



Special Town Council Meeting

Monday, May 3, 2021 at 7:00 pm

Please click the link below to join the webinar:

<https://zoom.us/j/97110530870>

Or One tap mobile :

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Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 971 1053 0870

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COVID-19 Update

In response to the recent outbreak of Coronavirus Disease 2019 (COVID-19) the Governor signed LD 2167, An Act To Implement Provisions Necessary to the Health, Welfare and Safety of the Citizens of Maine in Response to the COVID-19 Public Health Emergency, which is now PL 2019, c. 617.

Part G enacts Title 1, section 403-A, Public proceedings through remote access during declaration of state of emergency due to COVID-19. It authorizes conducting public proceedings through telephonic, video, electronic or other similar means of remote participation with specific conditions. The section is repealed 30 days after the termination of the state of emergency.

1. Convening of the Meeting

Town Council Chairman James M. "Jamie" Garvin

2. Roll Call by the Town Clerk

James M. "Jamie" Garvin, Chairman
Nicole Boucher
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Gretchen R. Noonan

3. The Pledge of Allegiance to the Flag

4. Citizen Opportunity for Discussion of Items Not on the Agenda

(Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

5. Public Hearing - Fiscal Year 2022 General Fund and Special Revenue Funds Budgets

Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

On April 27, 2021 the town council voted to hold a public hearing on May 3 relating to the proposed fiscal year 2022 general fund (municipal and school) and special revenue funds budgets. The general fund budget includes the Cumberland County assessment.

The special revenue funds budgets will be voted on this evening. The general fund budget will be voted on May 10.

6. Item #74-2021 Fiscal Year 2022 General Fund Budget - Motion to Schedule Vote

Draft Motion

ORDERED, the Cape Elizabeth Town Council following the public hearing does hereby schedule a vote on the proposed fiscal year 2022 General Fund Budget (municipal and school) for the Town of Cape Elizabeth, Maine for Monday, May 10, 2021 at 7:00 p.m. via Zoom with proposed expenditures of \$48,470,438, not including overlay and revenues of \$12,376,961. (See attached proforma)

Attachments:

- **Proposed FY 2022 General Fund Budget Proforma** (Proposed_FY_2022_ProFo rma_General_Fund_Detail.pdf)

7. Item #75-2021 Municipal Special Revenue Funds Budget - Motion to Approve Draft Motion

ORDERED, the Cape Elizabeth Town Council having held a public hearing does hereby adopt the Municipal Special Revenue Funds expenditure budgets for Fiscal Year 2022 of \$3,446,939; and estimated operating revenues of \$2,725,236 and hereby adopts the revenue budget and gross appropriations for each listed fund as presented. (See attached proforma)

Attachments:

- **Proposed FY 2022 Special Revenue Funds Budgets Proforma** (Proposed_FY_2022_Pro-Forma_Special_Revenue_Funds_Detail.pdf)

8. Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.

(Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

9. Adjournment

Public Participation at Town Council Meetings

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

Speaking at the meeting on topics not on the agenda at regular Council meetings

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all items appearing on the agenda. Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker

shall give his or her name and address or name and local affiliation if the local affiliation is pertinent. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.