

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT

Financial Statements

For the Year Ended June 30, 2020

**TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
FINANCIAL STATEMENTS
For the Year Ended June 30, 2020**

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Independent Auditor's Report

School Board
Town of Cape Elizabeth School Department
Town of Town of Cape Elizabeth, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the Town of Cape Elizabeth School Department as of and for the year ended June 30, 2020, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Cape Elizabeth School Department as of June 30, 2020, and the respective changes in financial position and the budgetary comparison for the School General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in the notes to the financial statements, the financial statements of the Town of Cape Elizabeth School Department are intended to present the financial position and the changes in financial position of only that portion of each major fund, and the aggregate remaining fund information of the Town of Cape Elizabeth, Maine that is attributable to the transactions of the Town of Cape Elizabeth School Department. They do not purport to, and do not present fairly the financial position of the Town of Cape Elizabeth, Maine as of June 30, 2020, or the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Cape Elizabeth School Department's basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2021 on our consideration of the Town of Cape Elizabeth, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Cape Elizabeth, Maine's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Cape Elizabeth, Maine's internal control over financial reporting and compliance.

A handwritten signature in black ink, reading "Remya Kristen Ouellette". The signature is written in a cursive, flowing style.

January 22, 2021
South Portland, Maine

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Balance Sheet
Governmental Funds
June 30, 2020

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Amounts held by Town	\$ 4,390,874	-	4,390,874
Accounts receivable	21,332	-	21,332
Due from other governments	-	109,312	109,312
Inventory	-	23,877	23,877
Interfund loans receivable	-	358,532	358,532
Total assets	\$ 4,412,206	491,721	4,903,927
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	77,493	13,494	90,987
Accrued wages and benefits	2,760,357	21,067	2,781,424
Unearned revenues	-	28,040	28,040
Interfund loans payable	32,959	325,573	358,532
Total liabilities	2,870,809	388,174	3,258,983
Fund balances:			
Restricted	-	29,610	29,610
Committed	-	366,446	366,446
Assigned	400,000	-	400,000
Unassigned	1,141,397	(292,509)	848,888
Total fund balances	1,541,397	103,547	1,644,944
Total liabilities and fund balances	\$ 4,412,206	491,721	4,903,927

See accompanying notes to financial statements.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2020

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Local assessments	\$ 25,091,933	-	25,091,933
Intergovernmental	4,359,934	574,535	4,934,469
Charges for services	57,875	389,658	447,533
Donations	-	49,594	49,594
Other revenues	19,190	95,032	114,222
Total revenues	29,528,932	1,108,819	30,637,751
Expenditures:			
Current:			
Regular instruction	12,578,053	-	12,578,053
Special education instruction	3,393,677	-	3,393,677
Other instruction	788,120	-	788,120
Student and staff support	2,684,191	-	2,684,191
System administration	720,984	-	720,984
School administration	1,168,189	-	1,168,189
Transportation	738,959	-	738,959
Facilities maintenance	3,030,652	-	3,030,652
MEPERS on-behalf payments	2,572,943	-	2,572,943
School lunch	-	673,958	673,958
Other program expenditures	5,843	575,289	581,132
Capital outlay	195,700	261,157	456,857
Debt service	470,200	-	470,200
Total expenditures	28,347,511	1,510,404	29,857,915
Excess (deficiency) of revenues over (under) expenditures	1,181,421	(401,585)	779,836
Other financing sources (uses):			
Proceeds from financed purchases	195,700	96,442	292,142
Transfers from Town	-	10,000	10,000
Interfund transfers	(74,538)	74,538	-
Total other financing sources (uses)	121,162	180,980	302,142
Net change in fund balances	1,302,583	(220,605)	1,081,978
Fund balances, beginning of year	238,814	324,152	562,966
Fund balances, end of year	\$ 1,541,397	103,547	1,644,944

See accompanying notes to financial statements.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Budget and Actual - Budgetary Basis
General Fund

