



Riverside Cemetery Committee

DRAFT Minutes

Friday, October 18, 2019

8:00 a.m.

Town Hall – Jordan Conference Room

Welcome

Roll Call

Members Present

Wayne Brooking, Jr.

April Powell

Sharon Smarc, Chairman

Debra M. Lane, Town Clerk

Public Comments

None

Approval of Minutes – September 24, 2019

Moved by Wayne Brooking and Seconded by April Powell to approve the minutes of the meeting held on September 24, 2019 as presented.

(3 yes) (0 no)

Request to Purchase Lots

Sharon Smarc disclosed she lived next door to the Foley's however hasn't seen them or had contact with them since they left the neighborhood in the 1970's.

Tom Foley – Lot (s) to Accommodate 4 Cremations; Mr. & Mrs. Foley & Two Adult Children

Lived in Cape Elizabeth 1969-1975, 1981-1991

**Page 2 Riverside Cemetery Committee Minutes
October 18, 2019**

Moved by Wayne Brooking and Seconded by April Powell to deny the request of Tom Foley to purchase lots for he and his wife, and two adult children. The denial is based on the number of years the Foley's lived in Cape Elizabeth (16) and that they moved away 28 years ago (1991); no other family members live in Cape Elizabeth or are buried or own lots in Riverside.

(3 yes) (0 no)

Request for Waiver of the Rules – Section 4 Cemetery Memorials

Tracy & Larry Lydon own lots in Section OP Lot #7, #8, #9, #10. Currently a family member is buried in lot #10. The Lydon Family is requesting the Riverside Cemetery Committee waive the rules to allow their headstones to be placed at the foot of the lots, rather than the head.

Moved by April Powell and Seconded by Wayne Brooking to deny the request of Tracy & Larry Lydon to waive the rules to allow their headstones to be placed at the foot of the lots, rather than the head. The committee voted to be consistent with the original plot layout and established rules. In addition, there are no physical impediments making it difficult or impossible to place the headstones at the head.

(3 yes) (0 no)

Request from Non-Residents to Purchase Lots

The committee continued their discussion on establishing criteria to help ensure fairness and consistency when approving/denying requests to purchase lots by non-residents.

Based on discussions at the previous meeting, Debra provided a draft application to be used for non-residents requesting to purchase and draft amendments to the rules.

Moved by Wayne Brooking and Seconded by April Powell to approve the application to purchase lots, removing the permanent residence clause. If needed, the application will be amended following any rule changes. Non-residents requesting to purchase will be asked to complete the application form.

(3 yes) (0 no)

It is anticipated next spring the committee will recommend rule changes to the town council.

Not knowing if another cemetery will be built when Riverside sells out, the committee is assuming no expansion.

**Page 3 Riverside Cemetery Committee Minutes
October 18, 2019**

Possible recommended rules changes:

- Require residents to live in Cape Elizabeth a minimum of 5 years before they can purchase.
- Include non-resident taxpayers in the “non-resident” definition.
- Should there be additional restrictions on lot purchases as the cemetery nears sell out.
- Add language in Section 4 Cemetery Memorials that headstones are placed at the head of a lot and footstones at the foot.

The committee will review the rules for any other possible changes or clarifications.

Next Meeting

The next meeting will be convened in the spring of 2020.

Adjournment

After hearing no further comments, Chairman Smarc adjourned the meeting at 8:57 a.m. without objection.

Respectfully Submitted,

Debra M. Lane, Town Clerk