

**FORT WILLIAMS PARK COMMITTEE  
MONTHLY MEETING AGENDA**

**DATE:**            Thursday, December 17, 2020 @ 6:00 PM

**LOCATION:**        Remote ZOOM Call –

**You are invited to a Zoom webinar.**

**When:** Dec 17, 2020 06:00 PM Eastern Time (US and Canada)

**Topic:** FWPC - Monthly Meeting

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/86126306320?pwd=Z3RKMWNlbnhDNSt0dGhQRGVYZUN5Zz09>**

**Passcode: 036245**

**Or iPhone one-tap :**

**US: +16465588656,,86126306320#,,,,,0#,,036245# or  
+13017158592,,86126306320#,,,,,0#,,036245#**

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1  
253 215 8782 or +1 346 248 7799**

**Webinar ID: 861 2630 6320**

**Passcode: 036245**

**Agenda Items:**

**6:00 Call to Order – Jim Kerney, Committee Chair**

**6:05 Approval of November 19, 2020 Draft Meeting Minutes and December 3, 2020  
Vendor Update Draft Minutes**

**6:10 Public Comment Opportunity for Discussion of Items Not on the Agenda**

**6:15 Master Plan Update Status – Richardson & Associates**

**6:35 FWPF Update – Andrea Southworth**

**6:45 FWPC 2021 Chair Nomination**

**6:50 Park Update/Budget Discussion/Electronic Vehicle Charging Station - Kathy  
Raftice, Chris Cutter**

**7:20 Food Vendor RFP Request – Bite Into Maine**

**7:30 FWP 2021 Annual Group Use Requests**

**Cape Elizabeth Little League – Seasonal Use**  
**Cape Elizabeth High School Graduation – June 6<sup>th</sup>**  
**Family Fun Day – June 12/Rain Date June 13**  
**Friends of Fort Williams Garden Tour – July 17**  
**Walk to Cure Arthritis – May 29**  
**Making Strides Cancer Walk – October 17**

**7:40 B2B – August 2-7 – Approval and Fee Discussion**

**8:00 Public Comment Opportunity for Discussion of Items on the Agenda**

**8:05 Town Council Meeting Coverage Assignment & Liaison Update**

**8:20 Adjournment**

**Next Monthly Meeting: Thursday, January 21, 2021 @ 6:00 pm**

**Next Vendor Update Meeting: Thursday, January 7, 2021 @ 4:00 pm**

**Rules for Public Participation at Meetings:**

Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to the Committee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman, the speaker shall give his or her name and affiliation, if applicable. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the members present.

Persons wishing to address topics not on the agenda may do so following the Call to Order and the approval of any applicable meeting minutes. On each meeting agenda, there will be an item titled “Public Comment”, which shall be placed directly after the approval of any meeting minutes.

The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons, or if the Committee members wish to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

During a workshop, persons may not comment on any issue and/or topic without the approval of a majority of the Committee members present. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

**Decorum**

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak