

MEMO

Date: December 30, 2020

To: Matthew Strugis, Town Manager

From: John Quartararo, Finance Director



Re: FY 2021 Budget Adjustments for Division 0640 - 0660

CC: Debra Lane, Town Clerk, Jay Reynolds, Public Works Director, Kathy Raftice, Community Services Director, and Maureen O'Meara, Town Planner

The Town budgets and accounts for Parks (0640), School Grounds (0641) Fort Williams Park (0645) and Trees (0660) in the 600 series of departments. Park, School Grounds and Trees are under the control of Public Works. Public Works and Community Service jointly control the budget for Fort Williams Park. Finally, within Parks there is a line for Greenbelt Trail Maintenance (0640-4114). Town Planner with advice from the Conservation Commission manages those funds. Often times, there are funds left over in this account and an approval for carried forward is requested.

After discussion with the Public Works Director, Community Services Director and Town Planner, I am proposing a revamping of the budgets for these four 600 series divisions.

- First, I am proposing a new division, 0330 titled Parks and Grounds under the control of Public Works, and within the series where other Public Works divisions are located. In addition, transfer \$584,457 of the budget in the four 600 series divisions to this new division.
- Second the creation of a new CIP Project "Greenbelt Trail Improvements" within department 0715, under the control of the Town Planner with advice of the Conservation Commission. In addition, transfer \$24,400 to this project from division 0640.
- Finally, the remaining budget of \$123,643 in division 0645 Fort Williams Park would be under the control of Community Services.

I suggest the following Council order:

Ordered that \$584,457 of the approved FY 2021 budget from the following divisions: Parks (0640), School Grounds (0641) Fort Williams Park (0645) and Trees (0660) be transferred to a new division Parks and Grounds (0330) under the control of Public Works Department; that \$24,400 of the approved FY 2021 budget in division 0640 be transferred to a new CIP project in department 0715 titled "Greenbelt Trail Improvements" under the control of the Town Planner with advice of the Conservation Commission; and, that the remaining \$123.643 in division 0645 Fort Williams Park be under the control of Community Services.

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660

30 DEC 2020

Sub Acct Description Interfund 01 GENERAL FUND	-----Budget-----			-Expended-		Unencumbered Balance
	Initial	Adjusted	Corrected	Paid		
Department 0640 PARKS						
0640 1001 FULL TIME PAYROLL	35,240.00	-	35,240.00	30,245.76	4,994.24	
0640 1002 PART TIME PAYROLL	7,800.00	-	7,800.00	6,740.50	1,059.50	
0640 1004 COVID - 19 PAY	-	-	-	-	-	
0640 1020 SOCIAL SECURITY	3,293.00	-	3,293.00	3,206.31	86.69	
0640 2002 POWER	1,300.00	-	1,300.00	190.94	1,109.06	
0640 2003 WATER	4,575.00	-	4,575.00	866.71	3,708.29	
0640 2010 PROFESSIONAL SERVICE	39,475.00	-	39,475.00	18,442.18	21,032.82	
0640 2022 UNIFORMS	575.00	-	575.00	567.49	7.51	
0640 2032 EQUIPMENT MAINTENANCE	3,500.00	-	3,500.00	2,895.29	604.71	
0640 2037 COMMUNITY PLAYGROUND	4,000.00	-	4,000.00	945.00	3,055.00	
0640 2970 COVID SUPPLIES	-	-	-	234.90	(234.90)	
0640 3002 GASOLINE	1,170.00	-	1,170.00	670.29	499.71	
0640 3038 IRRIGATION MAINT & S	700.00	-	700.00	249.74	450.26	
0640 3039 GROUNDS MAINTENANCE	6,825.00	-	6,825.00	4,715.07	2,109.93	
0640 3040 DIESEL FUEL	800.00	-	800.00	421.54	378.46	
0640 4006 LIONS FIELD IMPROVEMENT	500.00	-	500.00	2,362.95	(1,862.95)	
0640 4114 GREENBELT TRAILS MAINTENANCE	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63	
Department 0640 Totals	128,753.00	5,440.00	134,193.00	84,877.04	49,315.96	
Department 0641 SCHOOL GROUNDS						
0641 1001 FULL TIME PAYROLL	49,900.00	-	49,900.00	23,122.06	26,777.94	
0641 1002 PART TIME PAYROLL	7,800.00	-	7,800.00	14,651.25	(6,851.25)	
0641 1003 OVERTIME PAYROLL	725.00	-	725.00	2,259.57	(1,534.57)	
0641 1004 COVID - 19 PAY	-	-	-	-	-	
0641 1020 SOCIAL SECURITY	4,470.00	-	4,470.00	2,237.92	2,232.08	
0641 2010 PROFESSIONAL SERVICE	34,060.00	-	34,060.00	7,878.17	26,181.83	
0641 2022 UNIFORMS	575.00	-	575.00	427.41	147.59	
0641 2032 EQUIPMENT MAINTENANCE	5,500.00	-	5,500.00	5,008.47	491.53	
0641 2038 CONTR.SCHL.SNOWPLOW SERV.	47,480.00	-	47,480.00	15,902.00	31,578.00	
0641 2041 FENCING & GATE MAINT.	2,000.00	-	2,000.00	-	2,000.00	
0641 2970 COVID SUPPLIES	-	-	-	-	-	