For the year ended June 30, 2020

	Original Budget	Final Budget	Actual	Variance with budget positive (negative)
Revenues:				
Local assessments	\$ 25,091,933	25,091,933	25,091,933	-
Intergovernmental	1,713,042	1,713,042	1,786,991	73,949
Charges for services	68,845	68,845	57,875	(10,970)
Other revenue	16,600	16,600	19,190	2,590
Total revenues	26,890,420	26,890,420	26,955,989	65,569
Expenditures:				
Current:				
Regular instruction	12,889,723	12,889,723	12,572,241	317,482
Special education instruction	3,565,248	3,565,248	3,393,677	171,571
Other instruction	936,401	936,401	788,120	148,281
Student and staff support	2,887,138	2,887,138	2,684,162	202,976
System administration	766,349	766,349	720,984	45,365
School administration	1,221,925	1,221,925	1,168,189	53,736
Transportation	865,640	865,640	738,959	126,681
Facilities maintenance	3,207,415	3,207,415	3,030,652	176,763
Other	12,142	5,843	5,843	-
Debt service	470,200	470,200	470,200	-
Total expenditures	26,822,181	26,815,882	25,573,027	1,242,855
Excess (deficiency) of revenues over (under) expenditures	68,239	74,538	1,382,962	1,308,424
Other financing sources (uses):				
Transfers out	(68,239)	(74,538)	(74,538)	-
Total other financing sources (uses)	(68,239)	(74,538)	(74,538)	-
Net change in fund balance - budgetary basis	-	-	1,308,424	1,308,424
Reconciliation to GAAP basis:				
Change in encumbrances			(5,841)	
Net change in fund balance - GAAP basis			1,302,583	
Fund balance, beginning of year			238,814	
Fund balance, end of year	\$		1,541,397	

See accompanying notes to financial statements.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2020

		Private-purpose Trust Funds <hr style="width: 50%; margin: 0 auto;"/> Scholarship Funds	Agency Funds
ASSETS			
Cash and cash equivalents	\$	99,766	227,444
Accounts receivable		81	-
Total assets		99,847	227,444
LIABILITIES			
Funds held on-behalf of student groups		-	227,444
Total liabilities		-	227,444
NET POSITION			
Held in trust	\$	99,847	-
<i>See accompanying notes to financial statements.</i>			

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the year ended June 30, 2020

		Private-purpose Trust Funds Scholarship Funds
Additions:		
Donations	\$	13,415
Interest income		1,993
Total additions		15,408
Deductions:		
Scholarships and other		10,370
Total deductions		10,370
Change in net position		5,038
Net position, beginning of year		94,809
Net position, end of year	\$	99,847

See accompanying notes to financial statements.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements

THE REPORTING ENTITY

The Town of Cape Elizabeth School Department operates as a department of the Town of Cape Elizabeth, Maine, the financial statements of which have been issued in a separate report dated January 22, 2021 for the year ended June 30, 2020.

The accompanying fund financial statements present only the School Department's operations and are not intended to present fairly the financial position and results of operations of the Town of Cape Elizabeth, Maine in conformity with accounting principles generally accepted in the United States of America. Certain disclosures relevant to both the Town of Cape Elizabeth, Maine and the Town of Cape Elizabeth School Department are omitted herein and have been disclosed in the Town's basic financial statements. Additionally, all capital assets and long-term liabilities are reflected only in the Town of Cape Elizabeth, Maine's basic financial statements. This would include debt entered into by the Town for the benefit of the School Department, any capital leases currently outstanding, the net pension liability and related deferred inflows and outflows of resources, and other post-employment benefit liabilities.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Town of Cape Elizabeth School Department conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant of such policies:

A. Basis of Presentation

The School Department's fund financial statements consist of statements which provide a more detailed level of financial information.

During the year, the School Department segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School Department at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary fund is reported by type.

