

## **Building Oversight Committee Running Agenda 21-22**

[Zoom Link](#)

**Attendance:** Heather Altenburg chair school board; Chris Record, Superintendent; David Bagdasarian, Troy Eastman, Lindsay Barrett, Caitlin Ramsey, Gretchen Noonan, Jim Walsh, Julia Tate, Marci Weeks, Michelle McClellan, Tim Thompson, Steve Hoffman, Stephen Price, Calen Colby, Rachel Sheskey, Amanda Marsden, John Springer, James Hebert, Jenn Grymek, Nicole Boucher, Hannah Lily, Austin Smith, Steve Hoffman

### **Purpose**

The purpose of the Building Oversight Committee is to guide the district to a successful referendum bond vote (targeting June 2022) consisting of the replacement of Pond Cove Elementary School and Cape Elizabeth Middle School and the renovation of Cape Elizabeth High School. The committee will advise Colby Company and Simons Architects in concept design, site selection, phase planning, and community engagement. The committee will inform the School Board when the plan is ready for their consideration in moving the bond referendum forward for Town Council consideration.

### **Membership**

The Committee Shall Consist of the Following Voting Members:

- Two School Board Members (as named by the School Board Chair)
  - One of these School Board members will co-chair this committee with Superintendent Record
    - This School Board member will provide monthly updates to the School Board at the regular monthly meeting
- Two Town Council Members
- Three teachers (selected by Superintendent Record)
- Three staff members (selected by Superintendent Record)
- Two parents (selected by Superintendent Record)
- Two students (selected by Superintendent Record)
  - Non-voting members
- Two community members (selected by Superintendent Record)
- Superintendent
- Assistant Superintendent
- Pond Cove Principal
- CEMS Principal
- CEHS Principal
- Facilities Director
- Business Manager

- Others will be invited to participate in meetings as needed
- Subcommittees may be developed and may invite additional participants as warranted

~ Representatives from Colby Company and Simons Architects will participate in all meetings.

#### **Colby Company Engineering Team Members**

- Calen Colby
- Hannah Lilly

#### **Simons Architects Team Member(s)**

- Julia Tate

#### **Introductions**

- Who are you and why are you interested in serving on this committee
  - Members introduce themselves and shared why they are involved in this project
- Why is the investment in new school buildings important - Heather & Chris

#### **Establish Norms - Accepted**

- Have an open mind
- Respect various viewpoints and each other
- Share the air
- Aim for consensus
- Be prepared
- Be transparent
- Participate in sub-committees (at least 1)

#### **AGENDA: February 7, 2022**

##### **Review of Previous Building Committee work up to this point**

- Colby Co. Engineering & Simons Architects Review of Project

##### **Target Bond Referendum in June 2022**

- Discuss timing of the Referendum