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660

30 DEC 2020

Sub	Acct Description	-----Budget-----		-Expended-		Unencumbered
		Initial	Adjusted	Corrected	Paid	
0641	3002 GASOLINE	1,020.00	-	1,020.00	582.93	437.07
0641	3005 MINOR EQUIPMENT	1,500.00	-	1,500.00	371.89	1,128.11
0641	3006 MISCELLANEOUS SUPPLIES	200.00	-	200.00	65.65	134.35
0641	3038 IRRIGATION MAINT/SUPPLIES	600.00	-	600.00	450.15	149.85
0641	3039 GROUNDS MAINTENANCE	20,375.00	-	20,375.00	6,768.39	13,606.61
0641	3040 DIESEL FUEL	1,950.00	-	1,950.00	1,027.51	922.49
0641	5033 TXFR TO TURF FIELD FUND	-	-	-	-	-
Department 0641 Totals		178,155.00	-	178,155.00	80,753.37	97,401.63
Department 0645 FORT WILLIAMS PARK						
0645	1001 FULL TIME PAYROLL	58,470.00	-	58,470.00	2,211.20	56,258.80
0645	1002 PART TIME PAYROLL	107,823.00	-	107,823.00	36,751.10	71,071.90
0645	1003 OVERTIME PAYROLL	300.00	-	300.00	-	300.00
0645	1004 COVID - 19 PAY	-	-	-	-	-
0645	1020 SOCIAL SECURITY	12,744.00	-	12,744.00	2,970.85	9,773.15
0645	2002 POWER	5,300.00	-	5,300.00	2,266.92	3,033.08
0645	2003 WATER	7,625.00	-	7,625.00	4,556.80	3,068.20
0645	2010 PROFESSIONAL SERVICE	26,000.00	-	26,000.00	23,169.00	2,831.00
0645	2019 TREE PLANTING AND MAINTENANCE	10,000.00	-	10,000.00	2,779.00	7,221.00
0645	2022 UNIFORM	1,200.00	-	1,200.00	-	1,200.00
0645	2032 EQUIPMENT MAINTENANCE	5,000.00	-	5,000.00	4,631.10	368.90
0645	2035 BUILDING REPAIR	29,500.00	-	29,500.00	3,309.57	26,190.43
0645	2036 STONE WALL REPAIRS	22,000.00	29,000.00	51,000.00	-	51,000.00
0645	2037 BATTERY & MANSION SE	2,000.00	-	2,000.00	-	2,000.00
0645	2038 SNOW PLOWING - CONTRACTED	20,000.00	-	20,000.00	6,666.67	13,333.33
0645	2041 FENCING & GATE MAINTENANCE	6,000.00	4,000.00	10,000.00	150.00	9,850.00
0645	2063 ALARM SYSTEM MONITOR	550.00	-	550.00	414.00	136.00
0645	2970 COVID SUPPLIES	-	-	-	-	-
0645	3002 GASOLINE	1,260.00	-	1,260.00	721.32	538.68
0645	3003 HEAT	14,500.00	-	14,500.00	1,644.53	12,855.47
0645	3005 MINOR EQUIPMENT	1,200.00	-	1,200.00	120.00	1,080.00
0645	3006 MISCELLANEOUS SUPPLIES	600.00	-	600.00	278.52	321.48
0645	3038 MAINTENANCE MATERIAL	14,000.00	-	14,000.00	6,218.35	7,781.65
0645	3039 GROUNDS MATERIALS	500.00	-	500.00	156.00	344.00

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660

30 DEC 2020

Sub Acct Description	-----Budget-----			-Expended-		Unencumbered Balance
	Initial	Adjusted	Corrected	Paid		
0645 3040 DIESEL FUEL	2,200.00	-	2,200.00	1,159.24	1,040.76	-
0645 4001 TENNIS CT. REHAB	-	-	-	-	-	-
Department 0645 Totals	348,772.00	33,000.00	381,772.00	100,174.17	281,597.83	
Department 0660 TREES						
0660 1002 PART TIME PAYROLL	5,600.00	-	5,600.00	2,800.00	2,800.00	-
0660 1004 COVID - 19 PAY	-	-	-	-	-	-
0660 1020 SOCIAL SECURITY	428.00	-	428.00	214.20	213.80	-
0660 2000 CELLULAR PHONE	420.00	-	420.00	34.99	385.01	-
0660 2007 DUES AND MEMBERSHIPS	140.00	-	140.00	-	140.00	-
0660 2010 PROFESSIONAL SERVICE	25,000.00	6,552.00	31,552.00	13,977.71	17,574.29	-
0660 2970 COVID SUPPLIES	-	-	-	-	-	-
0660 3006 MISCELLANEOUS SUPPLIES	100.00	-	100.00	-	100.00	-
Department 0660 Totals	31,688.00	6,552.00	38,240.00	17,026.90	21,213.10	
Interfund 01 Totals	687,368.00	44,992.00	732,360.00	282,831.48	449,528.52	
PUBLC WORKS						
	544,905.00	39,552.00	584,457.00	226,797.19	357,659.81	
CIP - GREENBELT TRAIL IMPROVEMENTS						
	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63	
COMMUNITY SERVICES						
	123,463.00	-	123,463.00	43,911.92	79,551.08	
GRAND TOTAL	687,368.00	44,992.00	732,360.00	282,831.48	449,528.52	

