

**FORT WILLIAMS PARK COMMITTEE
VENDOR USERS/STAKEHOLDER MEETING
FRIENDS OF FORT WILLIAMS**

DATE: Thursday, November 12, 2020 @ 4:00 PM

LOCATION: Remote ZOOM Call –

You are invited to a Zoom webinar.

When: Nov 12, 2020 04:00 PM Eastern Time (US and Canada)

Topic: FWPC/Vendor - Stakeholder Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81769614572?pwd=dnRkenN1OVBqVjJwajFCVXd1M1Fjdz09>

Passcode: 570046

Or iPhone one-tap :

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+16465588656,,81769614572#,,,,,0#,,570046#

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Agenda Items:

4:00 Introductions

4:05 Overview of Friends of Fort Williams

- Who (Board, Staff, Volunteers) is involved, Size of Group, Etc.
- Funding Sources/Physical Sources
- Functions, Goals, Purpose, Mission Statement (reviewed from website)
- Relationship/Coordination between Friends of Fort Williams, FWPC, Town Staff

Overview of Past Projects (from website)

Approved, Current and Ongoing Projects in Implementation Phase (from website)

Future Projects in Planning Stage

Improvements and Opportunities within the Park

- What is “working” within the park, what is not or could be improved
 - Site Related (drainage, vegetation, etc.)
 - Physical (buildings, structures, parking)
 - Program related

- **Communication, Marketing, Financial**

Wrap up comments

6:00 Adjournment

Rules for Public Participation at Meetings:

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to the Committee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman, the speaker shall give his or her name and affiliation, if applicable. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the members present.

Persons wishing to address topics not on the agenda may do so following the Call to Order and the approval of any applicable meeting minutes. On each meeting agenda, there will be an item titled "Public Comment", which shall be placed directly after the approval of any meeting minutes.

The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons, or if the Committee members wish to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

During a workshop, persons may not comment on any issue and/or topic without the approval of a majority of the Committee members present. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

Decorum

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak