

Cape Elizabeth School Board  
 Tuesday September 8, 2020  
 6:30 p.m. Business Meeting  
 Executive Session Following  
 Via Zoom  
 Meeting ID: 891 1948 7792  
 Meeting PW: 3b+#EBD7

Heather  
Altenburg

Kimberly  
Carr

Philip  
Saucier

Elizabeth  
Scifres

M. Nasir  
Shir

Hope Straw

Laura  
deNino

### AGENDA

**Call to Order/Pledge of Allegiance**  
**6:30 p.m.**

- I. Adjustments to Agenda
- II. Approval of Minutes August 18, 2020

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

- III. Comments from Public on Agenda Items (per SB BEDH)
- IV. Comments from Student Representatives
- V. Presentations:
  - Andrew Strout Retirement
  - Peter Esposito, Director of Nutrition Services – Meal Ordering Plan
- VI. Administrative Reports
  - A. Principals
  - B. Business Manager
  - C. Director of Teaching and Learning
  - D. Director of Special Services
  - E. Superintendent
    - 1. Enrollment Numbers
    - 2. New Hires:
      - a. Thomas McNeely, HS, Math Teacher
      - b. Alymkan Sydykbekova, CO, Accounts Payable Coordinator
      - c. Daniel Meeken, HS, Ed Tech III

- d. Robert Wheeler, HS, Music Teacher
- e. Nathaniel Hunt, HS, Science Teacher
- f. Kimberly Chouinard, PC, First Grade Teacher
- g. Leon Okitosongo, HS, French Teacher
- h. James York, HS, Ed Tech III
- i. Erica Marcus, MS, Mindfulness Director, Grant

VII. New Business

A. Consideration to approve the Tech Integrator Job Description.

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

B. Consider to approve the following nominations for Fall Coaches:

8 <sup>th</sup> Grade Field Hockey	School Funded	Not a new hire	Not a new position	Suzanne Martin-Pillsbury
7 <sup>th</sup> Grade Field Hockey	School Funded	Not a new hire	Not a new position	Elizabeth Neuts
Tennis, CEMS	School Funded	Not a new hire	Not a new position	Christopher Drake
Assistant Tennis, CEMS	School Funded	Not a new hire	Not a new position	Niamh Colpitts
Boys Cross Country, CEMS	School Funded	Not a new hire	Not a new position	Joe Doane
Girls Cross Country, CEMS	School Funded	Not a new hire	Not a new position	Joey Doane
Boys' Varsity Soccer	School Funded	Not a new hire	Not a new position	Ben Raymond
Boys' JV Soccer	School Funded	Not a new hire	Not a new position	David Croft
Girls' Varsity Soccer	School Funded	Not a new hire	Not a new position	Graham Forsyth
Girls' JV Soccer	School Funded	New hire	Not a new position	Michael Young
Cross Country, Head Coach	School Funded	Not a new hire	Not a new position	Andrew Lupien
Cross Country, Asst Coach	School Funded	Not a new hire	Not a new position	Amy Devries
Field Hockey, Varsity	School Funded	Not a new hire	Not a new position	Maura Bisogni
Field Hockey, JV	School Funded	Not a new hire	Not a new position	Diane Nicholson

Golf	School Funded	Not a new hire	Not a new position	Adam Trottier
Golf, Asst.	School Funded	Not a new hire	Not a new position	Katy Heskett
Football, Varsity Head Coach	School Funded	Not a new hire	Not a new position	Sean Green
Football, Asst. (1 <sup>st</sup> Stipend)	School Funded	Not a new hire	Not a new position	Nick Cliché
Football, Asst. (2 <sup>nd</sup> Stipend)	School Funded	Not a new hire	Not a new position	Andy Shorey
Football, Asst. (2 <sup>nd</sup> Stipend)	School Funded	Not a new hire	Not a new position	Rob Dacey
Football, Asst. (2 <sup>nd</sup> Stipend)	School Funded	Not a new hire	Not a new position	Dominic Bernard
Football, Asst. (2 <sup>nd</sup> Stipend)	School Funded	Not a new hire	Not a new position	Wes Davis
Volleyball Varsity Head Coach	School Funded	Not a new hire	Not a new position	Sarah Boeckel
Volleyball, JV	School Funded	Not a new hire	Not a new position	Jean Lavallee
Soccer, Girls' Asst.	Booster Funded			Andrew Strout
Football Asst.	Booster Funded	New Hire		Jon St. Pierre
Football Asst.	Booster Funded			Wes Davis
Volleyball First Team	Booster Funded			Roger Rioux
Strength & Conditioning for Volleyball	Booster Funded			Brian McDonald
Strength & Conditioning for XC	Booster Funded			Brian McDonald
Cross Country Asst.	Booster Funded			AG Gillis