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 BY SUB-ACCOUNT
30 DEC 2020

Sub	Acct Description	Initial	Adjusted	Corrected	Expended- Paid	Unencumbered Balance
Interfund 01 GENERAL FUND						
0640	1001 FULL TIME PAYROLL	35,240.00	-	35,240.00	30,245.76	4,994.24
0641	1001 FULL TIME PAYROLL	49,900.00	-	49,900.00	23,122.06	26,777.94
0645	1001 FULL TIME PAYROLL	58,470.00	-	58,470.00	2,211.20	56,258.80
	1001 FULL TIME PAYROLL	143,610.00	-	143,610.00	55,579.02	88,030.98
0640	1002 PART TIME PAYROLL	7,800.00	-	7,800.00	6,740.50	1,059.50
0641	1002 PART TIME PAYROLL	7,800.00	-	7,800.00	14,651.25	(6,851.25)
0645	1002 PART TIME PAYROLL	107,823.00	-	107,823.00	36,751.10	71,071.90
0660	1002 PART TIME PAYROLL	5,600.00	-	5,600.00	2,800.00	2,800.00
	1002 PART TIME PAYROLL	129,023.00	-	129,023.00	60,942.85	68,080.15
0641	1003 OVERTIME PAYROLL	725.00	-	725.00	2,259.57	(1,534.57)
0645	1003 OVERTIME PAYROLL	300.00	-	300.00	-	300.00
	1003 OVERTIME PAYROLL	1,025.00	-	1,025.00	2,259.57	(1,234.57)
0640	1004 COVID - 19 PAY	-	-	-	-	-
0641	1004 COVID - 19 PAY	-	-	-	-	-
0645	1004 COVID - 19 PAY	-	-	-	-	-
0660	1004 COVID - 19 PAY	-	-	-	-	-
	1004 COVID - 19 PAY	-	-	-	-	-
0640	1020 SOCIAL SECURITY	3,293.00	-	3,293.00	3,206.31	86.69
0641	1020 SOCIAL SECURITY	4,470.00	-	4,470.00	2,237.92	2,232.08
0645	1020 SOCIAL SECURITY	12,744.00	-	12,744.00	2,970.85	9,773.15
0660	1020 SOCIAL SECURITY	428.00	-	428.00	214.20	213.80
	1020 SOCIAL SECURITY	20,935.00	-	20,935.00	8,629.28	12,305.72
0660	2000 CELLULAR PHONE	420.00	-	420.00	34.99	385.01
	2000 CELLULAR PHONE	420.00	-	420.00	34.99	385.01
0640	2002 POWER	1,300.00	-	1,300.00	190.94	1,109.06
0645	2002 POWER	5,300.00	-	5,300.00	2,266.92	3,033.08

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 BY SUB-ACCOUNT

30 DEC 2020

Sub Acct Description	-----Budget-----			-Expended-		Unencumbered Balance
	Initial	Adjusted	Corrected	Paid		
2002 POWER	6,600.00	-	6,600.00	2,457.86		4,142.14
0640 2003 WATER	4,575.00	-	4,575.00	866.71		3,708.29
0645 2003 WATER	7,625.00	-	7,625.00	4,556.80		3,068.20
2003 WATER	12,200.00	-	12,200.00	5,423.51		6,776.49
0660 2007 DUES AND MEMBERSHIPS	140.00	-	140.00	-		140.00
2007 DUES AND MEMBERSHIPS	140.00	-	140.00	-		140.00
0640 2010 PROFESSIONAL SERVICE	39,475.00	-	39,475.00	18,442.18		21,032.82
0641 2010 PROFESSIONAL SERVICE	34,060.00	-	34,060.00	7,878.17		26,181.83
0645 2010 PROFESSIONAL SERVICE	26,000.00	-	26,000.00	23,169.00		2,831.00
0660 2010 PROFESSIONAL SERVICE	25,000.00	6,552.00	31,552.00	13,977.71		17,574.29
2010 PROFESSIONAL SERVICE	124,535.00	6,552.00	131,087.00	63,467.06		67,619.94
0645 2019 TREE PLANTING AND MAINTENANCE	10,000.00	-	10,000.00	2,779.00		7,221.00
2019 TREE PLANTING AND MAINTENANCE	10,000.00	-	10,000.00	2,779.00		7,221.00
0640 2022 UNIFORMS	575.00	-	575.00	567.49		7.51
0641 2022 UNIFORMS	575.00	-	575.00	427.41		147.59
0645 2022 UNIFORM	1,200.00	-	1,200.00	-		1,200.00
2022 UNIFORMS	2,350.00	-	2,350.00	994.90		1,355.10
0640 2032 EQUIPMENT MAINTENANCE	3,500.00	-	3,500.00	2,895.29		604.71
0641 2032 EQUIPMENT MAINTENANCE	5,500.00	-	5,500.00	5,008.47		491.53
0645 2032 EQUIPMENT MAINTENANCE	5,000.00	-	5,000.00	4,631.10		368.90
2032 EQUIPMENT MAINTENANCE	14,000.00	-	14,000.00	12,534.86		1,465.14
0645 2035 BUILDING REPAIR	29,500.00	-	29,500.00	3,309.57		26,190.43
2035 BUILDING REPAIR	29,500.00	-	29,500.00	3,309.57		26,190.43
0645 2036 STONE WALL REPAIRS	22,000.00	29,000.00	51,000.00	-		51,000.00
2036 STONE WALL REPAIRS	22,000.00	29,000.00	51,000.00	-		51,000.00