B. Fund Accounting

The School Department uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are two categories of funds: governmental and fiduciary.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The following is the School Department's major governmental fund:

General Fund - The General Fund is the general operating fund of the School Department. All revenues not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs not paid through other funds.

Fiduciary and Agency Fund Types:

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension-trust funds, investment-trust funds, private-purpose trust funds and agency funds. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations. The School Department's agency fund accounts for those student activity programs that have student participation in the activity and have students involved in the management of the program. The School Department's private-purpose trust funds account for amounts donated for student scholarships.

C. Measurement Focus

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

The private-purpose trust funds are reported using the economic resources measurement focus.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue as necessary, and in the presentation of expenses versus expenditures.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

1. Revenues - Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School Department, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the School Department receives value without directly giving equal value in return, include local assessments, grants, entitlements, and donations. On an accrual basis, revenue from local assessments is recognized in the fiscal year for which the assessments are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School Department must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School Department on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

2. Expenses/Expenditures:

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocation of costs, such as depreciation and amortization are not recognized in governmental funds. However, principal and interest on long-term debt which has not matured are recognized when paid.

Encumbrances - Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriations, is employed in the governmental funds during the year.

Cash and Investments - Cash and cash equivalents are considered to be cash on hand, demand deposits and time deposits.

Interfund Transactions - During the course of normal operations, the School Department has several transactions between funds including expenditures and transfers of resources to provide services. These transactions are reported as transfers. Transactions between funds which represent lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as interfund loans receivable or payable.

Inventory - Food services inventory is valued at cost on the first-in, first-out basis. Inventory includes the value of the U. S. Department of Agriculture commodities donated to the Food Services Program.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Capital Assets - Capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position in the Town of Cape Elizabeth, Maine's basic financial statements but are not reported in the fund financial statements.

Compensated Absences - Under the terms of personnel policies and union contracts, vacation and sick leave are granted in varying amounts according to length of service. All vacation and sick time is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Accrued Liabilities and Long-term Obligations - All payables, accrued liabilities, and long-term obligations are reported in the Town's government-wide financial statements. In general, payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds. However, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. The capital leases and other long-term obligations that will be paid from governmental funds are not recognized as a liability in the fund financial statements until due.

Fund Equity - Governmental Fund fund balance is reported in five classifications that comprise a hierarchy based primarily on the extent to which the School Department is bound to honor constraints on the specific purposes for which those funds can be spent. The five classifications of fund balance for the Governmental Funds are as follows:

- *Nonspendable* – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.
- *Restricted* – resources with constraints placed on the use of resources which are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments or; b) imposed by law through constitutional provisions or enabling legislation.
- *Committed* – resources which are subject to limitations the School Department imposes on itself at its highest level of decision making authority, and that remain binding unless removed in the same manner.
- *Assigned* – resources that are constrained by the School Department's intent to be used for specific purposes, but are neither restricted nor committed.
- *Unassigned* – resources which have not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount.

The Town Council has the responsibility for committing fund balance amounts and likewise would be required to modify or rescind those commitments. The School Board, or a body or official delegated by the School Board, may assign unspent budgeted amounts to specific purposes in the General Fund at year-end based on Department requests.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Although not a formal policy, when both restricted and unrestricted resources are available for use, it is the Department's intent to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned, and unassigned resources are available for use, it is the School Department's intent to use committed or assigned resources first, and then unassigned resources as they are needed.

Use of Estimates - Preparation of the School Department's financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent items at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates.

BUDGETARY VS GAAP BASIS OF ACCOUNTING

As required by generally accepted accounting principles (GAAP), the School Department has recorded a revenue and an expenditure for Maine Public Employees Retirement contributions made by the State of Maine on-behalf of the School Department. These amounts have not been budgeted in the General Fund and result in a difference in reporting on a budgetary basis of accounting versus reporting under accounting principles generally accepted in the United States of America of \$2,572,943 on Statement 2. These amounts have been included as an intergovernmental revenue and as a retirement expenditure in the General Fund on Statement 2 (GAAP basis). There is no effect on the fund balance at the end of the year.

