



Cape Elizabeth Town Council Agenda

Monday, January 13, 2020

7:00 p.m. Council Chambers

Cape Elizabeth Town Hall

Valerie A. Adams, Chairman
Valerie J. Deveraux
Jeremy A. Gabrielson
James M. "Jamie" Garvin
Caitlin R. Jordan
Penelope A. Jordan
Christopher M. Straw

Public Participation at Town Council Meetings

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

Speaking at the meeting on topics not on the agenda at regular Council meetings

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all items appearing on the agenda. Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation if the local affiliation is pertinent. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Convening of the Meeting by Town Council Chairman Valerie A. Adams

Roll Call by the Town Clerk

The Pledge of Allegiance to the Flag

Town Council Reports and Correspondence

Finance Committee Report

[Dashboard](#) and Financial Reports as of 12/31/2019

[Appropriation Control](#)

[Expense Distribution](#)

[Revenue Control](#)

[Revenue Distribution](#)

Citizen Opportunity for Discussion of Items Not on the Agenda

Town Manager's Monthly Report

Presentation – Pond Cove Playground Committee – Follow Up

Review of Draft [Minutes](#) of the meeting held on December 9, 2019.

Item #27-2020 Lease of Building #326 at Fort Williams Park

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

[Link](#) – Memo from Matthew E. Sturgis, Town Manager re: Behavioral Health Resources, Inc. Lease of Building #326, Fort Williams Park.

The town manager is requesting the town council to ratify the action of the town manager and reinstate a lease with Behavioral Health Resources, Inc. for Building #326 at Fort Williams Park.

Draft Motion:

ORDERED, the Cape Elizabeth Town Council ratifies the action of the Town Manager in reinstating the Lease with Behavioral Health Resources, Inc. and negotiating a mechanism for the Town to be paid back rent and that Behavioral Health Resources, Inc. waives the two-year lease renewal option held by Behavioral Health Resources, Inc. as outlined in the Town's Manager's memo dated December 31, 2019 re: Behavioral Health Resources, Inc. Lease of Building #326, Fort Williams Park.

Item #28-2020 Town Manager's [Contract](#)

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

The contract for Town Manager Matthew Sturgis expires January 29, 2020. The town council met to discuss the contract twice in executive session; November 6 and November 13.

Draft Motion:

ORDERED, the Cape Elizabeth Town Council approves the employment contract between the Town of Cape Elizabeth and Matthew E. Sturgis, Town Manager as presented.

Item #29-2020 Conservation Committee [Report](#) – 2019 Greenbelt Trail Projects

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

For over a decade, Boy Scouts, supported by Troop Leader AJ DiNinno, have created Eagle Scout candidate projects by coordinating greenbelt trail improvements with the Conservation Committee. In 2019, 3 candidates completed projects. The Conservation Committee felt it appropriate to recognize these efforts in a report to the Town Council.

Draft Motion:

ORDERED, the Cape Elizabeth Town Council acknowledges receipt of the report from the Conservation Committee dated January 8, 2020 re: Eagle Scout Projects on the Greenbelt with thanks and appreciation to all of the Eagle Scout candidates who have volunteered on the town's Greenbelt Trail.

Citizens may at this point in the meeting raise any topic that is not on the agenda that pertains to Cape Elizabeth local government.

Adjournment