TOWN OF CAPE ELIZABETH

FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 BY SUB-ACCOUNT

30 DEC 2020

Sub	Acct Description	-----Budget-----		-Expended-		Unencumbered Balance
		Initial	Adjusted	Corrected	Paid	
0640	2037 COMMUNITY PLAYGROUND	4,000.00	-	4,000.00	945.00	3,055.00
	2037 COMMUNITY PLAYGROUND	4,000.00	-	4,000.00	945.00	3,055.00
0645	2037 BATTERY & MANSION SE	2,000.00	-	2,000.00	-	2,000.00
	2037 BATTERY & MANSION SE	2,000.00	-	2,000.00	-	2,000.00
0641	2038 CONTR.SCHL.SNOWPLOW SERV.	47,480.00	-	47,480.00	15,902.00	31,578.00
0645	2038 SNOW PLOWING - CONTRACTED	20,000.00	-	20,000.00	6,666.67	13,333.33
	2038 SNOW PLOWING - CONTRACTED	67,480.00	-	67,480.00	22,568.67	44,911.33
0641	2041 FENCING & GATE MAINT.	2,000.00	-	2,000.00	-	2,000.00
0645	2041 FENCING & GATE MAINTENANCE	6,000.00	4,000.00	10,000.00	150.00	9,850.00
	2041 FENCING & GATE MAINTENANCE	8,000.00	4,000.00	12,000.00	150.00	11,850.00
0645	2063 ALARM SYSTEM MONITOR	550.00	-	550.00	414.00	136.00
	2063 ALARM SYSTEM MONITOR	550.00	-	550.00	414.00	136.00
0640	2970 COVID SUPPLIES	-	-	-	234.90	(234.90)
0641	2970 COVID SUPPLIES	-	-	-	-	-
0645	2970 COVID SUPPLIES	-	-	-	-	-
0660	2970 COVID SUPPLIES	-	-	-	-	-
	2970 COVID SUPPLIES	-	-	-	234.90	(234.90)
0640	3002 GASOLINE	1,170.00	-	1,170.00	670.29	499.71
0641	3002 GASOLINE	1,020.00	-	1,020.00	582.93	437.07
0645	3002 GASOLINE	1,260.00	-	1,260.00	721.32	538.68
	3002 GASOLINE	3,450.00	-	3,450.00	1,974.54	1,475.46
0645	3003 HEAT	14,500.00	-	14,500.00	1,644.53	12,855.47
	3003 HEAT	14,500.00	-	14,500.00	1,644.53	12,855.47
0641	3005 MINOR EQUIPMENT	1,500.00	-	1,500.00	371.89	1,128.11
0645	3005 MINOR EQUIPMENT	1,200.00	-	1,200.00	120.00	1,080.00
	3005 MINOR EQUIPMENT	2,700.00	-	2,700.00	491.89	2,208.11

TOWN OF CAPE ELIZABETH

FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 BY SUB-ACCOUNT

30 DEC 2020

Sub Acct Description	Initial	Budget-----		Corrected	-Expended-		Unencumbered Balance
		Adjusted			Paid		
0641 3006 MISCELLANEOUS SUPPLIES	200.00	-	200.00	200.00	65.65	134.35	
0645 3006 MISCELLANEOUS SUPPLIES	600.00	-	600.00	600.00	278.52	321.48	
0660 3006 MISCELLANEOUS SUPPLIES	100.00	-	100.00	100.00	-	100.00	
3006 MISCELLANEOUS SUPPLIES	900.00	-	900.00	900.00	344.17	555.83	
0640 3038 IRRIGATION MAINT & S	700.00	-	700.00	700.00	249.74	450.26	
0641 3038 IRRIGATION MAINT/SUPPLIES	600.00	-	600.00	600.00	450.15	149.85	
3038 IRRIGATION MAINT/SUPPLIES	1,300.00	-	1,300.00	1,300.00	699.89	600.11	
0645 3038 MAINTENANCE MATERIAL	14,000.00	-	14,000.00	14,000.00	6,218.35	7,781.65	
	14,000.00	-	14,000.00	14,000.00	6,218.35	7,781.65	
0640 3039 GROUNDS MAINTENANCE	6,825.00	-	6,825.00	6,825.00	4,715.07	2,109.93	
0641 3039 GROUNDS MAINTENANCE	20,375.00	-	20,375.00	20,375.00	6,768.39	13,606.61	
0645 3039 GROUNDS MATERIALS	500.00	-	500.00	500.00	156.00	344.00	
3039 GROUNDS MAINTENANCE	27,700.00	-	27,700.00	27,700.00	11,639.46	16,060.54	
0640 3040 DIESEL FUEL	800.00	-	800.00	800.00	421.54	378.46	
0641 3040 DIESEL FUEL	1,950.00	-	1,950.00	1,950.00	1,027.51	922.49	
0645 3040 DIESEL FUEL	2,200.00	-	2,200.00	2,200.00	1,159.24	1,040.76	
3040 DIESEL FUEL	4,950.00	-	4,950.00	4,950.00	2,608.29	2,341.71	
0645 4001 TENNIS CT. REHAB	-	-	-	-	-	-	
4001 TENNIS CT. REHAB	-	-	-	-	-	-	
0640 4006 LIONS FIELD IMPROVEMENT	500.00	-	500.00	500.00	2,362.95	(1,862.95)	
4006 LIONS FIELD IMPROVEMENT	500.00	-	500.00	500.00	2,362.95	(1,862.95)	
0640 4114 GREENBELT TRAILS MAINTENANCE	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63		
4114 GREENBELT TRAILS MAINTENANCE	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63		
0641 5033 TXFR TO TURF FIELD FUND	-	-	-	-	-	-	
5033 TXFR TO TURF FIELD FUND	-	-	-	-	-	-	

