

**Town of Cape Elizabeth  
Recycling Committee  
Virtual Meeting Minutes  
January 7, 2021**

**Virtual Meeting. Joining info: Enter the link below to Join Hangouts**

**Google Meet:** <https://meet.google.com/qsq-qrrr-eia>

**Join by phone:** (US) +1 931-492-9834 PIN: 215 820 754#

**Present:** Matthew Faulkner (MF), Jennifer MacDonald (JM), Aubrey Miller (AM), Kara Lavender Law (KL), Tim Trachimowicz (TT), Bruce Rayner (BR)

**Absent:** n/a

**Staff:** Jay Reynolds (JR), Director of Public Works

**Public/Guests:** No members of the public joined the online meeting.

**1. Call to Order:**

Matthew Faulkner (MF) called the meeting to order at 7:03 PM.

**2. Approval of November 5, 2020 Draft Meeting Minutes:**

The November 5, 2020 meeting minutes were amended to correct a few typographical/syntax errors. They were then approved as revised by a roll call vote. **6 Yes, 0 No**

**3. Citizens Opportunity for Public Comment on Items Not on the Agenda:**

No members of the public joined the online meeting.

**4. Selection of new Committee Chair**

MF made a motion to nominate Tim Trachimowicz as the new chair for the recycling committee. The motion was seconded by KL. The motion was voted on and passed unanimously (6-0).

**5. Future Committee Goals:**

The majority of the meeting was dedicated to discussing the committee's goals for 2021. The entire committee discussed several items, topics, and suggestions during this agenda item. Several examples include, but are not limited to: student member representation on the committee, water bottle stations/grants, committee integration/engagement with the schools, social media usage, education/outreach, NRCM EPR legislation, events, last year's goals, municipal measurement program, and others. Upon completion of the discussion, it was agreed that TT and JR would provide a draft list of goals for committee consideration at the February meeting.

**6. Committee Member Updates & Correspondence:**

MF provided an update on the Cape Recycles Facebook page, which included information on some of the recent social media posts. Recent posts in December revolved around holiday recycling.

AM discussed expanding the committee's resources beyond recycling. It was mentioned that other municipality's sustainability websites may be additional resources of value to the committee.

JR announced that the duties of the Town's Bottle Shed Committee may be transferred to the Recycling Committee. A discussion with the entire committee was held regarding the details and logistics of how funds are distributed to various non-profit groups in Town. JR provided a timeline of next steps that the Town Council has planned. TT offered to attend the next Town Council meeting to advocate for the committee's willingness to take on this new role.

BR inquired about food waste recovery versus municipal solid waste. A request was made to see if information from the food waste recycler could be provided more regularly so that trends could be looked at. JR offered to inquire.

KL noted that the Recycling Committee's page was missing Matthew Faulkner and that the terms of each member appeared erroneous. JR offered to contact the Town Clerk and the Webmaster to make the necessary corrections.

#### **7. Recycling Center Update and Bottle Donations:**

JR offered no additional updates beyond what had previously been discussed with the bottle donations shed.

#### **8. Other Business:**

There was a discussion by the entire committee regarding the 2021 meeting schedule. Yearly events, along with the timing of bottle donation funding selections, were incorporated into the discussion. The committee reached consensus that the recycling committee would meet every month with the exception of July. Similar to prior years, outreach and participation at annual community events may be substituted for meetings. Events at this time were noted as tentative at this time due to Covid-19. It was requested that the discussion regarding meetings be included in the meeting minutes.

#### **9. Citizens Opportunity for Discussion of Items on the Agenda:**

No members of the public joined the meeting.

#### **10. The meeting was adjourned at 8:30 PM.**

The next meeting of the Committee will be held on Thursday, February 7<sup>th</sup>, 2021

Respectfully submitted,

Jay Reynolds