

MEMO

Date: October 27, 2020

To: Matthew Strugis, Town Manager

From: John Quartararo, Finance Director



Re: Maine Bureau of Highway Safety – Click It or Ticket grant

CC: Debra Lane, Town Clerk and Paul Fenton, Police Chief; Darin Estes, Police Department

On October 16, 2020, the Police Chief receive an email notification of an award of up to \$4,887.20 from Maine Bureau of Highway Safety – Click It or Ticket grant. The grant period is November 16, 2020 to June 5, 2021. The grant will reimburse staff costs during enforcement operations. Any match requirements will be met through the Police Department's operating budget, as allowed by the terms of the grant.

I am requesting that the Council accept and appropriate \$4,887.20 into account 0725-4450

Included with this memo is a breakdown of costs and funding for this project

I suggest the following Council order:

The Council accepts and appropriates a grant award of \$4,887.20 from Maine Bureau of Highway Safety – Click It or Ticket grant in account 0725-4450. The grant will reimburse staff costs during enforcement operations. Any match requirements will be met through the Police Department's operating budget, as allowed by the terms of the grant. The grant period is November 16, 2020 to June 5, 2021.



John Quartararo <john.quartararo@capeelizabeth.org>

2021 CIOT/BUNE Grant Award

1 message

Brown, Nicholas <Nicholas.Brown@maine.gov>

Fri, Oct 16, 2020 at 2:07 PM

To: "paul.fenton@capeelizabeth.org" <paul.fenton@capeelizabeth.org>

Cc: "darin.estes@capeelizabeth.org" <darin.estes@capeelizabeth.org>, "John Quartararo" <john.quartararo@capeelizabeth.org> <john.quartararo@capeelizabeth.org>

Good Afternoon

On behalf of the Maine Bureau of Highway Safety, it is my pleasure to inform you that a grant to Cape Elizabeth Police Department in the amount of \$4,887.20 has been approved for NHTSA Cational CIOT/BUNE Campaign.

This award will support overtime enforcement associated with high visibility occupant protection enforcement campaigns including the NHTSA National Click It or Ticket high-visibility campaigns (November 16 - November 29, 2020 & May 24, 2021 - June 5, 2021) and a Sustained Occupant Protection high-visibility enforcement campaign. This project supports law enforcement efforts to increase the seat belt usage rate, voluntary compliance, and decrease unbelted passenger fatalities.

Attached you will find the complete award package and other documents needed for a reimbursement request submission. Please ensure that you save this email and all attachments for future use. Please acknowledge your receipt of this email and it is especially important that you sign and return the attached subgrant contract to the Maine Bureau of Highway Safety as soon as possible.

The Maine Bureau of Highway Safety is proud to have your agency as a partner in Highway Safety. Thank you for everything that you do for your community and our state!

Sincerely,

Nick Brown,
Highway Safety Coordinator
Maine Department of Public Safety
Maine Bureau of Highway Safety
45 Commerce Drive, Suite 1
Augusta, Maine 04333
Telephone: (207) 626-3844
E-Mail: Nicholas.Brown@maine.gov<mailto:Nicholas.Brown@maine.gov>
Website: www.maine.gov/dps/bhs/<http://www.maine.gov/dps/bhs/>
Follow Us: [cid:image001.png@01D6A3C5.726E62D0] <http://www.facebook.com/MaineBureauOfHighwaySafety>
[cid:image002.png@01D6A3C5.726E62D0] <https://twitter.com/SafeHighways4ME> [cid:image003.png@01D6A3C5.726E62D0] <https://www.instagram.com/maine_bureau_of_highway_safety/>

12 attachments **image001.png**
1K **image002.png**
1K **image003.png**
1K **Cape Elizabeth Award.pdf**
27K **Cape Elizabeth Subgrant Record.pdf**
102K



**SUBRECIPIENT
APPLICATION FOR
HIGHWAY SAFETY
NHTSA FEDERAL FUNDS
FFY 2021**

Lauren V. Stewart, Director
Maine Bureau of Highway Safety
45 Commerce Drive, Suite 1
164 State House Station
Augusta, ME 04333
Phone: 207-626-3840
Fax: 207-287-3042
www.maine.gov/dps/bhs

1. Grant/Project Title

2021 NHTSA National Click It or Ticket/Buckle Up, No Excuses! Campaign

2. Project Period

November 16, 2020 to June 5, 2021

3. Applicant Information

	Applicant Agency	Address to Mail Checks
Name	Cape Elizabeth Police Dept.	Town of Cape Elizabeth
Address Line 1	325 Ocean House Road	325 Ocean House Road
Address Line 2		
City and Zip Code	Cape Elizabeth 04107	Cape Elizabeth 04107
Federal Employer Number	016000010	01-6000010
DUNS Number	195754569	195754569
State of ME Vendor Number	VC1000012228	Ve1000012228

4. Legal Authority

	Individual Who Has Legal Authority to Sign this Subrecipient Grant Application
Name	Paul Fenton
Title	Chief of Police
Address Line 1	325 Ocean House Road
Address Line 2	
City and Zip Code	
Direct Telephone Number	207-767-3323
Fax Number	
E-mail Address	

**5. Project Director and
Finance Officer/Payroll
Representative**

	Project Director (Project Director must be different from Legal Authority)	Finance Officer or Payroll Representative
Name	Darin J. Estes	John Quartararo
Title	Community Liaison Officer	Finance Director
Address Line 1	325 Ocean House Road	320 Ocean House Road
Address Line 2		
City and Zip Code	Cape Elizabeth 04107	Cape Elizabeth 04107
Direct Telephone Number	207-767-3323 x 208	207-767-3323 x 259
Fax Number	207-767-0681	207-799-2914
E-Mail Address	darin.estes@capeelizabeth.org	john.quartararo@capeelizabeth.org

6. Population of Project Area

9800

7. Congressional District Served

<input checked="" type="checkbox"/> 1st	<input type="checkbox"/> 2nd	<input type="checkbox"/> Both
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8. Project Description Summary

This project encompasses two high visibility occupant protection enforcement campaigns. Grant funding will support overtime enforcement associated with law enforcement participation in the NHTSA National Click It or Ticket high-visibility campaigns (November 16 – November 29, 2020 & May 24, 2021 – June 5, 2021) and a Sustained Occupant Protection high-visibility enforcement campaign in counties identified below (year-round based on problem ID).

These projects support law enforcement efforts to increase the seat belt usage rate, voluntary compliance, and decrease unbelted passenger fatalities. Participating law enforcement agencies often incorporate an educational component (non-federally funded) to their occupant protection activities through school events.

9. Project Budget Summary

This section will auto-complete from budget and match worksheets on pages 11 & 13

	Federal	Match	Total
Personal Services	\$ 4,887.20		\$ 4,887.20
Travel	\$ 0.00		\$ 0.00
Equipment (\$5,000 or more in value)	\$ 0.00		\$ 0.00
Consultant	\$ 0.00		\$ 0.00
Other	\$ 0.00	\$ 1,270.84	\$ 1,270.84
Total	\$ 4,887.20	\$ 1,270.84	\$ 6,158.04

10. Seat Belt Policy

Any subrecipient entity receiving a grant must have a written seat belt policy. Does your agency have and enforce a seat belt use policy? You may be asked to provide a copy of this policy

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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