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 BY SUB-ACCOUNT

30 DEC 2020

Sub Acct Description	Initial	-----Budget----- Adjusted	Corrected	-Expended- Paid	Unencumbered Balance
GRAND TOTAL	687,368.00	44,992.00	732,360.00	282,831.48	449,528.52

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 - BY SUB-ACCOUNT - PUBLIC WORKS

30 DEC 2020

Sub	Acct Description	Initial	Adjusted	Corrected	-Expended- Paid	Unencumbered Balance
Interfund 01 GENERAL FUND						

0640	1001 FULL TIME PAYROLL	35,240.00	-	35,240.00	30,245.76	4,994.24
0641	1001 FULL TIME PAYROLL	49,900.00	-	49,900.00	23,122.06	26,777.94
0645	1001 FULL TIME PAYROLL	58,470.00	-	58,470.00	2,211.20	56,258.80
	1001 FULL TIME PAYROLL	143,610.00	-	143,610.00	55,579.02	88,030.98

0640	1002 PART TIME PAYROLL	7,800.00	-	7,800.00	6,740.50	1,059.50
0641	1002 PART TIME PAYROLL	7,800.00	-	7,800.00	14,651.25	(6,851.25)
0645	1002 PART TIME PAYROLL	13,200.00	-	13,200.00	-	13,200.00
0660	1002 PART TIME PAYROLL	5,600.00	-	5,600.00	2,800.00	2,800.00
	1002 PART TIME PAYROLL	34,400.00	-	34,400.00	24,191.75	10,208.25

0641	1003 OVERTIME PAYROLL	725.00	-	725.00	2,259.57	(1,534.57)
0645	1003 OVERTIME PAYROLL	300.00	-	300.00	-	300.00
	1003 OVERTIME PAYROLL	1,025.00	-	1,025.00	2,259.57	(1,234.57)

0640	1004 COVID - 19 PAY	-	-	-	-	-
0641	1004 COVID - 19 PAY	-	-	-	-	-
0645	1004 COVID - 19 PAY	-	-	-	-	-
0660	1004 COVID - 19 PAY	-	-	-	-	-
	1004 COVID - 19 PAY	-	-	-	-	-

0640	1020 SOCIAL SECURITY	3,293.00	-	3,293.00	3,206.31	86.69
0641	1020 SOCIAL SECURITY	4,470.00	-	4,470.00	2,237.92	2,232.08
0645	1020 SOCIAL SECURITY	5,504.00	-	5,504.00	-	5,504.00
0660	1020 SOCIAL SECURITY	428.00	-	428.00	214.20	213.80
	1020 SOCIAL SECURITY	13,695.00	-	13,695.00	5,658.43	8,036.57

0660	2000 CELLULAR PHONE	420.00	-	420.00	34.99	385.01
	2000 CELLULAR PHONE	420.00	-	420.00	34.99	385.01

0640	2002 POWER	1,300.00	-	1,300.00	190.94	1,109.06
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0645	2002 POWER	-	-	-	-	-
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TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 - BY SUB-ACCOUNT - PUBLIC WORKS