In addition, the School Department uses encumbrances, which are not recognized as expenditures under generally accepted accounting principles but are recognized as expenditures on a budgetary basis. The net effect of current year and prior year encumbrances is shown as a GAAP adjustment on Exhibit A-2 and Statement 3.

STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The School Department prepares a budget based on the 11 budget categories required by the Maine Department of Education. The budget goes to a public referendum and is passed either in part or in whole; and those parts that do not pass are resubmitted to public vote. Once all categories of the School Department budget pass the public vote, it is adopted by School Board vote and incorporated in the Town's budget. Hearings are held to obtain public comments on the Town's budget. The budget is legally enacted by a council order for the total Town and the total School appropriation.

As of June 30, 2020, the following funds had deficit fund balances:

School lunch	\$ 246,011
School capital projects	46,098
Federal, state, and local programs:	
Local entitlement	290
Flow through grant	110

These deficits will be funded by future revenues or transfers from the general fund.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

CASH DEPOSITS

Custodial Credit Risk-Town Deposits: Custodial credit risk is the risk that in the event of a bank failure, the School Department's deposits may not be returned to it. The School Department does have a deposit policy for custodial credit risk that requires that the FDIC insure the deposit of funds in institutions. Any funds deposited above the \$250,000 insurance limit must be collateralized by the financial institution, or the excess funds be placed with other financial institutions.

INTERFUND BALANCES

As of June 30, 2020, the balances of interfund loans receivables, payables, and transfers were as follows:

	<u>Interfund loans receivable</u>	<u>Interfund loans payable</u>	<u>Transfers in (out)</u>
General Fund	\$ -	32,959	(74,538)
Nonmajor governmental funds:			
Special revenue funds:			
Grants and other programs	83,617	-	-
School lunch	-	279,475	64,538
Capital project funds:			
School capital projects	-	46,098	-
Turf field	274,915	-	10,000
Total nonmajor governmental funds	358,532	325,573	74,538
Totals	\$ 358,532	358,532	-

FUND BALANCE

As of June 30, 2020, fund balance components consisted of the following:

	<u>Restricted</u>	<u>Committed</u>	<u>Assigned</u>
General Fund			
Subsequent budget	\$ -	-	400,000
Other governmental funds:			
Special revenue funds:			
Grants and other programs	29,610	91,531	-
Capital project funds:			
Turf Field	-	274,915	-
Totals	\$ 29,610	366,446	400,000

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Notes to Financial Statements, Continued

RISK MANAGEMENT

The School Department is exposed to various risks of loss related to tort, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the School Department either carries commercial insurance, or participates in public entity risk pools. Currently, the School Department participates in a public entity risk pool sponsored by the Maine School Management Association.

Based on the coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the School Department is not aware of any material actual or potential claim liabilities, which should be recorded at June 30, 2020.

SUBSEQUENT EVENTS

In August 2020, the School Department issued a loan through the Maine Municipal Bond Bank's Revolving Renovation Fund for \$390,429, of which \$117,129 in principal was forgiven on issuance.

In August 2020, the School Department issued a financed purchase agreement through Apple Finance Services for \$157,993 for the purchase of technology equipment.

