**Civil Rights Committee Meeting Notice**

When: June 2, 2021 06:45 PM Eastern Time (US and Canada)

Topic: Civil Rights Committee Meeting

Please click the link below to join the webinar:

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Webinar ID: 883 3017 7482

International numbers available: https://us02web.zoom.us/u/kbVSklUMxJ

***Agenda***

1. Welcome and Call the Workshop to Order
2. Acceptance of Minutes from May 5 meeting
3. Policy Discussion: prepare Personnel Code report using our policy guide
4. Outreach/Education Discussion: 21 Day Antiracism Challenge
5. Naming Water Bodies: task referred to the Committee from the Town Council
6. New business
7. Adjourn

Committee Action Items for Next Meeting:

1. Rafina will research gender-neutral terms used by government agencies; other committee members are welcome to look at pronouns used in other government reports
2. Committee members are asked to look at Freeport’s 21 Day Anti-Racism Challenge and note activities we want to include, as well as any others we come up with
3. Committee members are asked to look at Portland’s [Racial Equity Steering Committee Final Report](https://www.portlandmaine.gov/DocumentCenter/View/31260/Racial-Equity-Steering-Committee-Final-Report-April-26-2021)

**Public Participation**

The intent of this policy is to allow for public participation by interested parties and to provide for orderly committee deliberation.

**Speaking on topics on the regular meeting agenda**

After the public comment period has been opened, any person wishing to address the Civil Rights Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Civil Rights Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the Civil Rights Committee members present. The time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority vote of the Civil Rights Committee members present. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Civil Rights Committee has begun its deliberations on an item, no person shall be permitted to address the Civil Rights Committee on such item.

**Speaking on topics not on the regular Civil Rights Committee meeting agenda**

Persons wishing to address the Civil Rights Committee on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Civil Rights Committee meeting during any public comment period. Any person wishing to address the Civil Rights Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by a majority vote of the Civil Rights Committee members present.

**Decorum**

Persons present at Civil Rights Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meetings. Persons at Civil Rights Committee meetings may only address the Civil Rights Committee after being recognized by the chair.