

CITY OF WATERTOWN
MEETING OF THE MUNICIPAL CIVIL SERVICE COMMISSION MINUTES
Tuesday, June 17, 2025

Commissioner Reff called the meeting of the Watertown Civil Service Commission to order at 12:26 PM.

ROLL CALL OF COMMISSION: Linda Dittrich, Chairperson
Yvonne Reff, Commissioner
Edwin Thompson, Commissioner
Angela Robbins, Executive Secretary

Also in Attendance:

By motion of Commissioner Thompson and seconded by Commissioner Reff, the minutes from the regular meeting held May 20, 2025 were approved as written.

CORRESPONDENCE All correspondence was approved as written by motion of Commissioner Reff and seconded by Commissioner Thompson.

OLD BUSINESS

NEW BUSINESS

1. By motion of Commissioner Reff and seconded by Commissioner Thompson, the eligible list for Librarian I (OC 60026-090) was certified for a period of four years to expire 6/17/2029.
2. By motion of Commissioner Thompson and seconded by Commissioner Reff, the eligible list for School Safety Officer (OC 60002-510) was certified for a period of four years to expire 6/17/2029.
3. By motion of Commissioner Thompson and seconded by Commissioner Reff, the revisions to the job specification for Assistant City Engineer were approved as written.
4. By motion of Commissioner Reff and seconded by Commissioner Thompson, the eligible list for Building Systems Supervisor (OC 87732-010) was certified for a period of four years to expire 6/16/2025.
5. By motion of Commissioner Thompson and seconded by Commissioner Reff, the eligible list for Modernization Coordinator (OC 63137-010) was certified for a period of four years to expire 6/16/2025.

OTHER BUSINESS

1. Personnel transactions were approved as written.

EXECUTIVE SESSION

There being no further business to be brought before the Commission the meeting was adjourned at 1:19 PM with the next meeting scheduled July 15, 2025 at 12:30 PM.

Angela M Robbins

Executive Secretary