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
General Fund
Comparative Balance Sheets
June 30, 2020

	2020	2019
ASSETS		
Amounts held by Town	\$ 4,390,874	2,620,125
Accounts receivable	21,332	2,464
Total assets	\$ 4,412,206	2,622,589
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	77,493	42,383
Accrued wages and benefits	2,760,357	2,285,672
Interfund loan payables	32,959	55,720
Total liabilities	2,870,809	2,383,775
Fund balance:		
Assigned for subsequent budget	400,000	238,814
Unassigned	1,141,397	-
Total fund balance	1,541,397	238,814
Total liabilities and fund balance	\$ 4,412,206	2,622,589

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual - Budgetary Basis
For the year ended June 30, 2020

	2020			2019 Actual
	Adjusted budget	Actual	Variance positive (negative)	
Revenues:				
Local assessment	\$ 25,091,933	25,091,933	-	23,623,299
Intergovernmental revenue:				
State education subsidy	1,653,599	1,773,718	120,119	1,281,386
State agency clients	6,000	3,916	(2,084)	17,368
Other state funds	53,443	9,357	(44,086)	8,643
Total intergovernmental revenue	1,713,042	1,786,991	73,949	1,307,397
Charges for services:				
Activity fees	68,845	57,875	(10,970)	66,833
Rental income	-	-	-	3,441
Total charges for services	68,845	57,875	(10,970)	70,274
Other:				
Miscellaneous	16,600	19,190	2,590	8,938
Total other	16,600	19,190	2,590	8,938
Total revenues	26,890,420	26,955,989	65,569	25,009,908

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual -Budgetary Basis, Continued

	2020			2019 Actual
	Adjusted budget	Actual	Variance positive (negative)	
Expenditures:				
Current:				
Regular instruction	\$ 12,889,723	12,572,241	317,482	12,254,156
Special education instruction	3,565,248	3,393,677	171,571	3,433,551
Other instruction	936,401	788,120	148,281	823,069
Student and staff support	2,887,138	2,684,162	202,976	2,527,026
System administration	766,349	720,984	45,365	710,065
School administration	1,221,925	1,168,189	53,736	1,128,501
Transportation	865,640	738,959	126,681	757,352
Facilities maintenance	3,207,415	3,030,652	176,763	2,709,735
Other	5,843	5,843	-	2,473
Debt service	470,200	470,200	-	492,050
Total expenditures	26,815,882	25,573,027	1,242,855	24,837,978
Excess (deficiency) of revenues over (under) expenditures	74,538	1,382,962	1,308,424	171,930
Other financing sources (uses):				
Transfer to Turf Field Fund (budgeted in facilities maintenance)	(10,000)	(10,000)	-	(10,000)
Transfer to School Lunch Fund (budgeted in other)	(64,538)	(64,538)	-	(58,479)
Total other financing sources (uses)	(74,538)	(74,538)	-	(68,479)
Net change in fund balance - budgetary basis	-	1,308,424	1,308,424	103,451
Reconciliation to GAAP basis:				
Less: prior year encumbrances		(5,841)		(212,536)
Add: current year encumbrances		-		5,841
Net change in fund balance - GAAP basis		1,302,583		(103,244)
Fund balance, beginning of year - GAAP basis		238,814		342,058
Fund balance, end of year - GAAP basis	\$	1,541,397		238,814

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Nonmajor Governmental Funds
Combining Balance Sheet
June 30, 2020

	Special Revenue Funds		Capital Project Funds		Total Nonmajor Governmental Funds
	Grants and Other Programs	School Lunch	School Capital Projects	Turf Field	
ASSETS					
Due from other governments	\$ 67,667	41,645	-	-	109,312
Inventory	-	23,877	-	-	23,877
Interfund loans receivable	83,617	-	-	274,915	358,532
Total assets	\$ 151,284	65,522	-	274,915	491,721
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	9,476	4,018	-	-	13,494
Accrued wages and benefits	21,067	-	-	-	21,067
Unearned revenues	-	28,040	-	-	28,040
Interfund loans payable	-	279,475	46,098	-	325,573
Total liabilities	30,543	311,533	46,098	-	388,174
Fund balances (deficits):					
Restricted	29,610	-	-	-	29,610
Committed	91,531	-	-	274,915	366,446
Unassigned	(400)	(246,011)	(46,098)	-	(292,509)
Total fund balances (deficits)	120,741	(246,011)	(46,098)	274,915	103,547
Total liabilities and fund balances	\$ 151,284	65,522	-	274,915	491,721