30 DEC 2020

	2002 POWER	1,300.00	-	1,300.00	190.94	1,109.06
0640	2003 WATER	4,575.00	-	4,575.00	866.71	3,708.29
0645	2003 WATER	7,625.00	-	7,625.00	4,556.80	3,068.20
	2003 WATER	12,200.00	-	12,200.00	5,423.51	6,776.49
0660	2007 DUES AND MEMBERSHIPS	140.00	-	140.00	-	140.00
	2007 DUES AND MEMBERSHIPS	140.00	-	140.00	-	140.00
0640	2010 PROFESSIONAL SERVICE	39,475.00	-	39,475.00	18,442.18	21,032.82
0641	2010 PROFESSIONAL SERVICE	34,060.00	-	34,060.00	7,878.17	26,181.83
0645	2010 PROFESSIONAL SERVICE	26,000.00	-	26,000.00	23,169.00	2,831.00
0660	2010 PROFESSIONAL SERVICE	25,000.00	6,552.00	31,552.00	13,977.71	17,574.29
	2010 PROFESSIONAL SERVICE	124,535.00	6,552.00	131,087.00	63,467.06	67,619.94
0645	2019 TREE PLANTING AND MAINTENANCE	10,000.00	-	10,000.00	2,779.00	7,221.00
	2019 TREE PLANTING AND MAINTENANCE	10,000.00	-	10,000.00	2,779.00	7,221.00
0640	2022 UNIFORMS	575.00	-	575.00	567.49	7.51
0641	2022 UNIFORMS	575.00	-	575.00	427.41	147.59
0645	2022 UNIFORM	-	-	-	-	-
	2022 UNIFORMS	1,150.00	-	1,150.00	994.90	155.10
0640	2032 EQUIPMENT MAINTENANCE	3,500.00	-	3,500.00	2,895.29	604.71
0641	2032 EQUIPMENT MAINTENANCE	5,500.00	-	5,500.00	5,008.47	491.53
0645	2032 EQUIPMENT MAINTENANCE	5,000.00	-	5,000.00	4,631.10	368.90
	2032 EQUIPMENT MAINTENANCE	14,000.00	-	14,000.00	12,534.86	1,465.14
0645	2035 BUILDING REPAIR	29,500.00	-	29,500.00	3,309.57	26,190.43
	2035 BUILDING REPAIR	29,500.00	-	29,500.00	3,309.57	26,190.43
0645	2036 STONE WALL REPAIRS	22,000.00	29,000.00	51,000.00	-	51,000.00
	2036 STONE WALL REPAIRS	22,000.00	29,000.00	51,000.00	-	51,000.00
0640	2037 COMMUNITY PLAYGROUND	4,000.00	-	4,000.00	945.00	3,055.00
	2037 COMMUNITY PLAYGROUND	4,000.00	-	4,000.00	945.00	3,055.00

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0645	2037	BATTERY & MANSION SE	2,000.00	-	2,000.00	-	2,000.00
	2037	BATTERY & MANSION SE	2,000.00	-	2,000.00	-	2,000.00
0641	2038	CONTR.SCHL.SNOW/PLOW SERV.	47,480.00	-	47,480.00	15,902.00	31,578.00
0645	2038	SNOW PLOWING - CONTRACTED	20,000.00	-	20,000.00	6,666.67	13,333.33
	2038	SNOW PLOWING - CONTRACTED	67,480.00	-	67,480.00	22,568.67	44,911.33
0641	2041	FENCING & GATE MAINT.	2,000.00	-	2,000.00	-	2,000.00
0645	2041	FENCING & GATE MAINTENANCE	6,000.00	4,000.00	10,000.00	150.00	9,850.00
	2041	FENCING & GATE MAINTENANCE	8,000.00	4,000.00	12,000.00	150.00	11,850.00
0645	2063	ALARM SYSTEM MONITOR	550.00	-	550.00	414.00	136.00
	2063	ALARM SYSTEM MONITOR	550.00	-	550.00	414.00	136.00
0640	2970	COVID SUPPLIES	-	-	-	234.90	(234.90)
0641	2970	COVID SUPPLIES	-	-	-	-	-
0645	2970	COVID SUPPLIES	-	-	-	-	-
0660	2970	COVID SUPPLIES	-	-	-	-	-
	2970	COVID SUPPLIES	-	-	-	234.90	(234.90)
0640	3002	GASOLINE	1,170.00	-	1,170.00	670.29	499.71
0641	3002	GASOLINE	1,020.00	-	1,020.00	582.93	437.07
0645	3002	GASOLINE	1,260.00	-	1,260.00	721.32	538.68
	3002	GASOLINE	3,450.00	-	3,450.00	1,974.54	1,475.46
0645	3003	HEAT	-	-	-	-	-
	3003	HEAT	-	-	-	-	-
0641	3005	MINOR EQUIPMENT	1,500.00	-	1,500.00	371.89	1,128.11
0645	3005	MINOR EQUIPMENT	1,200.00	-	1,200.00	120.00	1,080.00
	3005	MINOR EQUIPMENT	2,700.00	-	2,700.00	491.89	2,208.11
0641	3006	MISCELLANEOUS SUPPLIES	200.00	-	200.00	65.65	134.35
0645	3006	MISCELLANEOUS SUPPLIES	-	-	-	-	-

