



Finance Committee Workshop

Tuesday, April 27, 2021 at 6:00 pm

Please click the link below to join the webinar for the workshop and special meeting to follow:

<https://zoom.us/j/96267031628>

Or One tap mobile :

US: +13126266799,,96267031628# or +16468769923,,96267031628#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or +1 253 215 8782 or
+1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833

Webinar ID: 962 6703 1628

International numbers available: <https://zoom.us/j/96267031628>

COVID-19 Update

In response to the recent outbreak of Coronavirus Disease 2019 (COVID-19) the Governor signed LD 2167, An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, which is now PL 2019, c. 617.

Part G enacts Title 1, section 403-A, Public proceedings through remote access during declaration of state of emergency due to COVID-19. It authorizes conducting public proceedings through telephonic, video, electronic or other similar means of remote participation with specific conditions. The section is repealed 30 days after the termination of the state of emergency.

Finance Committee Members

James M. "Jamie" Garvin, Chairman
Nicole Boucher
Valerie J. Deveraux
Jeremy A. Gabrielson, Finance Committee Chairman
Caitlin R. Jordan
Penelope A. Jordan
Gretchen R. Noonan

1. Welcome - Finance Committee Chairman Jeremy A. Gabrielson

2. Finance Committee FY 2022 Budget Review Wrap-Up

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

The finance committee met on March 15 and March 18 to review the proposed municipal budget and special revenue funds. On April 26 the school board presented the proposed school budget.

The wrap-up workshop is an opportunity for the finance committee to discuss any pending items from any of the proposed budgets. Following the workshop, a special meeting of the town council will convene to set the budgets for public hearing at a special meeting on May 3.

Discussion Topics:

- Review of fee schedule and sewer fees.
- Review of any adjustments to the budget.
- Does the budget align with town council goals?

Attachments:

- **Fee Schedule - Recommended Changes** (Fee_Schedule_Recommended_Changes_03_18_2021.pdf)
- **Town Council Goals 2021** (Town_Council_Goals_2021_Approved_03_08_2021.pdf)

3. Special Town Council Meeting to Follow the Finance Committee Workshop

A special meeting of the town council will convene following the finance committee workshop. The purpose of the meeting will be to set the public hearing on the proposed FY 2022 general fund (municipal and school) and special revenue funds budgets to public hearing at a special meeting on Monday, May 3 at 7:00 p.m.

It is anticipated the special revenue funds budgets will be voted on May 3 and the general fund (municipal and school) budgets will be voted on May 10.

Adjournment

4. Upcoming Budget Meetings

Monday, May 3 (7:00 p.m.)

Special Town Council Meeting - Budget Public Hearing

Monday, May 10 (7:00 p.m.)

Regular Town Council Meeting and Vote on the FY 2022 Budget

Tuesday, June 8

Citizen Vote on the Town Council Adopted School Budget

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.