

Cape Elizabeth School Board
 Tuesday December 15, 2020
 6:30 p.m. Regular Business Meeting
[Via Zoom](#)
 Meeting PW: *HpPNWU7

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Heather Altenburg | <input type="checkbox"/> Kimberly Carr | <input type="checkbox"/> Philip Saucier | <input type="checkbox"/> Elizabeth Scifres |
| <input type="checkbox"/> Cynthia Voltz | <input type="checkbox"/> Jennifer McVeigh | <input type="checkbox"/> Laura deNino | |
| <input type="checkbox"/> Joey Labrie | <input type="checkbox"/> Ellie Gagne | | |

AGENDA

Call to Order/Pledge of Allegiance

6:30 p.m.

I. Consideration to Elect Board Officers and Committee Appointments

A. Election of Board Chair: Heather Altenburg

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

B. Election of Board Vice Chair: Kimberly Carr

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

C. Appointment of Committees (as described at Board Caucus on December 14, 2020)

Standing Committees:

Finance Chair: Phil Saucier; with Full Board Membership

Policy: Elizabeth Scifres, Chair; and Jenn McVeigh &

Cindy Voltz, Members (2)

Committee Appointments:

PATHS General Advisory Board: Heather Altenburg & Cindy Voltz

Technology Steering: Cindy Voltz

Transportation, Appeals: Heather Altenburg

Buildings & Grounds (Building Committee): Heather Altenburg

Wellness: Laura DeNino

Negotiations: (3 members) Phil Saucier, Elizabeth Scifres & Kimberly Carr

Advisory Committees

Legislative Liaison: Jenn McVeigh & Alternate: Kimberly Carr

Dropout Prevention: Laura DeNino

Calendar: Heather Altenburg & Kimberly Carr

Sabbatical: Laura DeNino

DEI Task Force Representative: Heather Altenburg & Jenn McVeigh

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

II. Adjustments to Agenda

III. Approval of Minutes November 10, 2020

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

IV. Comments from Public on Agenda Items (per SB BEDH)

V. Comments from Student Representatives

VI. Presentations:

- A. Retirement: Arlene Rochefort, Human Resources Coordinator for the Town and School Department
- B. Winter Sports: Jeff Thoreck
- C. Energy Committee- Introduction to the Energy Committee
- VII. Administrative Reports
 - A. Principals
 - B. Business Manager
 - C. Director of Teaching & Learning
 - D. Director of Special Services
 - E. Superintendent

Enrollment Number ***supporting document included**

VIII. New Business

- A. Consideration of Building Committee recommendation.

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

- B. Consideration and action to approve the following 2020-2021 winter coaching positions:

School	Sport	Funded	Coach
CEHS	Basketball, Boys Varsity	School	Jeff Mitchell
CEHS	Basketball, Girls Varsity	School	Chris Casterella
CEHS	Basketball, Girls JV	School	Anderson York
CEHS	Swimming, Head	School	Ben Raymond
CEHS	Swimming, Asst	School	David Croft
CEHS	Ice Hockey, Boys Varsity	School	Jacob Rutt
CEHS	Ice Hockey, Boys Asst	School	Kirby Saari
CEHS	Ice Hockey, Girls Varsity	School	Bob Mills
CEHS	Ice Hockey, Girls Asst	School	Cade Blackburn
CEHS	Indoor Track, Head	School	Doug Worthley
CEHS	Indoor Track, Asst	School	Andrew Lupien
CEHS	Indoor Track, Asst	School	Brian McDonald
CEHS	Basketball, Boys JV	School	Joey Doane

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

C. Consideration and action to approve the following extracurricular stipend:

School	Position	Nominee
CEHS	Guidance Department Chair	Brandy LaPointe
PCES	Guidance Department Chair	Megan O'Neil

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

D. Notice of retirees:

- Mary Poker-Page, Social Studies Teacher, CEHS
- Ginger Raspiller, Technology Integrator, CEHS
- Joan Moriarty, Administrative Assistant, CEHS

E. Second Reading of Policies:

Consideration to approve Policy GCMA-Instructional Staff Planning Time

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

F. First Reading of Policy JICJ-Student Use of Cell Phones and Other Electronic Devices

G. Consideration to approve the CESD Emergency Management Plan. Revisions include staff changes and the addition of the Pandemic Plan.

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

IX. School Board Agenda Requests

X. Committee Reports:

A. PATHS – Heather

B. Policy –

C. DEI – Heather

D. School Building Committee - Heather

XI. Announcement of Upcoming Meetings

A. School Board Workshop – December 22, 6:30 pm via Zoom

XII. Consideration to Adjourn

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

PUBLIC PARTICIPATION AT BOARD MEETINGS

BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)

Revised: June 14, 2011

April 9, 2013