

MEMO

Date: October 16, 2020

To: Matthew Strugis, Town Manager

From: John Quartararo, Finance Director

Re: Maine Bureau of Highway Safety – High Visibility Distracted Driving Enforcement grant

CC: Debra Lane, Town Clerk and Paul Fenton, Police Chief; Darin Estes, Police Department

On October 8, 2020, the Police Chief receive an email notification of an award of up to \$6,842.08 from Maine Bureau of Highway Safety – High Visibility Distracted Driving Enforcement grant. The grant period is October 1, 2020 to September 15, 2021. The grant will reimburse staff costs during enforcement operations. Any match requirements will be met through the Police Department's operating budget, as allowed by the terms of the grant.

I am requesting that the Council accept and appropriate \$6,842.08 into account 0725-4452

Included with this memo is a breakdown of costs and funding for this project

I suggest the following Council order:

The Council accepts and appropriates a grant award of \$6,842.08 from Maine Bureau of Highway Safety – High Visibility Distracted Driving grant in account 0725-4452. The grant will reimburse staff costs during enforcement operations. Any match requirements will be met through the Police Department's operating budget, as allowed by the terms of the grant. The grant period is October 1, 2020 to September 15, 2021.



John Quartararo <john.quartararo@capeelizabeth.org>

Distracted Driving grant award

1 message

Dionne, Jamie <Jamie.Dionne@maine.gov>

Thu, Oct 8, 2020 at 2:31 PM

To: "paul.fenton@capeelizabeth.org" <paul.fenton@capeelizabeth.org>

Cc: Darin Estes <darin.estes@capeelizabeth.org>, John Quartararo <john.quartararo@capeelizabeth.org>

Dear Chief Fenton,___

On behalf of the Maine Bureau of Highway Safety, it is my pleasure to inform you that a grant to the Cape Elizabeth Police Department in the amount of \$6,842.08 has been approved for High Visibility Distracted Driving Enforcement.

This award will support dedicated crash reduction overtime patrols to conduct distracted driving enforcement during the two NHTSA High Visibility Distracted Driving Enforcement campaigns and during times and locations that have been identified in your grant application.

Attached you will find the complete award package and other documents needed for a reimbursement request submission. Please ensure that you save this email and all attachments for future use.

Please acknowledge your receipt of this email and it is especially important that you sign and return the attached subgrant contract to the Maine Bureau of Highway Safety as soon as possible.

The Maine Bureau of Highway Safety is proud to have your agency as a partner in Highway Safety. Thank you for everything that you do for your community and our state!

Sincerely,

Jamie Dionne

Jamie Dionne

Highway Safety Coordinator

Maine Bureau of Highway Safety

45 Commerce Drive, Suite 1

Augusta, ME 04333

Tel. 207.626.3845

Fax. 207.287.3042

Become our fan on Facebook at: www.facebook.com/MaineBureauOfHighwaySafety

SUBGRANT CONTRACT

DO NOT ENCUMBER

**PLEASE RETURN TO:
BUREAU OF HIGHWAY SAFETY
LAUREN STEWART, DIRECTOR
45 COMMERCE DRIVE, SUITE 1
STATE HOUSE STATION 164
AUGUSTA, MAINE 04333-0164**

SUBGRANT #: DD21-024
APPROVAL DATE: 10/01/2020
PROJECT PERIOD: 10/01/2020 TO 09/15/2021
013 16A 405E 012 6401 DD024

The Bureau of Highway Safety, hereinafter called the subgrantor, herewith agrees to provide funds in accordance with the provisions of the Highway Safety Act of 1966, as amended, and appropriate state statutes and regulations to:

Subgrantee Legal Name: Cape Elizabeth Police Department

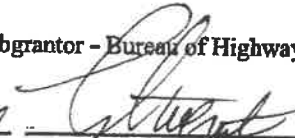
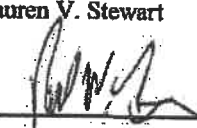
hereinafter called the subgrantee, for the purposes and in the amounts contained in the subgrant application submitted by the subgrantee and approved by the subgrantor.

The subgrantee agrees to the terms and conditions stated in the approved subgrant application on file at the office of the subgrantor which are made a part of this contract by reference. The subgrantee agrees to comply with the reimbursement procedures required by the subgrantor and with all special conditions imposed by the subgrantor in approving the award.

The subgrantee agrees to provide the required matching contributions as specified in the approved subgrant application for your 2021 HV Distracted Driving Enforcement.

Federal: \$6,842.08
01-6000100
Cape Elizabeth Town Of
325 Ocean House Road
Cape Elizabeth, ME, 04107

For the Subgrantor - Bureau of Highway Safety

10/15/2020		Director
Date:	Authorized Signature Lauren V. Stewart	Title
10/15/2020		Chief of Police
Date:	Authorized Signature for Subgrantee Chief Paul Fenton	Title

THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE DEPARTMENT OF THE ATTORNEY GENERAL, ON MAY 6, 1996.

This contract is valid only if signed by an authorized representative of the applicant and BHS and has been approved by the Maine Division of Purchases.
This subgrant award is conditional upon subsequent legislative or executive action, federal or state, which may result in a budget recession, deferral or revision.
Approval may also be contingent upon a current year comprehensive plan approval by NHTSA.