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0660	3006 MISCELLANEOUS SUPPLIES	100.00	-	100.00	-	100.00	
	3006 MISCELLANEOUS SUPPLIES	300.00	-	300.00	-	65.65	234.35
0640	3038 IRRIGATION MAINT & S	700.00	-	700.00	249.74	450.26	
0641	3038 IRRIGATION MAINT/SUPPLIES	600.00	-	600.00	450.15	149.85	
	3038 IRRIGATION MAINT/SUPPLIES	1,300.00	-	1,300.00	699.89	600.11	
0645	3038 MAINTENANCE MATERIAL	14,000.00	-	14,000.00	6,218.35	7,781.65	
		14,000.00	-	14,000.00	6,218.35	7,781.65	
0640	3039 GROUNDS MAINTENANCE	6,825.00	-	6,825.00	4,715.07	2,109.93	
0641	3039 GROUNDS MAINTENANCE	20,375.00	-	20,375.00	6,768.39	13,606.61	
0645	3039 GROUNDS MATERIALS	500.00	-	500.00	156.00	344.00	
	3039 GROUNDS MAINTENANCE	27,700.00	-	27,700.00	11,639.46	16,060.54	
0640	3040 DIESEL FUEL	800.00	-	800.00	421.54	378.46	
0641	3040 DIESEL FUEL	1,950.00	-	1,950.00	1,027.51	922.49	
0645	3040 DIESEL FUEL	2,200.00	-	2,200.00	1,159.24	1,040.76	
	3040 DIESEL FUEL	4,950.00	-	4,950.00	2,608.29	2,341.71	
0645	4001 TENNIS CT. REHAB	-	-	-	-	-	
	4001 TENNIS CT. REHAB	-	-	-	-	-	
0640	4006 LIONS FIELD IMPROVEMENT	500.00	-	500.00	2,362.95	(1,862.95)	
	4006 LIONS FIELD IMPROVEMENT	500.00	-	500.00	2,362.95	(1,862.95)	
0641	5033 TXFR TO TURF FIELD FUND	-	-	-	-	-	
	5033 TXFR TO TURF FIELD FUND	-	-	-	-	-	
	PUBLIC WORKS	544,905.00	39,552.00	584,457.00	226,797.19	357,659.81	
0640	4114 GREENBELT TRAILS MAINTENANCE	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63	
	4114 GREENBELT TRAILS MAINTENANCE	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63	
	CIP 0715 - - GREENBELT IMPROVEMENTS	19,000.00	5,440.00	24,440.00	12,122.37	12,317.63	

TOWN OF CAPE ELIZABETH

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GRAND TOTAL

<u>563,905.00</u>	<u>44,992.00</u>	<u>608,897.00</u>	<u>238,919.56</u>	<u>369,977.44</u>
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TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 - BY SUB-ACCOUNT - COMM SERVICES

30 DEC 2020

Sub	Acct Description	Initial	Adjusted	Corrected	-Expended- Paid	Unencumbered Balance
Interfund 01 GENERAL FUND						

0640	1001 FULL TIME PAYROLL	-	-	-	-	-
0641	1001 FULL TIME PAYROLL	-	-	-	-	-
0645	1001 FULL TIME PAYROLL	-	-	-	-	-
	1001 FULL TIME PAYROLL	-	-	-	-	-

0640	1002 PART TIME PAYROLL	-	-	-	-	-
0641	1002 PART TIME PAYROLL	-	-	-	-	-
0645	1002 PART TIME PAYROLL	94,623.00	-	94,623.00	36,751.10	57,871.90
0660	1002 PART TIME PAYROLL	-	-	-	-	-
	1002 PART TIME PAYROLL	94,623.00	-	94,623.00	36,751.10	57,871.90

0641	1003 OVERTIME PAYROLL	-	-	-	-	-
0645	1003 OVERTIME PAYROLL	-	-	-	-	-
	1003 OVERTIME PAYROLL	-	-	-	-	-

0640	1004 COVID - 19 PAY	-	-	-	-	-
0641	1004 COVID - 19 PAY	-	-	-	-	-
0645	1004 COVID - 19 PAY	-	-	-	-	-
0660	1004 COVID - 19 PAY	-	-	-	-	-
	1004 COVID - 19 PAY	-	-	-	-	-

0640	1020 SOCIAL SECURITY	-	-	-	-	-
0641	1020 SOCIAL SECURITY	-	-	-	-	-
0645	1020 SOCIAL SECURITY	7,240.00	-	7,240.00	2,970.85	4,269.15
0660	1020 SOCIAL SECURITY	-	-	-	-	-
	1020 SOCIAL SECURITY	7,240.00	-	7,240.00	2,970.85	4,269.15

0660	2000 CELLULAR PHONE	-	-	-	-	-
	2000 CELLULAR PHONE	-	-	-	-	-

0640	2002 POWER	-	-	-	-	-
0645	2002 POWER	5,300.00	-	5,300.00	2,266.92	3,033.08

TOWN OF CAPE ELIZABETH
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30 DEC 2020