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the year ended June 30, 2020

	Special Revenue Funds		Capital Project Funds		Total Nonmajor Government Funds
	Grants and Other Programs	School Lunch	School Capital Projects	Turf Field	
Revenues:					
Intergovernmental	\$ 467,824	106,711	-	-	574,535
Charges for services	40,197	349,461	-	-	389,658
Donations	-	7,617	41,977	-	49,594
Other revenue	95,032	-	-	-	95,032
Total revenues	603,053	463,789	41,977	-	1,108,819
Expenditures:					
Current:					
School lunch	-	673,958	-	-	673,958
Other programs	575,289	-	-	-	575,289
Capital outlay	-	-	261,157	-	261,157
Total expenditures	575,289	673,958	261,157	-	1,510,404
Excess (deficiency) of revenues over (under) expenditures	27,764	(210,169)	(219,180)	-	(401,585)
Other financing sources (uses):					
Proceeds from financed purchases	-	-	96,442	-	96,442
Transfer from Town	-	-	-	10,000	10,000
Transfers in	-	64,538	-	10,000	74,538
Total other financing sources (uses)	-	64,538	96,442	20,000	180,980
Net change in fund balances	27,764	(145,631)	(122,738)	20,000	(220,605)
Fund balances (deficit), beginning of year	92,977	(100,380)	76,640	254,915	324,152
Fund balances (deficit), end of year	\$ 120,741	(246,011)	(46,098)	274,915	103,547

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Special Revenue Funds - Grants and Other Programs
Schedule of Revenues, Expenditures and Changes in Fund Balances
For the year ended June 30, 2020

	Balances beginning of year	Revenues	Expenditures	Transfers	Balances end of year
State and Federal Programs:					
Title IA disadvantaged	\$ -	28,721	25,065	-	3,656
Title IIA supporting effective education	-	59,470	55,130	-	4,340
Local entitlement	(290)	361,433	361,433	-	(290)
MLTI grant	5,460	18,200	17,692	-	5,968
Transition grant	3,935	-	3,935	-	-
Total state and federal programs	9,105	467,824	463,255	-	13,674
Other programs:					
Athletic equipment replacement	22,000	7,000	12,200	-	16,800
C.E. education foundation	(3,868)	85,334	79,058	-	2,408
Cape coalition	830	-	-	(830)	-
Cape olympians	(564)	747	175	1,459	1,467
Dale Huff grant	-	500	-	-	500
Easement funds	2,274	-	-	-	2,274
Ecomaine art	-	165	-	-	165
Escapade program	629	-	-	(629)	-
Flow through grant	-	-	110	-	(110)
H1N1 grant	4,887	-	-	-	4,887
HS greenhouse fund	1,286	304	-	-	1,590
Computer maintenance	11,348	19,884	9,140	-	22,092
Kate Libby fund	134	-	134	-	-
MS agriculture in classroom	-	481	-	-	481
MSPA maker space	3,000	-	1,905	-	1,095
School gate receipts - athletics	36,083	20,260	8,812	-	47,531
Special ed workshop	3,704	-	-	-	3,704
Turf field rental	1,351	53	-	-	1,404
Wellness grant	778	501	500	-	779
Total other programs	83,872	135,229	112,034	-	107,067
Total	\$ 92,977	603,053	575,289	-	120,741

TOWN OF CAPE ELIZABETH SCHOOL DEPARTMENT
Agency Funds
Combining Statement of Changes in Balances
For the Year Ended June 30, 2020

	Balances beginning of year	Additions	Deductions	Balances end of year
Activity funds:				
High School Student Activities	\$ 149,447	201,581	167,427	183,601
Middle School Student Activities	36,621	28,765	33,621	31,765
Pond Cove Elementary Student Activities	11,413	8,632	7,967	12,078
Total	\$ 197,481	238,978	209,015	227,444