angela M Robbins

Executive Secretary