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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

C. Consideration and action to approve the following 2020-2021 administrative personnel nominations:

School	Position	Nominee
PCES	Student Support Team Member	Kacie Burregi

PCES	Student Support Team Member	Rosemary Ginn
PCES	Student Support Team Member	Chip Babineau
PCES	Student Support Team Member	Deb Butterworth
PCES	Student Support Team Member	Bri Gallagher
PCES	Student Support Team Member	Jon Delisle
PCES	Curriculum Leader Position – ELA	Rosemary Ginn
PCES	Curriculum Leader Position - Math	Melissa Richard
PCES	Curriculum Leader Position – Science	Julie Merriam
PCES	Curriculum Leader Position – Social Studies	Karen Ferry
PCES	Team Leader – Grade K	Kate Atkinson
PCES	Team Leader – Grade 1	Linda Alfiero
PCES	Team Leader – Grade 2	Kaili Gallant
PCES	Team Leader – Grade 3	Katherine Zellers
PCES	Team Leader – Grade 4	Ingrid Whitaker
PCES	Team Leader – Allied Arts	Becky Bean
PCES	Team Leader – Special Ed	Chip Babineau
CEMS	Team Leader – Grade 5	Matt Whaley
CEMS	Team Leader – Grade 6	Alison Caruso
CEMS	Team Leader – Grade 7	Kris Moniz
CEMS	Team Leader – Grade 8	Terese Roberts
CEMS	Team Leader – Allied Arts	Marguerite Lawler-Rhoner
CEMS	Team Leader – Special Education	Cheryl Joys
CEMS	Team Leader – World Language	Susan Dana
CEMS	Curriculum Leader Position – ELA	Claire Ramsbotham & Joanna Payne
CEMS	Curriculum Leader Position - Math	Per Noreus
CEMS	Curriculum Leader Position – Science	Sashi Kaufman
CEMS	Curriculum Leader Position – Social Studies	Hannah Hyde & Joanna Payne

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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

VIII. Consideration to approve nominations for the following committees:

Evaluation Steering Committee	Recertification Committee
Susan Dana	Mary Dulac
Mary Dulac	Alison Hawkes
Kristina Moniz	Sarah McKeown
Terese Roberts	Win Phillips
Cam Rosenblum	Kris West
Michael Young	

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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

Motion:		Second:		Vote:	
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IX. Consideration to approve the following Peer Mentors:

Mentor	Educator
Sara Hallowell	Kimberly Chouinard, PCES
Ayun Simpson	Nathaniel Hunt, CEHS
Laura Trippe	Haley Malm, CEMS
Courtney Ferrell	Drew McNeely, CEHS
Ali Gwyther	Leon Okitosongo, CEHS
Joanne Lee	Rob Wheeler, CEHS

Motion:		Second:		Vote:	
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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

X. School Board Agenda Requests

XI. Second Reading of Policies:

a. AC

Motion:		Second:		Vote:	
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b. ACAA

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c. ACAB

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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

XII. Announcement of Upcoming Meetings

A. School Board Retreat – September 22, TBD

B. School Board Workshop – September 22, 6:30 pm via Zoom

C. Policy Committee – September 29, 3:00 pm via Zoom

**XIII. Consideration to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)E for the purpose of consultation between school unit and its attorney.**

Motion:		Second:		Vote:	
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M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

XIV. Consideration to Adjourn

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
M. Nasir Shir: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Hope Straw: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

## PUBLIC PARTICIPATION AT BOARD MEETINGS

### BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.  
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)

Revised: June 14, 2011

April 9, 2013