2002 POWER	5,300.00	-	5,300.00	2,266.92	3,033.08
0640 2003 WATER	-	-	-	-	-
0645 2003 WATER	-	-	-	-	-
2003 WATER	-	-	-	-	-
0660 2007 DUES AND MEMBERSHIPS	-	-	-	-	-
2007 DUES AND MEMBERSHIPS	-	-	-	-	-
0640 2010 PROFESSIONAL SERVICE	-	-	-	-	-
0641 2010 PROFESSIONAL SERVICE	-	-	-	-	-
0645 2010 PROFESSIONAL SERVICE	-	-	-	-	-
0660 2010 PROFESSIONAL SERVICE	-	-	-	-	-
2010 PROFESSIONAL SERVICE	-	-	-	-	-
0645 2019 TREE PLANTING AND MAINTENANCE	-	-	-	-	-
2019 TREE PLANTING AND MAINTENANCE	-	-	-	-	-
0640 2022 UNIFORMS	-	-	-	-	-
0641 2022 UNIFORMS	-	-	-	-	-
0645 2022 UNIFORM	1,200.00	-	1,200.00	-	1,200.00
2022 UNIFORMS	1,200.00	-	1,200.00	-	1,200.00
0640 2032 EQUIPMENT MAINTENANCE	-	-	-	-	-
0641 2032 EQUIPMENT MAINTENANCE	-	-	-	-	-
0645 2032 EQUIPMENT MAINTENANCE	-	-	-	-	-
2032 EQUIPMENT MAINTENANCE	-	-	-	-	-
0645 2035 BUILDING REPAIR	-	-	-	-	-
2035 BUILDING REPAIR	-	-	-	-	-
0645 2036 STONE WALL REPAIRS	-	-	-	-	-
2036 STONE WALL REPAIRS	-	-	-	-	-
0640 2037 COMMUNITY PLAYGROUND	-	-	-	-	-
2037 COMMUNITY PLAYGROUND	-	-	-	-	-

TOWN OF CAPE ELIZABETH
FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 - BY SUB-ACCOUNT - COMM SERVICES
30 DEC 2020

0645	2037	BATTERY & MANSION SE	-	-	-	-	-	-
	2037	BATTERY & MANSION SE	-	-	-	-	-	-
0641	2038	CONTR.SCHL.SNOW/PLOW SERV.	-	-	-	-	-	-
0645	2038	SNOW PLOWING - CONTRACTED	-	-	-	-	-	-
	2038	SNOW PLOWING - CONTRACTED	-	-	-	-	-	-
0641	2041	FENCING & GATE MAINT.	-	-	-	-	-	-
0645	2041	FENCING & GATE MAINTENANCE	-	-	-	-	-	-
	2041	FENCING & GATE MAINTENANCE	-	-	-	-	-	-
0645	2063	ALARM SYSTEM MONITOR	-	-	-	-	-	-
	2063	ALARM SYSTEM MONITOR	-	-	-	-	-	-
0640	2970	COVID SUPPLIES	-	-	-	-	-	-
0641	2970	COVID SUPPLIES	-	-	-	-	-	-
0645	2970	COVID SUPPLIES	-	-	-	-	-	-
0660	2970	COVID SUPPLIES	-	-	-	-	-	-
	2970	COVID SUPPLIES	-	-	-	-	-	-
0640	3002	GASOLINE	-	-	-	-	-	-
0641	3002	GASOLINE	-	-	-	-	-	-
0645	3002	GASOLINE	-	-	-	-	-	-
	3002	GASOLINE	-	-	-	-	-	-
0645	3003	HEAT	14,500.00	-	14,500.00	1,644.53	12,855.47	
	3003	HEAT	14,500.00	-	14,500.00	1,644.53	12,855.47	
0641	3005	MINOR EQUIPMENT	-	-	-	-	-	-
0645	3005	MINOR EQUIPMENT	-	-	-	-	-	-
	3005	MINOR EQUIPMENT	-	-	-	-	-	-
0641	3006	MISCELLANEOUS SUPPLIES	-	-	-	-	-	-
0645	3006	MISCELLANEOUS SUPPLIES	600.00	-	600.00	278.52	321.48	

TOWN OF CAPE ELIZABETH

FY 2021 BUDGET AND EXPENSES - DIVISIONS 640 - 660 - BY SUB-ACCOUNT - COMM SERVICES

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0660	3006	MISCELLANEOUS SUPPLIES	-	-	-	-	-
	3006	MISCELLANEOUS SUPPLIES	600.00	-	600.00	278.52	321.48
0640	3038	IRRIGATION MAINT & S	-	-	-	-	-
0641	3038	IRRIGATION MAINT/SUPPLIES	-	-	-	-	-
	3038	IRRIGATION MAINT/SUPPLIES	-	-	-	-	-
0645	3038	MAINTENANCE MATERIAL	-	-	-	-	-
0640	3039	GROUNDNS MAINTENANCE	-	-	-	-	-
0641	3039	GROUNDNS MAINTENANCE	-	-	-	-	-
0645	3039	GROUNDNS MATERIALS	-	-	-	-	-
	3039	GROUNDNS MAINTENANCE	-	-	-	-	-
0640	3040	DIESEL FUEL	-	-	-	-	-
0641	3040	DIESEL FUEL	-	-	-	-	-
0645	3040	DIESEL FUEL	-	-	-	-	-
	3040	DIESEL FUEL	-	-	-	-	-
0645	4001	TENNIS CT. REHAB	-	-	-	-	-
	4001	TENNIS CT. REHAB	-	-	-	-	-
0640	4006	LIONS FIELD IMPROVEMENT	-	-	-	-	-
	4006	LIONS FIELD IMPROVEMENT	-	-	-	-	-
0640	4114	GREENBELT TRAILS MAINTENANCE	-	-	-	-	-
	4114	GREENBELT TRAILS MAINTENANCE	-	-	-	-	-
0641	5033	TXFR TO TURF FIELD FUND	-	-	-	-	-
	5033	TXFR TO TURF FIELD FUND	-	-	-	-	-
GRAND TOTAL			123,463.00	-	123,463.00	43,911.92	79,551.08