



TOWN OF CAPE ELIZABETH (Amended) MEETING AGENDA

MEETING: Ad-Hoc Housing Diversity Study Committee

DATE: Monday, January 9, 2023

TIME: 6:30 P.M.

PLACE: Town Hall, Lower-Level Conference Room

1. Call Meeting to Order

2. Roll Call

3. Public Comment

4. Approval of Minutes from December Meeting (Monday, December 5, 2022) **& Workshop Minutes** (Tuesday, November 29, 2022)

5. Cynthia Crum, Executive Director, to give an "Explanation of the Cape Elizabeth Land Trust"

6. Reports and Correspondence

- a) Tom Egan Email about Pending Zoning Ordinance amendments driven by LD 2003**
- b) Maureen O'Meara Memorandum on the Comprehensive Plan Implementation Recommendations #30, #82**

7. List Items on the Agenda

- a) Review of Evaluations from December 5th Forum** –See PDF in supporting documents
- b) Approval of the Community Forum Report from November 7**
- c) Discussion of types of housing the community is interested in pursuing**

d) Discussion on collecting community responses – more in-depth review of the matrix presented at December meeting – see supporting document

e) Committee staff presentation on Lumio survey tool for collecting data from the community

8. Next Meeting/Event

Announce Date/Time/Place

Items on the Agenda – Continued or New Items

9. Public Comment

10. Adjournment

The board should vote to adjourn to ensure there is no further business.

Speaking at the Ad-Hoc Housing Diversity Study Committee Meeting After the public comment period has been opened, any person wishing to address the Ad-Hoc Housing Diversity Study Committee shall signify a desire to speak by raising their hand. When recognized by the chair, the speaker shall give their name and address or name and local affiliation, if the affiliation is relevant, prior to making comments. All remarks should be addressed to the Ad-Hoc Housing Diversity Study Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the committee members present. The time for public comment at the beginning of the meeting is limited to 15 minutes. This time may be extended by a majority vote of the committee members present. The time for public comment at the end of the meeting shall be sufficient for any member of the public to speak for 3 minutes. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Ad-Hoc Housing Diversity Study Committee has begun its deliberations on an item, no person shall be permitted to address the Ad-Hoc Housing Diversity Study Committee on such item.

Written Comments

Members of the public are encouraged to submit written comments to the Ad-Hoc Housing Diversity Study Committee.

Email

Comments by email can be sent to HDSC@capeelizabeth.org.

Mail

Comments may be mailed to the attention of the Town Clerk. Comments will be scanned and emailed to staff and the committee. Town Clerk 320 Ocean House Road, Cape Elizabeth, Maine 04107.

Comments may be dropped off to the Town Clerk at Town Hall during office hours. Comments will be scanned and emailed to staff and the committee.

Decorum

Persons present at Ad-Hoc Housing Diversity Study Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made, or actions taken at such meeting. Persons at Ad-Hoc Housing Diversity Study Committee meetings may only address the Ad Hoc Housing Diversity Study Committee after being recognized by the chair.

Supporting Documents

PDF of Evaluation Summary from Nov 7, 2022 Community Forum

PDF of Draft Minute Meeting from December 5, 2022

PDF of Draft Minute Meeting from Workshop on November 29, 2022

PDF of Draft Evaluation Summary from December 5, 2022 Community Forum

PDF of December Forum Evaluations

Quarter 1 Report for Town Council

PDF of Draft Matrix for collecting data from community

PDF of Tom Egan Email & Attachments